

**ALLEN CITY COUNCIL
FY 2016-2017 BUDGET WORKSHOP
TANGLEWOOD ON LAKE TEXOMA
POTTSBORO, TEXAS
AUGUST 19, 20, AND 21, 2016**

Present:

Stephen Terrell, Mayor

Councilmembers:

Gary L. Caplinger, Mayor Pro Tem

Kurt Kizer

Ross Obermeyer

Joey Herald

Robin L. Sedlacek

Baine Brooks

City Staff Present:

Peter H. Vargas, City Manager

Shelli Siemer, Assistant City Manager

Eric Ellwanger, Assistant City Manager

Shelley B. George, City Secretary

Pete Smith, City Attorney

Eric Cannon, Chief Financial Officer

City Staff Present Through Saturday, August 20, 2016:

Rebecca Vice, Assistant to the City Manager

Joanne Stoehr, Assistant Chief Financial Officer

Chris Landrum, Budget Manager

Dana Thornhill, Controller

Ogden "Bo" Bass, Community Development Director

Stephen Massey, Community Services Director

Dan Bowman, Economic Development Executive Director

Chris Flanigan, Engineering Director

Bill Hawley, Fire Chief

Monika Kretschmer, Human Resources Director

Sid Hudson, Information Technology Director

Jeff Timbs, Library Director

Tim Dentler, Parks and Recreation Director

Brian Harvey, Police Chief

Teresa Warren, Public and Media Relations Officer

City Staff Attending Department Presentations Only on Friday, August 19, 2016:

Jimmy Knipp, Community Services Assistant Director

City Staff Attending Department Presentations Only on Saturday, August 20, 2016:

Lee Battle, Community Development Assistant Director

Jon Boyd, Assistant Fire Chief

Kurt Hall, Assistant Fire Chief

Claudia Wayland, Youth Services Manager

David Angeles, Parks and Recreation Assistant Director

Brian Bristow, Parks and Recreation Assistant Director

Carrie Cessna, Parks and Recreation Assistant Director

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Robert Flores, Deputy Police Chief
Ken Myers, Deputy Police Chief
Johnny Thomason, Deputy Police Chief

FRIDAY, AUGUST 19, 2016

The Allen City Council convened the FY 2016-2017 Budget Workshop Session at 1:08 p.m. on Friday, August 19, 2016, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell called the meeting to order and announced a quorum was present.

Call to Order and Announce Quorum is Present

Welcome and Introduction of Budget Process

- Peter H. Vargas, City Manager
 - Budget Video

Overview of Budgets

- Eric Cannon, Chief Financial Officer
- Joanne Stoehr, Assistant Chief Financial Officer
- Chris Landrum, Budget Officer
 - Budget Overview
 - Budget Implications
 - Tyler Munis ERP

Question and Answer Session Regarding Proposed Budget

Information Technology Department Budget Presentation

- Shelli Siemer, Assistant City Manager
- Kevin Cameron, Interim IT Director
- Brian Harvey, Police Chief
 - Project Updates

Break

Community Services Department Budget Presentation

- Steve Massey, Community Services Director
 - Water and Sewer Fund Update
 - Solid Waste Fund Update
 - Drainage Fund Update
 - General Fund Update

Question and Answer Session Regarding Proposed Budget

The Budget Workshop Session was recessed at 5:15 p.m. on Friday, August 19, 2016.

SATURDAY, AUGUST 20, 2016

The Allen City Council reconvened the FY 2016-2017 Budget Workshop Session at 8:43 a.m. on Saturday, August 20, 2016, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

Police Department Budget Presentation

- Brian Harvey, Police Chief

Fire Department Budget Presentation

- Bill Hawley, Fire Chief

Question and Answer Session Regarding Proposed Budget

Break

Allen Event Center Budget Presentation

- David Angeles, General Manager

Question and Answer Session Regarding Proposed Budget

Lunch, Tanglewood Dining Room

Parks and Recreation Department Budget Presentation

- Tim Dentler, Parks and Recreation Director
- Carrie Cessna, Assistant Parks and Recreation Director
- Brian Bristow, Assistant Parks and Recreation Director
 - Recreation Overview
 - Parks Overview

Question and Answer Session Regarding Proposed Budget

Community Development Department Budget Presentation

- Bo Bass, Community Development Director
 - Development Trends

Question and Answer Session Regarding Proposed Budget

Break

Capital Improvement Program (CIP) Update

- Chris Flanigan, Engineering Director
 - Facility Maintenance Assigned Fund Balance Update
 - Current CIP Program
- Eric Cannon, Chief Financial Officer
 - Debt Service Update
 - New CIP Bond Program Implementation

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Council Discussion Regarding the Proposed Budget

The Budget Workshop Session was recessed at 6:35 p.m. on Saturday, August 20, 2016.

SUNDAY, AUGUST 21, 2016

The Allen City Council reconvened the FY 2016-2017 Budget Workshop Session at 9:18 a.m. on Sunday, August 21, 2016, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas. Mayor Terrell reconvened the meeting to order and announced a quorum was present.

Council Discussion Regarding Boards and Commissions

Annual Review of Council Rules of Order and Procedure

- Shelley George, City Secretary

Council Discussion Regarding the Proposed Budget

EXECUTIVE SESSION: An Executive Session was not held.

Adjourn

MOTION: Upon a motion made by Councilmember Herald and a second by Councilmember Kizer, the Council voted seven (7) for and none (0) opposed to adjourn the FY 2016-2017 Budget Workshop Session at 11:35 a.m. on Sunday, August 21, 2016, in the Maritime Ballroom of Tanglewood Resort Hotel and Conference Center, 290 Tanglewood Circle, Pottsboro, Texas.

These minutes approved on the 13th day of September 2016.

APPROVED:

Stephen Terrell, MAYOR

ATTEST:

Shelley B. George, CITY SECRETARY