CITY OF ALLEN
PURCHASING DIVISION

EXCEPTION TO COMPETITIVE BIDDING FORM

VENDOR NAME: Cimco Refrigeration, Inc (Cimco)

DATE: March 9, 2018

ESTIMATED TOTAL COST: $ 140,571.00

This form must accompany the purchase document whenever an exception to the competitive bidding or internal purchasing process is requested. State and local laws subjects the City of Allen to competitive bidding rules. The Purchasing Manager or authorized designee will determine whether the justification is appropriate. Requests for exception must be supported by factual statements that will pass an audit.

Please check all applicable categories and provide additional information where indicated:

Sole Source is the selection of one supplier to the exclusion of all others. This decision may be based on lack of competition, proprietary technology, copyright or a supplier's unique capability. A letter of justification on company letterhead must accompany this form.

X The requested product is an integral repair part or accessory compatible with existing equipment.

The requested product has unique design/performance specifications or quality requirements that are not available in comparable products.

Repair/Maintenance service is available only from manufacturer or designated service representative.

Upgrade to or enhancement of existing software is available only from one manufacturer.

Service proposed by vendor is unique; therefore, competitive bids are not available or applicable.

EMERGENCY

- a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality;
- a procurement necessary to preserve or protect the public health or safety of the municipality's residents;

- a procurement necessary because of unforeseen damage to public machinery, equipment, or other property.

Provide a detailed exception and attach supporting documentation:

Cimco Refridgeration, Inc (Cimco) is the manufacturer of Allen Event Center's Ice Chiller Package and associated machinery. The Evaporator Condenser Tower combined with the Chiller Barrels and Compressors comprise the major components of the "Ice Chiller Package" and are be considered a single system. It is imperative that all systems that comprise the "Ice Chiller Package" function in unison and elements repaired by the company which installed and other major components of the system. The Chiller System uses Ammonia and Brine that can be destructive to the system if not properly managed in repair and maintenance projects. Cimco is the installer, has managed other repairs of the system and should continue to be the sole source provider of repairs to maintain the integrity of the system and any existing warranties.

I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department.

3-9-2018	David Angeles
Signature/Date	Print Name
Parks & Recreation	Assistant Director
Department Name	Title

PURCHASING APPROVALS

Contract Administrator/Buyer Approval	Date
Purchasing Manager Approval	Date