

## **ALLEN CITY COUNCIL**

### **REGULAR MEETING**

**SEPTEMBER 24, 2019**

#### **Present:**

Stephen Terrell, Mayor

#### **Councilmembers:**

Gary L. Caplinger, Mayor Pro Tem  
Kurt Kizer  
Carl Clemencich  
Lauren Doherty  
Chris Schulmeister  
Baine Brooks

#### **City Staff:**

Eric Ellwanger, City Manager  
Tim Dentler, Assistant City Manager (absent)  
Rebecca Vice, Assistant City Manager  
Shelley B. George, City Secretary  
Teresa Warren, Director, Public and Media Relations Office  
Lauren Field, Deputy City Secretary  
Pete Smith, City Attorney

#### **Workshop Session**

---

With a quorum of the Councilmembers present, the Workshop Session of the Allen City Council was called to order by Mayor Terrell at 6:30 p.m. on Tuesday, September 24, 2019, in the Council Chambers of the Allen City Hall, 305 Century Parkway, Allen, Texas.

- 1. Update Regarding the City Communications Plan.**
- 2. Committee Updates from City Council Liaisons.**
- 3. Questions on Current Agenda.**

With no further discussion, the Workshop Session of the Allen City Council was adjourned at 7:01 p.m. on Tuesday, September 24, 2019.

#### **Call to Order and Announce a Quorum is Present**

---

With a quorum of the Councilmembers present, the Regular Meeting of the Allen City Council was called to order by Mayor Terrell at 7:05 p.m. on Tuesday, September 24, 2019, in the Council Chambers of the Allen City Hall, 305 Century Parkway, Allen, Texas.

#### **Pledge of Allegiance**

---

**Public Recognition**

---

1. **Citizen Comments.**
2. **Allen Economic Development Performance Overview and Update by Elizabeth Morris with Insight Research Corporation.**

**Consent Agenda**

---

**MOTION:** Upon a motion made by Councilmember Clemencich and a second by Councilmember Brooks, the Council voted seven (7) for and none (0) opposed to adopt all items on the Consent Agenda as follows:

3. **Approve Minutes of the August 20, 2019, August 21, 2019, August 22, 2019, and September 14, 2019, City Council and Council Nominating Committee Meetings.**
4. **Approve Minutes of the September 10, 2019, Regular City Council Meeting.**
5. **Adopt an Ordinance Amending Ordinance No. 3653-4-19 to Correct a Scrivener's Error Relating to the Designated Number for the Specific Use Permit Granted by Said Ordinance.**

**ORDINANCE NO. 3707-9-19:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING ORDINANCE NO. 3653-4-19 BY CORRECTING A SCRIVENER ERROR RELATING TO THE DESIGNATED NUMBER FOR THE SPECIFIC USE PERMIT GRANTED BY SAID ORDINANCE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICTS RESOLUTION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

6. **Adopt a Resolution Approving an Agreement with Linebarger Goggan Blair & Sampson, LLP, for the Collection of Delinquent Taxes.**

**RESOLUTION NO. 3708-9-19(R):** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, APPROVING AN AGREEMENT FOR DELINQUENT TAX COLLECTION WITH LINEBARGER GOGGAN BLAIR & SAMPSON; PROVIDING FOR CERTAIN FINDINGS; AND PROVIDING AN EFFECTIVE DATE.

7. **Authorize the City Manager to Execute a Contract with US Digital Designs, Inc., for the Central Fire Station Remodel and Expansion Project's Fire Alerting System in the Amount of \$102,623.**
8. **Award Bid and Authorize the City Manager to Execute a Contract with DataProse, LLC, for Utility Billing Printing, Mailing and Offset Printing Services in the Annual Amount of \$225,000 with Four (4) Optional One-Year Renewals.**
9. **Award Bid and Authorize the City Manager to Execute a Contract with World Fiber Technologies, LLC, for the Construction of the Bethany Drive and Heritage Parkway Traffic Signal Improvement Project in the Amount of \$247,345.**
10. **Award Bid and Authorize the City Manager to Execute a Contract with L.J. Design & Construction, LLC, for the Construction of Twin Creeks Civic Space Renovation in the Amount of \$437,757.**

11. **Award Bid and Authorize the City Manager to Execute a Contract with FS360, LLC, as the Primary Vendor and KT Contracting – Concrete Series, LLC, and CI Pavement as the Secondary Vendors for On-Call Repair and Trail Maintenance in the Annual Amount of \$1,500,000 with Two (2) Optional One-Year Renewals.**
12. **Award Bid and Authorize the City Manager to Execute the Purchase of Expanded Personal Protective Equipment for Allen Fire Department Personnel from Casco Industries, Inc. and Delta Industrial Service & Supply in the Amount of \$145,000.**
13. **Authorize the City Manager to Execute the Purchase of Beverage Products from Andrews Distributing for Retail Sale at Allen Event Center and The Courses at Watters Creek in the Amount of \$133,995.**
14. **Authorize the City Manager to Execute the Purchase of Food and Beverage Products from Ben E. Keith for Retail Sale at the Allen Event Center and The Courses at Watters Creek in the Amount of \$216,300.**
15. **Authorize the City Manager to Execute the Purchase of Beverage Products from FinTech.net for Retail Sale at Allen Event Center and The Courses at Watters Creek in the Amount of \$215,565.**
16. **Accept the Resignation of Ken Barry and Declare a Vacancy in Place No. 2 on the Board of Adjustment/Building and Standards Commission/Sign Control Board.**

The motion carried.

Mayor Terrell announced the Executive Session then recessed the Regular Agenda at 7:27 p.m.

#### **Executive Session**

In accordance with the Texas Government Code, the Allen City Council convened into Executive Session at 7:49 p.m. on Tuesday, September 24, 2019, in the Council Conference Room, 305 Century Parkway, Allen, Texas, in order to discuss matters pertaining to:

#### **21. Personnel Pursuant to Section 551.074 of the Texas Government Code —**

Discuss Appointments to the Board of Adjustment, Building and Standards Commission, Community Development Corporation, Economic Development Corporation, and Planning and Zoning Commission.

The Executive Session adjourned at 9:20 p.m. on Tuesday, September 24, 2019.

#### **22. Reconvene and Consider Action on Items Discussed During Executive Session.**

The Allen City Council reconvened into the Regular Meeting at 9:22 p.m. on Tuesday, September 24, 2019. The following action was taken on items discussed during Executive Session.

17. **Appoint to Fill Expiring Terms and Vacancies on the Following Boards Commissions, Committees and Corporations: Animal Shelter Advisory Committee, Board of Adjustment/Building and Standards Commission/Sign Control Board, Central Business District Design Review Committee, Community Development Corporation Board, Convention and**

**Visitors Bureau Advisory Board, Economic Development Corporation Board, Keep Allen Beautiful Board, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and Public Art Committee.**

**MOTION:** Upon a motion by Councilmember Kizer and a second by Mayor Pro Tem Caplinger, the Council voted seven (7) for and none (0) opposed to nominate the following individuals as recommended by the Council Nominating Committee to the designated places on the respective Boards, Commissions, and Corporations:

<u>Animal Shelter Advisory Committee</u>		<u>Expiration Date</u>
Place No. 1	Dr. Alan Coffman	September 30, 2021
Place No. 3 (Staff Seat)	Deborah Michnick	September 30, 2021
Place No. 5	Sharyn Brautigan King	September 30, 2021

<u>Board of Adjustment/Building &amp; Standards Commission/ Sign Board</u>		<u>Expiration Date</u>
Place No. 1	Bruce Howard	September 30, 2021
Place No. 2	Alex Evans	September 30, 2020
Place No. 3	Craig Gillis	September 30, 2021
Place No. 5	Sandeep Kathuria	September 30, 2021
Alt. Place No. 1	Gary Stocker	September 30, 2021

<u>Central Business District Design Review Committee</u>		<u>Expiration Date</u>
Place No. 1	Doug Galletti	September 30, 2021

<u>Community Development Corporation</u>		<u>Expiration Date</u>
Place No. 1	Shahmeen Khan	September 30, 2021
Place No. 3	Antoinette Vincent	September 30, 2021
Place No. 5	Stacy Gonzales	September 30, 2021

<u>Convention and Visitors Bureau Advisory Board</u>		<u>Expiration Date</u>
Place No. 1	Kirk Arnold	September 30, 2021
Place No. 5	Kira Boone	September 30, 2021

<u>Economic Development Corporation</u>		<u>Expiration Date</u>
Place No. 4	Kristina Holcomb	September 30, 2022
Place No. 5	Tim Litinas	September 30, 2022

<u>Keep Allen Beautiful</u>		<u>Expiration Date</u>
Place No. 1	Susan Ponder	September 30, 2021
Place No. 3	Rick Rude	September 30, 2021
Place No. 5	Ryan Smith	September 30, 2021
Place No. 7	Susan Kacines	September 30, 2021

