

**ALLEN CITY COUNCIL
FY 2017-2018 BUDGET WORKSHOP
TANGLEWOOD ON LAKE TEXOMA
POTTSBORO, TEXAS
AUGUST 18, 19, AND 20, 2017**

Present:

Stephen Terrell, Mayor

Councilmembers:

Gary L. Caplinger, Mayor Pro Tem

Kurt Kizer

Carl Clemencich

Joey Herald

Robin L. Sedlacek

Baine Brooks

City Staff Present:

Peter H. Vargas, City Manager

Shelli Siemer, Assistant City Manager

Eric Ellwanger, Assistant City Manager

Shelley B. George, City Secretary

Pete Smith, City Attorney

Eric Cannon, Chief Financial Officer

City Staff Present Through Saturday, August 19, 2017:

Chris Landrum, Budget Manager

Steven Glickman, Controller

Lee Battle, Community Development Interim Assistant Director

Stephen Massey, Community Services Director

Dan Bowman, Economic Development Executive Director

Chris Flanigan, Engineering Director

Bill Hawley, Fire Chief

Monika Kretschmer, Human Resources Director

Eric Matthews, Information Technology Director

Jeff Timbs, Library Director

Tim Dentler, Parks and Recreation Director

Brian Harvey, Police Chief

Teresa Warren, Public and Media Relations Officer

City Staff Attending Department Presentations Only on Friday, August 18, 2017:

Karen Cromwell, Director of CVB

Ryan Patterson, Strategic Services Auditor

City Staff Attending Department Presentations Only on Saturday, August 19, 2017:

Jimmy Knipp, Community Services Assistant Director

Claudia Wayland, Youth Services Manager

David Angeles, Parks and Recreation Assistant Director

Brian Bristow, Parks and Recreation Assistant Director

Carrie Cessna, Parks and Recreation Assistant Director

Robert Flores, Deputy Police Chief

Ken Myers, Deputy Police Chief

Johnny Thomason, Deputy Police Chief

Darrin Whitman, Police Lieutenant

FRIDAY, AUGUST 18, 2017

The Allen City Council convened the FY 2017-2018 Budget Workshop Session at 1:08 p.m. on Friday, August 18, 2017, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell called the meeting to order and announced a quorum was present.

Call to Order and Announce Quorum is Present

Welcome and Introduction of Budget Process

- Peter H. Vargas, City Manager
 - Budget Video

Overview of Budgets

- Eric Cannon, Chief Financial Officer
- Chris Landrum, Budget Officer
 - Budget Overview
 - Budget Implications
 - Tyler Munis ERP
 - Legislative Update – Potential Impact of Revenue/Appraisal Caps

Question and Answer Session Regarding Proposed Budget

Update on Transportation and Public Utility Commission Cases

- Eric Ellwanger, Assistant City Manager
 - NTMWD/PUC Case
 - Brazos Electric PUC Case
 - Transportation Program Update

Break

Current Development Update

- Lee Battle, Interim Director Community Development

Convention & Visitor's Bureau Presentation

- Karen Cromwell, CVB Director

Question and Answer Session Regarding Proposed Budget

Question and Answer Session Regarding Proposed Budget

The Budget Workshop Session was recessed at 5:06 p.m. on Friday, August 18, 2017.

SATURDAY, AUGUST 19, 2017

The Allen City Council reconvened the FY 2017-2018 Budget Workshop Session at 8:47 a.m. on Saturday, August 19, 2017, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

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Parks and Recreation Department Budget Presentation

- Tim Dentler, Director of Parks and Recreation
- Carrie Cessna, Assistant Director of Parks and Recreation
- Brian Bristow, Assistant Parks and Recreation Director
 - Parks & Recreation Overview
 - Projects Overview

Allen Event Center Budget Presentation

- David Angeles, General Manager

Question and Answer Session Regarding Proposed Budget

Break

Community Services Department Budget Presentation

- Steve Massey, Community Services Director
 - Water and Sewer Fund Update
 - Solid Waste Fund Update
 - Drainage Fund Update
 - General Fund Update

Question and Answer Session Regarding Proposed Budget

Lunch, Tanglewood Dining Room

Capital Improvement Program (CIP) Update

- Chris Flanigan, Engineering Director
 - Current CIP Program
 - Update on Hotel Convention Center Construction
 - Facility Maintenance Fund

Fee Adjustments re: General Fund Operational Areas

- Coordinated Presentation on Potential Fee Changes (current fees; cost of providing service; comparison to other cities)

Question and Answer Session Regarding Proposed Budget

Break

Fire Department Budget Presentation

- Bill Hawley, Fire Chief

Police Department Budget Presentation

- Brian Harvey, Police Chief

Council Discussion Regarding the Proposed Budget

The Budget Workshop Session was recessed at 7:00 p.m. on Saturday, August 19, 2017.

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SUNDAY, AUGUST 20, 2017

The Allen City Council reconvened the FY 2017-2018 Budget Workshop Session at 9:30 a.m. on Sunday, August 20, 2017, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

Council Discussion Regarding Boards and Commissions

Annual Review of Council Rules of Order and Procedure

- Shelley George, City Secretary

Council Discussion Regarding the Proposed Budget

EXECUTIVE SESSION: An Executive Session was not held.

Adjourn

Mayor Terrell adjourned the FY 2017-2018 Budget Workshop Session at 12:56 p.m. on Sunday, August 20, 2017, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas.

These minutes approved on the 12th day of September 2017.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY