

## **PLANNING AND ZONING COMMISSION**

---

### **WORKSHOP MEETING**

**August 20, 2019**

#### **ATTENDANCE:**

##### **Commissioners Present:**

Ben Trahan, Chair  
Stephen Platt, Jr., 1<sup>st</sup> Vice-Chair  
Michael Orr, 2<sup>nd</sup> Vice-Chair  
Gene Autrey  
Dan Metevier  
John Ogrizovich  
Elias Shaikh

##### **City Staff Present:**

Marc Kurbansade, AICP, Director of Community Development

##### **Call to Order and Announce a Quorum is Present:**

With a quorum of the Commissioners present, Chair Trahan called the meeting to order at 6:15 p.m. in the City Hall Council Chambers Room at Allen City Hall, 305 Century Parkway, Allen, Texas, 75013.

##### **Items of Interest**

1. Discussion regarding proposed Allen Land Development Code amendments relating to Section 4.20.2, "Schedule of Principal Uses" removing Firearms Sales & Service use; Section 6.05, "Site Plan Approval" amending approval procedures, requirements and standards; Section 6.06.1, "Firearms and Explosives Sales and Service" by clarifying use interpretation and removing spacing requirements for said use; Section 6.06.11, "Solar Panels" by amending current requirements to be consistent with current adopted building codes; Section 7.04.1, "Vehicle Parking" by amending regulations and associated calculations relating to parking dimension requirements; Section 7.07, "Fences and Walls" by adding clarifying language regarding separation of uses; Section 8.05, "Subdivision Standards" by amending approval procedures, requirements and standards; Appendix A, "Definitions" by amending the definition of "Certificate of Compliance"; and (9) Amending Section 2.02 "Board of Adjustment" by amending duties and procedures of the Board of Adjustment.

Mr. Kurbansade, Director of Community Development, led the Commission through a discussion of the proposed amendments to the Allen Land Development Code.

The Commission had minor questions related to the proposed amendments.

##### **Executive Session (As Needed)**

The Executive Session was not held.

**Adjournment**

The meeting adjourned at 6:45 p.m.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

---

Ben Trahan, Chair

---

Hayley Angel, AICP, Planner II