<u>Library Board</u>		<u>Expiration Date</u>
Place No. 1	Michelle Perry	September 30, 2021
Place No. 3	Laura Wooten	September 30, 2021
Place No. 5	Kimberly Hinton	September 30, 2021
Place No. 7	Rekha Mathai	September 30, 2021

<u>Parks and Recreation Board</u>		<u>Expiration Date</u>
Place No. 1	Michael Smiddy	September 30, 2021
Place No. 3	Terrance Thomas	September 30, 2021
Place No. 5	Victoria States	September 30, 2021
Place No. 7	Luke Hollingsworth	September 30, 2021

<u>Planning and Zoning Commission</u>		<u>Expiration Date</u>
Place No. 1	Ben Trahan	September 30, 2021
Place No. 3	Stephen Platt Jr.	September 30, 2021
Place No. 5	Dan Metevier	September 30, 2021
Place No. 7	John Ogrizovich	September 30, 2021

<u>Public Art Committee</u>		<u>Expiration Date</u>
Place No. 1	Tod Raines	September 30, 2021
Place No. 3	Ann Carroll	September 30, 2021
Place No. 5	Cristie Johnson	September 30, 2021
Place No. 7	Denise Gilbert	September 30, 2021

The motion carried.

**18. Confirm Appointments of Councilmembers as Liaisons to City Boards and Commissions as Nominated by Mayor Terrell.**

Mayor Terrell made the following nominations:

Mayor Terrell	Mayor's Committee NCTCOG Regional 9-1-1 Advisory Committee, Member Dallas Regional Mobility Coalition, Member Regional Transportation Committee, Member County Planning Board, Member Allen Chamber of Commerce, Ex-Officio Member Meals on Wheels of Collin County Advisory Board, Ex-Officio Member Heritage Village Ad Hoc Committee, Chair Medical Center of Plano Board of Directors, Member Texas Health Allen Board of Directors, Member
Mayor Pro Tem Caplinger	Mayor's Committee, Member NCTCOG Executive Board CBD Design Review Committee, Council Liaison North Texas Municipal Water District, Council Liaison ACO Advisory Council, Council Liaison Exchange Parkway Recreation Center Ad Hoc Committee, Member
Councilmember Kizer	Council Finance/Audit Committee, Member Council Nominating Committee, Member Community Development Corporation, Board Member Heritage Village Ad Hoc Committee, Member

Councilmember Clemencich	Council Nominating Committee, Member Council Finance/Audit Committee, Member Planning and Zoning Commission, Council Liaison Parks and Recreation Board, Council Liaison
Councilmember Doherty	Council Nominating Committee, Member Keep Allen Beautiful, Council Liaison Library Board, Council Liaison Animal Shelter Advisory Committee, Council Liaison Exchange Parkway Recreation Center Ad Hoc Committee, Member
Councilmember Schulmeister	Council Finance/Audit Committee, Member Council Nominating Committee, Member Convention and Visitors Bureau Advisory Board, Place 3 Board Member Public Art Committee, Council Liaison Board of Adjustment, Council Liaison Building and Standards Commission, Council Liaison Sign Control Board, Council Liaison
Councilmember Brooks	Economic Development Corporation, Place 1 Board Member Allen USA Advisory Committee, Member

**MOTION:** Upon a motion by Councilmember Doherty and a second by Councilmember Clemencich, the Council voted seven (7) for and none (0) opposed to confirm the appointments of Councilmembers as Board Liaisons as recommended by Mayor Terrell. The motion carried.

#### **Other Business**

**19. Calendar.**

- September 28 – Heritage Guild Fundraiser
- October 1 – National Night Out in Allen.
- October 3 – Exchange Parkway Recreation Center Community Update Meeting, 6:00 – 8:00 p.m. at Senior Center.

**20. Items of Interest.**

- Council wished happy birthday to Mayor Terrell's granddaughter, Maisie Laine.

#### **Adjournment**

**MOTION:** Upon a motion made by Councilmember Doherty and a second by Councilmember Brooks, the Council voted seven (7) for and none (0) opposed to adjourn the Regular Meeting of the Allen City Council at 9:33 p.m. on Tuesday, September 24, 2019. The motion carried.

These minutes approved on the 8<sup>th</sup> day of October 2019.

**APPROVED:**

---

**Stephen Terrell, MAYOR**

**ATTEST:**

---

**Shelley B. George, TRMC, CITY SECRETARY**