

## **PLANNING AND ZONING COMMISSION**

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### **WORKSHOP MEETING**

**August 6, 2019**

#### **ATTENDANCE:**

##### **Commissioners Present:**

Ben Trahan, Chair  
Stephen Platt, Jr., 1<sup>st</sup> Vice-Chair  
Gene Autrey  
Dan Metevier  
John Ogrizovich

##### **Commissioners Absent:**

Michael Orr, 2<sup>nd</sup> Vice-Chair  
Elias Shaikh

##### **City Staff Present:**

Marc Kurbansade, AICP, Director of Community Development  
Lee Battle, LEED AP, Assistant Director of Community Development  
Brian Bristow, RLA, Assistant Director of Parks and Recreation  
Hayley Angel, AICP Candidate, Planner II  
Kevin Laughlin, City Attorney

#### **Call to Order and Announce a Quorum is Present:**

With a quorum of the Commissioners present, Chair Trahan called the meeting to order at 6:15 p.m. in the City Hall Council Conference Room at Allen City Hall, 305 Century Parkway, Allen, Texas, 75013.

#### **Regular Agenda**

1. Discussion regarding proposed Allen Land Development Code amendments relating to Section 4.20.2, "Schedule of Principal Uses" removing Firearms Sales & Service use; Section 6.05, "Site Plan Approval" amending approval procedures, requirements and standards; Section 6.06.1, "Firearms and Explosives Sales and Service by clarifying use interpretation and removing spacing requirements for said use; Section 6.06.11, "Solar Panels" by amending current requirements to be consistent with current adopted building codes; Section 7.04.1, "Vehicle Parking" by amending regulations and associated calculations relating to parking dimension requirements; Section 7.07, "Fences and Walls" by adding clarifying language regarding separation of uses; Section 8.05, "Subdivision Standards" by amending approval procedures, requirements and standards; and Appendix A, "Definitions" by amending the definition of "Certificate of Compliance".

Mr. Kurbansade, Director of Community Development, led the Commission through a discussion of the proposed amendments to the Allen Land Development Code.

The Commission discussed when new state laws go into effect and the impact of state law changes to building material requirements.

#### **Executive Session (As Needed)**

The Executive Session was not held.

**Adjournment**

The meeting adjourned at 6:43 p.m.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

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Ben Trahan, Chairman

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Hayley Angel, Planner