

**ALLEN CITY COUNCIL
FY 2018-2019 BUDGET WORKSHOP
TANGLEWOOD ON LAKE TEXOMA
POTTSBORO, TEXAS
AUGUST 17, 18, AND 19, 2018**

Present:

Stephen Terrell, Mayor

Councilmembers:

Gary L. Caplinger, Mayor Pro Tem

Kurt Kizer

Carl Clemencich

Lauren Doherty

Robin L. Sedlacek

Baine Brooks

City Staff Present:

Peter H. Vargas, City Manager

Shelli Siemer, Assistant City Manager

Eric Ellwanger, Assistant City Manager

Shelley B. George, City Secretary

Pete Smith, City Attorney

Eric Cannon, Chief Financial Officer

City Staff Present Through Saturday, August 18, 2018:

Chris Landrum, Budget Manager

Tim Dentler, Parks and Recreation Director

Stephen Massey, Community Services Director

Chris Flanigan, Engineering Director

Marc Kurbandsade, Community Development Director

Jon Boyd, Fire Chief

Brian Harvey, Chief of Police

Dan Bowman, Allen Economic Development Director / CEO

Monika Kretschmer, Human Resources Director

Eric Matthews, Information Technology Director

Teresa Warren, Public and Media Relations Director

Steven Glickman, Assistant Chief Financial Officer

City Staff Attending Department Presentations Only on Friday, August 17, 2018:

Brian Bristow, Parks and Recreation Assistant Director

Carrie Cessna, Parks and Recreation Assistant Director

David Angeles, Parks and Recreation Assistant Director

Ryan Patterson, Strategic Services Auditor

City Staff Attending Department Presentations Only on Saturday, August 18, 2018:

Jimmy Knipp, Community Services Assistant Director

Joseph Cotton, Engineering Assistant Director

Lee Battle, Community Development Assistant Director

Claudia Wayland, Youth Services Manager

David Cannaday, Assistant Fire Chief

Richard Vaughn, Assistant Fire Chief

Robert Flores, Deputy Police Chief

Ken Myers, Deputy Police Chief

Johnny Thomason, Deputy Police Chief

FRIDAY, AUGUST 17, 2018

The Allen City Council convened the FY 2018-2019 Budget Workshop Session at 1:12 p.m. on Friday, August 17, 2018, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell called the meeting to order and announced a quorum was present.

Call to Order and Announce Quorum is Present

Welcome and Introduction of Budget Process

- Peter H. Vargas, City Manager
 - Budget Video

Overview of Budgets

- Eric Cannon, Chief Financial Officer
- Chris Landrum, Budget Manager
 - Budget Overview
 - Budget Implications
 - Legislative Update – Potential Impact of Revenue/Appraisal Caps
 - CIP Debt Service

Question and Answer Session Regarding Proposed Budget

Parks and Recreation Department Budget Presentation

- Tim Dentler, Director, Parks and Recreation
- Carrie Cessna, Assistant Director, Parks and Recreation
- Brian Bristow, Assistant Director, Parks and Recreation
 - Parks & Recreation Overview
 - Projects Overview

Break

Allen Event Center Budget Presentation

- David Angeles, General Manager, Allen Event Center

Question and Answer Session Regarding Proposed Budget

Dinner, Tanglewood Dining Room

The Budget Workshop Session was recessed at 5:00 p.m. on Friday, August 17, 2018.

SATURDAY, AUGUST 18, 2018

The Allen City Council reconvened the FY 2018-2019 Budget Workshop Session at 8:52 a.m. on Saturday, August 18, 2018, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

**ALLEN CITY COUNCIL
WORKSHOP SESSION
AUGUST 17, 18, AND 19, 2018**

PAGE 3

Community Services Department Budget Presentation

- Steve Massey, Director, Community Services
 - General Fund Update
 - Drainage Fund Update
 - Water and Sewer Fund Update
 - Update on Solid Waste Fund

Question and Answer Session Regarding Proposed Budget

Break

Capital Improvement Program (CIP) Update

- Chris Flanigan, Director, Engineering
 - Current CIP Program
 - Discuss plan for former AISD Annex
 - Facility Maintenance Fund
 - Road Improvement Projects – Stacy Rd, Greenville, etc.

Question and Answer Session Regarding Proposed Budget

Lunch, Tanglewood Dining Room

Community Development Department Budget Presentation

- Marc Kurbansade, Director, Community Development
 - Budget Overview
 - Development Trends

Question and Answer Session Regarding Proposed Budget

Break

Fire Department Budget Presentation

- Jonathan Boyd, Fire Chief

Question and Answer Session Regarding Proposed Budget

Police Department Budget Presentation

- Brian Harvey, Police Chief

Question and Answer Session Regarding Proposed Budget

Council Discussion Regarding the Proposed Budget

Dinner, Tanglewood Dining Room

The Budget Workshop Session was recessed at 6:42 p.m. on Saturday, August 18, 2018.

SUNDAY, AUGUST 19, 2018

The Allen City Council reconvened the FY 2018-2019 Budget Workshop Session at 9:28 a.m. on Sunday, August 19, 2018, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

Annual Review of Council Rules of Order and Procedure and City Charter

- Shelley George, City Secretary
- Peter G. Smith, City Attorney

Annual Board Appointment Process Update

Council Discussion Regarding the Proposed Budget

Lunch, Tanglewood Dining Room

Council Discussion Regarding the Proposed Budget

EXECUTIVE SESSION: An Executive Session was not held.

Adjourn

MOTION: Upon a motion made by Councilmember Clemencich and a second by Mayor Pro Tem Caplinger, the Council voted seven (7) for and none (0) opposed to adjourn FY 2018-2019 Budget Workshop Session at 1:06 p.m. on Sunday, August 20, 2018, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. The motion carried.

These minutes approved on the 28th day of August 2018.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY