

City of Allen 2019-2020 COMPREHENSIVE ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This was the sixteenth year that the City of Allen has successfully administered Community Development Block Grant (CDBG) funded programs. The results of this program year were very positive. Overall, the programs met the goals established in the Consolidated Plan. 90% of the awarded grant funds were spent within the plan year and the remaining 10% have been programmed and will be spent within the first quarter of Fiscal Year 2021.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Home Rehabilitation Program	Affordable Housing	CDBG \$	Homeowner Housing Rehabilitated	Household Housing Unit	50	125	250.00%	10	21	210.00%
Homebuyer Education	Affordable Housing	CDBG \$	Other	Other	100	125	125.00%	20	21	105.00%
Human Services	Affordable Housing Homeless	CDBG\$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0	0	0	0
Human Services	Affordable Housing Homeless	CDBG\$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	0	0	0	0
Human Services	Affordable Housing Homeless	CDBG \$	Homelessness Prevention	Households Assisted	750	743	99%	150	114	76%
Human Services	Affordable Housing Homeless	CDBG\$	Other	Other	0	0	0	0	0	0

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Below is a summary of the accomplishments and expenditures for each priority need from this program year.

Home Repair Program

- Consolidated Plan Goal: The City will provide financial assistance for rehabilitation and repair of owner-occupied units. It is anticipated that 50 dwellings will be rehabbed or repaired at a rate of 10 per year.
- Results: 21 families received assistance this program year. Expenditures: \$292,497 total expenditures

Public Service Funding

- Consolidated Plan Goal: Provide support to public service agencies for all classifications of very low to moderate income persons. Services may include emergency assistance with rent and utilities, counseling, food, and clothing, homeless prevention, transportation services, youth services, shelter for battered women, and hot meals for the elderly.
- Results: 114 families received assistance through public service agencies.
- Expenditures: \$63,441 to Allen Community Outreach.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG-Rehab	CDBG-PSA
White	17	31
Black or African American	2	72
Asian	2	5
American Indian or American Native	0	1
Native Hawaiian or Other Pacific Islander	0	1
Other	0	4
Total	21	114
Hispanic	2	4
Not Hispanic	19	110

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Owner-Occupied Rehabilitation head of household numbers are as follows: 17 White, 2 Black or African American, 2 Asian with 2 identifying as Hispanic and 9 being female head of household.

Allen Community Outreach (Public Services) are as follows: 31 White, 72 Black or African American, 5 Asian, 1 American Indian or American Native, 2 Native Hawaiian or Other Pacific Islander, and 4 Other, with 5 identifying as Hispanic and 76 being female head of household.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Resources Made Available	Amount Expended During Program Year
CDBG	\$422,940	\$380,227.84
HOME	-	-
HOPWA	-	-
ESG	-	-
Other	-	-

Table 3 - Resources Made Available

Narrative

The City was allocated \$422,940 for Plan Year 2019-2020. Of that, \$314,499 was allocated to Owner-Occupied Rehabilitation with \$292,497.61 being spent, and \$63,441 allocated to Public Services with \$63,441 being spent. The rest of the \$45,000 in funding was allocated to Admiration, with \$44,928 being spent.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	All funds were spent within the City of Allen

Table 4 – Identify the geographic distribution and location of investments

Narrative

All funds were spent within the boundaries of the City of Allen.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Allen is able to provide funding to public service agencies that they in turn use as leverage for obtaining additional funding. Through this process, programs such as the rent, mortgage, and utility assistance program operated by Allen Community Outreach are able to acquire additional funds through other sources. This year the City also funded public service agencies with \$83,264 in local City funds. In addition, the City received \$15,000 in Community Reinvestment Act Funds from Happy State and Legacy Texas Banks and an additional \$25,000 in City funds for the Property Improvement Program that allowed our CDBG funds to go further. The City continues to seek additional funding from local, state and federal resources to maximize the effectiveness of the CDBG funds.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	150	114
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	21
Number of households supported through Acquisition of Existing Units	0	0
Total	160	135

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

1. 21 households have sustained affordable housing through the home repair program for the purpose of providing decent affordable housing. The original goal was 10 houses, but the City was able to complete 21.
2. 114 families have sustained affordable housing through rent and utility assistance for the purpose of providing decent affordable housing. The original goal was 150; however, that was an estimate and changes based on current rental and utility rates. All funds were expended on 114 families this year within the City of Allen.
3. The City also provides fair housing information to program participants, public service agencies, and any interested individuals or groups. Additional actions include promotion of home

ownership programs through the Texas Department of Housing and Community Affairs, assistance for and enforcement of property and house maintenance and improvements, neighborhood clean-up projects and ongoing discussions on public transit.

Discuss how these outcomes will impact future annual action plans.

100% of the 2019-2020 funds have been allocated or programed. There are no known significant impacts on future plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG- Rehab Actual	CDBG- PSA Actual
Extremely Low-income	10	92
Low-income	11	13
Moderate-income	0	9
Total	21	114

Table 7 – Number of Households Served

Narrative Information

Of the above statistics, the Owner-Occupied Rehabilitation Program included 10 extremely low, 11 Low, and 0 Moderate Income Households. The Public Service rent and utility assistance program run by Allen Community Outreach included 92 Extremely Low, 13 Low, and 9 Moderate Income Households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homeless prevention remains a low priority need in Allen. The City has primarily addressed the needs of the homeless through support of sub recipients such as Allen Community Outreach, who provides rental, mortgage and utility assistance to prevent homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

City staff continues to be an active participant in the Metro Dallas Homeless Alliance Continuum of Care, which has implemented a Plan to End Chronic Homelessness in Dallas and Collin County. The City continues to assist public service agencies to meet underserved needs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Allen addresses homeless prevention through Public Service Agency funding that supplies rental and utilities assistance to help low-income families remain in their homes. In addition, the owner-occupied home rehabilitation program provides low income homeowners with needed repairs that enable them to remain in their homes when they might not otherwise be able to do so.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

In addition to the CDBG programs described above the City of Allen funds public service agencies out of local funds (\$83,000) to help provide transitional housing and homeless prevention services such as Family Promise and Meals on Wheels.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Allen does not have a Public Housing Authority. Although the Plano Housing Authority and McKinney Housing Authority do on occasion coordinate assistance for residents in Allen, they do not actively promote housing assistance programs in the community. The City will continue to coordinate activities with them.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

N/A

Actions taken to provide assistance to troubled PHAs

N/A

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The Community Enhancement Department continues to advocate a balance of new housing types. Results can be seen in an increase in discussions regarding new housing developments that include town homes, small lot developments and a range of multi-family product types.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City provides fair housing information to program participants, public service agencies, and any interested individuals or groups. Additional actions include promotion of home ownership programs through the Texas Department of Housing and Community Affairs, assistance for and enforcement of property and house maintenance and improvements, neighborhood clean-up projects and ongoing discussions on public transit.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

For program year 2019-2020 we tested 10 properties for lead based paint and zero required mitigation. We also educate and make Allen residents aware of the dangers of lead-based paint by offering HUD lead based paint materials and information.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Because of the high cost of living in this area, there are few families who are living below the poverty level. These families are transient in nature and move from relatives and friend's homes, emergency shelter sites and other short-term accommodations as they search for somewhere to stay in and out of Allen. Those families who need financial help and a home are referred to appropriate housing programs and social service agencies that can provide counseling, shelter and programs to help them become self-sufficient. Staff also coordinates efforts with other organizations like the Collin County Homeless Coalition and Metro Dallas Homeless Alliance, to address these issues on a regional level.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In an effort to eliminate gaps in institutional structures, the City remains actively involved with outside agencies and regional governmental entities. The City coordinates with public service agencies, local housing authorities and surrounding communities to address public service needs related to housing activities and the underserved. The City also participates with the Collin County Homeless Coalition and the Metro Dallas Homeless Alliance to maximize resources for the provision of services to the homeless population.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

See above answer.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

Part of the obstacles to meeting the needs of the underserved is eliminating the gaps in institutional structure discussed above. In addition, the City leverages CDBG funds with City funded grants to other public service agencies in the area to address the needs of the underserved.

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CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Allen Community Outreach is monitored on a yearly basis to ensure compliance and technical assistance with the CDBG program and regulations. Monitoring includes an on-site and desk review of financial and programmatic compliance on a regular basis to ensure contract compliance. The most recently monitoring visit took place on February 5, 2019.

While it is difficult to maintain a qualified pool of contractors for our Owner-Occupied Home Rehabilitation program we do stress the importance of hiring low-moderate income and historically underutilized business owners when they are hiring sub-contractors and we as the City seek out that same criteria when evaluating general contractors for the program.

This was the fifteenth year that the City of Allen has successfully administered CDBG funded programs. The results of this program year were very positive. The programs met the goals established in the Consolidated Plan. In addition, 100% of the awarded grant funds were spent and/or are programed to be spent in the first quarter of plan year 2019-2020.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Allen continues to follow the public participation plan established for all CDBG activities. A notice was published in one newspaper that covers the metroplex announcing the availability of the 2019-2020 CAPER for public examination and citizen comment. The public review period began on October 15, 2020 and ran through November 10, 2020. The CAPER document was available on the City's website and at City Hall. The report was also sent to all Public Service agencies for comment. As of the date of drafting this report, no public comments have been received. An advertised public hearing was held on November 10, 2020 and a presentation given to the City Council. The presentation was also aired on local community television and is available for viewing on the City's website.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Allen is not proposing any changes at this time.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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Attachment

Public Hearing Notice

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ALLEN

Stacy Ridge Community Garage Sale
Fri 10/16, Sat 10/17,
8am - 12pm, NO
EARLY BIRDS. Community is located north of Stacy Ridge Park in Allen (enter at Stacy Rd and Prescott)

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NOTICES

LEGAL NOTICE

CITY OF ALLEN

The City of Allen is proposing land improvements for a new park in the northwest part of the City. Portions of the property are located within the 100 year floodplain and construction is proposed within the floodplain. The preliminary conceptual plan is available for public review and comment at the Allen Parks and Recreation Office, 301 Century Pkwy, Allen Texas 75013. Contact the City of Allen Parks Department at 214-509-4700 for additional information.

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HOME IMPROVEMENT/MISCELLANEOUS

LEGAL NOTICE

NOTICE OF PUBLIC MEETING TO DISCUSS ALLEN INDEPENDENT SCHOOL DISTRICT STATE FINANCIAL ACCOUNTABILITY RATING

The Allen Independent School District will hold a public meeting at 7:00 p.m., October 26, 2020, in the Allen City Council Chambers, One Allen Civic Plaza, 305 Century Parkway, Allen, TX 75013.

The purpose of this meeting is to discuss the Allen Independent School District's rating on the state's financial accountability system. A financial management report will be distributed and public participation in the discussion is invited.

LEGAL NOTICE

CITY OF ALLEN

NOTICE OF PUBLIC HEARING

Notice is hereby given that the **Allen Community Development Corporation (CDC)** Board of Directors, Allen, Texas, will hold a public hearing at **7:00 p.m. on Monday, October 19, 2020** at Allen City Hall, 305 Century Parkway, Allen, Texas, on the **Stephen G. Terrell Recreation Center proposed project for Fiscal Year 2020-2021** utilizing proceeds from the CDC's half-cent sales tax.

Proposed Project
Stephen G. Terrell Recreation Center

Estimated Cost
\$35,000,000

For more information about the meeting, contact Rocio Gonzalez at (214) 509-4110 or rgonzalez@cityofallen.org

Pages

LEGAL NOTICE

PUBLIC NOTICE

2019-2020 Comprehensive Annual Performance Evaluation Report For Community Development Activities in Allen, TX

The City of Allen is making the Comprehensive Annual Performance Evaluation Report (CAPER) available for public review and comment. The CAPER is a summary of accomplishments of Community Development programs from October 1, 2019 – September 30, 2020.

A public hearing to provide an overview of the CAPER and last year's Community Development Block Grant (CDBG) programs will be held before the City Council on November 10, 2020 at 7:00 p.m. in the City Council Chambers located at 305 Century Parkway. Copies of the draft CAPER are available for public review in the following ways from October 15, 2020- November 10, 2020:

- Allen City Hall, Community Development Dept. - 305 Century Parkway, 8 a.m.-5 p.m. by appointment only.
- City of Allen Web Site- CityofAllen.org/CDBG
- Request a copy by mail by contacting Erin Jones, Senior Planner at 214-509-4176 or ejones@cityofallen.org.

Please address all questions and comments to City of Allen, Community Development Dept., ATTN: CDBG Administrator, 305 Century Parkway, Allen, TX 75013. Phone (214) 509-4176. Email: ejones@cityofallen.org

Notice: Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214-509-4105.

LEGAL NOTICE

Allen ISD, Allen, Texas

Advertisement for Request for Qualifications (RFQ)

The Allen ISD is accepting qualification statements for Technology Audit Services. Specifications for this project may be obtained by registering on our electronic procurement system at <https://www.allenisd.org/Page/52450>.

Responses will be electronically unsealed and opened shortly after the specified time of closing. Due to COVID-19 pandemic, we suggest that bidders submit their response electronically via our electronic procurement system, which is found at <https://allenisd.iomwave.net>.

Public Comment Summary

As of the date of drafting this report no comments have been submitted.

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