



## **EDITORIAL STORAGE & ASSET MANAGEMENT**

Prepared for  
City of Allen

August 8, 2017  
By Bob Roose

# City of Allen, Texas

## Bid Information

Bid Owner Debra Morris Purchasing Manager  
Email dmmorris@cityofallen.org  
Phone (214) 509-4630  
Fax (214) 509-4675  
  
Bid Number 2017-7-103  
Title Editorial Storage and Asset Management  
  
Bid Type RFP  
Issue Date 07/27/2017  
Close Date 8/10/2017 02:00:00 PM (CT)

## Contact Information

Address 305 Century Parkway  
  
Allen, TX 75013  
Contact Debra Morris Purchasing Manager  
Department Purchasing  
Building  
Floor/Room  
Telephone (214) 509-4630  
Fax (214) 509-4675  
Email dmmorris@cityofallen.org

## Ship to Information

Address  
  
Contact  
Department  
Building  
Floor/Room  
Telephone  
Fax  
Email

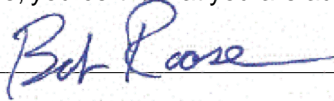
## Supplier Information

Company Name TM Television  
Contact Name Bob Roose  
Address 2440 Lacy Ln Suite 110  
Suite 110  
Carrollton TX 75006  
Telephone 972-243-4772  
Fax 972-243-4774  
Email bob@tmtel.com

## Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your

company. Signature



Date 8 / 7 / 2017

## Bid Notes

Sealed bids addressed to the City of Allen (Owner) will be received at the office of the Purchasing Manager, Second Floor, 305 Century Parkway, Allen, Texas 75013 (City Hall) until 2:00 PM CST on Thursday, August 10, 2017. No late bids will be accepted for the following project:

REQUEST FOR PROPOSAL  
SOLICITATION #2017-7-10  
EDITORIAL STORAGE & ASSET MANAGEMENT

There will not be a public opening for this solicitation. Electronic upload of proposal documents is the preferred method of submission.

## Bid Activities

## Bid Messages

## Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

#	Filename	Description
Header	Legal Ad.docx	Legal Ad

### Bid Attachments Requested

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The following attachments are requested with this opportunity

### Bid Attributes

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Please review the following and respond where necessary

2.51 All protests regarding the bid solicitation process must be submitted in writing to the Purchasing Manager within five (5) working days following the opening of bids. This includes all protests relating to advertising of bid notices, deadlines, bid opening, and all other related procedures under the Local Government Code, as well as any protests relating to alleged improprieties or ambiguities in the specifications. The limitation does not include protests relating to staff recommendations as to award of this bid. Protests relating to staff recommendations may be directed to the City Secretary.

2.52 EVALUATION CRITERIA: PLEASE NOTE THAT THIS BID WILL BE AWARDED ON THE BASIS OF "BEST VALUE". The award to the successful bidder will be determined by best value to the City of Allen as allowed by Chapter 252 of the Local Government Code. The following criteria will be considered when selecting a contractor:

- the purchase price
- the reputation of the bidder and the bidder's services;
- the quality of the bidder's service;
- the extent to which the bidder's services meet the City's needs;
- the bidder's past business relationship with the City;
- the impact on the ability of the City to comply with laws and rules relating to contracting with historically underutilized businesses and non-profit organizations employing persons with disabilities;
- the total long-term cost to the City to acquire the bidder's goods or services; and
- any relevant criteria specifically listed in the request for bids or proposals.

2.53 COOPERATIVE PURCHASING: As permitted under Interlocal Cooperation Act C Texas Government Code, Chapter 791, other governmental entities may wish to also participate under the same terms and conditions contained in this contract. If this bid is not specifically for the Collin County Governmental Purchaser's Forum, each entity wishing to participate must have prior authorization from the City of Allen and the vendor. If such participation is authorized, all purchase orders will be issued directly from and shipped directly to the entity requiring supplies/services. The City of Allen shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by the entities. Bidder is to state their willingness to allow other governmental entities to participate in this contract, if awarded. Vendors bidding products other than those specified should submit technical specification literature with bids.

**IS YOUR FIRM WILLING TO ALLOW OTHER GOVERNMENTAL ENTITIES TO PARTICIPATE IN THIS CONTRACT, IF AWARDED, UNDER THE SAME TERMS AND CONDITIONS?**

  X   YES        NO

## Company Overview

Corporate Name: Halbrook and Miller Inc.  
DBA: TM Television  
Address: 2440 Lacy Ln  
Suite 110  
Carrollton TX 75006  
Phone: 972-243-4772  
Date Established: 1992

TM Television was founded in 1992 as a broker for professional video equipment. The company adapted to industry advancements in the mid 90's to add professional non-linear video editing (NLE) and shared storage to their offerings to better meet the demands of consumers. Due to the strength of sales, customer support and reputation in the industry, TM Television became the top level Avid value-added-reseller in the region. Since then, TM Television has installed and supports more than 150 SAN systems and has supplied and installed an almost incalculable amount of professional video equipment solutions for all types of organizations across Texas, Oklahoma, Colorado, Arizona, Wyoming and Louisiana.

The early 2000's saw a transition in the marketplace with the introduction of high definition television. TM Television realized there was a need to incorporate HD acquisition into the NLE workflow. It was during this period that a relationship with Panasonic was established. TM Television became the top-level Panasonic reseller largely due to expertise in file based workflows, i.e. moving files created by HD cameras into the NLE systems. This success led many manufacturers to approach TM Television about representing their product lines. Sony has since included TM Television in their elite group resellers. The tight relationship with Sony provides TM Television advanced access to support and technical resources, and advanced training to keep sales and technical staff up to date on current technology.

As file based workflows became the norm, end-users realized they needed tools to locate and manage the files, and to backup and protect them. leveraging their expertise in video production and IT, TM Television began delivering systems that allowed customers to better manage their file-based assets, while improving efficiencies within the media enterprise.

Further expanding on file base workflows and storage infrastructures, TM Television provides technologies that allow direct ingest of studio programming, live streaming, and file-based transcoding, delivering technology for on-demand and live programming to the web.

As the industry has evolved, TM Television has become the primary support outlet for many of our customers. Historically, video production companies had a video engineer on staff to support the facilities requirements. Economics have necessitated the elimination of these staff positions. Consequently, production facilities have come to rely on value added resellers to service and maintain their equipment to keep their facilities

operational. TM Television employs highly qualified technicians to build and service the equipment we sell. All our technicians have previously worked in the video production industry and therefore understand the requirements of TM's installed customer base. This helps TM Provide the level of mission critical support our customers have come to expect.

The video industry continues to evolve, this time the evolution is towards mobile technology, IP video, and higher resolution acquisition formats. TM Television continues to leverage our strengths to assist late adopters to migrate to state-of-the-art technologies while continuing to form relationships that lead the way for our cutting-edge customers. Our technical staff continues their professional development in new technologies, and we will constantly identify emerging trends to guide our direction. The one constant in our industry is rapid change, and we will continue to proceed ahead of the trend.

## Key Personnel

### **Senior Project Engineer & Project/Site Supervisor**

Randy McCraw

#### *Years in Industry*

- Total years - 30
- Eleven years in corporate video management
- Nineteen years at TM Television. Includes Installation and support of broadcast video equipment, shared storage and file management solutions. Systems integration of post-production facilities and television studios. Workflow design, Archive and back up and implementation.

#### *Certifications*

- Master's Degree in Communication
- Avid Certified Support Representative (ACSR) Elite— Editing Systems, Storage, Interplay and Media Central
- TM Television was one of the 1st two Avid resellers in the country chosen to have an ACSR of this distinction.
- Telestream Certification
- CatDV University

#### *Notable Installations*

- KTBS-TV
- USAA

- Children's Health
- Texas Rangers Baseball

**Project/Off-site Manager, Regional Sales Manager**

Bob Roose

*Years in Industry*

- Total years - 33
- Eleven years in corporate video management
- Eighteen years with TM Television as Regional Sales Manager.

*Certifications*

- Bachelor's degree in Communications
- Infocomm Certified Technology Specialist - Design (CTS-D)

*Notable Clients*

- USAA
- GM Financial
- Burlington Northern Santa Fe Railway
- DEX Media

**Purchasing & Expediting Staff**

Robin Dunkin-Smith

*Years in Industry*

- Total years - 15
- Fifteen years with TM Television as purchasing as office manager and purchasing coordinator.

**President & Owner**

Mike Halbrook

*Years in Industry*

- Total years - 40

TM Television - Response to Request for Proposal  
City of Allen SOLICITATION #2017-7-10

- Seventeen years working for manufacturers and distributors of video and audio equipment.
- Twenty-five years as president of TM Television.

TM Television was founded in 1992.

### **Lead Installer**

Aaron Wince

#### *Years in Industry*

- Total years - 28
- Thirteen years of video and film production. Including video engineering, systems integration, camera operator, sound operator, video editing. Specialty work as Ultimatte blue screen systems operator for film visual assist, commercials and video games.
- Three years as quality assurance technician for DG Systems, digital commercial distribution systems. Examining technical quality of commercials and delivery to television stations. Overseeing encoding of media.
- Twelve years with TM Television as video technician. Installation and support of broadcast video equipment, shared storage and file management solutions. Systems integration of post-production facilities and television studios.

#### *Certifications*

- Avid - DS ACSR (support technician)
- Telestream Certification
- CatDV University

#### *Notable Installations*

- Group 1200 / Funimation
- Akerman McQueen
- AT&T

### **Technical Support and Training**

Justin Wingate

#### *Years in Industry*

#### *Total years – 16*

- Six years as Course Director of Post Production at The Los Angeles Film School. Responsible for creating, updating, and administering curriculum to a new round of students every month in the field of post-production, specifically in the use of Avid Media Composer as an editing tool.



TM Television - Response to Request for Proposal  
City of Allen SOLICITATION #2017-7-10

- Three Years as Customer Care Team Lead at Avid before being recruited and hired on to TM Television.

Certifications

- Avid Interplay ACSR Certification – Editor, Storage and Interplay
- Telestream Certification
- CatDV University

**Field Support Technician, Installation Technician**

Julie Elledge

Years in Industry – 17

- Five years as a certified Avid instructor.
- Ten years of broadcasting experience as a photojournalist, editor and in broadcast information technology.

*Certifications*

- Avid Certified Support Representative— Editor, Interplay & Storage
- Avid Media Central-UX

**TM Technicians**

TM Television maintains a ratio of 4:3 service technicians to sales staff enabling us to make sure that our clients have what they need to run their businesses as well as possible, with maximum efficiency and reliability especially in mission critical applications. This high ratio also allows our technicians to stay up to date on the newest industry trends and complete the training courses necessary to complete jobs correctly the first time, on time. The result is a highly-trained technical team that has a history of expertise in the IT and video markets for providing unparalleled service.

## **REFERENCES**

1. Vendor shall have a minimum of Three (3) years of experience

Does your firm meet this requirement?   X   Yes        No

References should include a contact name, email address and telephone number for jobs/contracts in the Public and/or Private Sectors that are equal to the size and complexity of the City of Allen's requirements, provided herein.

## **PROPOSAL RESPONSE DOCUMENTS/ PROPOSAL FORMAT AND CONTENT**

The City of Allen discourages lengthy and costly proposals, however, in order for the City to evaluate proposals fairly and completely, proposers should follow the format set out herein and provide the information requested.

In order to be considered as responsive, the Proposer shall submit with their Proposal, such documentation as is necessary or required to attest to the company's capabilities and qualifications to perform the work as specified and all aspects of this contract in a competent manner. RFP responses shall be submitted professionally to include clearly identifiable sections, in the same order for each section as required. Also, include the RFP Pricing.

## **EVALUATION PROCESS AND SELECTION CRITERIA**

The objective of this evaluation process is to identify and select the proposer that best satisfies the requirements of the City of Allen. The City of Allen's staff that will be responsible for these services will evaluate all proposals received by the submission deadline. The evaluation committee will review, rate and rank each proposer's proposal in accordance with the weighted ranking criteria contained in this document. RFP responses shall remain confidential until the contract has successfully been awarded.

If deemed necessary to the evaluation process, the City reserves the right to conduct presentations/interviews with proposers at no cost to the city. There are 100 possible points for this proposal evaluation, as follows:

<b>PRICE</b>	<b>40 points</b>
<b>BIDDER QUALIFICATIONS AND EXPERIENCES</b>	<b>20 points</b>
<b>PRODUCT COMPATABILITY WITH CURRENT SYSTEM</b>	<b>20 points</b>
<b>REFERENCES</b>	<b>20 points</b>

## References

Vendor shall have a minimum of Three (3) years of experience

Does your firm meet this requirement? ☒ Yes ☐ No

### **Burlington Northern Santa Fe Railway**

Paul Parisot  
Burlington Northern Santa Fe Railway  
817-867-6421  
2650 Lou Menk Dr.  
Fort Worth, TX 76161-0057  
Paul.Parisot@bnsf.com

#### *Post production infrastructure with Archive and Asset Management*

Designed, delivered and installed CatDV asset management system with LTO archive. System is connected to post production infrastructure also designed and installed by TM Television. Entire system consists of editorial storage, nearline storage, multiple edit systems and automated transcoding.

### **United Services Automobile Association, USAA**

Jaime Piedra  
USAA  
(210) 913-9104  
9800 Fredericksburg  
San Antonio, TX 78288  
jaime.piedra@usaa.com

#### *Post production infrastructure with asset management and archive*

Designed and installed a post-production infrastructure that includes an archive system with a 380 slot LTO-7 library, asset management, 1.4 PB of editorial storage, ten edit systems, fifteen browser based clients and asset management with automated transcoding and automated workflows. System continues to be maintained and upgraded by TM Television.

### **Dallas County Community College District**

Craig Wright  
9596 Walnut Street  
Dallas, Texas 75243  
972-669-6523  
cwright@dcccd.edu

TM Television - Response to Request for Proposal  
City of Allen SOLICITATION #2017-7-10

*Post Production Infrastructure with asset management Archive*

Designed and installed a post-production infrastructure including asset management, editorial storage, edit systems, automated transcoding and archive connected to an LTO library. System continues to be maintained and upgraded by TM Television.

## Price Quotation

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**SECTION V**

**BID FORM & PRICING**

If an addendum is issued for this bid, please acknowledge receipt.

**ADDENDUMS/AMENDMENTS:**      1) \_\_\_\_\_ date acknowledged  
   2) \_\_\_\_\_ date acknowledged  
   3) \_\_\_\_\_ date acknowledged

**TOTAL BID AMOUNT:**      \$ 110,801.66 \_\_\_\_\_

**Total Bid Written in Words:**      \$ One hundred ten thousand, eight hundred one and sixty six cents

**DAYS TO COMPLETE WORK:**

The Contractor agrees to complete the work within the following calendar days from the Notice To Proceed:

**Bid 30 to 40 calendar days**

**All work must be completed and invoiced by September 29, 2017.**

## BID ENDORSEMENT

The undersigned, in submitting this bid proposal and their endorsement of same, represents that they are authorized to obligate their firm, that they have read this entire bid proposal package, is aware of the covenants contained herein and will abide by and adhere to the expressed requirements.

Submittals will be considered as being responsive only if entire Bid Package plus any/all attachments is returned with all blanks filled in.

SUBMITTED BY:

Halbrook and Miller Inc., dba TM Television

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(OFFICIAL Firm Name)

By: 

(Original Signature) **Must be signed to be considered responsive**

**Bob Roose**

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(Typed or Printed Name)

Regional Sales Manager

08/07/17

(Title)

(Date)

Remittance

Address: TM Television

Address: 2440 Lacy Lane  
Suite 110

Address: Carrollton, TX 75006

(Zip Code)

Phone #: (972) 243-4772

fax #: (972) 243-4774

E-Mail Address: bob@tmtel.com



# Q U O T E

Number A16Q1517-03

Date Aug 7, 2017

Expires Sep 21, 2017

2440 Lacy Ln, Suite 110, Carrollton, TX 75006

t. 972-243-4772 f. 972-243-4774

## Sold To

### City of Allen Purchasing Division

Debra Morris  
305 Century Parkway  
Allen, TX 75013

Phone 214-509-4630

Fax

## Ship To

### City of Allen Purchasing Division

Debra Morris  
305 Century Parkway  
Allen, TX 75013

Phone 214-509-4630

Fax

Salesperson	P.O. Number	FOB Point	Terms
Bob Roose		Destination	Net 30

Qty	Manufacturer	Description	Unit Price	Ext. Price
		<i>Editorial Storage</i>		
1	Studio Network Solutions	EVO 16 Bay Base System includes: 96TB, (w/2x10GbE Copper), 16 x 6TB SATA - Unlimited ShareBrowser Licenses - File/Volume Sharing - Unlimited ShareBrowser/SANmp/GlobalSAN Licenses - Adobe and Apple Project Sharing - Cloud Access - 4x1GbE Ports Onboard (iSCSI/NAS) - 1 Yr Hardware Maintenance - Avid Project/Bin Sharing - NAS (AFP/SMB/NFS/SFTP) and SAN in the same box - Lifetime Qcomplete Basic Support	\$42,299.00	\$42,299.00
1	Studio Network Solutions	EVO Ethernet Expansion: 2 x 10Gb Ethernet (iSCSI/NAS) Ports, Upgrade License, 1 yr hardware maintenance	\$2,499.00	\$2,499.00
1	Studio Network Solutions	Q:COMPLETE Standard Support - Yearly Site License M-F 9am - 6pm Phone Support - Email Support - Discounted on-site services - SLA within 36 hours	\$3,500.00	\$3,500.00
		<i>Asset Management System</i>		
1	Squarebox	Enterprise Bundle 2 (Enterprise Server, 2 x CatDV Enterprise Client with MXF)	\$6,220.00	\$6,220.00
1	Squarebox	CatDV 10.0 Enterprise Edition (single license)	\$975.00	\$975.00
1	Squarebox	Web Client and Web Services Clients (one server, with 1 fixed user licenses)	\$645.00	\$645.00
1	Squarebox	CatDV MXF Option (per server seat)	\$230.00	\$230.00
1	Squarebox	CatDV Enterprise Worker Node	\$2,055.00	\$2,055.00
1	Squarebox	CatDV Workgroup Worker Node (run up to 3 actions)	\$1,000.00	\$1,000.00
4	Calibrated	Calibrated(Q) MXF Import & MP4-EX Import (Mac OSX with FCP X or Compressor installed). Supports XDCAM EX & XAVC-S MP4, plus MXF files incl. AS-02, AS-11, XAVC & AVC-Intra HD/2k/4k, AVC-LongG & XAVC-L, XDCAM, IMX, Avid H264, Avid DNxHR/DNxHD, and more.	\$350.00	\$1,400.00

Prices Subject to Shipping & State & Local Taxes. Return of a signed copy of this quotation constitutes Customer's Purchase Order. This quotation and the information contained in this quotation are confidential and intended for distribution only to the person named on the quotation. Use, dissemination, distribution, or reproduction of this information by unintended recipients is not authorized and may be unlawful. Grand total includes 3% cash discount. Non-cash or credit purchases will not include this discount.





# Q U O T E

**Number** A16Q1517-03

**Date** Aug 7, 2017

**Expires** Sep 21, 2017

Qty	Manufacturer	Description	Unit Price	Ext. Price
4	Calibrated	Calibrated{Q} P2+XD View Bundle. As in CD1 but for Windows or Mac computers without FCP installed and incl. Calibrated{Q} Decode codecs for decoding MXF files, MP4 files and MOV.	\$549.00	\$2,196.00
1	Squarebox	Maintenance and support contract (12 months rolling priority email and telephone support) and all CatDV upgrades during this time <b>Server for CatDV and Archive</b>	\$2,781.25	\$2,781.25
1	HP	CatDV qualified server for Virtual Deployment HPE DL60 Gen9 - Dual E5-2620v4 Proc, 32GB RAM, HP Dual 8GB microSD (configured for redundancy), 4x HP 1TB SATA HDD (Raid 5), Single Power Supply, 10GB BaseT & SFP+, VMWare Essentials, System Build and Component Integration	\$6,383.27	\$6,383.27
1	Microsoft Corporation	Microsoft Windows 10 Pro 32/64-bit - Box Pack - 1 License - Flash Drive - English - PC	\$189.99	\$189.99
1	TMTV	Configured VM for CatDV Server	\$2,750.00	\$2,750.00
1	Netgear, Inc	Netgear Prosafe XS728T Ethernet Switch - 28 Ports - Manageable - 4 x Expansion Slots - 10GBase-T, 10GBase-X - 24 x Network, 4 x Expansion Slot - Optical Fiber, Twisted Pair - 10 Gigabit Ethernet - Shared SFP Slot - 4 x SFP+ Slots - 3 Layer Supported - Rack-mountable, Desktop	\$3,331.90	\$3,331.90
3	Atto Technology	ATTO ThunderLink NT 2102 (10GBASE-T) Low Profile - 20 Gbit/s - 2 x Network (RJ-45) Port(s) - 2 x Thunderbolt 2 Port(s) - Low-profile	\$883.36	\$2,650.08
3	TMTV	6 ft - 1 x Thunderbolt - 1 x Thunderbolt - White	\$32.99	\$98.97
10	TMTV	Cat. 6a Patch Cable - RJ-45 Male - RJ-45 Male - 10 feet	\$7.81	\$78.10
		<i>Archive System</i>		
1	Storage DNA	DNA Evolution X200-24 (2) Drive, (24) Slot Autoloader 1 x 1U HP DL20 Rack Server 1 x 2U 24 Slot Autoloader 2 x HP Automation LTO-7 SAS Cables and Rackmount Kits 1 x DNA Evolution Controller License 1 x DNA Evolution Archive Manager License Unlimited User Licenses (Reqs. 3U Rack Space)	\$23,995.00	\$23,995.00
1	Storage DNA	DNA Evolution CatDV Integration Option Includes 1 X DNA CatDV Archive Option Requires CatDV Pro Version 9 or Higher. Requires CatDV Worker Node 4 or Higher. Mac OS Only.	\$3,995.00	\$3,995.00
1	Hewlett Packard Enterprise	HP FlexFabric 10Gb 2-Port 533FLR-T Adapter - PCI Express x8 - 2 Port(s) - 2 x Network (RJ-45) - Twisted Pair - Low-profile	\$584.10	\$584.10
1	Storage DNA	Annual Support DNAEVO System X200-24	\$3,599.00	\$3,599.00
1	Storage DNA	Storage DNA CatDV Option Support	\$995.00	\$995.00
2	Storage DNA	StorageDNA Remote Services - Training	\$250.00	\$500.00
4	Storage DNA	StorageDNA Remote Services - Installation	\$250.00	\$1,000.00
		<i>Installation &amp; Training</i>		

Prices Subject to Shipping & State & Local Taxes. Return of a signed copy of this quotation constitutes Customer's Purchase Order. This quotation and the information contained in this quotation are confidential and intended for distribution only to the person named on the quotation. Use, dissemination, distribution, or reproduction of this information by unintended recipients is not authorized and may be unlawful. Grand total includes 3% cash discount. Non-cash or credit purchases will not include this discount.



# Q U O T E

**Number** A16Q1517-03

**Date** Aug 7, 2017

**Expires** Sep 21, 2017

Qty	Manufacturer	Description	Unit Price	Ext. Price
1	TMTV	Professional Services - System Preconfiguration Preconfigure system at TM office and test connectivity before deployment at permanent location.	\$1,500.00	\$1,500.00
1	TMTV	Professional Services, On-Site Installation and configuration of server and storage	\$5,000.00	\$5,000.00
1	TMTV	Workflow consultation and Design	\$2,000.00	\$2,000.00
1	TMTV	Cables, connectors and expendibles	\$750.00	\$750.00
1	TMTV	Training & Documentation for CatDV	\$5,000.00	\$5,000.00
1	TMTV	Professional Services - Post-Installation Support - Email, Phone and Remote Support - 10 Hours	\$2,750.00	\$2,750.00
1	TMTV	System Discount	-\$22,399.00	-\$22,399.00
1	TMTV	Shipping and Handling	\$250.00	\$250.00
		<b>Optional - Recomend Items not itemized in Bid Request</b>		
0	Studio Network Solutions	SNS Rated 6TB 7200RPM Enterprise SATA Hard Drive 6Gb/s for EVO	\$975.00	\$0.00
0	Storage DNA	Starter Kit DNA Evo starter kit ensures the customer has everything they need to perform their first archive. Includes 1 x barcode labeled LTO-6 tape, 1 x barcode labeled cleaning tape, Printed User Guide	\$295.00	\$0.00
			<b>SubTotal</b>	\$110,801.66
			<b>Tax</b>	\$0.00
			<b>Total</b>	<b>\$110,801.66</b>

Delivery is 30 to 40 days ARO.

## Exhibits

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**EXHIBIT 2**  
**AFFIDAVIT OF NO PROHIBITED INTEREST**

I, the undersigned, declare and affirm that no person or officer in this sole proprietorship, partnership, corporation, or board has or will have during the term of this contract a prohibited interest as that is defined in City Charter Section 10.05.

I further understand and acknowledge that the existence of a prohibited interest at any time during the term of this contract will render the contract voidable.

TM Television

**Name of Contractor**

By: ROB DUNKIN-SMITH

Signature

Robin Dunkin-Smith

(Print Name)

Manager

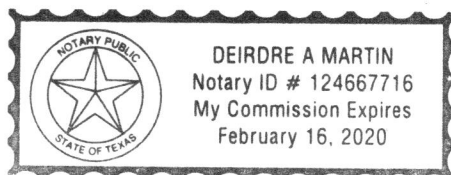
(Title)

STATE OF TEXAS

COUNTY OF Dallas

§  
§

**SUBSCRIBED AND SWORN TO** before me this 4th day of August, 2017.



Deirdre A. Martin  
Notary Public, State of Texas

**EXHIBIT 3**

## CONFLICT OF INTEREST QUESTIONNAIRE

# FORM CIQ

**For vendor or other person doing business with local governmental entity**

**This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.**

**OFFICE USE ONLY**

Date Received

1. Name of person who has a business relationship with local governmental entity.
2. Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?      Yes                      No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?                      Yes                      No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes                  No

D. Describe each employment or business relationship with the local government officer named in this section.

- 3.** Signature of person doing business with the governmental entity

Date \_\_\_\_\_

Not Applicable

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

TM Television Carrollton TX USA

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

N/A

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

N/A

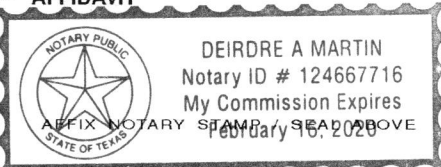
4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.



## 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Robin Dunkin Smith  
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Robin Dunkin Smith, this the 4th day of August, 20 17, to certify which, witness my hand and seal of office.

Deirdre A. Martin  
Signature of officer administering oath

Deirdre A. Martin  
Printed name of officer administering oath

Public Notary  
Title of officer administering oath

ADD ADDITIONAL PAGES AS NECESSARY