

**ALLEN CITY COUNCIL
FY 2019-2020 BUDGET WORKSHOP
TANGLEWOOD ON LAKE TEXOMA
POTTSBORO, TEXAS
AUGUST 16, 17, AND 18, 2019**

Present:

Stephen Terrell, Mayor

Councilmembers:

Gary L. Caplinger, Mayor Pro Tem

Kurt Kizer

Carl Clemencich

Lauren Doherty

Chris Schulmeister

Baine Brooks

City Staff Present:

Eric Ellwanger, City Manager

Rebecca Vice, Assistant City Manager

Tim Dentler, Assistant City Manager

Shelley B. George, City Secretary

Pete Smith, City Attorney

Eric Cannon, Chief Financial Officer

Teresa Warren, Public and Media Relations Director

City Staff Present Through Saturday, August 18, 2018:

Steven Glickman, Assistant Chief Financial Officer

Chris Landrum, Budget Manager

Marc Kurbansade, Community Development Director

Stephen Massey, Community Services Director

Dan Bowman, Economic Development Director / CEO

Chris Flanigan, Engineering Director

Jon Boyd, Fire Chief

Monika Kretschmer, Human Resources Director

Eric Matthews, Information Technology Director

Jeff Timbs, Library Director

Brian Harvey, Chief of Police

City Staff Attending Department Presentations Only on Friday, August 17, 2018:

Rebecca Brack, Budget Officer

Lauren Field, Deputy City Secretary

Le'Anne Whitaker, Human Resources Supervisor

Brandy O'Keefe, Marketing & Content Manager

City Staff Attending Department Presentations Only on Saturday, August 18, 2018:

David Cannaday, Assistant Fire Chief

Greg Grimes, Assistant Fire Chief

Richard Vaughn, Assistant Fire Chief

Jimmy Knipp, Community Services Assistant Director

Joseph Cotton, Engineering Assistant Director

Lee Battle, Community Development Assistant Director

Robert Flores, Deputy Police Chief

Ken Myers, Deputy Police Chief

Johnny Thomason, Deputy Police Chief

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David Angeles, Parks and Recreation Assistant Director
Brian Bristow, Parks and Recreation Assistant Director
Carrie Cessna, Parks and Recreation Assistant Director
Marshall DeBlanc, Police Lieutenant
Darrin Whitman, Police Lieutenant
Claudia Wayland, Youth Services Manager

FRIDAY, AUGUST 16, 2019

The Allen City Council convened the FY 2019-2020 Budget Workshop Session at 1:25 p.m. on Friday, August 16, 2019, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell called the meeting to order and announced a quorum was present.

Call to Order and Announce Quorum is Present

Welcome and Introduction of Budget Process

- Eric Ellwanger, City Manager
 - Budget Video

Overview of City Budget

- Eric Cannon, Chief Financial Officer
- Chris Landrum, Budget Manager
 - Budget Overview
 - Impact of Revenue Caps

CIP Debt Service Presentation

- Steven Glickman, Assistant Financial Officer

Question and Answer Session Regarding Proposed Budget

Economic Development Incentives Presentation

- Eric Cannon, Chief Financial Officer

Question and Answer Session Regarding Proposed Budget

Information Technology Budget Presentation

- Eric Matthews, Information Technology Director
 - New Budget Items

Question and Answer Session Regarding Proposed Budget

Human Resources Budget Presentation

- Monika Kretschmer, Human Resources Director
 - Market Study
 - Compensation Philosophy

Question and Answer Session Regarding Proposed Budget

The Budget Workshop Session was recessed at 4:58 p.m. on Friday, August 16, 2019.

SATURDAY, AUGUST 17, 2019

The Allen City Council reconvened the FY 2019-2020 Budget Workshop Session at 8:37 a.m. on Saturday, August 17, 2019, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

Community Services Department Budget Presentation

- Steve Massey, Community Services Director
 - New Budget Items

Question and Answer Session Regarding Proposed Budget

Engineering Department Budget Presentation

- Chris Flanigan, Engineering Director
 - New Budget Items

Question and Answer Session Regarding Proposed Budget

Community Development Department Budget Presentation

- Marc Kurbansade, Community Development Director
- Lee Battle, Community Development Assistant Director
 - New Budget Items

Question and Answer Session Regarding Proposed Budget

Lunch, Tanglewood Dining Room

Parks and Recreation Department Budget Presentation

- Tim Dentler, Assistant City Manager
 - New Budget Items

Question and Answer Session Regarding Proposed Budget

Library Department Budget Presentation

- Jeff Timbs, Library Director
 - New Budget Items

Question and Answer Session Regarding Proposed Budget

Police Department Budget Presentation

- Brian Harvey, Police Chief
 - New Budget Items

Question and Answer Session Regarding Proposed Budget

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Fire Department Budget Presentation

- Jonathan Boyd, Fire Chief
- New Budget Items

Question and Answer Session Regarding Proposed Budget

Council Discussion Regarding the Proposed Budget

The Budget Workshop Session was recessed at 5:29 p.m. on Saturday, August 17, 2019.

SUNDAY, AUGUST 18, 2019

The Allen City Council reconvened the FY 2019-2020 Budget Workshop Session at 9:12 a.m. on Sunday, August 18, 2019, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

Annual Review of Council Rules of Order and Procedure and City Charter

- Shelley George, City Secretary
- Peter G. Smith, City Attorney

Annual Board Appointment Process Update

Council Discussion Regarding the Proposed Budget

EXECUTIVE SESSION. An Executive Session was not held.

Adjourn

Mayor Terrell adjourned the FY 2019-2020 Budget Workshop Session at 3:05 p.m. on Sunday, August 18, 2019, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas.

These minutes approved on the 27th day of August 2019.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY