



**AGENDA
CITY OF ALLEN
CITY COUNCIL REGULAR MEETING
SEPTEMBER 14, 2021 - 7:00 PM
CITY COUNCIL CHAMBERS
ALLEN CITY HALL
305 CENTURY PARKWAY
ALLEN, TX 75013**

Call to Order and Announce a Quorum is Present.

Pledge of Allegiance.

1. Members of VFW Post 2195 will Post the Colors and Lead the Pledge of Allegiance.

Public Recognition.

2. Citizen's Comments.

[The City Council invites citizens to speak to the Council on any topic not on the agenda or not already scheduled for Public Hearing. Prior to the meeting, please complete a "Public Meeting Appearance Card" and present it to the City Secretary. The time limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers.]

3. Presentation of Proclamations by the Office of the Mayor.

- Presentation of a Proclamation to the VFW Post 2195 Proclaiming September 17, 2021, as *POW/MIA Recognition Day*.

Consent Agenda.

[Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.]

4. Approve Minutes of the August 24, 2021, Regular City Council Meeting.
5. Approve an Ordinance Amending Section 4 of Ordinance No. 3816-4-21 Ordering a Special Election on Proposed Amendments to the Home Rule Charter of the City of Allen to be Held on November 2, 2021, to Correct a Scrivener Error.
6. Adopt a Resolution Authorizing Participation with the State of Texas, Through the Office of the Attorney General, in the Global Opioid Settlement and Approving

the Texas Term Sheet; Authorizing the City Manager to Execute All Necessary Documents in Connection with the Above on Behalf of the City of Allen.

7. Accept Required Certification from the Collin Central Appraisal District Office of the 2021 Tax Year Appraisal Roll.
8. Award Bid and Authorize the City Manager to Execute Contracts with Amundson Plumbing for Plumbing Services in the Amount of \$100,000 and Dynamic Systems, Inc., for Backflow Testing Services in the Amount of \$25,000, for One-Year with Two Optional One-Year Renewal Terms for a Total Annual Amount of \$125,000.
9. Accept the Resignation of Jeff Burkhardt and Declare a Vacancy in Place No. 4 on the Planning and Zoning Commission.

Regular Agenda.

10. Conduct a Public Hearing and Adopt an Ordinance to Amend Section 2 of the Development Regulations of Planned Development No. 54 with a Base Zoning of Corridor Commercial and to Amend Exhibit Q "Building Elevations" for Lot 1, Block A, Wal-Mart Super Center Addition, Generally Located at the Northwestern Corner of Exchange Parkway and U.S. Highway 75. (Walmart - Building Elevations)
11. Conduct a Public Hearing and Adopt an Ordinance to Change the Zoning of Lot 1C, Block 1, Enterprises Addition No. 2 from Light Industrial "LI" to Heavy Industrial "HI", Generally Located East of Enterprise Boulevard and South of Bethany Drive, and Commonly Known as 915 Enterprise Boulevard. [Link Logistics]
12. Conduct a Public Hearing on the Fiscal Year 2021-2022 Budget as Required by Article IV, Section 4.04 of the Allen City Charter and Adopt an Ordinance Approving the Fiscal Year 2021-2022 Budget, Amending the Fiscal Year 2020-2021 Budget, and Approving the 2022-2026 Capital Improvement Program.
13. Conduct a Public Hearing Regarding the Fiscal Year 2021-2022 City Tax Rate and Adopt an Ordinance Setting the Tax Rate for the Fiscal Year 2021-2022 Budget.
14. Appoint to Fill Expiring Terms and Vacancies on the Following Boards, Commissions, Committees and Corporations: Animal Shelter Advisory Committee, Board of Adjustment/Building and Standards Commission/Sign Control Board, Central Business District Design Review Committee, Community Development Corporation Board, Convention and Visitors Bureau Advisory Board, Economic Development Corporation Board, Keep Allen Beautiful Board, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and Public Art Committee.

Other Business.

15. Calendar.
16. Items of Interest. [*Council announcements regarding local civic and charitable*

events, meetings, fundraisers, and awards.]

Executive Session. (As needed)

Legal, Section 551.071.

As authorized by Section 551.071(2) of the Texas Government Code, the Workshop Meeting and/or the Regular Agenda may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the City Attorney on any Agenda Item Listed Herein.

(Closed to Public as Provided in the Texas Government Code.)

17. Reconvene and Consider Action on Items Resulting from Executive Session.

Adjournment.

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, September 10, 2021, at 5:00 p.m..

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214.509.4105.

CITY COUNCIL AGENDA COMMUNICATION
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AGENDA DATE:

September 14, 2021

SUBJECT:

Presentation of Proclamations by the Office of the Mayor.

- Presentation of a Proclamation to the VFW Post 2195 Proclaiming September 17, 2021, as *POW/MIA Recognition Day*.

STAFF RESOURCE:

Shelley B. George, City Secretary

ATTACHMENTS:

Proclamation

*Office of the Mayor
City of Allen*

Proclamation

- WHEREAS,** throughout American history, generations of patriots have bravely served in our military and sacrificed greatly to protect our country and preserve democracy around the world; and,
- WHEREAS,** some of those brave men and women who answered the call to service were captured in conflict and imprisoned by our enemies; some never to return from the battlefield; and,
- WHEREAS,** our nation remains committed to leave no service member behind; our men and women in uniform uphold this pledge every day, and our country further upholds it as we honor all those who serve, particularly those taken as prisoners of war or missing in action; and,
- WHEREAS,** on this day, we honor those Americans who were prisoners of war and recognize them for the courage and resilience they showed while enduring unspeakable conditions, and we honor those who remain unaccounted for, especially remembering the sacrifices of their families who face each day without knowing the fate of their loved ones; and,
- WHEREAS,** the City of Allen, honors all of our servicemen and servicewomen for their courageous and selfless sacrifice, especially those who have paid so high a price in service to this great nation;

NOW, THEREFORE, I, KENNETH M. FULK, MAYOR OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, do hereby proclaim September 17, 2021, as:

“POW/MIA RECOGNITION DAY”

in Allen, Texas, and I urge all citizens to take cognizance of this event and participate in all the events related thereto in this community.

Kenneth M. Fulk, MAYOR

CITY COUNCIL AGENDA COMMUNICATION
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AGENDA DATE:

September 14, 2021

SUBJECT:

Approve Minutes of the August 24, 2021, Regular City Council Meeting.

STAFF RESOURCE:

Shelley B. George, City Secretary

ATTACHMENTS:

Minutes

ALLEN CITY COUNCIL

REGULAR MEETING

AUGUST 24, 2021

Present:

Kenneth M. Fulk, Mayor

Councilmembers:

Baine Brooks, Mayor Pro Tem

Daren Meis

Carl Clemencich

Dave Cornette

Chris Schulmeister

Dave Shafer

City Staff:

Eric Ellwanger, City Manager

Eric Strong, Deputy City Manager

Tim Dentler, Assistant City Manager

Rebecca Vice, Assistant City Manager

Shelley B. George, City Secretary

Teresa Warren, Director, Public and Media Relations (absent)

Rocio Gonzalez, Deputy City Secretary

Chelsey Aprill, Marketing Manager

Pete Smith, City Attorney

Workshop Session

With a quorum of the Councilmembers present, the Workshop Session of the Allen City Council was called to order by Mayor Fulk at 6:00 p.m. on Tuesday, August 24, 2021, in the Basement Meeting Rooms of Allen City Hall, 305 Century Parkway, Allen, Texas.

- 1. Budget Workshop Follow Up Discussion.**
- 2. Committee Updates from City Council Liaisons.**
- 3. Questions on Current Agenda.**

With no further discussion, the Workshop Session of the Allen City Council was adjourned at 6:52 p.m. on Tuesday, August 24, 2021.

Call to Order and Announce a Quorum is Present

With a quorum of the Councilmembers present, the Regular Meeting of the Allen City Council was called to order by Mayor Fulk at 7:00 p.m. on Tuesday, August 24, 2021, in the City Council Chambers of Allen City Hall, 305 Century Parkway, Allen, Texas.

Pledge of Allegiance

Public Recognition

1. Citizen's Comments.

- The following individuals spoke in support of the adoption of the No New Revenue Tax Rate:
 - Kenneth Cook, 1160 Montgomery Blvd., #4114, Allen, Texas;
 - Paula Cheek, 903 Glen Rose Drive, Allen, Texas;
 - Dave Scott, 852 Emporio Drive, Allen, Texas;
 - Jeff Lytle, 107 Windsong Way, Allen, Texas;
 - Michelle Bishop 757 Davids Way, Allen, Texas;
 - Angela Martinez, 1825 Valencia Drive, Allen, Texas;
 - Matt Thorsen, 600 Ridgemont Drive, Allen, Texas;
 - Karla Gant, 1917 Country Brook Lane, Allen, Texas;
 - Elle Holland, 1516 Yorkshire Drive, Allen, Texas;
 - Selina Martin, 601 Meadowgate Drive, Allen, Texas;
 - Michael del Castillo, 1508 Terlingua Court, Allen, Texas;
 - Daniel Rodriguez, 921 Garden Park Drive, Allen, Texas;
 - Lori Sexty, 1302 Clearview Drive, Allen, Texas;
 - Ella Larkin, 818 Rushmore Drive, Allen, Texas;
- The following individuals spoke in support of the City budget as proposed by staff and in opposition of the No New Revenue Tax Rate:
 - Victoria Sublette, 1227 Palo Duro Drive, Allen, Texas;
 - Sue Kacines, 1108 Windsboro Court, Allen, Texas; and,
 - Philip Brewer, 879 Starcreek Parkway, Allen, Texas.
- The following individuals did not speak but wished to record their support of the adoption of the No New Revenue Tax Rate:
 - Heather Hale, 814 Sopberry Drive, Allen, Texas;
 - Rhonda Wyatt, 1419 Sunshine Drive, Allen, Texas;
 - Jayanta Chowdhury, 965 Cougar Drive, Allen, Texas;
 - Kirsten Fair, 1431 Luckenbach Drive, Allen, Texas;
 - Michele Black, 1423 Comanche Drive, Allen, Texas;
 - Walt Hannon, 1447 Lone Star Court, Allen, Texas;
 - Kyle Baker, 1719 Broadmoor Drive, Allen, Texas;
 - Connie Ede, 522 Mefford Lane, Allen, Texas;
 - Mary Tucker, 601 Bellemead Court, Allen, Texas;
 - Laura Heiser, 913 Kilgore Court, Allen, Texas;
 - Sam Abiog, 1905 San Jacinto Drive, Allen, Texas;
 - Donna and Mike Cekinovich, 319 Sun creek Drive, Allen, Texas;
 - Jessica Liscum, 910 Valley View Drive, Allen, Texas;
 - Nancy Popiolek, 712 Wills Point Drive, Allen, Texas;
 - Amy Egan, 518 Saginaw Court, Allen, Texas;
 - Randy Norton, 1410 Placer Drive, Allen, Texas;
- The following individual did not speak but wished to record support of the City budget as proposed by staff and in opposition of the No New Revenue Tax Rate:
 - Marianna Sennour, 880 Clear Water Drive, Allen, Texas.
- Judy Cote, 710 Rockcrossing Lane, Allen, Texas spoke in opposition to the No New Revenue Rate and in support of a mask mandate in schools.
- Jessica Vaughan, 512 Hightrail Drive, Allen, Texas, spoke regarding her disappointment with the current construction in the Windridge neighborhood.
- Ken Byler, 204 Allenwood, Allen, Texas, expressed support of development in the Allen downtown community.
- Mayor Fulk recognized a Boy Scout from Troop 131 in attendance for the Communications Merit Badge.

2. Recognition of the Allen Police Department - Public Safety Communications Unit for Obtaining the Association of Public-Safety Communications Officials Project 33 Agency Training Program Certification.

Consent Agenda

MOTION: Upon a motion made by Councilmember Clemencich and a second by Councilmember Cornette, the Council voted seven (7) for and none (0) opposed to adopt the Consent Agenda as follows:

3. **Approve Minutes of the August 10, 2021, Regular City Council Meeting.**
4. **Approve Minutes of the August 13-15, 2021, City Council Budget Workshop.**
5. **Adopt an Ordinance Approving a Negotiated Settlement Between the Atmos Cities Steering Committee and Atmos Energy Corporation, Mid-Tex Division Regarding the Company's 2021 Rate Review Mechanism (RRM) Filing.**

ORDINANCE NO. 3847-8-21: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2019 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE ACSC'S LEGAL COUNSEL.

6. **Adopt an Ordinance Abandoning Certain Public Right-of-Way for The Farm Development Project.**

ORDINANCE NO. 3848-8-21: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ABANDONING PORTIONS OF HAY BALE DRIVE OUT OF THE FARM, AN ADDITION TO THE CITY OF ALLEN, TEXAS, AS DESCRIBED IN EXHIBIT "A" HERETO; RESERVING ALL EXISTING EASEMENT RIGHTS OF OTHERS, IF ANY, WHETHER APPARENT OR NON-APPARENT, AERIAL, SURFACE, UNDERGROUND OR OTHERWISE; PROVIDING FOR THE FURNISHING OF A CERTIFIED COPY OF THIS ORDINANCE FOR RECORDING IN THE OFFICIAL PUBLIC RECORDS OF COLLIN COUNTY, TEXAS, AS A QUITCLAIM DEED; AND PROVIDING AN EFFECTIVE DATE.

7. **Authorize the City Manager to Execute a Contract with Birkhoff, Hendricks & Carter, LLP, for Professional Engineering Services Related to the Rowlett Elevated Storage Tank, Custer Elevated Storage Tank, and Custer Ground Storage Reservoirs #1 and #2 in the Amount of \$146,500.**
8. **Authorize the City Manager to Execute a Contract with CLASP Companies, LLC, (dba) Valley Quest Design for Design of the Trailhead at the Rowlett Creek Trail along the Eugene McDermott Property in the Amount of \$102,060.**
9. **Authorize the City Manager to Execute a Contract with Parkhill, Smith & Cooper, Inc., (dba) Parkhill / Schrickel Rollins for the Development of the Molsen Farm Master Plan and Design of the Trailhead and Trail Connection in the Amount of \$222,190.**

The motion carried.

Regular Agenda

10. **Conduct a Public Hearing and Adopt an Ordinance Granting a Specific Use Permit for a Fitness and Health Center use for 2,353± Square Foot Portion of a Building Located on Lot 1A, Eagle Plaza Shopping Center; Generally Located Directly South of Main Street and East of Jupiter Road (and commonly known as 602 E. Main Street). [Vibe Yoga]**

Mayor Fulk opened the public hearing and asked anyone wishing to speak for or against this item to do so at this time.

With no one speaking, Mayor Fulk closed the Public Hearing.

ORDINANCE NO. 3849-8-21: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE AND ZONING MAP AS PREVIOUSLY AMENDED, BY GRANTING SPECIFIC USE PERMIT NO. 181 AUTHORIZING AN APPROXIMATELY 2,353± SQUARE FOOT PORTION OF A BUILDING LOCATED ON LOT 1A, BLOCK A, EAGLE PLAZA SHOPPING CENTER, PRESENTLY ZONED FOR SHOPPING CENTER (SC) TO BE USED FOR A FITNESS AND HEALTH CENTER USE; PROVIDING A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Upon a motion made by Councilmember Shafer and a second by Councilmember Schulmeister, the Council voted seven (7) for and none (0) opposed to approve Ordinance No. 3849-8-21, as previously captioned, granting Specific Use Permit No. 181 for a Fitness and Health Center and to approve staff's recommendation to remove Section 2B from the ordinance. The motion carried.

11. **Conduct a Public Hearing and Adopt an Ordinance to Amend the Development Regulations of Planned Development No. 58 with a Base Zoning of Shopping Center and to Adopt a Zoning Exhibit, Concept Plan, and Elevations for Lots 6A and 6B, Block A, CLA Allen Addition; Generally Located at the Northeastern Corner of the Intersection of Exchange Parkway and U.S. Highway 75. [Exchange Business Center - Office-Showroom/Warehouse]**

Mayor Fulk opened the public hearing and asked anyone wishing to speak for or against this item to do so at this time.

With no one speaking, Mayor Fulk closed the Public Hearing.

ORDINANCE NO. 3850-8-21: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE AND ZONING MAP, AS PREVIOUSLY AMENDED, BY AMENDING THE USE AND DEVELOPMENT REGULATIONS OF TRACT 1 OF PLANNED DEVELOPMENT PD NO. 58 WITH A BASE ZONING OF SHOPPING CENTER "SC" RELATING TO THE DEVELOPMENT OF LOTS 6A AND 6B, BLOCK A, CLA ALLEN ADDITION, BY ADOPTING A ZONING EXHIBIT, CONCEPT PLAN, AND BUILDING ELEVATIONS; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Upon a motion made by Councilmember Shaffer and a second by Councilmember Cornette, the Council voted seven (7) for and none (0) opposed, to approve Ordinance No. 3850-8-21, as previously captioned, to amend the Development Regulations of Planned Development No. 58 with a base zoning of Shopping Center for Lots 6A and 6B, Block A, CLA Allen Addition. The motion carried.

12. **Conduct a Public Hearing and Adopt an Ordinance to Establish a Planned Development Zoning District with a Base Zoning of Light Industrial and to Adopt a Zoning Exhibit, Concept Plan, Landscape Plan, and Elevations for Lot 1, Block 3, Millennium Business Park (and commonly known as 415 Century Parkway). [Credit Union of Texas]**

Mayor Fulk opened the public hearing and asked anyone wishing to speak for or against this item to do so at this time.

With no one speaking, Mayor Fulk closed the Public Hearing.

ORDINANCE NO. 3851-8-21: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE AND ZONING MAP, AS PREVIOUSLY AMENDED, BY AMENDING THE REGULATIONS RELATING TO THE DEVELOPMENT AND USE OF LOT 1, BLOCK 3, MILLENNIUM BUSINESS PARK ADDITION, BY CHANGING THE ZONING FROM LIGHT INDUSTRIAL “LI” TO PLANNED DEVELOPMENT “PD” NO. 145 FOR LIGHT INDUSTRIAL “LI”; ADOPTING DEVELOPMENT REGULATIONS, A CONCEPT PLAN, A ZONING EXHIBIT, A CONCEPTUAL LANDSCAPE PLAN, AND CONCEPTUAL BUILDING ELEVATIONS; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Upon a motion made by Mayor Pro Tem Brooks and a second by Councilmember Clemencich, the Council voted seven (7) for and none (0) opposed to approve Ordinance No. 3851-8-21, as previously captioned, to establish Planned Development No. 145 with a base zoning of Light Industrial and to adopt a Zoning Exhibit, Concept Plan, Landscape Plan, and Elevations for Lot 1, Block 3, Millennium Business Park. The motion carried.

13. **Conduct a Public Hearing and Adopt an Ordinance to Amend the Allen Land Development Code to Amend Section 6.03.2, "Private Clubs," and Section 6.03.5, "Restaurants with food and beverage certificates - Geographic Locations," by Allowing Drive-Through Service for Off-Premise Consumption of Alcoholic Beverages, and to Amend Section 6.06.11, "Solar Panels," to Amend Provisions Relating to Installation of Solar Panel Systems to Conform to State Law.**

Mayor Fulk opened the public hearing and asked anyone wishing to speak for or against this item to do so at this time.

With no one speaking, Mayor Fulk closed the Public Hearing.

ORDINANCE NO. 3852-8-21: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE, AS AMENDED, BY AMENDING A SECTION 6.03.2 “PRIVATE CLUBS – OPERATIONAL REGULATIONS” SECTION 6.03.5 “RESTAURANTS WITH FOOD AND BEVERAGE CERTIFICATES—GEOGRAPHIC LOCATIONS” TO CONFORM SAID SECTIONS TO AMENDMENTS IN STATE LAW RELATING TO THE SERVICE OF ALCHOLIC BEVERAGES “TO-GO” BY HOLDERS OF A FOOD AND BEVERAGE CERTIFICATE; AMENDING SECTION 6.06.11 “SOLAR PANELS” TO ELIMINATE REGULATIONS PRE-EMPTED BY STATE LAW; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND (\$2,000.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: Upon a motion made by Councilmember Meis and a second by Councilmember Schulmeister, the Council voted seven (7) for and none (0) opposed to approve Ordinance No. 3852-8-21, as previously captioned, to amend the Allen Land Development Code. The motion carried.

Other Business

14. **Calendar.**

15. **Items of Interest.**

- Council wished happy birthday to City Attorney Smith.
- Mayor Pro Tem Brooks invited everyone to attend the Dallas Card Show being held at the Marriott Dallas | Allen Hotel and Convention Center on August 26-29.
- Mayor Fulk announced his charity of the month as North Texas Food Bank and encouraged the public to donate to the “Peanut Butter Drive” in September.
- Councilmember Cornette wished happy birthday to his granddaughter, Maddie, and wife, Laurie.

Executive Session

The Executive Session was not held.

16. Reconvene and Consider Action on Items Resulting from Executive Session.

Adjournment

MOTION: Upon a motion made by Councilmember Meis and a second by Councilmember Shaffer, the Council voted seven (7) for and none (0) opposed to adjourn the Regular Meeting of the Allen City Council at 8:45 p.m. on Tuesday, August 24, 2021. The motion carried.

These minutes approved on the 14th day of September 2021.

APPROVED:

Kenneth M. Fulk, MAYOR

ATTEST:

Shelley B. George, TRMC, CITY SECRETARY

CITY COUNCIL AGENDA COMMUNICATION
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AGENDA DATE: September 14, 2021

SUBJECT: Approve an Ordinance Amending Section 4 of Ordinance No. 3816-4-21 Ordering a Special Election on Proposed Amendments to the Home Rule Charter of the City of Allen to be Held on November 2, 2021, to Correct a Scrivener Error.

STAFF RESOURCE: Shelley B. George, City Secretary
Peter G. Smith, City Attorney

PREVIOUS COUNCIL ACTION: On April 13, 2021, Council approved Ordinance No. 3816-4-21 ordering a Special Election on Proposed Amendments to the Home Rule Charter of the City of Allen to be held on November 2, 2021.

ACTION PROPOSED: Approve an Ordinance Amending Section 4 of Ordinance No. 3816-4-21 Ordering a Special Election on Proposed Amendments to the Home Rule Charter of the City of Allen to be Held on November 2, 2021, to Correct a Scrivener Error.

BACKGROUND

After the passage of Ordinance No. 3816-4-21, a typographical error constituting a scrivener error was discovered in Section 4 of said Ordinance with respect to the date set by state law as the deadline for receipt of applications for ballots by mail. The change would correct the deadline for receiving applications for ballots by mail being received no later than the close of business on Friday, October 22, 2021.

STAFF RECOMMENDATION

Staff recommends Council approve the proposed Ordinance to avoid any confusion and resolve any conflicts with state law.

MOTION

I make a motion to approve Ordinance No. _____ amending Ordinance No. 3816-4-21 to correct a scrivener error.

ATTACHMENTS:

Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING SECTION 4 OF ORDINANCE NO. 3816-4-21 ORDERING A SPECIAL ELECTION ON A PROPOSED AMENDMENT TO THE HOME RULE CITY CHARTER OF THE CITY OF ALLEN TO BE HELD ON NOVEMBER 2, 2021, TO CORRECT A SCRIVENER ERROR; PROVIDING A SEVERANCE CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, after the passage of Ordinance No. 3816-4-21, a typographical error constituting a scrivener error was discovered in Section 4 of said ordinance with respect to the date set by state law as the deadline for receipt of applications for ballots by mail; and,

WHEREAS, to avoid any confusion and resolve any conflicts with state law, the City Council of the City of Allen, Texas, finds it to be in the public interest to correct such scrivener error.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The fifth unnumbered paragraph of Ordinance No. 3816-4-21 regarding applications for ballots by mail is amended to read in its entirety as follows:

Applications for ballot by mail shall be received and processed by the Collin County Elections Administrator, 2010 Redbud Boulevard, Suite 102, McKinney, Texas 75069. Applications for ballots by mail must be received no later than the close of business on Friday, October 22, 2021.

SECTION 2. Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance, which shall remain in full force and effect.

SECTION 3. This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such case provide.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 14TH DAY OF SEPTEMBER 2021.

APPROVED:

Kenneth M. Fulk, MAYOR

APPROVED AS TO FORM:

ATTEST:

Peter G. Smith, CITY ATTORNEY
(kbl:8/20/2021:124295)

Shelley B. George, CITY SECRETARY

CITY COUNCIL AGENDA COMMUNICATION
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AGENDA DATE:

September 14, 2021

SUBJECT:

Adopt a Resolution Authorizing Participation with the State of Texas, Through the Office of the Attorney General, in the Global Opioid Settlement and Approving the Texas Term Sheet; Authorizing the City Manager to Execute All Necessary Documents in Connection with the Above on Behalf of the City of Allen.

STAFF RESOURCE:

Rebecca Vice, Assistant City Manager

ACTION PROPOSED:

Adopt a Resolution Authorizing Participation with the State of Texas, Through the Office of the Attorney General, in the Global Opioid Settlement and Approving the Texas Term Sheet; Authorizing the City Manager to Execute All Necessary Documents in Connection with the Above on Behalf of the City of Allen.

BACKGROUND

In 2020, opioid overdose deaths hit a record 69,000 in the United States. In Texas, drug overdose deaths also increased by 31.9%, driven primarily by the opioid overdose deaths (according to the Centers for Disease Control: National Center for Health Statistics.)

On July 23, 2021, Attorney General Ken Paxton announced that global settlements had been reached with three major opioid distributors and opioid manufacturer Johnson & Johnson. Texas, along with a broad coalition of states and subdivisions, had reached final agreements with four companies to resolve legal claims against them for their role in the opioid crisis. One agreement is with the opioid manufacturer Johnson & Johnson (J&J.) The other is with three major pharmaceutical distributors: AmerisourceBergen, Cardinal Health and McKesson.

Financial Terms. The two agreements provide for \$26 billion in payments over 18 years, with \$23.9 billion available for opioid abatement and significant amounts front loaded. Funding will be distributed to states according to the allocation agreement reached among the Attorneys General. Subdivisions can only participate in the agreement if their state participates. Texas' combined share is almost \$1.5 billion: \$1.17 billion from the distributors and \$268 million from J&J. Distribution within Texas is handled through an intrastate agreement between the state and litigating subdivisions. The funding must be used to support any of a wide variety of strategies to fight the opioid crisis. Separate provisions exist to compensate attorneys who have pursued opioid litigation on behalf of states and local governments. Once the state agrees to participate, then the more subdivisions that join, the more money everyone in Texas will receive. Future opioid litigation may result in suspension and reduction of payments. Even without full resolution of claims, states and subdivisions can still receive substantial payments by resolving a significant portion of current and future claims.

Injunctive Terms. Both agreements contain industry-changing injunctive terms. The distributors will be

subject to more oversight and accountability, including an independent monitor, to prevent deliveries of opioids to pharmacies where diversion and misuse occur. They will be required to establish and fund an independent clearinghouse to track opioid distribution nationwide and flag suspicious orders. J&J will be prohibited from selling or promoting opioids.

The amount of revenue to be received through this settlement is indeterminable at this time.

By signing onto the settlement and executing a release, the City of Allen and any other subdivision can increase the funds coming into Texas and we will be entitled to a portion of the funds that the state receives. Subdivisions will receive direct payments under the settlement, and get funding for abatement programs. Funds are distributed in accordance with the Term Sheet (attached to resolution) and Senate Bill 1827 (attached) of the 87th Regular Legislature of Texas.

Summarily, funds received can be used for opioid abatement strategies that treat, mitigate, prevent opioid use as well as recoup costs to respond to the opioid epidemic.

The deadline to sign on is 120 days after the state sign-on period, estimated to be January 2, 2022.

BUDGETARY IMPACT

The amount of revenue to be received through the Global Opioid Settlement is indeterminable at this time.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt a Resolution authorizing participation with the State of Texas, through the Office of the Attorney General, in the Global Opioid Settlement and approving the Texas Term Sheet; authorizing the City Manager to execute all necessary documents in connection with the above on behalf of the City of Allen.

MOTION

I make a motion to adopt Resolution No. _____ authorizing participation with the State of Texas, through the Office of the Attorney General, in the Global Opioid Settlement and approving the Texas Term Sheet; authorizing the City Manager to execute all necessary documents in connection with the above on behalf of the City of Allen.

ATTACHMENTS:

Resolution
Senate Bill 1827

TEXAS OPIOID ABATEMENT FUND COUNCIL AND SETTLEMENT ALLOCATION TERM SHEET

WHEREAS, the people of the State of Texas and its communities have been harmed through the National and Statewide epidemic caused by licit and illicit opioid use and distribution within the State of Texas; and now,

WHEREAS, the State of Texas, through its elected representatives and counsel, including the Honorable Ken Paxton, Attorney General of the State of Texas, and certain Political Subdivisions, through their elected representatives and counsel, are separately engaged in litigation seeking to hold those entities in the supply chain accountable for the damage caused; and now,

WHEREAS, the State of Texas, through its Attorney General and its Political Subdivisions, share a common desire to abate and alleviate the impacts of the epidemic throughout the State of Texas; and now,

THEREFORE, the State of Texas and its Political Subdivisions, subject to completing formal documents effectuating the Parties' agreements, enter into this State of Texas and Texas Political Subdivisions' Opioid Abatement Fund Council and Settlement Allocation Term Sheet (Texas Term Sheet) relating to the allocation and use of the proceeds of any Settlements as described.

A. Definitions

As used in this Texas Term Sheet:

1. “The State” shall mean the State of Texas acting through its Attorney General.
2. “Political Subdivision(s)” shall mean any Texas municipality and county.
3. “The Parties” shall mean the State of Texas, the Political Subdivisions, and the Plaintiffs’ Steering Committee and Liaison Counsel (PSC) in the Texas Opioid MDL, *In Re: Texas Opioid Litigation*, MDL No. 2018-63587, in the 152d District Court of Harris County, Texas.
4. “Litigating Political Subdivision” means a Political Subdivision that filed suit in the state courts of the State of Texas prior to the Execution Date of this Agreement, whether or not such case was transferred to Texas Opioid MDL, or removed to federal court.
5. “National Fund” shall mean any national fund established for the benefit of the Texas Political Subdivisions. In no event shall any National Fund be used to create federal jurisdiction, equitable or otherwise, over the Texas Political Subdivisions or those similarly situated state-court litigants who are included in the state coalition, nor shall the National Fund require participating in a class action or signing a participation agreement as part of the criteria for participating in the National Fund.
6. “Negotiating Committee” shall mean a three-member group comprising four representatives for each of (1) the State; (2) the PSC; and (3) Texas’

Political Subdivisions (collectively, “Members”). The State shall be represented by the Texas Attorney General or his designees. The PSC shall be represented by attorneys Mikal Watts, Jeffrey Simon, Dara Hegar, Dan Downey, or their designees. Texas’ Political Subdivisions shall be represented by Clay Jenkins (Dallas County Judge), Terrence O’Rourke (Special Assistant County Attorney, Harris County), Nelson Wolff (Bexar County Judge), and Nathaniel Moran (Smith County Judge) or their designees.

7. “Settlement” shall mean the negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant that includes the State and Political Subdivisions.
8. “Opioid Funds” shall mean monetary amounts obtained through a Settlement as defined in this Texas Term Sheet.
8. “Approved Purpose(s)” shall mean those uses identified in Exhibit A hereto.
9. “Pharmaceutical Supply Chain” shall mean the process and channels through which opioids or opioids products are manufactured, marketed, promoted, distributed, or dispensed.

10. “Pharmaceutical Supply Chain Participant” shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic.
11. “Texas Opioid Council” shall mean the Council described in Exhibit A hereto, which has the purpose of ensuring the funds recovered by Texas (through the joint actions of the Attorney General and the Texas Political Subdivisions) are allocated fairly and spent to remediate the opioid crisis in Texas, using efficient and cost-effective methods that are directed to the hardest hit regions in Texas while also ensuring that all Texans benefit from prevention and recovery efforts.

B. Allocation of Settlement Proceeds

1. All Opioid Funds distributed in Texas shall be divided with 15% going to Political Subdivisions (“Subdivision Share”), 70% to the Texas Opioid Abatement Fund through the Texas Opioid Council (Texas Abatement Fund Share) identified and described on Exhibits A and C hereto, and 15% to the Office of the Texas Attorney General as Counsel for the State of Texas (“State Share”). Out of the Texas Opioid Abatement Fund, reasonable expenses up to 1% shall be paid to the Texas Comptroller for the administration of the Texas Opioid Council pursuant to the Opioid

Abatement Fund (Texas Settlement) Opioid Council Agreement, Exhibit A hereto.

2. The Subdivisions Share shall be allocated in accordance with the division of proceeds on Exhibit B hereto.
3. The Texas Abatement Fund Share shall be allocated to the Opioid Council to be apportioned in accordance with the guidelines of Exhibit A, and Exhibit C hereto.
4. In the event a Subdivision merges, dissolves, or ceases to exist, the allocation percentage for that Subdivision shall be redistributed as directed by the settlement document, and if not specified, equitably based on the composition of the successor Subdivision. If a Subdivision for any reason is excluded from a specific settlement, the allocation percentage for that Subdivision shall be redistributed as directed by the settlement document, and if not specified, equitably among the participating Subdivisions.
5. Funds obtained from parties unrelated to the Litigation, via grant, bequest, gift or the like, separate and distinct from the Litigation, may be directed to the Texas Opioid Council and disbursed as set forth below.
6. The Subdivision share shall be initially deposited and paid in cash directly to the Subdivision under the authority and guidance of the Texas MDL Court, who shall direct any Settlement funds to be held in trust in a

segregated account to benefit the Subdivisions and to be promptly distributed as set forth herein and in accordance with Exhibit B.

7. Nothing in this Texas Term Sheet should alter or change any Subdivision's rights to pursue its own claim. Rather, the intent of this Texas Term Sheet is to join all parties to disburse settlement proceeds from one or more defendants to all parties participating in that settlement within Texas.
8. Opioid Funds from the Texas Abatement Fund Share shall be directed to the Texas Opioid Council and used in accordance with the guidelines as set out on Exhibit A hereto, and the Texas Abatement Fund Share shall be distributed to the Texas Opioid Council under the authority and guidance of the Texas MDL Court, consistent with Exhibits A and C, and the by-laws of the Texas Opioid Council documents and disbursed as set forth therein, including without limitation all abatement funds and the 1% holdback for expenses.
9. The State of Texas and the Political Subdivisions understand and acknowledge that additional steps may need to be undertaken to assist the Texas Opioid Council in its mission, at a predictable level of funding, regardless of external factors.

C. Payment of Counsel and Litigation Expenses

1. Any Master Settlement Agreement settlement will govern the payment of fees and litigation expenses to the Parties. The Parties agree to direct control of any Texas Political Subdivision fees and expenses to the “Texas Opioid Fee and Expense Fund,” which shall be allocated and distributed by the Texas MDL Court, *In re: Texas Opioid Litigation*, MDL No. 2018-63587, in the 152nd District Court of Harris County, Texas, and with the intent to compensate all counsel for Texas Political Subdivisions who have not chosen to otherwise seek compensation for fees and expenses from any federal MDL common benefit fund.
2. The Parties agree that no portion of the State of Texas 15% allocation share from any settlement shall be administered through the National Fund, the Texas MDL Court, or Texas Opioid Fee and Expense Fund, but shall be directed for payment to the State of Texas by the State of Texas.
3. The State of Texas and the Texas Political Subdivisions, and their respective attorneys, agree that all fees – whether contingent, hourly, fixed or otherwise – owed by the Texas Political Subdivisions shall be paid out of the National Fund or as otherwise provided for herein to the Texas Opioid Fee and Expense Fund to be distributed by the 152nd

District Court of Harris County, Texas pursuant to its past and future orders.

4. From any opioid-related settlements with McKesson, Cardinal Health, ABDC, and Johnson & Johnson, and for any future opioid-related settlements negotiated, in whole or in part, by the Negotiating Committee with any other Pharmaceutical Supply Chain Participant, the funds to be deposited in the Texas Opioid Fee and Expense Fund shall be 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions of each payment (annual or otherwise) to the State of Texas for that settlement, plus expenses from the National Fund, and shall be sought by Texas Political Subdivision Counsel initially through the National Fund. The Texas Political Subdivisions' percentage share of fees and expenses from the National Fund shall be directed to the Texas Opioid Fee and Expense Fund in the Texas MDL, as soon as is practical, for allocation and distribution in accordance with the guidelines herein.
5. If the National Fund share to the Texas Political Subdivisions is insufficient to cover the guaranteed 9.3925%, plus expenses from the National Fund, per subsection 4, immediately *supra*, or if payment from the National Fund is not received within 12 months after the date the

first payment is made by the Defendants pursuant to the settlement, then the Texas Political Subdivisions shall recover up to 12.5% of the Texas Political Subdivision Share to make up any difference.

6. If the National Fund and the Texas Political Subdivision share are insufficient to cover the guaranteed 9.3925%, plus expenses from the National Fund, or if payment from the National Fund is not received within 12 months after the date the first payment is made by the Defendants pursuant to the settlement, then the Texas Political Subdivisions shall recover up to 8.75% of the Abatement Fund Share to make up any difference. In no event shall the Texas Political Subdivision share exceed 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions of any settlement, plus expenses from the National Fund. In the event that any payment is received from the National Fund such that the total amount in fees and expenses exceeds 9.3925%, the Texas Political Subdivisions shall return any amounts received greater than 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions to those respective Funds.

7. For each settlement utilizing a National Fund, the Texas Political Subdivisions need only make one attempt at seeking fees and expenses there.
8. The total amount of the Texas Opioid Fee and Expense Fund shall be reduced proportionally, according to the agreed upon allocation of the Texas Subdivision Fund, for any Texas litigating Political Subdivision that (1) fails to enter the settlement; and (2) was filed in Texas state court, and was transferred to the Texas MDL (or removed before or during transfer to the Texas MDL) as of the execution date of this Agreement.

D. The Texas Opioid Council and Texas Abatement Fund

The Texas Opioid Council and Texas Abatement Fund is described in detail at Exhibit A, incorporated herein by reference.

E. Settlement Negotiations

1. The State and Negotiating Committee agree to inform each other in advance of any negotiations relating to a Texas-only settlement with a Pharmaceutical Supply Chain Participant that includes both the State and its Political Subdivisions and shall provide each other the opportunity to participate in all such negotiations. Any Texas-only Settlement agreed to with the State and Negotiating Committee shall be subject to the approval

of a majority of litigating Political Subdivisions. The Parties further agree to keep each other reasonably informed of all other global settlement negotiations with Pharmaceutical Supply Chain Participants and to include the Negotiating Committee or designees. Neither this provision, nor any other, shall be construed to state or imply that either the State or the Negotiating Committee is unauthorized to engage in settlement negotiations with Pharmaceutical Supply Chain Participants without prior consent or contemporaneous participation of the other, or that either party is entitled to participate as an active or direct participant in settlement negotiations with the other. Rather, while the State's and Negotiation Committee's efforts to achieve worthwhile settlements are to be collaborative, incremental stages need not be so.

2. Any Master Settlement Agreement (MSA) shall be subject to the approval and jurisdiction of the Texas MDL Court.
3. As this is a Texas-specific effort, the Committee shall be Chaired by the Attorney General. However, the Attorney General, or his designees, shall endeavor to coordinate any publicity or other efforts to speak publicly with the other Committee Members.
4. The State of Texas, the Texas MDL Plaintiff's Steering Committee representatives, or the Political Subdivision representatives may withdraw

from coordinated Settlement discussions detailed in this Section upon 10 business days' written notice to the remaining Committee Members and counsel for any affected Pharmaceutical Supply Chain Participant. The withdrawal of any Member releases the remaining Committee Members from the restrictions and obligations in this Section.

5. The obligations in this Section shall not affect any Party's right to proceed with trial or, within 30 days of the date upon which a trial involving that Party's claims against a specific Pharmaceutical Supply Chain Participant is scheduled to begin, reach a case specific resolution with that particular Pharmaceutical Supply Chain Participant.

F. Amendments

The Parties agree to make such amendments as necessary to implement the intent of this agreement.

Acknowledgment of Agreement

We, the undersigned, have participated in the drafting of the above Texas Term Sheet, including consideration based on comments solicited from Political Subdivisions. This document has been collaboratively drafted to maintain all individual claims while allowing the State and its Political Subdivisions to cooperate in exploring all possible means of resolution. Nothing in this agreement binds any party to any specific outcome. Any resolution under this document will require

acceptance by the State of Texas and a majority of the Litigating Political Subdivisions.

We, the undersigned, hereby accept the STATE OF TEXAS AND TEXAS POLITICAL SUBDIVISIONS' OPIOID ABATEMENT FUND COUNCIL AND SETTLEMENT ALLOCATION TERM SHEET. We understand that the purpose of this Texas Term Sheet is to permit collaboration between the State of Texas and Political Subdivisions to explore and potentially effectuate earlier resolution of the Opioid Litigation against Pharmaceutical Supply Chain Participants. We also understand that an additional purpose is to create an effective means of distributing any potential settlement funds obtained under this Texas Term Sheet between the State of Texas and Political Subdivisions in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic throughout Texas.

Executed this 13 day of May, 2020.

FOR THE STATE OF TEXAS:

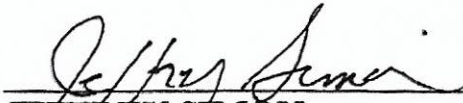


KENNETH PAXTON, JR.
ATTORNEY GENERAL

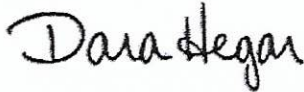
FOR THE SUBDIVISIONS
AND TEXAS MDL PSC:



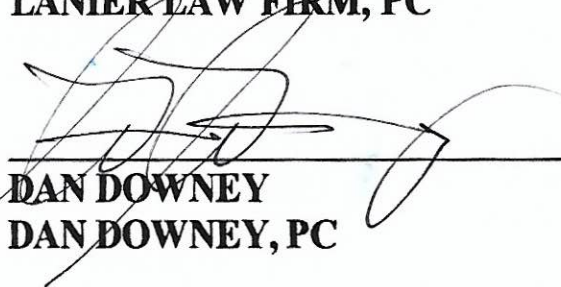
MIKAL WATTS
WATTS GUERRA LLP



JEFFREY SIMON
SIMON GREENSTONE PANATIER, PC



DARA HEGAR
LANIER LAW FIRM, PC



DAN DOWNEY
DAN DOWNEY, PC

:sas

EXHIBIT A

Opioid Abatement Fund (Texas) Settlement

Opioid Council

As part of the settlement agreement and upon its execution, the parties will form the Texas Opioid Council (Council) to establish the framework that ensures the funds recovered by Texas (through the joint actions of the Attorney General and the state's political subdivisions) are allocated fairly and spent to remediate the opioid crisis in Texas, using efficient and cost-effective methods that are directed to the hardest hit regions in Texas while also ensuring that all Texans benefit from prevention and recovery efforts.

I. Structure

The Council will be responsible for the processes and procedures governing the spending of the funds held in the Texas Abatement Fund, which will be approximately 70% of all funds obtained through settlement and/or litigation of the claims asserted by the State and its subdivisions in the investigations and litigation related to the manufacturing, marketing, distribution, and sale of opioids and related pharmaceuticals.

Money paid into the abatement fund will be held by an independent administrator, who shall be responsible for the ministerial task of releasing funds solely as authorized below by the Council, and accounting for all payments to and from the fund.

The Council will be formed when a court of competent jurisdiction enters an order settling the matter, including any order of a bankruptcy court. The Council's members must be appointed within sixty (60) days of the date the order is entered.

A. Membership

The Council shall be comprised of the following thirteen (13) members:

1. *Statewide Members.*

Six members appointed by the Governor and Attorney General to represent the State's interest in opioid abatement. The statewide members are appointed as follows:

- a. The Governor shall appoint three (3) members who are licensed health professionals with significant experience in opioid interventions;
- b. The Attorney General shall appoint three (3) members who are licensed professionals with significant experience in opioid incidences; and
- c. The Governor will appoint the Chair of the Council as a non-voting member. The Chair may only cast a vote in the event there is a tie of the membership.

2. *Regional Members.*

Six (6) members appointed by the State's political subdivisions to represent their designated Texas Health and Human Services Commission "HHSC" Regional Healthcare

Partnership (Regions) to ensure dedicated regional, urban, and rural representation on the Council. The regional appointees must be from either academia or the medical profession with significant experience in opioid interventions. The regional members are appointed as follows:

- a. One member representing Regions 9 and 10 (Dallas Ft-Worth);
- b. One member representing Region 3 (Houston);
- c. One member representing Regions 11, 12, 13, 14, 15, 19 (West Texas);
- d. One member representing Regions 6, 7, 8, 16 (Austin-San Antonio);
- e. One member representing Regions 1, 2, 17, 18 (East Texas); and
- f. One member representing Regions 4, 5, 20 (South Texas).

B. Terms

All members of the Council are appointed to serve staggered two-year terms, with the terms of members expiring February 1 of each year. A member may serve no more than two consecutive terms, for a total of four consecutive years. For the first term, four (4) members (two (2) statewide and two (2) for the subdivisions) will serve a three-year term. A vacancy on the Council shall be filled for the unexpired term in the same manner as the original appointment. The Governor will appoint the Chair of the Council who will not vote on Council business unless there is a tie vote, and the subdivisions will appoint a Vice-Chair voting member from one of the regional members.

C. Governance

1. Administration

The Council is attached administratively to the Comptroller. The Council is an independent, quasi-governmental agency because it is responsible for the statewide distribution of the abatement settlement funds. The Council is exempt from the following statutes:

- a. Chapter 316 of the Government Code (Appropriations);
- b. Chapter 322 of the Government Code (Legislative Budget Board);
- c. Chapter 325 of the Government Code (Sunset);
- d. Chapter 783 of the Government Code (Uniform Grants and Contract Management);
- e. Chapter 2001 of the Government Code (Administrative Procedure);
- f. Chapter 2052 of the Government Code (State Agency Reports and Publications);
- g. Chapter 2261 of the Government Code (State Contracting Standards and Oversight);
- h. Chapter 2262 of the Government Code (Statewide Contract Management);

- i. Chapter 262 of the Local Government Code (Purchasing and Contracting Authority of Counties); and
- j. Chapter 271 of the Local Government Code (Purchasing and Contracting Authority of Municipalities, Counties, and Certain Other Local Governments).

2. *Transparency*

The Council will abide by state laws relating to open meetings and public information, including Chapters 551 and 552 of the Texas Government Code.

- i. The Council shall hold at least four regular meetings each year. The Council may hold additional meetings on the request of the Chair or on the written request of three members of the council. All meetings shall be open to the public, and public notice of meetings shall be given as required by state law.
- ii. The Council may convene in a closed, non-public meeting:
 - a. If the Commission must discuss:
 - 1. Negotiation of contract awards; and
 - 2. Matters specifically exempted from disclosure by federal and state statutes.
 - b. All minutes and documents of a closed meeting shall remain under seal, subject to release only order of a court of competent jurisdiction.

3. *Authority*

The Council does not have rulemaking authority. The terms of each Judgment, Master Settlement Agreement, or any Bankruptcy Settlement for Texas control the authority of the Council and the Council may not stray outside the bounds of the authority and power vested by such settlements. Should the Council require legal assistance in determining their authority, the Council may direct the executive director to seek legal advice from the Attorney General to clarify the issue.

D. Operation and Expenses

The independent administrator will set aside up to one (1) percent of the settlement funds for the administration of the Council for reasonable costs and expenses of operating the foregoing duties, including educational activities.

1. *Executive Director*

The Comptroller will employ the executive director of the Council and other personnel as necessary to administer the duties of the Council and carry out the functions of the Council. The executive director must have at least 10 years of experience in government or public administration and is classified as a Director V/B30 under the State Auditor's State Classification. The Comptroller will pay the salaries of the Council employees from the

one (1) percent of the settlement funds set aside for the administration of the Council. The Comptroller will request funds from the Texas Abatement Fund Point of Contact.

2. Travel Reimbursement

A person appointed to the Council is entitled to reimbursement for the travel expenses incurred in attending Council duties. A member of the Council may be reimbursed for actual expenses for meals, lodging, transportation, and incidental expenses in accordance with travel rates set by the federal General Services Administration.

II. Duties/Roles

It is the duty of the Council to determine and approve the opioid abatement strategies and funding awards.

A. Approved Abatement Strategies

The Council will develop the approved Texas list of abatement strategies based on but not limited to the existing national list of opioid abatement strategies (see attached Appendix A) for implementing the Texas Abatement Fund.

1. The Council shall only approve strategies which are evidence-informed strategies.
2. The Texas list of abatement strategies must be approved by majority vote. The majority vote must include a majority from both sides of the statewide members and regional members in order to be approved, e.g., at least four (4) of six (6) members on each side.

B. Texas Abatement Fund Point of Contact

The Council will determine a single point of contact called the Abatement Fund Point of Contact (POC) to be established as the sole entity authorized to receive requests for funds and approve expenditures in Texas and order the release of funds from the Texas Abatement Fund by the independent administrator. The POC may be an independent third party selected by the Council with expertise in banking or financial management. The POC will manage the Opioid Council Bank Account (Account). Upon a vote, the Council will direct the POC to contact the independent administrator to release funds to the Account. The Account is outside the State Treasury and not managed by any state or local officials. The POC is responsible for payments to the qualified entities selected by the Council for abatement fund awards. The POC will submit a monthly financial statement on the Account to the Council.

C. Auditor

An independent auditor appointed by the Council will perform an audit on the Account on an annual basis and report its findings, if any, to the Council.

D. Funding Allocation

The Council is the sole decision-maker on the funding allocation process of the abatement funds. The Council will develop the application and award process based on the parameters outlined below. An entity seeking funds from the Council must apply for funds; no funds will be awarded without an application. The executive director and personnel may assist the Council in gathering and compiling the applications for consideration; however, the Council members are the sole decision-makers of awards and funding determination. The Council will use the following processes to award funds:

1. *Statewide Funds.* The Council will consider, adopt and approve the allocation methodology attached as Exhibit C, based upon population health data and prevalence of opioid incidences, at the Council's initial meeting. Adoption of such methodology will allow each Region to customize the approved abatement strategies to fit its communities' needs. The statewide regional funds will account for seventy-five (75) percent of the total overall funds, less the one (1) percent administrative expense described herein.
2. *Targeted Funds.* Each Region shall reserve twenty-five (25) percent of the overall funds, for targeted interventions in the specific Region as identified by opioid incidence data. The Council must approve on an annual basis the uses for the targeted abatement strategies and applications available to every Region, including education and outreach programs. Each Region without approved uses for the targeted funds from the Council, based upon a greater percentage of opioid incidents compared to its population, is subject to transfer of all or a portion of the targeted funds for that Region for uses based upon all Regions' targeted funding needs as approved by the Council on an annual basis.
3. *Annual Allocation.* Statewide regional funds and targeted funds will be allocated on an annual basis. If a Region lapses its funds, the funds will be reallocated based on all Regions' funding needs.

E. Appeal Process

The Council will establish an appeal process to permit the applicants for funding (state or subdivisions) to challenge decisions by the Council-designated point of contact on requests for funds or expenditures.

1. To challenge a decision by the designated point of contact, the State or a subdivision must file an appeal with the Council within thirty (30) days of the decision. The Council then has thirty (30) days to consider and rule on the appeal.
2. If the Council denies the appeal, the party may file an appeal with the state district court of record where the final opioid judgment or Master Settlement Agreement is filed. The Texas Rules of Civil Procedure and Rules of Evidence will govern these proceedings. The Council may request representation from the Attorney General in these proceedings.

In making its determination, the state district court shall apply the same clear error standards contained herein that the Council must follow when rendering its decision.

3. The state district court will make the final decision and the decision is not appealable.
4. Challenges will be limited and subject to penalty if abused.
5. Attorneys' fees and costs are not recoverable in these appeals.

F. Education

The Council may determine that a percentage of the funds in the Abatement Fund from the targeted funds be used to develop an education and outreach program to provide materials on the consequences of opioid drug use, prevention and interventions. Any material developed will include online resources and toolkits for communities.

EXHIBIT B

Exhibit B: Municipal Area Allocations: 15% of Total (\$150 million)

(County numbers refer to distribution to the county governments after payment to cities within county borders has been made. Minimum distribution to each county is \$1000.)

Municipal Area	Allocation	Municipal Area	Allocation
Abbott	\$688	Lakeport	\$463
Abernathy	\$110	Lakeside	\$4,474
Abilene	\$563,818	Lakeside City	\$222
Ackerly	\$21	Lakeview	\$427
Addison	\$58,094	Lakeway	\$31,657
Adrian	\$181	Lakewood Village	\$557
Agua Dulce	\$43	Lamar County	\$141,598
Alamo	\$22,121	Lamb County	\$50,681
Alamo Heights	\$28,198	Lamesa	\$29,656
Alba	\$3,196	Lampasas	\$28,211
Albany	\$180	Lampasas County	\$42,818
Aledo	\$331	Lancaster	\$90,653
Alice	\$71,291	Laredo	\$763,174
Allen	\$315,081	Latexo	\$124
Alma	\$1,107	Lavaca County	\$45,973
Alpine	\$29,686	Lavon	\$7,435
Alto	\$3,767	Lawn	\$58
Alton	\$11,540	League City	\$302,418
Alvarado	\$29,029	Leakey	\$256
Alvin	\$113,962	Leander	\$88,641
Alvord	\$358	Leary	\$797
Amarillo	\$987,661	Lee County	\$30,457
Ames	\$5,571	Lefors	\$159
Amherst	\$22	Leon County	\$67,393
Anahuac	\$542	Leon Valley	\$23,258
Anderson	\$19	Leona	\$883
Anderson County	\$268,763	Leonard	\$8,505
Andrews	\$18,983	Leroy	\$176
Andrews County	\$37,606	Levelland	\$46,848
Angelina County	\$229,956	Lewisville	\$382,094
Angleton	\$62,791	Lexington	\$2,318
Angus	\$331	Liberty	\$72,343
Anna	\$9,075	Liberty County	\$531,212
Annetta	\$5,956	Liberty Hill	\$2,780
Annetta North	\$34	Limestone County	\$135,684

(Table continues on multiple pages below)

Annetta South	\$602	Lincoln Park	\$677
Annona	\$738	Lindale	\$24,202
Anson	\$5,134	Linden	\$3,661
Anthony	\$4,514	Lindsay	\$1,228
Anton	\$444	Lipan	\$44
Appleby	\$1,551	Lipscomb County	\$10,132
Aquilla	\$208	Little Elm	\$69,326
Aransas County	\$266,512	Little River-Academy	\$798
Aransas Pass	\$57,813	Littlefield	\$7,678
Archer City	\$10,554	Live Oak	\$32,740
Archer County	\$45,534	Live Oak County	\$39,716
Arcola	\$7,290	Liverpool	\$1,435
Argyle	\$11,406	Livingston	\$73,165
Arlington	\$735,803	Llano	\$23,121
Armstrong County	\$974	Llano County	\$115,647
Arp	\$2,009	Lockhart	\$49,050
Asherton	\$112	Lockney	\$3,301
Aspermont	\$9	Log Cabin	\$1,960
Atascosa County	\$176,903	Lometa	\$1,176
Athens	\$105,942	Lone Oak	\$1,705
Atlanta	\$30,995	Lone Star	\$8,283
Aubrey	\$15,141	Longview	\$482,254
Aurora	\$1,849	Loraine	\$188
Austin County	\$76,030	Lorena	\$3,390
Austin	\$4,877,716	Lorenzo	\$11,358
Austwell	\$109	Los Fresnos	\$11,185
Avery	\$138	Los Indios	\$159
Avinger	\$1,115	Los Ybanez	\$0
Azle	\$32,213	Lott	\$1,516
Bailey	\$950	Lovelady	\$249
Bailey County	\$15,377	Loving County	\$1,000
Bailey's Prairie	\$5,604	Lowry Crossing	\$783
Baird	\$2,802	Lubbock	\$319,867
Balch Springs	\$27,358	Lubbock County	\$1,379,719
Balcones Heights	\$23,811	Lucas	\$5,266
Ballinger	\$9,172	Lueders	\$508
Balmorhea	\$63	Lufkin	\$281,592
Bandera	\$2,893	Luling	\$29,421
Bandera County	\$86,815	Lumberton	\$36,609
Bangs	\$3,050	Lyford	\$3,071

Bardwell	\$362	Lynn County	\$6,275
Barry	\$200	Lytle	\$7,223
Barstow	\$61	Mabank	\$19,443
Bartlett	\$3,374	Madison County	\$49,492
Bartonville	\$8,887	Madisonville	\$11,458
Bastrop	\$46,320	Magnolia	\$26,031
Bastrop County	\$343,960	Malakoff	\$12,614
Bay City	\$57,912	Malone	\$439
Baylor County	\$29,832	Manor	\$12,499
Bayou Vista	\$6,240	Mansfield	\$150,788
Bayside	\$242	Manvel	\$12,305
Baytown	\$216,066	Marble Falls	\$37,039
Bayview	\$41	Marfa	\$65
Beach City	\$12,505	Marietta	\$338
Bear Creek	\$906	Marion	\$275
Beasley	\$130	Marion County	\$54,728
Beaumont	\$683,010	Marlin	\$21,634
Beckville	\$1,247	Marquez	\$1,322
Bedford	\$94,314	Marshall	\$108,371
Bedias	\$3,475	Mart	\$928
Bee Cave	\$12,863	Martin County	\$10,862
Bee County	\$97,844	Martindale	\$2,437
Beeville	\$24,027	Mason	\$777
Bell County	\$650,748	Mason County	\$3,134
Bellaire	\$41,264	Matador	\$1,203
Bellevue	\$56	Matagorda County	\$135,239
Bellmead	\$14,487	Mathis	\$15,720
Bells	\$1,891	Maud	\$423
Bellville	\$7,488	Maverick County	\$115,919
Belton	\$72,680	Maypearl	\$986
Benavides	\$152	McAllen	\$364,424
Benbrook	\$43,919	McCamey	\$542
Benjamin	\$951	McGregor	\$9,155
Berryville	\$14,379	McKinney	\$450,383
Bertram	\$182	McLean	\$14
Beverly Hills	\$4,336	McLendon-Chisholm	\$411
Bevil Oaks	\$549	Mcculloch County	\$20,021
Bexar County	\$7,007,152	Mclennan County	\$529,641
Big Lake	\$547	Mcmullen County	\$1,000
Big Sandy	\$4,579	Meadow	\$1,121

Big Spring	\$189,928	Meadowlakes	\$905
Big Wells	\$236	Meadows Place	\$18,148
Bishop	\$8,213	Medina County	\$48,355
Bishop Hills	\$323	Megargel	\$611
Blackwell	\$31	Melissa	\$15,381
Blanco	\$6,191	Melvin	\$345
Blanco County	\$49,223	Memphis	\$7,203
Blanket	\$147	Menard	\$991
Bloomburg	\$1,010	Menard County	\$14,717
Blooming Grove	\$352	Mercedes	\$21,441
Blossom	\$198	Meridian	\$3,546
Blue Mound	\$2,888	Merkel	\$10,117
Blue Ridge	\$1,345	Mertens	\$239
Blum	\$1,622	Mertzon	\$29
Boerne	\$45,576	Mesquite	\$310,709
Bogata	\$3,649	Mexia	\$21,096
Bonham	\$100,909	Miami	\$455
Bonney	\$2,510	Midland County	\$279,927
Booker	\$1,036	Midland	\$521,849
Borden County	\$1,000	Midlothian	\$95,799
Borger	\$69,680	Midway	\$78
Bosque County	\$71,073	Milam County	\$97,386
Bovina	\$173	Milano	\$904
Bowie	\$83,620	Mildred	\$286
Bowie County	\$233,190	Miles	\$93
Boyd	\$6,953	Milford	\$6,177
Brackettville	\$8	Miller's Cove	\$97
Brady	\$27,480	Millican	\$417
Brazoria	\$11,537	Mills County	\$19,931
Brazoria County	\$1,021,090	Millsap	\$34
Brazos Bend	\$462	Mineola	\$48,719
Brazos Country	\$902	Mineral Wells	\$92,061
Brazos County	\$342,087	Mingus	\$189
Breckenridge	\$23,976	Mission	\$124,768
Bremond	\$5,554	Missouri City	\$209,633
Brenham	\$54,750	Mitchell County	\$20,850
Brewster County	\$60,087	Mobeetie	\$52
Briarcliff	\$572	Mobile City	\$2,034
Briaroaks	\$57	Monahans	\$5,849
Bridge City	\$80,756	Mont Belvieu	\$19,669

Bridgeport	\$33,301	Montague County	\$94,796
Briscoe County	\$977	Montgomery	\$1,884
Broaddus	\$31	Montgomery County	\$2,700,911
Bronte	\$99	Moody	\$828
Brooks County	\$20,710	Moore County	\$40,627
Brookshire	\$6,406	Moore Station	\$772
Brookside Village	\$1,110	Moran	\$50
Brown County	\$193,417	Morgan	\$605
Browndell	\$152	Morgan's Point	\$3,105
Brownfield	\$14,452	Morgan's Point Resort	\$8,024
Brownsboro	\$3,176	Morris County	\$53,328
Brownsville	\$425,057	Morton	\$167
Brownwood	\$166,572	Motley County	\$3,344
Bruceville-Eddy	\$1,692	Moulton	\$999
Bryan	\$246,897	Mount Calm	\$605
Bryson	\$1,228	Mount Enterprise	\$1,832
Buckholts	\$1,113	Mount Pleasant	\$65,684
Buda	\$10,784	Mount Vernon	\$6,049
Buffalo	\$11,866	Mountain City	\$1,548
Buffalo Gap	\$88	Muenster	\$4,656
Buffalo Springs	\$188	Muleshoe	\$4,910
Bullard	\$7,487	Mullin	\$384
Bulverde	\$14,436	Munday	\$2,047
Bunker Hill Village	\$472	Murchison	\$2,302
Burkburnett	\$37,844	Murphy	\$51,893
Burke	\$1,114	Mustang	\$7
Burleson County	\$70,244	Mustang Ridge	\$2,462
Burleson	\$151,779	Nacogdoches	\$205,992
Burnet	\$33,345	Nacogdoches County	\$198,583
Burnet County	\$189,829	Naples	\$4,224
Burton	\$937	Nash	\$7,999
Byers	\$77	Nassau Bay	\$11,247
Bynum	\$380	Natalia	\$625
Cactus	\$4,779	Navarro	\$334
Caddo Mills	\$43	Navarro County	\$103,513
Caldwell	\$18,245	Navasota	\$37,676
Caldwell County	\$86,413	Nazareth	\$124
Calhoun County	\$127,926	Nederland	\$44,585
Callahan County	\$12,894	Needville	\$10,341
Callisburg	\$101	Nevada	\$237

Calvert	\$772	New Berlin	\$4
Cameron	\$11,091	New Boston	\$6,953
Cameron County	\$537,026	New Braunfels	\$307,313
Camp County	\$28,851	New Chapel Hill	\$288
Camp Wood	\$422	New Deal	\$338
Campbell	\$1,116	New Fairview	\$2,334
Canadian	\$1,090	New Home	\$9
Caney City	\$2,005	New Hope	\$1,024
Canton	\$56,734	New London	\$4,129
Canyon	\$26,251	New Summerfield	\$442
Carbon	\$620	New Waverly	\$2,562
Carl's Corner	\$48	Newark	\$520
Carmine	\$385	Newcastle	\$914
Carrizo Springs	\$1,671	Newton	\$6,102
Carrollton	\$310,255	Newton County	\$158,006
Carson County	\$29,493	Neylandville	\$163
Carthage	\$18,927	Niederwald	\$16
Cashion Community	\$322	Nixon	\$2,283
Cass County	\$93,155	Nocona	\$16,536
Castle Hills	\$12,780	Nolan County	\$50,262
Castro County	\$4,420	Nolanville	\$4,247
Castroville	\$4,525	Nome	\$391
Cedar Hill	\$70,127	Noonday	\$226
Cedar Park	\$185,567	Nordheim	\$697
Celeste	\$1,280	Normangee	\$6,192
Celina	\$18,283	North Cleveland	\$105
Center	\$58,838	North Richland Hills	\$146,419
Centerville	\$385	Northlake	\$8,905
Chambers County	\$153,188	Novice	\$76
Chandler	\$17,364	Nueces County	\$1,367,932
Channing	\$2	O'Brien	\$76
Charlotte	\$4,257	O'Donnell	\$27
Cherokee County	\$156,612	Oak Grove	\$2,769
Chester	\$1,174	Oak Leaf	\$612
Chico	\$2,928	Oak Point	\$9,011
Childress	\$37,916	Oak Ridge	\$358
Childress County	\$50,582	Oak Ridge North	\$33,512
Chillicothe	\$172	Oak Valley	\$7
China	\$522	Oakwood	\$148
China Grove	\$598	Ochiltree County	\$15,476

Chireno	\$1,568	Odem	\$7,420
Christine	\$354	Odessa	\$559,163
Cibolo	\$13,690	Oglesby	\$29
Cisco	\$7,218	Old River-Winfree	\$21,653
Clarendon	\$114	Oldham County	\$10,318
Clarksville	\$20,891	Olmos Park	\$9,801
Clarksville City	\$54	Olney	\$6,088
Claude	\$26	Olton	\$1,197
Clay County	\$72,050	Omaha	\$4,185
Clear Lake Shores	\$6,682	Onalaska	\$31,654
Cleburne	\$228,184	Opdyke West	\$479
Cleveland	\$96,897	Orange	\$311,339
Clifton	\$9,939	Orange County	\$689,818
Clint	\$375	Orange Grove	\$1,677
Clute	\$51,350	Orchard	\$867
Clyde	\$17,287	Ore City	\$6,806
Coahoma	\$2,291	Overton	\$7,900
Cochran County	\$3,389	Ovilla	\$13,391
Cockrell Hill	\$512	Oyster Creek	\$9,633
Coffee City	\$1,087	Paducah	\$125
Coke County	\$5,522	Paint Rock	\$141
Coldspring	\$447	Palacios	\$14,036
Coleman	\$5,442	Palestine	\$178,009
Coleman County	\$4,164	Palisades	\$240
College Station	\$258,147	Palm Valley	\$1,918
Colleyville	\$46,049	Palmer	\$12,666
Collin County	\$1,266,721	Palmhurst	\$4,660
Collingsworth County	\$19,234	Palmview	\$7,577
Collinsville	\$1,831	Palo Pinto County	\$124,621
Colmesneil	\$2,211	Pampa	\$67,227
Colorado City	\$8,405	Panhandle	\$9,536
Colorado County	\$49,084	Panola County	\$80,699
Columbus	\$6,867	Panorama Village	\$1,292
Comal County	\$396,142	Pantego	\$12,898
Comanche	\$16,503	Paradise	\$52
Comanche County	\$50,964	Paris	\$201,180
Combes	\$1,710	Parker	\$10,307
Combine	\$1,892	Parker County	\$476,254
Commerce	\$33,869	Parmer County	\$15,866
Como	\$415	Pasadena	\$356,536

Concho County	\$3,859	Pattison	\$1,148
Conroe	\$466,671	Patton Village	\$9,268
Converse	\$27,693	Payne Springs	\$1,770
Cooke County	\$200,451	Pearland	\$333,752
Cool	\$731	Pearsall	\$11,570
Coolidge	\$243	Pecan Gap	\$719
Cooper	\$362	Pecan Hill	\$229
Coppell	\$86,593	Pecos	\$7,622
Copper Canyon	\$489	Pecos County	\$46,997
Copperas Cove	\$133,492	Pelican Bay	\$1,199
Corinth	\$75,298	Penelope	\$415
Corpus Christi	\$1,812,707	Penitas	\$312
Corral City	\$143	Perryton	\$23,364
Corrigan	\$21,318	Petersburg	\$1,691
Corsicana	\$87,310	Petrolia	\$17
Coryell County	\$123,659	Petronila	\$5
Cottle County	\$875	Pflugerville	\$86,408
Cottonwood	\$289	Pharr	\$144,721
Cottonwood Shores	\$1,203	Pilot Point	\$11,613
Cotulla	\$1,251	Pine Forest	\$3,894
Coupland	\$266	Pine Island	\$3,141
Cove	\$387	Pinehurst	\$32,671
Covington	\$519	Pineland	\$4,138
Coyote Flats	\$1,472	Piney Point Village	\$15,738
Crandall	\$12,094	Pittsburg	\$20,526
Crane	\$10,599	Plains	\$129
Crane County	\$26,146	Plainview	\$60,298
Cranfills Gap	\$128	Plano	\$1,151,608
Crawford	\$383	Pleak	\$270
Creedmoor	\$16	Pleasant Valley	\$308
Cresson	\$1,086	Pleasanton	\$29,011
Crockett	\$23,403	Plum Grove	\$258
Crockett County	\$18,210	Point	\$1,519
Crosby County	\$18,388	Point Blank	\$355
Crosbyton	\$1,498	Point Comfort	\$447
Cross Plains	\$4,877	Point Venture	\$588
Cross Roads	\$244	Polk County	\$370,831
Cross Timber	\$542	Ponder	\$1,282
Crowell	\$6,335	Port Aransas	\$31,022
Crowley	\$22,345	Port Arthur	\$367,945

Crystal City	\$19,412	Port Isabel	\$9,802
Cuero	\$24,689	Port Lavaca	\$11,752
Culberson County	\$789	Port Neches	\$38,849
Cumby	\$5,320	Portland	\$76,517
Cuney	\$606	Post	\$2,332
Cushing	\$1,120	Post Oak Bend City	\$1,034
Cut and Shoot	\$2,141	Poteet	\$6,767
DISH	\$19	Poth	\$3,974
Daingerfield	\$12,476	Potter County	\$371,701
Daisetta	\$5,370	Pottsboro	\$12,302
Dalhart	\$11,609	Powell	\$110
Dallam County	\$21,686	Poynor	\$1,180
Dallas County	\$8,538,291	Prairie View	\$7,600
Dallas	\$2,999,902	Premont	\$3,321
Dalworthington Gardens	\$6,060	Presidio	\$148
Danbury	\$4,231	Presidio County	\$787
Darrouzett	\$101	Primera	\$2,958
Dawson	\$600	Princeton	\$19,245
Dawson County	\$46,911	Progreso	\$8,072
Dayton	\$47,122	Progreso Lakes	\$39
Dayton Lakes	\$38	Prosper	\$22,770
De Kalb	\$1,035	Providence Village	\$508
De Leon	\$8,218	Putnam	\$14
De Witt County	\$68,895	Pyote	\$22
DeCordova	\$13,778	Quanah	\$207
DeSoto	\$72,400	Queen City	\$4,837
Deaf Smith County	\$34,532	Quinlan	\$7,304
Dean	\$141	Quintana	\$492
Decatur	\$56,669	Quitaque	\$8
Deer Park	\$49,388	Quitman	\$15,619
Del Rio	\$59,056	Rains County	\$53,190
Dell City	\$15	Ralls	\$3,967
Delta County	\$30,584	Rancho Viejo	\$3,836
Denison	\$210,426	Randall County	\$278,126
Denton	\$458,334	Ranger	\$12,186
Denton County	\$1,132,298	Rankin	\$1,613
Denver City	\$2,104	Ransom Canyon	\$930
Deport	\$42	Ravenna	\$685
Detroit	\$965	Raymondville	\$7,466
Devers	\$191	Reagan County	\$25,215

Devine	\$4,354	Real County	\$5,073
Diboll	\$25,533	Red Lick	\$23
Dickens	\$71	Red Oak	\$26,843
Dickens County	\$1,873	Red River County	\$29,306
Dickinson	\$83,683	Redwater	\$1,058
Dilley	\$2,633	Reeves County	\$103,350
Dimmit County	\$33,294	Refugio	\$8,839
Dimmitt	\$1,012	Refugio County	\$46,216
Dodd City	\$1,211	Reklaw	\$1,136
Dodson	\$447	Reno	\$3,791
Domino	\$196	Reno	\$11,164
Donley County	\$22,370	Retreat	\$52
Donna	\$13,798	Rhome	\$12,285
Dorchester	\$231	Rice	\$1,972
Double Oak	\$4,765	Richardson	\$260,315
Douglassville	\$574	Richland	\$210
Dripping Springs	\$811	Richland Hills	\$24,438
Driscoll	\$39	Richland Springs	\$2,234
Dublin	\$14,478	Richmond	\$77,606
Dumas	\$26,229	Richwood	\$12,112
Duncanville	\$58,328	Riesel	\$1,118
Duval County	\$49,109	Rio Bravo	\$8,548
Eagle Lake	\$4,882	Rio Grande City	\$25,947
Eagle Pass	\$56,005	Rio Hondo	\$3,550
Early	\$14,838	Rio Vista	\$4,419
Earth	\$242	Rising Star	\$1,933
East Bernard	\$5,554	River Oaks	\$11,917
East Mountain	\$2,494	Riverside	\$858
East Tawakoni	\$2,723	Roanoke	\$275
Eastland	\$15,896	Roaring Springs	\$461
Eastland County	\$52,275	Robert Lee	\$85
Easton	\$329	Roberts County	\$547
Ector	\$1,108	Robertson County	\$44,642
Ector County	\$480,000	Robinson	\$18,002
Edcouch	\$4,101	Robstown	\$40,154
Eden	\$497	Roby	\$428
Edgecliff Village	\$2,232	Rochester	\$674
Edgewood	\$13,154	Rockdale	\$20,973
Edinburg	\$120,884	Rockport	\$54,253
Edmonson	\$136	Rocksprings	\$25

Edna	\$18,194	Rockwall	\$114,308
Edom	\$2,149	Rockwall County	\$168,820
Edwards County	\$975	Rocky Mound	\$280
El Campo	\$31,700	Rogers	\$3,818
El Cenizo	\$621	Rollingwood	\$4,754
El Lago	\$5,604	Roma	\$16,629
El Paso	\$1,224,371	Roman Forest	\$8,610
El Paso County	\$2,592,121	Ropesville	\$2,122
Eldorado	\$50	Roscoe	\$778
Electra	\$15,716	Rose City	\$4,012
Elgin	\$26,284	Rose Hill Acres	\$2,311
Elkhart	\$301	Rosebud	\$1,489
Ellis County	\$315,372	Rosenberg	\$126,593
Elmendorf	\$746	Ross	\$147
Elsa	\$7,720	Rosser	\$549
Emhouse	\$83	Rotan	\$1,493
Emory	\$3,878	Round Mountain	\$454
Enchanted Oaks	\$1,299	Round Rock	\$475,992
Encinal	\$1,515	Round Top	\$140
Ennis	\$81,839	Rowlett	\$99,963
Erath County	\$102,616	Roxton	\$47
Escobares	\$40	Royse City	\$23,494
Estelline	\$909	Rule	\$800
Eules	\$92,824	Runaway Bay	\$6,931
Eureka	\$334	Runge	\$255
Eustace	\$2,089	Runnels County	\$33,831
Evant	\$2,068	Rusk	\$17,991
Everman	\$7,692	Rusk County	\$151,390
Fair Oaks Ranch	\$8,077	Sabinal	\$1,811
Fairchilds	\$81	Sabine County	\$46,479
Fairfield	\$1,245	Sachse	\$23,400
Fairview	\$32,245	Sadler	\$925
Falfurrias	\$2,221	Saginaw	\$31,973
Falls City	\$41	Salado	\$3,210
Falls County	\$34,522	San Angelo	\$536,509
Fannin County	\$131,653	San Antonio	\$4,365,416
Farmers Branch	\$94,532	San Augustine	\$25,182
Farmersville	\$10,532	San Augustine County	\$37,854
Farwell	\$343	San Benito	\$40,015
Fate	\$3,473	San Diego	\$11,771

Fayette County	\$92,440	San Elizario	\$7,831
Fayetteville	\$391	San Felipe	\$1,498
Ferris	\$13,873	San Jacinto County	\$197,398
Fisher County	\$5,518	San Juan	\$28,845
Flatonia	\$5,661	San Leanna	\$36
Florence	\$3,949	San Marcos	\$325,688
Floresville	\$21,699	San Patricio	\$4,213
Flower Mound	\$215,256	San Patricio County	\$271,916
Floyd County	\$9,049	San Perlita	\$2,219
Floydada	\$6,357	San Saba	\$10,057
Foard County	\$5,764	San Saba County	\$17,562
Follett	\$212	Sanctuary	\$17
Forest Hill	\$26,132	Sandy Oaks	\$9,863
Forney	\$80,112	Sandy Point	\$1,637
Forsan	\$576	Sanford	\$308
Fort Bend County	\$1,506,719	Sanger	\$22,237
Fort Stockton	\$4,411	Sansom Park	\$223
Fort Worth	\$2,120,790	Santa Anna	\$329
Franklin	\$3,931	Santa Clara	\$87
Franklin County	\$25,783	Santa Fe	\$33,272
Frankston	\$274	Santa Rosa	\$2,138
Fredericksburg	\$56,486	Savoy	\$2,349
Freeport	\$72,973	Schertz	\$60,110
Freer	\$3,271	Schleicher County	\$5,695
Freestone County	\$50,495	Schulenburg	\$2,560
Friendswood	\$140,330	Scotland	\$148
Frio County	\$19,954	Scottsville	\$708
Friona	\$2,848	Scurry	\$1,110
Frisco	\$405,309	Scurry County	\$73,116
Fritch	\$4,548	Seabrook	\$30,270
Frost	\$321	Seadrift	\$991
Fruitvale	\$2,344	Seagoville	\$17,106
Fulshear	\$5,272	Seagraves	\$7,531
Fulton	\$1,602	Sealy	\$20,637
Gaines County	\$54,347	Seguin	\$376,538
Gainesville	\$153,980	Selma	\$22,429
Galena Park	\$13,093	Seminole	\$16,092
Gallatin	\$1,253	Seven Oaks	\$3,917
Galveston	\$488,187	Seven Points	\$7,452
Galveston County	\$1,124,093	Seymour	\$14,218

Ganado	\$5,510	Shackelford County	\$1,288
Garden Ridge	\$11,351	Shady Shores	\$594
Garland	\$420,244	Shallowater	\$1,907
Garrett	\$2,510	Shamrock	\$4,328
Garrison	\$3,555	Shavano Park	\$3,178
Gary City	\$450	Shelby County	\$109,925
Garza County	\$8,944	Shenandoah	\$47,122
Gatesville	\$26,994	Shepherd	\$147
George West	\$6,207	Sherman	\$330,585
Georgetown	\$225,896	Sherman County	\$7,930
Gholson	\$1,505	Shiner	\$4,042
Giddings	\$12,674	Shoreacres	\$958
Gillespie County	\$63,191	Silsbee	\$66,442
Gilmer	\$33,951	Silverton	\$14
Gladewater	\$24,638	Simonton	\$1,906
Glasscock County	\$1,000	Sinton	\$23,658
Glen Rose	\$540	Skellytown	\$400
Glenn Heights	\$16,593	Slaton	\$154
Godley	\$3,115	Smiley	\$655
Goldsmith	\$677	Smith County	\$758,961
Goldthwaite	\$1,225	Smithville	\$17,009
Goliad	\$3,563	Smyer	\$300
Goliad County	\$34,660	Snook	\$1,422
Golinda	\$100	Snyder	\$9,018
Gonzales	\$14,882	Socorro	\$11,125
Gonzales County	\$33,230	Somerset	\$1,527
Goodlow	\$221	Somervell County	\$57,076
Goodrich	\$9,643	Somerville	\$3,806
Gordon	\$365	Sonora	\$7,337
Goree	\$749	Sour Lake	\$17,856
Gorman	\$3,107	South Houston	\$25,620
Graford	\$23	South Mountain	\$154
Graham	\$235,428	South Padre Island	\$30,629
Granbury	\$71,735	Southlake	\$70,846
Grand Prairie	\$445,439	Southmayd	\$7,096
Grand Saline	\$36,413	Southside Place	\$885
Grandfalls	\$65	Spearman	\$14,000
Grandview	\$6,600	Splendora	\$7,756
Granger	\$2,741	Spofford	\$7
Granite Shoals	\$11,834	Spring Valley Village	\$16,404

Granjeno	\$43	Springlake	\$3
Grapeland	\$7,287	Springtown	\$14,244
Grapevine	\$129,195	Spur	\$427
Gray County	\$65,884	St. Hedwig	\$111
Grays Prairie	\$17	St. Jo	\$7,360
Grayson County	\$539,083	St. Paul	\$21
Greenville	\$203,112	Stafford	\$75,145
Gregg County	\$243,744	Stagecoach	\$3,036
Gregory	\$4,697	Stamford	\$398
Grey Forest	\$474	Stanton	\$3,838
Grimes County	\$94,878	Staples	\$19
Groesbeck	\$5,745	Star Harbor	\$151
Groom	\$965	Starr County	\$99,896
Groves	\$40,752	Stephens County	\$35,244
Groveton	\$8,827	Stephenville	\$83,472
Gruver	\$1,166	Sterling City	\$62
Guadalupe County	\$146,824	Sterling County	\$939
Gun Barrel City	\$36,302	Stinnett	\$4,097
Gunter	\$4,609	Stockdale	\$741
Gustine	\$34	Stonewall County	\$1,822
Hackberry	\$94	Stratford	\$8,378
Hale Center	\$6,042	Strawn	\$987
Hale County	\$79,150	Streetman	\$5
Hall County	\$8,933	Sudan	\$32
Hallettsville	\$6,895	Sugar Land	\$321,561
Hallsburg	\$272	Sullivan City	\$6,121
Hallsville	\$10,239	Sulphur Springs	\$124,603
Haltom City	\$71,800	Sun Valley	\$4
Hamilton	\$3,581	Sundown	\$2,592
Hamilton County	\$66,357	Sunnyvale	\$3,248
Hamlin	\$4,656	Sunray	\$2,571
Hansford County	\$16,416	Sunrise Beach Village	\$2,083
Happy	\$327	Sunset Valley	\$9,425
Hardeman County	\$15,219	Surfside Beach	\$6,530
Hardin	\$100	Sutton County	\$6,541
Hardin County	\$379,800	Sweeny	\$4,503
Harker Heights	\$113,681	Sweetwater	\$68,248
Harlingen	\$165,429	Swisher County	\$7,251
Harris County	\$14,966,202	Taft	\$5,861
Harrison County	\$185,910	Tahoka	\$430

Hart	\$86	Talco	\$372
Hartley County	\$786	Talty	\$9,124
Haskell	\$10,829	Tarrant County	\$6,171,159
Haskell County	\$22,011	Tatum	\$972
Haslet	\$1,908	Taylor	\$57,945
Hawk Cove	\$674	Taylor County	\$351,078
Hawkins	\$7,932	Taylor Lake Village	\$412
Hawley	\$931	Taylor Landing	\$153
Hays	\$506	Teague	\$1,714
Hays County	\$529,489	Tehuacana	\$12
Hearne	\$16,824	Temple	\$280,747
Heath	\$28,751	Tenaha	\$4,718
Hebron	\$687	Terrell	\$148,706
Hedley	\$70	Terrell County	\$5,737
Hedwig Village	\$13,067	Terrell Hills	\$9,858
Helotes	\$15,790	Terry County	\$25,423
Hemphill	\$8,035	Texarkana	\$192,094
Hemphill County	\$14,394	Texas City	\$298,702
Hempstead	\$21,240	Texhoma	\$156
Henderson	\$59,966	Texline	\$865
Henderson County	\$327,965	The Colony	\$114,297
Henrietta	\$2,720	The Hills	\$1,004
Hereford	\$20,423	Thompsons	\$1,897
Hewitt	\$19,776	Thorndale	\$1,595
Hickory Creek	\$16,510	Thornton	\$270
Hico	\$5,534	Thorntonville	\$87
Hidalgo	\$26,621	Thrall	\$825
Hidalgo County	\$1,253,103	Three Rivers	\$4,669
Hideaway	\$922	Throckmorton	\$29
Higgins	\$43	Throckmorton County	\$5,695
Highland Haven	\$320	Tiki Island	\$2,178
Highland Park	\$43,383	Timbercreek Canyon	\$369
Highland Village	\$50,315	Timpson	\$12,642
Hill Country Village	\$6,485	Tioga	\$2,390
Hill County	\$127,477	Tira	\$185
Hillcrest	\$5,345	Titus County	\$70,611
Hillsboro	\$46,609	Toco	\$4
Hilshire Village	\$859	Todd Mission	\$1,680
Hitchcock	\$28,796	Tolar	\$2,369
Hockley County	\$46,407	Tom Bean	\$2,293

Holiday Lakes	\$1,795	Tom Green County	\$282,427
Holland	\$77	Tomball	\$34,620
Holliday	\$5,910	Tool	\$14,787
Hollywood Park	\$9,424	Toyah	\$40
Hondo	\$115,288	Travis County	\$4,703,473
Honey Grove	\$7,196	Trent	\$63
Hood County	\$292,105	Trenton	\$3,089
Hooks	\$2,702	Trinidad	\$5,859
Hopkins County	\$149,518	Trinity	\$23,652
Horizon City	\$7,520	Trinity County	\$105,766
Horseshoe Bay	\$48,173	Trophy Club	\$29,370
Houston County	\$78,648	Troup	\$7,918
Houston	\$7,021,793	Troy	\$5,320
Howard County	\$89,330	Tulia	\$8,911
Howardwick	\$84	Turkey	\$737
Howe	\$9,177	Tuscola	\$138
Hubbard	\$3,635	Tye	\$1,766
Hudson	\$6,840	Tyler	\$723,829
Hudson Oaks	\$15,637	Tyler County	\$131,743
Hudspeth County	\$985	Uhland	\$1,545
Hughes Springs	\$4,442	Uncertain	\$185
Humble	\$73,952	Union Grove	\$994
Hunt County	\$309,851	Union Valley	\$666
Hunters Creek Village	\$14,708	Universal City	\$28,428
Huntington	\$8,792	University Park	\$50,833
Huntsville	\$80,373	Upshur County	\$128,300
Hurst	\$99,187	Upton County	\$8,499
Hutchins	\$9,551	Uvalde	\$18,439
Hutchinson County	\$74,630	Uvalde County	\$36,244
Hutto	\$38,346	Val Verde County	\$117,815
Huxley	\$738	Valentine	\$207
Idalou	\$1,999	Valley Mills	\$2,228
Impact	\$8	Valley View	\$1,824
Indian Lake	\$473	Van	\$6,206
Industry	\$604	Van Alstyne	\$43,749
Ingleside on the Bay	\$142	Van Horn	\$211
Ingleside	\$40,487	Van Zandt County	\$248,747
Ingram	\$5,243	Vega	\$974
Iola	\$3,164	Venus	\$9,792
Iowa Colony	\$4,090	Vernon	\$81,337

Iowa Park	\$23,487	Victoria	\$84,598
Iraan	\$56	Victoria County	\$520,886
Iredell	\$216	Vidor	\$95,620
Irion County	\$9,105	Vinton	\$622
Irving	\$427,818	Volente	\$333
Italy	\$5,349	Von Ormy	\$513
Itasca	\$8,694	Waco	\$512,007
Ivanhoe	\$26	Waelder	\$3,427
Jacinto City	\$14,141	Wake Village	\$174
Jack County	\$14,799	Walker County	\$184,624
Jacksboro	\$23,254	Waller County	\$126,206
Jackson County	\$37,984	Waller	\$11,295
Jacksonville	\$80,179	Wallis	\$2,698
Jamaica Beach	\$4,913	Walnut Springs	\$183
Jarrell	\$2,423	Ward County	\$67,920
Jasper	\$78,422	Warren City	\$66
Jasper County	\$248,855	Washington County	\$83,727
Jayton	\$63	Waskom	\$5,346
Jeff Davis County	\$8,500	Watauga	\$33,216
Jefferson	\$11,194	Waxahachie	\$152,094
Jefferson County	\$756,614	Weatherford	\$207,872
Jersey Village	\$36,347	Webb County	\$505,304
Jewett	\$9,338	Webberville	\$1,280
Jim Hogg County	\$12,718	Webster	\$53,202
Jim Wells County	\$166,539	Weimar	\$5,830
Joaquin	\$810	Weinert	\$234
Johnson City	\$3,581	Weir	\$443
Johnson County	\$408,692	Wellington	\$9,111
Jolly	\$26	Wellman	\$383
Jones County	\$22,001	Wells	\$1,357
Jones Creek	\$5,078	Weslaco	\$73,949
Jonestown	\$6,419	West	\$3,522
Josephine	\$881	West Columbia	\$17,958
Joshua	\$20,619	West Lake Hills	\$17,056
Jourdanton	\$9,600	West Orange	\$42,452
Junction	\$4,825	West Tawakoni	\$6,995
Justin	\$8,575	West University Place	\$34,672
Karnes City	\$11,632	Westbrook	\$43
Karnes County	\$35,249	Westlake	\$41,540
Katy	\$52,467	Weston	\$266

Kaufman	\$27,607	Weston Lakes	\$189
Kaufman County	\$353,047	Westover Hills	\$4,509
Keene	\$38,296	Westworth Village	\$7,842
Keller	\$79,189	Wharton	\$31,700
Kemah	\$28,325	Wharton County	\$72,887
Kemp	\$6,419	Wheeler	\$447
Kempner	\$330	Wheeler County	\$26,273
Kendall County	\$100,643	White Deer	\$1,273
Kendleton	\$13	White Oak	\$15,305
Kenedy	\$676	White Settlement	\$23,304
Kenedy County	\$1,000	Whiteface	\$155
Kenefick	\$416	Whitehouse	\$29,017
Kennard	\$132	Whitesboro	\$18,932
Kennedale	\$21,024	Whitewright	\$7,098
Kent County	\$939	Whitney	\$73
Kerens	\$1,924	Wichita County	\$552,371
Kermit	\$5,652	Wichita Falls	\$832,574
Kerr County	\$218,452	Wickett	\$87
Kerrville	\$190,357	Wilbarger County	\$55,124
Kilgore	\$105,583	Willacy County	\$24,581
Killeen	\$535,650	Williamson County	\$1,195,987
Kimble County	\$20,480	Willis	\$24,384
King County	\$1,000	Willow Park	\$26,737
Kingsville	\$20,083	Wills Point	\$43,765
Kinney County	\$2,142	Wilmer	\$426
Kirby	\$8,752	Wilson	\$12
Kirbyville	\$10,690	Wilson County	\$121,034
Kirvin	\$2	Wimberley	\$724
Kleberg County	\$124,109	Windcrest	\$12,908
Knollwood	\$1,160	Windom	\$1,087
Knox City	\$1,962	Windthorst	\$3,385
Knox County	\$11,730	Winfield	\$290
Kosse	\$2,468	Wink	\$120
Kountze	\$19,716	Winkler County	\$61,163
Kress	\$186	Winnnsboro	\$28,791
Krugerville	\$1,508	Winona	\$319
Krum	\$9,661	Winters	\$6,229
Kurten	\$686	Wise County	\$289,074
Kyle	\$51,835	Wixon Valley	\$441
La Feria	\$10,381	Wolfe City	\$5,466

La Grange	\$9,623	Wolfforth	\$4,022
La Grulla	\$1,708	Wood County	\$267,048
La Joya	\$8,457	Woodbranch	\$9,617
La Marque	\$98,930	Woodcreek	\$358
La Porte	\$91,532	Woodloch	\$1,012
La Salle County	\$14,975	Woodsboro	\$1,130
La Vernia	\$3,217	Woodson	\$122
La Villa	\$572	Woodville	\$20,340
La Ward	\$321	Woodway	\$25,713
LaCoste	\$159	Wortham	\$376
Lacy-Lakeview	\$11,599	Wylie	\$114,708
Ladonia	\$2,011	Yantis	\$2,072
Lago Vista	\$13,768	Yoakum County	\$34,924
Laguna Vista	\$3,689	Yoakum	\$20,210
Lake Bridgeport	\$232	Yorktown	\$5,447
Lake City	\$2,918	Young County	\$44,120
Lake Dallas	\$25,314	Zapata County	\$56,480
Lake Jackson	\$75,781	Zavala County	\$38,147
Lake Tanglewood	\$613	Zavalla	\$1,088
Lake Worth	\$20,051		

EXHIBIT C

Exhibit C: TX Opioid Council & Health Care Region Allocations plus Administrative Costs
70% of Total (\$700 million)

Health Care Region Allocation*: \$693 million; Administrative Costs: \$7 million		
Region	Counties in Health Care Region	Allocation
1	Anderson, Bowie, Camp, Cass, Cherokee, Delta, Fannin, Franklin, Freestone, Gregg, Harrison, Henderson, Hopkins, Houston, Hunt, Lamar, Marion, Morris, Panola, Rains, Red, River, Rusk, Smith, Titus, Trinity, Upshur, Van, Zandt, Wood	\$38,223,336
2	Angelina, Brazoria, Galveston, Hardin, Jasper, Jefferson, Liberty, Nacogdoches, Newton, Orange, Polk, Sabine, San Augustine, San Jacinto, Shelby, Tyler	\$54,149,215
3	Austin, Calhoun, Chambers, Colorado, Fort Bend, Harris, Matagorda, Waller, Wharton	\$120,965,680
4	Aransas, Bee, Brooks, De Witt, Duval, Goliad, Gonzales, Jackson, Jim Wells, Karnes, Kenedy, Kleberg, Lavaca, Live Oak, Nueces, Refugio, San Patricio, Victoria	\$27,047,477
5	Cameron, Hidalgo, Starr, Willacy	\$17,619,875
6	Atascosa, Bandera, Bexar, Comal, Dimmit, Edwards, Frio, Gillespie, Guadalupe, Kendall, Kerr, Kinney, La Salle, McMullen, Medina, Real, Uvalde, Val Verde, Wilson, Zavala	\$68,228,047
7	Bastrop, Caldwell, Fayette, Hays, Lee, Travis	\$50,489,691
8	Bell, Blanco, Burnet, Lampasas, Llano, Milam, Mills, San Saba, Williamson	\$24,220,521
9	Dallas, Kaufman	\$66,492,094
10	Ellis, Erath, Hood, Johnson, Navarro, Parker, Somervell, Tarrant, Wise	\$65,538,414
11	Brown, Callahan, Comanche, Eastland, Fisher, Haskell, Jones, Knox, Mitchell, Nolan, Palo Pinto, Shackelford, Stephens, Stonewall, Taylor	\$9,509,818
12	Armstrong, Bailey, Borden, Briscoe, Carson, Castro, Childress, Cochran, Collingsworth, Cottle, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Floyd, Gaines, Garza, Gray, Hale, Hall, Hansford, Hartley, Hemphill, Hockley, Hutchinson, Kent, King, Lamb, Lipscomb, Lubbock, Lynn, Moore, Motley, Ochiltree, Oldham, Parmer, Potter, Randall, Roberts, Scurry, Sherman, Swisher, Terry, Wheeler, Yoakum	\$23,498,027
13	Coke, Coleman, Concho, Crockett, Irion, Kimble, Mason, McCulloch, Menard, Pecos, Reagan, Runnels, Schleicher, Sterling, Sutton, Terrell, Tom Green	\$5,195,605
14	Andrews, Brewster, Crane, Culberson, Ector, Glasscock, Howard, Jeff Davis, Loving, Martin, Midland, Presidio, Reeves, Upton, Ward, Winkler	\$12,124,354
15	El Paso, Hudspeth	\$17,994,285
16	Bosque, Coryell, Falls, Hamilton, Hill, Limestone, McLennan	\$9,452,018
17	Brazos, Burleson, Grimes, Leon, Madison, Montgomery, Robertson, Walker, Washington	\$23,042,947
18	Collin, Denton, Grayson, Rockwall	\$39,787,684
19	Archer, Baylor, Clay, Cooke, Foard, Hardeman, Jack, Montague, Throckmorton, Wichita, Wilbarger, Young	\$12,665,268
20	Jim Hogg, Maverick, Webb, Zapata	\$6,755,656
	Administrative Costs	\$7,000,000

* Each Region shall reserve 25% of its allocation for Targeted Funds under the guidelines of Exhibit A.

AN ACT

relating to the creation of the opioid abatement account, an opioid abatement trust fund, and a statewide opioid settlement agreement.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Chapter 403, Government Code, is amended by adding Subchapter R to read as follows:

SUBCHAPTER R. STATEWIDE OPIOID SETTLEMENT AGREEMENT

Sec. 403.501. DEFINITIONS. In this subchapter:

(1) "Account" means the opioid abatement account established by Section 403.505.

(2) "Council" means the Texas opioid abatement fund council established by Section 403.503 to manage the distribution of money allocated to the council from the opioid abatement trust fund in accordance with a statewide opioid settlement agreement.

(3) "Fund" means the opioid abatement trust fund established by Section 403.506.

(4) "Released entity" means an entity against which a claim is released under a statewide opioid settlement agreement.

(5) "Statewide opioid settlement agreement" means all settlement agreements and related documents entered into by this state through the attorney general, political subdivisions that have brought a civil action for an opioid-related harm claim against an opioid manufacturer, distributor, or retailer, and opioid manufacturers, distributors, or retailers relating to

1 illegal conduct in the marketing, promotion, sale, distribution,
2 and dispensation of opioids that provide relief for this state and
3 political subdivisions of this state.

4 (6) "Trust company" means the Texas Treasury
5 Safekeeping Trust Company.

6 Sec. 403.502. SETTLEMENT RECORDS. The attorney general and
7 comptroller shall maintain a copy of a statewide opioid settlement
8 agreement, including any amendments to the agreement, and make the
9 copy available on the attorney general's and comptroller's Internet
10 websites.

11 Sec. 403.503. TEXAS OPIOID ABATEMENT FUND COUNCIL.

12 (a) The Texas opioid abatement fund council is established to
13 ensure that money recovered by this state through a statewide
14 opioid settlement agreement is allocated fairly and spent to
15 remediate the opioid crisis in this state by using efficient and
16 cost-effective methods that are directed to regions of this state
17 experiencing opioid-related harms.

18 (b) The council is composed of the following 14 members:

19 (1) six regional members, appointed by the executive
20 commissioner of the Health and Human Services Commission, who are
21 from academia or the medical profession with significant experience
22 in opioid interventions and who each are appointed to represent one
23 of the following groups of regional health care partnership
24 regions:

25 (A) regions 9 and 10;

26 (B) region 3;

27 (C) regions 11, 12, 13, 14, 15, and 19;

1 (D) regions 6, 7, 8, and 16;

2 (E) regions 1, 2, 17, and 18; and

3 (F) regions 4, 5, and 20;

4 (2) four members who are current or retired health
5 care professionals holding or formerly holding a license under
6 Title 3, Occupations Code, with significant experience in treating
7 opioid-related harms and who are appointed as follows:

8 (A) one member appointed by the governor;

9 (B) one member appointed by the lieutenant
10 governor;

11 (C) one member appointed by the speaker of the
12 house of representatives; and

13 (D) one member appointed by the attorney general;

14 (3) one member who is employed by a hospital district
15 and is appointed by the governor;

16 (4) one member who is employed by a hospital district
17 and is appointed by the attorney general;

18 (5) one member appointed by the governor and who is a
19 member of a law enforcement agency and has experience with
20 opioid-related harms; and

21 (6) one nonvoting member who serves as the presiding
22 officer of the council and is the comptroller or the comptroller's
23 designee.

24 (c) In making appointments under Subsection (b)(1), the
25 executive commissioner of the Health and Human Services Commission
26 shall appoint members from a list of two qualified candidates
27 provided by the governing bodies of counties and municipalities

1 that:

2 (1) brought a civil action for an opioid-related harm
3 against a released entity;

4 (2) released an opioid-related harm claim in a
5 statewide opioid settlement agreement; and

6 (3) are located within the regions for which the
7 member is being appointed.

8 (d) In making appointments under Subsection (b), the
9 governor, lieutenant governor, speaker of the house of
10 representatives, and attorney general shall coordinate to ensure
11 that the membership of the council reflects, to the extent
12 possible, the ethnic and geographic diversity of this state.

13 (e) The council is administratively attached to the
14 comptroller. The comptroller shall provide the staff and
15 facilities necessary to assist the council in performing its
16 duties.

17 Sec. 403.504. COUNCIL OPERATION. (a) A council member is
18 not entitled to compensation for council service but is entitled to
19 reimbursement for actual and necessary expenses incurred in
20 performing council duties.

21 (b) The council may hold public meetings as necessary to
22 fulfill its duties under this subchapter.

23 (c) The council is subject to Chapters [551](#) and [552](#).

24 Sec. 403.505. OPIOID ABATEMENT ACCOUNT. (a) The opioid
25 abatement account is a dedicated account in the general revenue
26 fund administered by the comptroller.

27 (b) The account is composed of:

1 (1) money obtained from a statewide opioid settlement
2 agreement and deposited in the account under Section 403.507;

3 (2) money received by the state from any other source
4 resulting directly or indirectly from an action by the state
5 against an opioid manufacturer, an opioid distributor, or another
6 person in the opioid industry relating to a violation of state or
7 federal law on the manufacture, marketing, distribution, or sale of
8 opioids, other than money distributed to a political subdivision of
9 the state in accordance with the terms of a settlement agreement or
10 judgment;

11 (3) money appropriated or transferred to the account
12 by the legislature;

13 (4) gifts and grants contributed to the account; and

14 (5) earnings on the principal of the account.

15 (c) Money in the account may be appropriated only to a state
16 agency for the abatement of opioid-related harms.

17 (d) A state agency may use money appropriated from the
18 account only to:

19 (1) prevent opioid use disorder through
20 evidence-based education and prevention, such as school-based
21 prevention, early intervention, or health care services or programs
22 intended to reduce the risk of opioid use by school-age children;

23 (2) support efforts to prevent or reduce deaths from
24 opioid overdoses or other opioid-related harms, including through
25 increasing the availability or distribution of naloxone or other
26 opioid antagonists for use by health care providers, first
27 responders, persons experiencing an opioid overdose, families,

1 schools, community-based service providers, social workers, or
2 other members of the public;

3 (3) create and provide training on the treatment of
4 opioid addiction, including the treatment of opioid dependence with
5 each medication approved for that purpose by the United States Food
6 and Drug Administration, medical detoxification, relapse
7 prevention, patient assessment, individual treatment planning,
8 counseling, recovery supports, diversion control, and other best
9 practices;

10 (4) provide opioid use disorder treatment for youths
11 and adults, with an emphasis on programs that provide a continuum of
12 care that includes screening and assessment for opioid use disorder
13 and co-occurring behavioral health disorders, early intervention,
14 contingency management, cognitive behavioral therapy, case
15 management, relapse management, counseling services, and
16 medication-assisted treatments;

17 (5) provide patients suffering from opioid dependence
18 with access to all medications approved by the United States Food
19 and Drug Administration for the treatment of opioid dependence and
20 relapse prevention following opioid detoxification, including
21 opioid agonists, partial agonists, and antagonists;

22 (6) support efforts to reduce the abuse or misuse of
23 addictive prescription medications, including tools used to give
24 health care providers information needed to protect the public from
25 the harm caused by improper use of those medications;

26 (7) support treatment alternatives that provide both
27 psychosocial support and medication-assisted treatments in areas

1 with geographical or transportation-related challenges, including
2 providing access to mobile health services and telemedicine,
3 particularly in rural areas;

4 (8) address:

5 (A) the needs of persons involved with criminal
6 justice; and

7 (B) rural county unattended deaths; or

8 (9) further any other purpose related to opioid
9 abatement authorized by appropriation.

10 (e) Section 404.071 does not apply to the account.

11 Sec. 403.506. OPIOID ABATEMENT TRUST FUND. (a) The opioid
12 abatement trust fund is a trust fund established outside of the
13 state treasury for the purposes of this subchapter that is
14 administered by the trust company. The trust company may authorize
15 money from the fund to be invested with money from the state
16 treasury.

17 (b) The fund consists of:

18 (1) money obtained under a statewide opioid settlement
19 agreement and deposited in the fund under Section 403.507; and

20 (2) interest, dividends, and other income of the fund.

21 (c) The trust company shall:

22 (1) distribute to counties and municipalities to
23 address opioid-related harms in those communities an amount equal
24 to 15 percent of the total amount of money obtained under a
25 statewide opioid settlement agreement and distributed to the fund
26 and the account under Section 403.507; and

27 (2) allocate an amount equal to 70 percent of the total

amount of money obtained under a statewide opioid settlement agreement and distributed to the fund and the account under Section 403.507 as follows:

(A) \$5 million of the amount distributed to the fund to the Texas Access to Justice Foundation to be expended only on the order of the Supreme Court of Texas for the purpose of providing basic civil legal services to indigent persons directly impacted by opioid-use disorders, including children who need basic civil legal services as a result of opioid-use disorders by a parent, legal guardian or caretaker; and

(B) the remainder of that 70 percent to the council.

(d) The trust company shall distribute money allocated under Subsection (c)(2) at the direction of the council.

(e) The council shall provide to the trust company an annual forecast of money deposited and withdrawn from the fund and provide updates to the forecast as appropriate to ensure the trust company is able to achieve the council's directives.

(f) In investing money from the fund and subject to the council's direction, the trust company has the same investment authority with respect to the fund as the comptroller has under Sections 404.0241(a) and (c) with respect to the economic stabilization fund.

Sec. 403.507. DEPOSIT AND ALLOCATION OF SETTLEMENT MONEY; EFFECT OF BANKRUPTCY. (a) Money obtained under a statewide opioid settlement agreement must be deposited as provided by this section and further allocated in accordance with the settlement agreement.

1 (b) Of money obtained under a statewide opioid settlement
2 agreement:

3 (1) 15 percent shall be deposited into the account;
4 and

5 (2) 85 percent shall be deposited into the fund.

6 (c) For the purposes of a statewide opioid settlement
7 agreement in relation to a bankruptcy plan for a released entity,
8 money is distributed in accordance with the bankruptcy plan.

9 Sec. 403.508. COUNCIL ALLOCATION OF MONEY. (a) Of the
10 money allocated to the council under Section 403.506(c)(2), the
11 council shall allocate:

12 (1) one percent to the comptroller for the
13 administration of the council and this subchapter;

14 (2) 15 percent to hospital districts; and

15 (3) the remaining money based on the opioid abatement
16 strategy developed by the council under Section 403.509.

17 (b) The comptroller may spend money from the fund for
18 purposes of Subsection (a)(1). If the comptroller determines that
19 the allocation under that subdivision exceeds the amount that is
20 reasonable and necessary for the comptroller to administer the
21 council and this subchapter, the comptroller may reallocate the
22 excess money in accordance with Subsection (a)(3).

23 Sec. 403.509. COUNCIL POWERS AND DUTIES AND
24 COUNCIL-APPROVED OPIOID ABATEMENT STRATEGY. (a) The council
25 shall:

26 (1) determine and approve one or more evidence-based
27 opioid abatement strategies that include:

1 (A) an annual regional allocation methodology to
2 distribute 75 percent of money distributed under Section
3 403.508(a)(3) based on population health information and
4 prevalence of opioid incidences as provided by law; and

5 (B) an annual targeted allocation to distribute
6 25 percent of money distributed under Section 403.508(a)(3) for
7 targeted interventions as identified by opioid incidence
8 information;

9 (2) wholly or partly reallocate the targeted money
10 between regions if a region for which targeted money is allocated is
11 unable to use all of the targeted money;

12 (3) develop an application and award process for
13 funding;

14 (4) review grant funding applications and provide
15 grant awards and funding allocations;

16 (5) monitor grant agreements authorized by this
17 subchapter and require each grant recipient to comply with the
18 terms of the grant agreement or reimburse the grant to the council;
19 and

20 (6) determine the percentage of money that may be used
21 for development of education and outreach programs to provide
22 materials on the consequences of opioid drug use and prevention and
23 intervention, including online resources and toolkits.

24 (b) The council may reallocate money between regions based
25 on the funding needs of all regions if money allocated to a region
26 lapses or is not used in the year that the money is allocated for use
27 in the region.

1 (c) To approve any decision or strategy, at least four of
2 the members appointed under Section 403.503(b)(1) and four of the
3 members appointed under Sections 403.503(b)(2)-(5) must approve
4 the decision or strategy.

5 Sec. 403.510. REPORT. Not later than October 1 of each
6 year, the council shall submit a written report to the legislature
7 detailing all expenditures made by the council during the preceding
8 state fiscal year.

9 Sec. 403.511. RULEMAKING. The council may adopt rules to
10 implement this subchapter.

11 SECTION 2. The individuals responsible for appointing the
12 Texas opioid abatement fund council under Section 403.503,
13 Government Code, as added by this Act, shall make all appointments
14 under that section not later than the 60th day after the effective
15 date of this Act.

16 SECTION 3. The comptroller of public accounts is required
17 to implement a provision of this Act only if the legislature
18 appropriates money specifically for that purpose. If the
19 legislature does not appropriate money specifically for that
20 purpose, the comptroller may, but is not required to, implement a
21 provision of this Act using other appropriations available for that
22 purpose.

23 SECTION 4. This Act takes effect immediately if it receives
24 a vote of two-thirds of all the members elected to each house, as
25 provided by Section 39, Article III, Texas Constitution. If this
26 Act does not receive the vote necessary for immediate effect, this
27 Act takes effect September 1, 2021.

President of the Senate

Speaker of the House

I hereby certify that S.B. No. 1827 passed the Senate on April 28, 2021, by the following vote: Yeas 31, Nays 0; and that the Senate concurred in House amendments on May 29, 2021, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

I hereby certify that S.B. No. 1827 passed the House, with amendments, on May 24, 2021, by the following vote: Yeas 143, Nays 0, one present not voting.

Chief Clerk of the House

Approved:

Date

Governor

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: September 14, 2021

SUBJECT: Accept Required Certification from the Collin Central Appraisal District Office of the 2021 Tax Year Appraisal Roll.

STAFF RESOURCE: Pete Phillis, Chief Financial Officer
Chris Landrum, Assistant Chief Financial Officer
Rebecca Brack, Budget Officer

ACTION PROPOSED: Accept Required Certification from the Collin Central Appraisal District Office of the 2021 Tax Year Appraisal Roll.

BACKGROUND

Acceptance of the attached certifications related to the Tax Year 2021 Appraisal Roll are required by the Truth-in-Taxation Law.

BUDGETARY IMPACT

Information regarding Budgetary Impact is reflected in the City's 2021-2022 Budget Document.

STAFF RECOMMENDATION

Staff recommends the City Council accept the Tax Year 2021 Appraisal Roll.

MOTION

I make a motion to accept the 2021 Tax Year Appraisal Roll.

ATTACHMENTS:

Tax Year 2021 Tax Roll
2021 Appraisal Roll Certification

2021 CERTIFIED TOTALS

Property Count: 36,855

CAL - ALLEN CITY
ARB Approved Totals

7/19/2021

3:19:16PM

Land		Value			
Homesite:		2,784,394,958			
Non Homesite:		1,261,610,715			
Ag Market:		209,919,247			
Timber Market:		0	Total Land	(+)	4,255,924,920
Improvement		Value			
Homesite:		8,389,579,666			
Non Homesite:		3,731,113,905	Total Improvements	(+)	12,120,693,571
Non Real		Count	Value		
Personal Property:	3,328		1,102,982,171		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	1,102,982,171
					17,479,600,662
Ag	Non Exempt	Exempt			
Total Productivity Market:	209,881,337	37,910			
Ag Use:	187,810	1,266	Productivity Loss	(-)	209,693,527
Timber Use:	0	0	Appraised Value	=	17,269,907,135
Productivity Loss:	209,693,527	36,644	Homestead Cap	(-)	40,979,424
			Assessed Value	=	17,228,927,711
			Total Exemptions Amount (Breakdown on Next Page)	(-)	1,781,755,584
			Net Taxable	=	15,447,172,127

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
74,918,784.82 = 15,447,172,127 * (0.485000 / 100)

Calculated Estimate of Market Value: 17,479,600,662
Calculated Estimate of Taxable Value: 15,447,172,127

2021 CERTIFIED TOTALS

Property Count: 36,855

CAL - ALLEN CITY
ARB Approved Totals

7/19/2021

3:21:17PM

Exemption Breakdown

Exemption	Count	Local	State	Total
AB	4	18,484,537	0	18,484,537
CHODO (Partial)	2	1,424,329	0	1,424,329
DP	350	8,141,500	0	8,141,500
DSTRS	28	0	2,452,445	2,452,445
DV1	92	0	655,000	655,000
DV1S	4	0	20,000	20,000
DV2	79	0	640,500	640,500
DV2S	1	0	7,500	7,500
DV3	56	0	478,000	478,000
DV3S	3	0	30,000	30,000
DV4	179	0	1,476,000	1,476,000
DV4S	21	0	148,080	148,080
DVHS	154	0	59,927,300	59,927,300
DVHSS	10	0	3,008,203	3,008,203
EX-XG	1	0	200,223	200,223
EX-XI	1	0	38,500	38,500
EX-XJ	2	0	60,380	60,380
EX-XL	3	0	622,787	622,787
EX-XV	941	0	1,233,836,538	1,233,836,538
EX-XV (Prorated)	2	0	124,234	124,234
EX366	135	0	37,975	37,975
FR	20	122,976,837	0	122,976,837
LVE	60	89,463,771	0	89,463,771
MASSS	1	0	419,798	419,798
OV65	4,839	235,200,330	0	235,200,330
OV65S	22	1,090,000	0	1,090,000
PC	12	474,284	0	474,284
PPV	2	48,033	0	48,033
SO	11	268,500	0	268,500
Totals		477,572,121	1,304,183,463	1,781,755,584

2021 CERTIFIED TOTALS

Property Count: 745

CAL - ALLEN CITY
Under ARB Review Totals

7/19/2021

3:19:16PM

Land		Value			
Homesite:		74,122,420			
Non Homesite:		1,299,670			
Ag Market:		0			
Timber Market:		0	Total Land	(+)	75,422,090
Improvement		Value			
Homesite:		231,520,469			
Non Homesite:		757,757	Total Improvements	(+)	232,278,226
Non Real		Count	Value		
Personal Property:	39		36,436,658		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	36,436,658
					344,136,974
Ag	Non Exempt	Exempt			
Total Productivity Market:	0	0			
Ag Use:	0	0	Productivity Loss	(-)	0
Timber Use:	0	0	Appraised Value	=	344,136,974
Productivity Loss:	0	0	Homestead Cap	(-)	1,078,917
			Assessed Value	=	343,058,057
			Total Exemptions Amount (Breakdown on Next Page)	(-)	2,912,228
			Net Taxable	=	340,145,829

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 1,649,707.27 = 340,145,829 * (0.485000 / 100)

Calculated Estimate of Market Value: 319,916,887
 Calculated Estimate of Taxable Value: 317,192,641

2021 CERTIFIED TOTALS

Property Count: 745

CAL - ALLEN CITY
Under ARB Review Totals

7/19/2021

3:21:17PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	4	100,000	0	100,000
DV1	2	0	10,000	10,000
DVHS	1	0	190,510	190,510
EX-XV	2	0	29,732	29,732
FR	1	331,986	0	331,986
OV65	46	2,250,000	0	2,250,000
Totals		2,681,986	230,242	2,912,228

2021 CERTIFIED TOTALS

Property Count: 37,600

CAL - ALLEN CITY
Grand Totals

7/19/2021

3:19:16PM

Land		Value			
Homesite:		2,858,517,378			
Non Homesite:		1,262,910,385			
Ag Market:		209,919,247			
Timber Market:		0	Total Land	(+)	4,331,347,010
Improvement		Value			
Homesite:		8,621,100,135			
Non Homesite:		3,731,871,662	Total Improvements	(+)	12,352,971,797
Non Real		Count	Value		
Personal Property:	3,367		1,139,418,829		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	1,139,418,829
					17,823,737,636
Ag	Non Exempt	Exempt			
Total Productivity Market:	209,881,337	37,910			
Ag Use:	187,810	1,266	Productivity Loss	(-)	209,693,527
Timber Use:	0	0	Appraised Value	=	17,614,044,109
Productivity Loss:	209,693,527	36,644	Homestead Cap	(-)	42,058,341
			Assessed Value	=	17,571,985,768
			Total Exemptions Amount (Breakdown on Next Page)	(-)	1,784,667,812
			Net Taxable	=	15,787,317,956

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
76,568,492.09 = 15,787,317,956 * (0.485000 / 100)

Calculated Estimate of Market Value: 17,799,517,549
Calculated Estimate of Taxable Value: 15,764,364,768

2021 CERTIFIED TOTALS

Property Count: 37,600

CAL - ALLEN CITY
Grand Totals

7/19/2021

3:21:17PM

Exemption Breakdown

Exemption	Count	Local	State	Total
AB	4	18,484,537	0	18,484,537
CHODO (Partial)	2	1,424,329	0	1,424,329
DP	354	8,241,500	0	8,241,500
DSTRS	28	0	2,452,445	2,452,445
DV1	94	0	665,000	665,000
DV1S	4	0	20,000	20,000
DV2	79	0	640,500	640,500
DV2S	1	0	7,500	7,500
DV3	56	0	478,000	478,000
DV3S	3	0	30,000	30,000
DV4	179	0	1,476,000	1,476,000
DV4S	21	0	148,080	148,080
DVHS	155	0	60,117,810	60,117,810
DVHSS	10	0	3,008,203	3,008,203
EX-XG	1	0	200,223	200,223
EX-XI	1	0	38,500	38,500
EX-XJ	2	0	60,380	60,380
EX-XL	3	0	622,787	622,787
EX-XV	943	0	1,233,866,270	1,233,866,270
EX-XV (Prorated)	2	0	124,234	124,234
EX366	135	0	37,975	37,975
FR	21	123,308,823	0	123,308,823
LVE	60	89,463,771	0	89,463,771
MASSS	1	0	419,798	419,798
OV65	4,885	237,450,330	0	237,450,330
OV65S	22	1,090,000	0	1,090,000
PC	12	474,284	0	474,284
PPV	2	48,033	0	48,033
SO	11	268,500	0	268,500
Totals		480,254,107	1,304,413,705	1,784,667,812

2021 CERTIFIED TOTALS

Property Count: 36,855

CAL - ALLEN CITY
ARB Approved Totals

7/19/2021 3:21:17PM

State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	29,926	1,060.1733	\$162,763,000	\$10,961,618,685	\$10,609,037,590
B	Multi-Family Residential	179	43.2787	\$67,545,970	\$1,153,480,368	\$1,152,182,274
C1	Vacant Lots and Tracts	392	639.7043	\$0	\$160,729,232	\$160,729,232
D1	Qualified Open-Space Land	66	1,214.9699	\$0	\$209,881,337	\$187,810
D2	Improvements on Qualified Open-Spa	2		\$0	\$16,046	\$16,046
E	Rural Land, Non Qualified Open-Spac	5	10.6370	\$0	\$2,076,258	\$1,917,614
F1	Commercial Real Property	793	2,138.8433	\$58,922,319	\$2,412,909,776	\$2,394,991,042
F2	Industrial and Manufacturing Real Prop	14	76.9290	\$5,077,259	\$76,182,201	\$74,714,264
J2	Gas Distribution Systems	3	0.1073	\$0	\$28,945,060	\$28,945,060
J3	Electric Companies and Co-Ops	12	5.2117	\$0	\$66,575,677	\$66,444,345
J4	Telephone Companies and Co-Ops	39	1.7720	\$0	\$88,596,217	\$88,596,217
J5	Railroads	1		\$0	\$232,540	\$232,540
J7	Cable Television Companies	5		\$0	\$11,130,638	\$11,130,638
L1	Commercial Personal Property	3,090		\$4,060,794	\$817,575,522	\$694,328,915
L2	Industrial and Manufacturing Personal	1		\$0	\$3,989,631	\$3,963,836
O	Residential Real Property Inventory	1,302	400.3515	\$45,218,303	\$157,162,819	\$157,112,819
S	Special Personal Property Inventory	10		\$0	\$2,641,885	\$2,641,885
X	Totally Exempt Property	1,148	3,094.3922	\$52,782,247	\$1,325,856,770	\$0
Totals			8,686.3702	\$396,369,892	\$17,479,600,662	\$15,447,172,127

2021 CERTIFIED TOTALS

Property Count: 745

CAL - ALLEN CITY
Under ARB Review Totals

7/19/2021 3:21:17PM

State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	698	16.9043	\$4,288,039	\$304,461,401	\$300,831,974
B	Multi-Family Residential	6	0.1200	\$0	\$2,043,521	\$2,043,521
C1	Vacant Lots and Tracts	1	5.1070	\$0	\$889,844	\$889,844
J4	Telephone Companies and Co-Ops	1		\$0	\$218,023	\$218,023
L1	Commercial Personal Property	36		\$0	\$36,188,903	\$35,856,917
O	Residential Real Property Inventory	1	0.6900	\$0	\$305,550	\$305,550
X	Totally Exempt Property	2		\$0	\$29,732	\$0
Totals			22.8213	\$4,288,039	\$344,136,974	\$340,145,829

2021 CERTIFIED TOTALS

Property Count: 37,600

CAL - ALLEN CITY
Grand Totals

7/19/2021 3:21:17PM

State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	30,624	1,077.0776	\$167,051,039	\$11,266,080,086	\$10,909,869,564
B	Multi-Family Residential	185	43.3987	\$67,545,970	\$1,155,523,889	\$1,154,225,795
C1	Vacant Lots and Tracts	393	644.8113	\$0	\$161,619,076	\$161,619,076
D1	Qualified Open-Space Land	66	1,214.9699	\$0	\$209,881,337	\$187,810
D2	Improvements on Qualified Open-Spa	2		\$0	\$16,046	\$16,046
E	Rural Land, Non Qualified Open-Spac	5	10.6370	\$0	\$2,076,258	\$1,917,614
F1	Commercial Real Property	793	2,138.8433	\$58,922,319	\$2,412,909,776	\$2,394,991,042
F2	Industrial and Manufacturing Real Prop	14	76.9290	\$5,077,259	\$76,182,201	\$74,714,264
J2	Gas Distribution Systems	3	0.1073	\$0	\$28,945,060	\$28,945,060
J3	Electric Companies and Co-Ops	12	5.2117	\$0	\$66,575,677	\$66,444,345
J4	Telephone Companies and Co-Ops	40	1.7720	\$0	\$88,814,240	\$88,814,240
J5	Railroads	1		\$0	\$232,540	\$232,540
J7	Cable Television Companies	5		\$0	\$11,130,638	\$11,130,638
L1	Commercial Personal Property	3,126		\$4,060,794	\$853,764,425	\$730,185,832
L2	Industrial and Manufacturing Personal	1		\$0	\$3,989,631	\$3,963,836
O	Residential Real Property Inventory	1,303	401.0415	\$45,218,303	\$157,468,369	\$157,418,369
S	Special Personal Property Inventory	10		\$0	\$2,641,885	\$2,641,885
X	Totally Exempt Property	1,150	3,094.3922	\$52,782,247	\$1,325,886,502	\$0
Totals			8,709.1915	\$400,657,931	\$17,823,737,636	\$15,787,317,956

2021 CERTIFIED TOTALS

Property Count: 37,600

CAL - ALLEN CITY
Effective Rate Assumption

7/19/2021

3:21:17PM

New Value

TOTAL NEW VALUE MARKET:	\$400,657,931
TOTAL NEW VALUE TAXABLE:	\$344,239,879

New Exemptions

Exemption	Description	Count		
EX-XV	Other Exemptions (public, religious, charitable,	9	2020 Market Value	\$10,762,947
EX366	House Bill 366 - Under \$500	47	2020 Market Value	\$39,683

ABSOLUTE EXEMPTIONS VALUE LOSS**\$10,802,630**

Exemption	Description	Count	Exemption Amount
DP	Disabled Person	3	\$75,000
DV1	Disabled Veteran 10% - 29%	1	\$5,000
DV2	Disabled Veteran 30% - 49%	5	\$37,500
DV3	Disabled Veteran 50% - 69%	7	\$70,000
DV4	Disabled Veteran 70% - 100%	19	\$204,000
DV4S	Disabled Veteran Surviving Spouse 70% - 100%	1	\$0
DVHS	100% Disabled Veteran Homestead	5	\$2,275,218
OV65	Age 65 or Older	386	\$18,933,000
PARTIAL EXEMPTIONS VALUE LOSS		427	\$21,599,718
NEW EXEMPTIONS VALUE LOSS			\$32,402,348

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount
-----------	-------------	-------	----------------------------

INCREASED EXEMPTIONS VALUE LOSS**TOTAL EXEMPTIONS VALUE LOSS \$32,402,348****New Ag / Timber Exemptions****New Annexations****New Deannexations****Average Homestead Value****Category A and E**

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
22,831	\$391,275	\$1,821	\$389,454

Category A Only

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
22,829	\$391,273	\$1,818	\$389,455

Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
745	\$344,136,974.00	\$317,097,821



Collin Central Appraisal District

2021 APPRAISAL ROLL CERTIFICATION

PROPERTY TAX CODE, SECTION 26.01(a) CERTIFICATION OF APPRAISAL ROLL

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the approved Appraisal Records of the Collin Central Appraisal District which lists taxable property in Collin County and constitutes the Certified Appraisal Roll with values listed on the attached totals pages, with the heading "Certified Totals".



Signature of Chief Appraiser

07/15/2021

Date

Note: The Collin Appraisal Review Board approved the appraisal records on July 9, 2021.

PROPERTY TAX CODE, SECTION 26.01(c) CERTIFICATION OF PROPERTIES UNDER PROTEST AND NOT INCLUDED IN CERTIFIED ROLL ABOVE

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the Appraisal Records of the Collin Central Appraisal District which lists taxable property in Collin County but NOT included on the Certified Appraisal Roll, since these properties are currently under Protest. The protested property values are listed on the attached totals pages, with the subheading "Under ARB Review Totals".

If there are no attached pages labeled with the subheading "Under ARB Review Totals" then all protests were completed by ARB approval date listed above and included in the Certified Roll listed above.



Signature of Chief Appraiser

07/15/2021

Date

**NOTE: Please be advised that the property values appearing on the 'Under ARB Review Totals' page in your certified totals packet reflect the current Market and Taxable Values for the properties Under ARB Review without any Section 26.01(c) adjustments. In order to arrive at the taxable value to use for the effective tax rate calculations for your entity, you will need to use the taxable value from the 'ARB Approved Totals' page, along with the 'Total Value Used' that appears in the Lower Value Used section on the Effective Rate Assumption page. The Total Value Used on the Effective Rate Assumption page is the assessed value Under ARB Review that has been calculated in accordance with Property Tax Code, Section 26.01(c). The 'Grand Totals' page is the combined 'ARB Approved Totals' plus the 'Under ARB Review Totals' – which have not been adjusted. (The formula for calculating the total taxable remaining under protest is as follows: Taxable Value from "ARB Approved Totals" plus Total Value Used from the "Effective Rate Assumptions" Lower Value Used section minus Total Exemptions amount from the "Under ARB Review Totals".)*

Rev. 2020.09

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:

September 14, 2021

SUBJECT:

Award Bid and Authorize the City Manager to Execute Contracts with Amundson Plumbing for Plumbing Services in the Amount of \$100,000 and Dynamic Systems, Inc., for Backflow Testing Services in the Amount of \$25,000, for One-Year with Two Optional One-Year Renewal Terms for a Total Annual Amount of \$125,000.

STAFF RESOURCE:

Debra Morris, Purchasing Manager
Casey Bennett, Purchasing Analyst

ACTION PROPOSED:

Award Bid and Authorize the City Manager to Execute Contracts with Amundson Plumbing for Plumbing Services in the Amount of \$100,000 and Dynamic Systems, Inc., for Backflow Testing Services in the Amount of \$25,000, for One-Year with Two Optional One-Year Renewal Terms for a Total Annual Amount of \$125,000.

BACKGROUND

The need to maintain the City of Allen's plumbing systems is a collective responsibility, ensuring safety to our City of Allen employees and citizens. Repairing City buildings is an important daily operation, especially on the heels of the devastating winter storm experienced throughout the State of Texas this February.

On July 1, 2021, the Purchasing Division received four responsive proposals. Amundson Plumbing and Dynamic Systems, Inc., provided bids that represent the overall best service and value to the City. Amundson Plumbing will provide plumbing repair services while Dynamic Systems, Inc., will provide backflow testing services.

Amundson Plumbing has been doing business with the City of Allen for three years. They are highly skilled at all Plumbing Services, but did not offer Backflow Testing Services (outside the scope of their business). They are routinely on-time, below budget and incredibly transparent in terms of their work.

Dynamic Systems, Inc., came in as the second lowest price and were highly recommended by the City of Arlington.

Both organizations provided certifications for Master and Journeyman plumbers, with Dynamic Systems providing additional certifications for Backflow Testing through the Texas Department of Licenses and Registrations.

BUDGETARY IMPACT

Funding for plumbing and backflow testing services are included in the City's departmental operating budgets.

STAFF RECOMMENDATION

Staff recommends that the City Council Award Bid and Authorize the City Manager to Execute Contracts with Amundson Plumbing for Plumbing Services in the Amount of \$100,000 and Dynamic Systems, Inc., for Backflow Testing Services in the Amount of \$25,000, for One-Year with Two Optional One-Year Renewal Terms for a Total Annual Amount of \$125,000.

MOTION

I make a motion to award bid and authorize the City Manager to execute contracts with Amundson Plumbing for Plumbing Services in the amount of \$100,000 and Dynamic Systems, Inc., for Backflow Testing Services in the amount of \$25,000, for One-Year with Two Optional One-Year Renewal Terms for a total annual amount of \$125,000.

ATTACHMENTS:

Contract for Plumbing Services
Contract for Backflow Testing Services
Bid Tabulation

STATE OF TEXAS §
 §
COUNTY OF COLLIN §

AGREEMENT FOR SERVICES

This agreement ("Agreement") is made by and between the City of Allen, Texas ("City") and Amundson Plumbing, a Texas Limited Liability Company ("Contractor") (each a "Party" and collectively the "Parties"), acting by and through their authorized representatives.

RECITALS:

WHEREAS, the City desires to engage the services of the Contractor as an independent contractor, and not as an employee, to provide the labor, goods, materials, equipment and services (collectively the "Services") described in the Contract Documents (hereinafter defined) for Plumbing Services at all City of Allen facilities (the "Project"); and

WHEREAS, the Contractor desires to provide the labor, goods, materials, equipment, installation and services described in the Contract Documents in accordance with the terms and conditions set forth in this Agreement (hereinafter defined as the "Work"); and

WHEREAS, the City has procured this Agreement through solicitation #2021-3-73;

NOW THEREFORE, in exchange for the mutual covenants set forth herein, and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

Article I
Term; Termination

1.1 Term. The term of this Agreement shall commence on the last date of execution hereof (the "Effective Date") and continue until the last day of August 2022, with two additional one-year renewals to be exercised at the City's sole discretion.

1.2 Termination. This Agreement may be terminated upon any one of the following:

- (a) by written agreement of the Parties;
- (b) upon written notice by either Party in the event the other Party breaches any of the terms or conditions of this Agreement and such breach is not cured within thirty (30) days after written notice thereof; or
- (c) upon written notice by City, if the Contractor suffers an event of Bankruptcy or Insolvency (for purpose of this section "Bankruptcy or Insolvency" shall mean the dissolution or termination of Contractor's existence as a going business, insolvency, appointment of receiver for any part of Contractor's property and such appointment is not terminated within ninety (90) days after such appointment is initially made, any general assignment for the benefit of creditors, or the

commencement of any proceeding under any bankruptcy or insolvency laws by or against Contractor and such proceeding is not dismissed within ninety (90) days after the filing thereof);

Article II

Scope of Work; Contract Documents

2.1 The Contract Documents shall include the documents identified below and are incorporated herein for all purposes. The Contract Documents are in descending order of precedence. Any conflict between or among any of the documents shall be resolved in favor of the document with higher precedence:

- A. This Agreement;
- B. The Contractor's Proposal attached hereto.

2.2 Contractor shall perform the Work (hereinafter defined) as set forth in the Contract Documents.

Article III

Project Scope of Work

3.1 General. Contractor shall perform the "Work" required, implied or reasonably inferable from the Contract Documents for the Services. The term "Work" shall mean whatever is done by the Contractor or required of the Contractor to perform and complete its duties under this Agreement including but not limited to the furnishing of any requested insurance, and the provision and furnishing of labor, supervision, goods, services, materials, tools, fuel, equipment and permits required by this Agreement necessary unless otherwise specified in the Contract Documents.

3.2 Notice to Proceed. Contractor shall not commence the Work necessary until receipt of a written notice to proceed from the City unless otherwise provided in the Contract Documents. Contractor shall commence the Work required under the Contract Documents within ten (10) calendar days after receipt of the City written notice to proceed. Any Work performed or expenses incurred by Contractor prior to Contractor receipt of the written notice to proceed shall be at the sole risk and cost of the Contractor and shall not be eligible for payment by City under the Contract Documents.

3.3 Change Orders.

(a) City, may from time to time, authorize change orders after the performance of the Work under the Contract has commenced necessary to decrease, increase the quantity of Work to be performed or materials, equipment or supplies to be furnished by the Contractor.

(b) The execution of a change order by the Contractor shall constitute the Contractor's agreement to the ordered changes to the Work under the Contract Documents. Contractor by executing the change order waives and releases any claim against the City for additional time or compensation relating to the Work included in the change order.

(c) Any Work performed, or expenses incurred by Contractor prior to execution of the approved change order shall be at the sole risk and cost of the Contractor and shall not be eligible for payment by City under the Contract Documents.

3.4 Cleaning the Project Site. Contractor shall cause the Project site to be kept reasonably clean during performance of the Project Work. Upon completion of the Project Work, Contractor shall cause the Project site to be cleaned and cause the removal of all waste, rubbish, temporary structures, and other materials together with all of Contractor's property therefrom. Contractor shall cause the disposal of all refuse at a TCEQ approved landfill. Contractor shall cause the restoration of all property damaged during the prosecution of the Project Work and shall leave the Project site in a clean and presentable condition. No additional payment shall be made by the City for this work, the compensation having been considered and included in the Project Price.

3.5 Suspension or Stoppage of Work.

(a) City shall have the right to immediately suspend the Work wholly or in part for such period or periods of time as it may deem appropriate due to unsuitable considerations considered unfavorable for the proper prosecution of the Work or for failure of the Contractor to carry out the instructions from the City or if City determines in its sole discretion that Contractor has, or will fail to perform, in accordance with this Agreement. In such event, any payments due Contractor shall be suspended until Contractor has taken satisfactory corrective action. During any period in which the Contractor shall not be compensated for periods of delay caused by suspension of Work by City. If Work is suspended due to no fault of Contractor, an extension of time shall be granted by City by change order upon written application, which extension shall not be unreasonably denied.

(b) If Contractor persistently fails or refuses to perform the Work in accordance with this Agreement, or if City has sufficient reason to believe that Contractor is not and will not complete the Work by the scheduled date for completion or if the best interests of the public health, safety or welfare so require, City may order the Contractor to stop the Work, or any described portion thereof, until the cause for stoppage has been corrected, no longer exists, or the City orders that Work be resumed. In such event, the Contractor shall immediately obey such order.

3.6 Contractor Representations. Contractor represents and covenants that its forces can perform the Work for the Project and agrees to work simultaneously with any representatives assigned by or contracted by the City, as a part of the Project to ensure continuity of Project Work.

3.7 Contractor Representative. Contractor agrees to provide a representative on the Project site at all times Work is being performed, for communication with the City, receiving materials and equipment, directing Contractors Work, and to provide daily Project clean-up.

3.8 Compliance with applicable law. Contractor shall and shall cause its employees and sub-contractors to comply with all personnel safety programs applicable for the Project Work and to keep the Project area clean and free from debris on a daily-basis, and to keep noise and obnoxious odors to a minimum. Personnel safety programs include but are not limited to protective eyewear; protective clothing; appropriate footwear; ear protection; hard hat, and reflective vest. The Contractor shall comply with all applicable federal, State, and local laws regarding occupational safety and

health, as well as providing protection of the environment. This shall include but is not limited to compliance with the U.S. Department of Labor-Occupational Safety and Health Administration (OSHA), and the U.S. Environmental Protection Agency (EPA) guidelines and regulations.

3.9 Project Work Disturbance. In the event Project work by the Contractor and/or its subcontractors disrupts any City service, causes damage to City property, or causes harm to any person, Contractor agrees, at its sole cost and expense, to immediately contact the City Project Manager, while providing appropriate emergency response, including but not limited to, calling police, fire and/or the appropriate utility company regarding service.

3.10 Criminal Backgrounds. From time to time, at its sole discretion, the City may require criminal background checks on Contractor and its employees (and its sub-contractors and its employees) who will be performing after-hours Work, and/or require access to Public Safety or City facilities, technology rooms, or secure areas. Criminal background checks are conducted in accordance with Department of Public safety regulations at no charge to the Contractor. All information obtained as part of the criminal background process is kept strictly confidential. Contractor agrees to submit and cause its employees (and to cause its sub-contractor and its employees) to the criminal background process, if required by the City. All decisions regarding Contractor and its employees (and its sub-contractor and its employees) access to City facilities are final.

3.11 Contractor Conduct. Contractor (and its sub-contractors) representatives, and employees shall conduct themselves in a professional and workmanlike manner at all times when performing the Work and on the Project site, including wearing appropriate clean work attire consistent with the type of work being performed, and hard hat, reflective vest, and protective eyewear when required by the Contract Documents. The use of any tobacco product, including smokeless tobaccos, vapor and E-cigarettes, inside City facilities is prohibited. Smoking is permitted outside of City facilities, in designated smoking areas, if at least 50-feet from any facility door. City shall cause the removal of, and, to require Contractor to remove Contractor's (and its sub-contractor's) employees from the Project site if in violation of the foregoing standards.

Article IV

Compensation and Method of Payment

4.1 General.

(a) Contract Price. City shall pay, and Contractor shall accept, as full and complete payment for the Work required under the Contract Documents a total amount not to exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00) (the "Contract Price") to be paid as set forth herein.

(b) Payment of the Contract Price. Unless otherwise provided in the Contract Documents the Contractor shall be paid on a monthly-basis within thirty (30) days after City receipt of the Contractor's detailed monthly itemized invoice for Work and City verification of the work and Services set forth in the Contractor's monthly invoice. Contractor shall submit a monthly invoice on or before the 5th calendar day of each month beginning with the first calendar month following the

date of the City notice to proceed for the Work provided during the previous ending calendar monthly period, in a form prescribed by the City of Allen, if applicable. The Contractor's detailed monthly itemized invoice shall, at a minimum include and show the Contract Price, the billing period, Project name, contract number issued by the City, amount of Work complete, percentage of the Work completed, the amount of Work being invoiced, amount of any City approved change orders and the amount of the Contract Price remaining to be paid.

4.2 Project Records and Audits. Contractor shall keep, and cause each sub-contractor to keep, a complete and accurate record to document the performance of the Work and to expedite any audit that might be conducted by City. Contractor shall maintain, and cause each contractor to maintain all books, documents, papers, accounting records and other documentation relating to costs incurred under this Agreement for the Work; and Contractor shall make, and cause each contractor to make such materials available to City for review and inspection during the term of this Agreement and for a period of two (2) years from the date of City acceptance of the Work, or until any pending litigation or claims are resolved, whichever is later.

4.3 No Damages for Delay. No claim shall be made by the Contractor to City, and no damages, costs or extra compensation shall be allowed or paid by City to Contractor for any delay or hindrance from any cause in the progress or completion of the Work or this Agreement. The Contractor's sole remedy in the event of any delay or hindrance shall be to request time extensions by written change order. Should the Contractor be delayed by an act of City, or should City order a stoppage of the Work for insufficient cause, an extension of time shall be granted by the City by written authorization upon written application, which extension shall not be unreasonably denied, to compensate for the delay.

Article V

Devotion of Time; Personnel; and Equipment

5.1 Contractor shall devote such time as reasonably necessary for the satisfactory performance of the Work under this Agreement. Should the City require additional services not included under this Agreement, Contractor shall make reasonable efforts to provide such additional services within the time schedule without decreasing the effectiveness of the performance of the Work required under this Agreement, and shall be compensated for such additional services on a time and materials basis, in accordance with Contractor's standard hourly rate schedule, or as otherwise agreed in writing by the Parties.

5.2 To the extent reasonably necessary for the Contractor to perform the Work under this Agreement, Contractor shall be authorized to engage the services of any agents, assistants, persons, or corporations that the Contractor may deem proper to aid or assist in the performance of the Work under this Agreement. The cost of such personnel and assistance shall be included as part of the total compensation to be paid Contractor hereunder and shall not otherwise be reimbursed by the City unless provided differently herein.

5.3 Contractor shall furnish the facilities, equipment and personnel necessary to perform the Work required under this Agreement unless otherwise provided herein, without relying on City resources for water, sewage disposal, cleaning, or any other waste disposal.

Article VI Miscellaneous

6.1 Entire Agreement. This Agreement constitutes the sole and only agreement between the Parties and supersedes any prior understandings written or oral agreements between the Parties with respect to this subject matter.

6.2 Assignment. The Contractor may not assign this Agreement, without the prior written consent of the City.

6.3 Successors and Assigns. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

6.4 Governing Law. The laws of the State of Texas shall govern this Agreement without regard to any conflict of law rules; and venue for any action concerning this Agreement shall be in the State District Court of Collin County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.

6.5 Amendments. This Agreement may be amended by the mutual written agreement of the Parties.

6.6 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

6.7 Independent Contractor. It is understood and agreed by and between the Parties that Contractor, in satisfying the conditions of this Agreement, is acting independently, and that the City assumes no responsibility or liabilities to any third party in connection with these actions. All Work to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of the City. Contractor shall supervise the performance of its work and services and shall be entitled to control the manner and means by which its work and services are to be performed, subject to the terms of this Agreement.

6.8 Notice. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other Party or address as either Party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City, to:

Eric Ellwanger
City Manager
City of Allen, Texas
3rd Floor, Allen City Hall
305 Century Parkway
Allen, Texas 75013
214.509.4110 - telephone
214.509.4118 - fax

With a copy to:

Peter G. Smith
City Attorney
Nichols, Jackson, Dillard,
Hager & Smith, L.L.P.
1800 Ross Tower
500 North Akard Street
Dallas, Texas 75201
214.965.9900 – telephone
214.965.0010 – facsimile

If intended for Contractor:

Amundson Plumbing
Attn: William and Jamie Amundson
801 K Avenue, Suite 9
Plano, TX 75074
469-969-6436 - telephone

6.9 Insurance.

(a) Contractor shall during the term hereof maintain in full force and effect the following insurance: (i) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Contractor's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage, and minimum aggregate limit of not less than \$2,000,000.00 (this policy shall be primary to any policy or policies carried by or available to City and shall include products/completed operations coverage with a minimum aggregate of \$2,000,000.00 and personal and advertising injury coverage with a minimum occurrence limit of \$1,000,000.00); (ii) policy of automobile liability insurance covering any vehicles owned and/or operated by Contractor, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$1,000,000.00 combined single limit and aggregate for bodily injury, death and property damage; (iii) statutory Worker's Compensation Insurance and shall include bodily injury, occupational illness or disease coverage with Employers Liability limits of \$1,000,000/\$1,000,000/\$1,000,000 covering all of Contractor's employees involved in the provision of services under this Agreement and shall contain an Alternate Employer Endorsement to include the City being named an Alternate Employer under the Workers Compensation policy. A copy of the endorsement shall be provided to the City and attached to the Certificate of insurance signed by person authorized by the insurer to confirm coverage on its behalf; and (iv) Excess Liability Insurance with a limit of not less than \$2,000,000.00. Such policy shall be in excess of the commercial general liability insurance, automobile insurance and employer's liability insurance. This insurance shall be primary to any policy or policies carried by or available to City and shall be provided on a "following form basis.

(b) All policies of insurance shall be endorsed to provide the following provisions: (1) name the City, its council, officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; (2) provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance and (3) provide for at least thirty (30) days prior written notice to the City for cancellation, non-renewal, and/or material changes of the policies of the insurance. In the event the companies providing the required insurance are prohibited by law to provide any such specific endorsements Contractor shall provide at least thirty (30) days prior written notice to the City of any cancellation, non-renewal and/or material changes to any of the policies of insurance.

(c) All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

(d) A certificate of insurance and copies of the policy endorsements evidencing the required insurance shall be submitted prior to commencement of the Work and upon request by the City.

(e) Contractor shall cause its subcontractors performing the Work to obtain and maintain the insurance coverages as required in Section 6.9 (a) – (d) herein, which shall remain in full force and effect during the term of this Agreement.

6.10 Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE WORK OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS COUNCIL, OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY'S OBLIGATIONS HEREUNDER. CONTRACTOR AGREES TO DEFEND, INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE CONTRACTOR'S NEGLIGENT PERFORMANCE OF THE WORK UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS, SUBCONTRACTORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF THE CITY, IN WHOLE OR IN PART, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). THE CONTRACTOR'S

OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

WITHOUT LIMITING THE FOREGOING, AND TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR HEREBY DEFENDS, INDEMNIFIES AND HOLDS HARMLESS CITY FROM AND AGAINST ALL DAMAGES, LOSSES, COSTS, AND EXPENSES, INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEYS' FEES, INCURRED BY CITY IN CONNECTION WITH ANY ACTION AGAINST CITY FOR PERSONAL INJURY OF ANY EMPLOYEE OF THE CONTRACTOR OR ANY OF CONTRACTORS'S SUB-CONTRACTORS AND CONSULTANTS OR ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, BROUGHT BY SUCH INJURED EMPLOYEE OR THE EMPLOYEE'S WORKERS COMPENSATION INSURANCE CARRIER (HEREINAFTER REFERRED TO AS AN "EMPLOYEE INJURY CLAIM), EXCEPT TO THE EXTENT CAUSED BY THE NEGLIGENCE OF CITY.

6.11 Debarment and Suspension.

(a) In accordance with 2 CFR section 180.300, the principal of this Agreement as described in 2 CFR section 180.995 being duly sworn or under penalty of perjury under the laws of the United States, certifies that neither this company nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, the State of Texas or any of its departments or agencies.

(b) If during the Agreement period the principal becomes debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation, the principal shall immediately inform the City.

(c) For contracts that are financed by Federal or State grants, the principal agrees that this section will be enforced on each of its subcontractors and will inform the City of any violations of this section by subcontractors to the contract.

(d) The certification in this section is a material representation of fact relied upon by the City in entering into this contract.

6.12 Counterparts. This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties hereto.

6.13 Exhibits. The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

6.14 Prohibition of Boycott Israel. Contractor verifies that it does not Boycott Israel and agrees that during the term of this Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended. This section does not apply if the Consultant is a sole proprietor, a non-profit entity or a governmental entity; and only applies if: (i) the Consultant has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement.

[Signature Page to Follow]

EXECUTED this _____ day of _____, 2021.

CITY OF ALLEN, TEXAS

By: _____
Eric Ellwanger, City Manager

ATTEST:

By: _____
Shelley B. George, City Secretary

APPROVED AS TO FORM:

By: _____
Peter G. Smith, City Attorney

EXECUTED this 27th day of August, 2021.

AMUNDSON PLUMBING

By: Jamie Amundson
Jamie Amundson, Owner

STATE OF TEXAS §
 §
COUNTY OF COLLIN §

AGREEMENT FOR SERVICES

This agreement (“Agreement”) is made by and between the City of Allen, Texas (“City”) and Dynamic Systems, Inc., a Texas Limited Liability Company (“Contractor”) (each a “Party” and collectively the “Parties”), acting by and through their authorized representatives.

RECITALS:

WHEREAS, the City desires to engage the services of the Contractor as an independent contractor, and not as an employee, to provide the labor, goods, materials, equipment and services (collectively the “Services”) described in the Contract Documents (hereinafter defined) for Backflow Testing Services at all City of Allen facilities (the “Project”); and

WHEREAS, the Contractor desires to provide the labor, goods, materials, equipment, installation and services described in the Contract Documents in accordance with the terms and conditions set forth in this Agreement (hereinafter defined as the “Work”); and

WHEREAS, the City has procured this Agreement through solicitation #2021-3-73;

NOW THEREFORE, in exchange for the mutual covenants set forth herein, and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

Article I
Term; Termination

1.1 Term. The term of this Agreement shall commence on the last date of execution hereof (the “Effective Date”) and continue until the last day of August 2022, with two additional one-year renewals to be exercised at the City’s sole discretion.

1.2 Termination. This Agreement may be terminated upon any one of the following:

- (a) by written agreement of the Parties;
- (b) upon written notice by either Party in the event the other Party breaches any of the terms or conditions of this Agreement and such breach is not cured within thirty (30) days after written notice thereof; or
- (c) upon written notice by City, if the Contractor suffers an event of Bankruptcy or Insolvency (for purpose of this section “Bankruptcy or Insolvency” shall mean the dissolution or termination of Contractor’s existence as a going business, insolvency, appointment of receiver for any part of Contractor’s property and such appointment is not terminated within ninety (90) days after such appointment is initially made, any general assignment for the benefit of creditors, or the

commencement of any proceeding under any bankruptcy or insolvency laws by or against Contractor and such proceeding is not dismissed within ninety (90) days after the filing thereof);

Article II

Scope of Work; Contract Documents

2.1 The Contract Documents shall include the documents identified below and are incorporated herein for all purposes. The Contract Documents are in descending order of precedence. Any conflict between or among any of the documents shall be resolved in favor of the document with higher precedence:

- A. This Agreement;
- B. The Contractor's Proposal attached hereto.

2.2 Contractor shall perform the Work (hereinafter defined) as set forth in the Contract Documents.

Article III

Project Scope of Work

3.1 General. Contractor shall perform the "Work" required, implied or reasonably inferable from the Contract Documents for the Services. The term "Work" shall mean whatever is done by the Contractor or required of the Contractor to perform and complete its duties under this Agreement including but not limited to the furnishing of any requested insurance, and the provision and furnishing of labor, supervision, goods, services, materials, tools, fuel, equipment and permits required by this Agreement necessary unless otherwise specified in the Contract Documents.

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shall comply with all applicable federal, State, and local laws regarding occupational safety and health, as well as providing protection of the environment. This shall include but is not limited to compliance with the U.S. Department of Labor-Occupational Safety and Health Administration (OSHA), and the U.S. Environmental Protection Agency (EPA) guidelines and regulations.

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Services set forth in the Contractor's monthly invoice. Contractor shall submit a monthly invoice on or before the 5th calendar day of each month beginning with the first calendar month following the date of the City notice to proceed for the Work provided during the previous ending calendar monthly period, in a form prescribed by the City of Allen, if applicable. The Contractor's detailed monthly itemized invoice shall, at a minimum include and show the Contract Price, the billing period, Project name, contract number issued by the City, amount of Work complete, percentage of the Work completed, the amount of Work being invoiced, amount of any City approved change orders and the amount of the Contract Price remaining to be paid.

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Article V

Devotion of Time; Personnel; and Equipment

5.1 Contractor shall devote such time as reasonably necessary for the satisfactory performance of the Work under this Agreement. Should the City require additional services not included under this Agreement, Contractor shall make reasonable efforts to provide such additional services within the time schedule without decreasing the effectiveness of the performance of the Work required under this Agreement, and shall be compensated for such additional services on a time and materials basis, in accordance with Contractor's standard hourly rate schedule, or as otherwise agreed in writing by the Parties.

5.2 To the extent reasonably necessary for the Contractor to perform the Work under this Agreement, Contractor shall be authorized to engage the services of any agents, assistants, persons, or corporations that the Contractor may deem proper to aid or assist in the performance of the Work under this Agreement. The cost of such personnel and assistance shall be included as part of the total compensation to be paid Contractor hereunder and shall not otherwise be reimbursed by the City unless provided differently herein.

5.3 Contractor shall furnish the facilities, equipment and personnel necessary to perform the Work required under this Agreement unless otherwise provided herein, without relying on City resources for water, sewage disposal, cleaning, or any other waste disposal.

Article VI Miscellaneous

6.1 Entire Agreement. This Agreement constitutes the sole and only agreement between the Parties and supersedes any prior understandings written or oral agreements between the Parties with respect to this subject matter.

6.2 Assignment. The Contractor may not assign this Agreement, without the prior written consent of the City.

6.3 Successors and Assigns. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

6.4 Governing Law. The laws of the State of Texas shall govern this Agreement without regard to any conflict of law rules; and venue for any action concerning this Agreement shall be in the State District Court of Collin County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.

6.5 Amendments. This Agreement may be amended by the mutual written agreement of the Parties.

6.6 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

6.7 Independent Contractor. It is understood and agreed by and between the Parties that Contractor, in satisfying the conditions of this Agreement, is acting independently, and that the City assumes no responsibility or liabilities to any third party in connection with these actions. All Work to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of the City. Contractor shall supervise the performance of its work and services and shall be entitled to control the manner and means by which its work and services are to be performed, subject to the terms of this Agreement.

6.8 Notice. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other Party or address as either Party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City, to:

Eric Ellwanger
City Manager
City of Allen, Texas
3rd Floor, Allen City Hall
305 Century Parkway
Allen, Texas 75013
214.509.4110 - telephone
214.509.4118 - fax

With a copy to:

Peter G. Smith
City Attorney
Nichols, Jackson, Dillard,
Hager & Smith, L.L.P.
1800 Ross Tower
500 North Akard Street
Dallas, Texas 75201
214.965.9900 – telephone
214.965.0010 – facsimile

If intended for Contractor:

Dynamic Systems, Inc.
Attn: Calvin Dial
2683 Lombardy Drive
Dallas, TX 75220
214-288-4001 - telephone

6.9 Insurance.

(a) Contractor shall during the term hereof maintain in full force and effect the following insurance: (i) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Contractor's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage, and minimum aggregate limit of not less than \$2,000,000.00 (this policy shall be primary to any policy or policies carried by or available to City and shall include products/completed operations coverage with a minimum aggregate of \$2,000,000.00 and personal and advertising injury coverage with a minimum occurrence limit of \$1,000,000.00); (ii) policy of automobile liability insurance covering any vehicles owned and/or operated by Contractor, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$1,000,000.00 combined single limit and aggregate for bodily injury, death and property damage; (iii) statutory Worker's Compensation Insurance and shall include bodily injury, occupational illness or disease coverage with Employers Liability limits of \$1,000,000/\$1,000,000/\$1,000,000 covering all of Contractor's employees involved in the provision of services under this Agreement and shall contain an Alternate Employer Endorsement to include the City being named an Alternate Employer under the Workers Compensation policy. A copy of the endorsement shall be provided to the City and attached to the Certificate of insurance signed by person authorized by the insurer to confirm coverage on its behalf; and (iv) Excess Liability Insurance with a limit of not less than \$2,000,000.00. Such policy shall be in excess of the commercial general liability insurance, automobile insurance and employer's liability insurance. This insurance shall be primary to any policy or policies carried by or available to City and shall be provided on a "following form basis.

(b) All policies of insurance shall be endorsed to provide the following provisions: (1) name the City, its council, officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; (2) provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance and (3) provide for at least thirty (30) days prior written notice to the City for cancellation, non-renewal, and/or material changes of the policies of the insurance. In the event the companies providing the required insurance are prohibited by law to provide any such specific endorsements Contractor shall provide at least thirty (30) days prior written notice to the City of any cancellation, non-renewal and/or material changes to any of the policies of insurance.

(c) All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.

(d) A certificate of insurance and copies of the policy endorsements evidencing the required insurance shall be submitted prior to commencement of the Work and upon request by the City.

(e) Contractor shall cause its subcontractors performing the Work to obtain and maintain the insurance coverages as required in Section 6.9 (a) – (d) herein, which shall remain in full force and effect during the term of this Agreement.

6.10 Indemnification.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE WORK OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS COUNCIL, OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY OR BREACH OF CITY'S OBLIGATIONS HEREUNDER. CONTRACTOR AGREES TO DEFEND, INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE CONTRACTOR'S NEGLIGENT PERFORMANCE OF THE WORK UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS, SUBCONTRACTORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF THE CITY, IN WHOLE OR IN PART, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT

OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). THE CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

WITHOUT LIMITING THE FOREGOING, AND TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR HEREBY DEFENDS, INDEMNIFIES AND HOLDS HARMLESS CITY FROM AND AGAINST ALL DAMAGES, LOSSES, COSTS, AND EXPENSES, INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEYS' FEES, INCURRED BY CITY IN CONNECTION WITH ANY ACTION AGAINST CITY FOR PERSONAL INJURY OF ANY EMPLOYEE OF THE CONTRACTOR OR ANY OF CONTRACTOR'S SUB-CONTRACTORS AND CONSULTANTS OR ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY THEM, BROUGHT BY SUCH INJURED EMPLOYEE OR THE EMPLOYEE'S WORKERS COMPENSATION INSURANCE CARRIER (HEREINAFTER REFERRED TO AS AN "EMPLOYEE INJURY CLAIM), EXCEPT TO THE EXTENT CAUSED BY THE NEGLIGENCE OF CITY.

6.11 Debarment and Suspension.

(a) In accordance with 2 CFR section 180.300, the principal of this Agreement as described in 2 CFR section 180.995 being duly sworn or under penalty of perjury under the laws of the United States, certifies that neither this company nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, the State of Texas or any of its departments or agencies.

(b) If during the Agreement period the principal becomes debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation, the principal shall immediately inform the City.

(c) For contracts that are financed by Federal or State grants, the principal agrees that this section will be enforced on each of its subcontractors and will inform the City of any violations of this section by subcontractors to the contract.

(d) The certification in this section is a material representation of fact relied upon by the City in entering into this contract.

6.12 Counterparts. This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties hereto.

6.13 Exhibits. The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

6.14 Prohibition of Boycott Israel. Contractor verifies that it does not Boycott Israel and agrees that during the term of this Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended. This section does not apply if the Consultant is a sole proprietor, a non-profit entity or a governmental entity; and only applies if: (i) the Consultant has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement.

[Signature Page to Follow]

EXECUTED this _____ day of _____, 2021.

CITY OF ALLEN, TEXAS

By: _____
Eric Ellwanger, City Manager

ATTEST:

By: _____
Shelley B. George, City Secretary

APPROVED AS TO FORM:

By: _____
Peter G. Smith, City Attorney

EXECUTED this _____ day of _____, 2021.

DYNAMIC SYSTEMS, INC.

By: _____
Calvin Dial, Service Sales Manager



Bid Tab #2021-3-73 Plumbing and Backflow Testing
7/1/2021

		Dynamic Systems, Inc.	Amundson Plumbing, LLC.	Denali Construction Services (Denali Construction Services, LP)	A New Deal Irrigation Co (AND, Inc.)
Line #	Description	Unit	Unit	Unit	Unit
1	Service Call (Normal Hours)	\$50.00	\$0.00	\$89.00	\$95.00
2	Service Call - Weekend/Holiday/Nights/Overtime	\$50.00	\$0.00	\$125.00	\$120.00
3	Labor Cost (Journeyman) - Normal Hours	\$95.00	\$79.00	\$89.00	\$55.00
4	Labor Cost (Journeyman) - Weekend/Holiday/Nights/Overtime	\$142.50	\$120.00	\$125.00	\$80.00
5	Labor Cost (Apprentice) - Normal Hours	\$75.00	\$79.00	\$70.00	\$45.00
6	Labor Cost (Apprentice) - Weekend/Holiday/Nights/Overtime	\$112.50	\$120.00	\$100.00	\$70.00
7	Labor Cost (Foreman) - Normal Hours	\$95.00	\$79.00	\$89.00	\$125.00
8	Labor Cost (Foreman) - Weekend/Holiday/Nights/Overtime	\$142.50	\$120.00	\$125.00	\$157.00
9	Discount off for materials	0.0%	7.0%	10.0%	0.0%
Average Cost (Normal Hours)		\$78.75	\$59.25	\$84.25	\$80.00
Average Cost (Weekend/Holiday/Nights/Overtime)		\$111.875	\$90.00	\$118.75	\$106.75
Discount off for materials		0.0%	7.0%	10.0%	0.0%

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE: September 14, 2021

SUBJECT: Accept the Resignation of Jeff Burkhardt and Declare a Vacancy in Place No. 4 on the Planning and Zoning Commission.

STAFF RESOURCE: Shelley B. George, City Secretary

ACTION PROPOSED: Accept the Resignation of Jeff Burkhardt and Declare a Vacancy in Place No. 4 on the Planning and Zoning Commission.

BACKGROUND

On August 17, Jeff Burkhardt submitted his resignation as a member of the Planning and Zoning Commission. Jeff was originally appointed in 2020 and has served just under one year on the Commission.

MOTION

I make a motion to accept the resignation of Jeff Burkhardt and Declare a Vacancy in Place No. 4 on the Planning and Zoning Commission.

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:	September 14, 2021
SUBJECT:	Conduct a Public Hearing and Adopt an Ordinance to Amend Section 2 of the Development Regulations of Planned Development No. 54 with a Base Zoning of Corridor Commercial and to Amend Exhibit Q "Building Elevations" for Lot 1, Block A, Wal-Mart Super Center Addition, Generally Located at the Northwestern Corner of Exchange Parkway and U.S. Highway 75. (Walmart - Building Elevations)
STAFF RESOURCE:	Hayley Angel, Planning Manager
PREVIOUS COUNCIL ACTION:	Planned Development No. 54 - Approved May, 1993 Planned Development No. 54 - Approved July, 1999 Specific Use Permit - Approved December, 2013
BOARD / COMMISSION ACTION:	On August 17, 2021, the Planning and Zoning Commission voted 4 in favor (Commissioners Trahan, Metevier, Ogrizovich, and Shaikh) and 0 opposed to recommend approval of the request.
ACTION PROPOSED:	Conduct a Public Hearing and Adopt an Ordinance to Amend Section 2 of the Development Regulations of Planned Development No. 54 with a Base Zoning of Corridor Commercial and to Amend Exhibit Q "Building Elevations" for Lot 1, Block A, Wal-Mart Super Center Addition, Generally Located at the Northwestern Corner of Exchange Parkway and U.S. Highway 75. (Walmart - Building Elevations)

BACKGROUND

The property is located at the northwestern corner of the intersection of U.S. Highway 75 and Exchange Parkway. The properties to the north are zoned Planned Development No. 54 (PD-54) with a base zoning of Corridor Commercial (CC), Planned Development No. 132 with a base zoning of CC, and Planned Development No. 118 with a base zoning of Single-Family Residential (R-7). The properties to the west are zoned Planned Development No. 108 with a base zoning of Mixed Use. The properties to the south (across Exchange Parkway) and east are zoned PD-54 with a base zoning of CC. The properties farther east (across U.S. Highway 75) are zoned Planned Development No. 58 with a base zoning of Shopping Center.

The property is currently zoned PD-54 with a base zoning of CC. In July 1999, City Council approved a Planned Development Amendment adopting development regulations, Concept Plan, Landscape Plan, and Elevations for Walmart. The applicant is requesting to amend the development regulations and building elevations.

The proposed changes to the elevations do not include building materials or changes in architectural style; they only include change to the paint colors. The ordinance adopted in 1999 reads, in part, "... color architectural renditions of the exterior building elevations must be approved by the City Council prior... to the issuance of any building permit." While paint color is not typically regulated, this language does require regulation of paint color. The proposed development regulations remove the language and replace it with the requirement that the building be in general conformance with the proposed building elevations. This proposed language would remove the requirement for the applicant to receive City Council approval for minor changes, such as paint color, while preserving the ability to regulate architectural style.

Staff has reviewed the request and determined that it is compatible with similar developments in the City.

On August 17, 2021, the Planning and Zoning Commission voted in favor of this request.

LEGAL NOTICES

Public Hearing Signs - August 6, 2021

Property Owner Notices - August 6, 2021

Newspaper Notice - August 19, 2021

STAFF RECOMMENDATION

Staff recommends approval.

MOTION

I make a motion to adopt Ordinance No. _____ to amend the development regulations of Planned Development No. 54 with a base zoning of Corridor Commercial and to adopt Building Elevations for Lot 1, Block A, Wal-Mart Supercenter Addition, as presented.

ATTACHMENTS:

Ordinance

Property Notification Map

Draft Minutes of the August 17, 2021 P&Z Meeting

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE AND ZONING MAP, AS PREVIOUSLY AMENDED, BY AMENDING ORDINANCE NO. 1747-7-99 ADOPTING DEVELOPMENT REGULATIONS FOR A PORTION OF TRACT 1 OF PLANNED DEVELOPMENT PD NO. 54 WITH A BASE ZONING OF CORRIDOR COMMERCIAL “CC,” RELATING TO THE DEVELOPMENT AND USE OF LOT 1, BLOCK, WAL-MART SUPERCENTER ADDITION; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Allen, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Allen, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have concluded that Allen Land Development Code Zoning Regulations and Zoning Map of the City of Allen, Texas, as previously amended, should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The Allen Land Development Code Zoning Regulations and the Zoning Map of the City of Allen, Collin County, Texas, as previously amended, be further amended by amending as follows Ordinance No. 1747-7-99 adopting regulations of Planned Development “PD” No. 54 Corridor Commercial “CC” relating to the development and use of property described as Lot 1, Block A, Wal-Mart Supercenter Addition, an addition to the City of Allen, Collin County, Texas, according to the plat thereof recorded in Volume 2010, Page 127, Plat Records, Collin County, Texas (being a portion of “Tract 1” in Planned Development No. 54 established by Ordinance No. 1172-5-93):

A. Section 2 of Ordinance No. 1747-7-99 is amended to read as follows:

SECTION 2. The Property (as described in Exhibit “M” attached hereto) shall be developed and used in accordance with the applicable provisions of the Allen Land Development Code, as amended (“ALDC”) and the Development Regulations attached hereto as Exhibit “N” attached hereto and incorporated herein by reference, and in general conformance with the Concept Plan, Landscape Plan, and Elevations, attached hereto as Exhibits “O,” “P,” and “Q,” respectively, and incorporated herein by reference.”

B. Exhibit “Q” to Ordinance No. 1747-7-99 is amended to read as set forth in Attachment 1 attached hereto and incorporated herein by reference.

SECTION 2. To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Allen governing the use and development of the Property described in Exhibit “M” to Ordinance No. 1747-7-99 and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling.

SECTION 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Allen Land Development Code Zoning Regulations, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance or the Allen Land Development Code Zoning Regulations, as amended hereby, which shall remain in full force and effect.

SECTION 4. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Allen Land Development Code Zoning Regulations, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Allen Land Development Code Zoning Regulations of the City of Allen, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 6. This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Allen, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 14TH DAY OF SEPTEMBER 2021.

APPROVED:

Kenneth M. Fulk, MAYOR

APPROVED AS TO FORM:

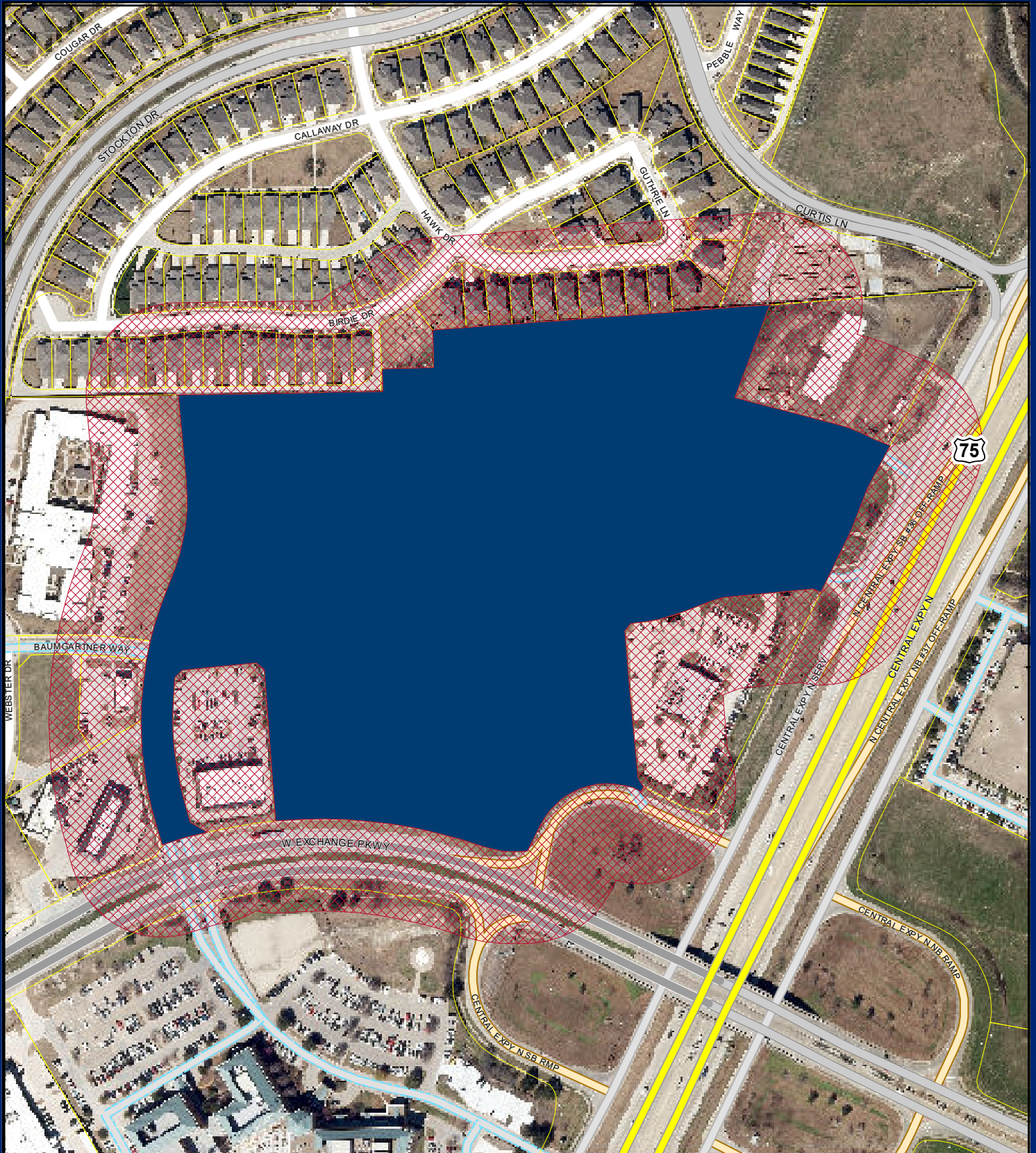
ATTEST:

Peter G. Smith, CITY ATTORNEY
(kbl:8-11-2021:124100)

Shelley B. George, TRMC, CITY SECRETARY

ATTACHMENT 1:




**EXHIBIT “Q”
BUILDING ELEVATIONS**



Location Map

Walmart
730 W Exchange Pkwy

Map Legend

-  Buffer
-  Subject Property
-  CollinCAD Parcels

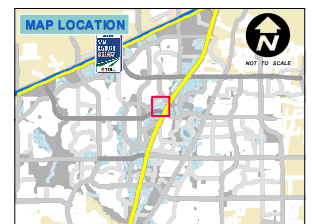


0 90 180 270
Feet

Community Development - Planning

Date Saved: 6/2/2021

NOTE: This map is only for illustration purpose only, please contact the City of Allen Planning & Development Department for specific rules and regulations.



August 17, 2021 Planning and Zoning Commission Meeting Minutes

Conduct a Public Hearing and Consider a Request to Amend the Development Regulations of a Portion of Tract 1 for Planned Development No. 54 with a Base Zoning of Corridor Commercial and to Adopt Building Elevations for Lot 1, Block A, Wal-Mart Supercenter Addition; Generally Located at the Northwestern Corner of the Intersection of Exchange Parkway and U.S. Highway 75 (and Commonly Known as 730 W. Exchange Parkway). (ZN-072221-0012) [Walmart - Building Elevations]

Ms. Angel, Planning Manager, presented the item to the Commission.

Ms. Angel noted that staff is in support of the agenda item.

Chair Trahan opened the public hearing.

With no one speaking, Chair Trahan closed the public hearing.

The Commission discussed the effective date of the ordinance should this request be approved.

Motion: Upon a motion by 2nd Vice-Chair Metevier, and a second by Commissioner Shaikh, the Commission voted 4 IN FAVOR, and 0 OPPOSED to recommend approval of the request to amend the development regulations for a portion of Tract 1 of Planned Development No. 54 with a base zoning of Corridor Commercial and to adopt Building Elevations, as presented. The motion carried.

ATTENDANCE:

Commissioners Present:

Ben Trahan, Chair
Dan Metevier, 2nd Vice-Chair
Elias Shaikh
John Ogrizovich

Absent:

Stephen Platt, Jr., 1st Vice-Chair
Jeff Burkhardt
Michael Smiddy

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:	September 14, 2021
SUBJECT:	Conduct a Public Hearing and Adopt an Ordinance to Change the Zoning of Lot 1C, Block 1, Enterprises Addition No. 2 from Light Industrial "LI" to Heavy Industrial "HI", Generally Located East of Enterprise Boulevard and South of Bethany Drive, and Commonly Known as 915 Enterprise Boulevard. [Link Logistics]
STAFF RESOURCE:	Hayley Angel, Planning Manager
BOARD / COMMISSION ACTION:	On September 7, 2021, the Planning and Zoning Commission voted 5 in favor (Commissioners Trahan, Metevier, Ogrizovich, Shaikh, and Smiddy) and 0 opposed to recommend approval of the request.
ACTION PROPOSED:	Conduct a Public Hearing and Adopt an Ordinance to Change the Zoning of Lot 1C, Block 1, Enterprises Addition No. 2 from Light Industrial "LI" to Heavy Industrial "HI", Generally Located East of Enterprise Boulevard and South of Bethany Drive, and Commonly Known as 915 Enterprise Boulevard. [Link Logistics]

BACKGROUND

The property is located south of Bethany Drive and directly east of Enterprise Boulevard. All surrounding properties are zoned Light Industrial.

The subject property is approximately 13.894± acres and is currently zoned Light Industrial. The property has been developed and in operation since approximately 1997. The applicant is requesting to rezone the property to Heavy Industrial to permit more intense industrial uses.

To evaluate this request, staff began by reviewing the Future Land Use Map. The Future Land Use Map, adopted as part of the Comprehensive Plan, designates this area as Light Industrial/Technology (I). Light Industrial/Technology focuses on major employment centers with light industrial, distribution, and assembly uses. The Comprehensive Plan also states that the developments should be separated and buffered from residential areas. Acceptable zoning districts include Light Industrial, Heavy Industrial, and Industrial Technology. The applicant's request is compatible with the Future Land Use Map.

The Comprehensive Plan emphasizes that industrial uses should have a buffer from residential areas, either through distance or transitional uses. The subject property is completely surrounded by Light Industrial zoning districts with either U.S. Highway 75 or the commercial zoning districts on Greenville Avenue serving as a transition to residential. The property is well buffered from land uses that are incompatible with uses as

permitted in the Heavy Industrial zoning district.

In addition to all federal and state requirements, potential users on the site are required to be compliant with the Allen Land Development Code (ALDC). Section 7.08 "Performance Standards" of the ALDC regulates noise, noxious matter, vibration, smoke and particulate matter, and waste materials. The ALDC also regulates screening of mechanical equipment, location and screening of loading areas, outdoor storage, and many other aspects of development that may be of concern with industrial uses.

Staff finds that this proposal is compliant with the Comprehensive Plan and surrounding land uses. Staff is in support of this request.

On September 7, 2021, the Planning and Zoning Commission recommended approval of the request.

LEGAL NOTICES

Public Hearing Notices - August 27, 2021

Public Hearing Sign - August 27, 2021

Newspaper Notice - August 26, 2021

STAFF RECOMMENDATION

Staff recommends approval.

MOTION

I make a motion to adopt Ordinance No. _____ to rezone Lot 1C, Block 1, Enterprises Addition No. 2 from Light Industrial to Heavy Industrial, as presented.

ATTACHMENTS:

Ordinance

Property Notification Map

Draft Minutes of the September 7, 2021 P&Z Meeting

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, AMENDING THE ALLEN LAND DEVELOPMENT CODE AND ZONING MAP, AS PREVIOUSLY AMENDED, BY CHANGING THE ZONING OF LOT 1C, BLOCK 1, ENTERPRISES ADDITION NO. 2 FROM LIGHT INDUSTRIAL “LI” TO HEAVY INDUSTRIAL “HI”; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Allen, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Allen, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have concluded that Allen Land Development Code Zoning Regulations and Zoning Map of the City of Allen, Texas, as previously amended, should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The Allen Land Development Code Zoning Regulations and the Zoning Map of the City of Allen, Collin County, Texas, as previously amended, be further amended by changing the zoning of Lot 1C, Block 1, Enterprises Addition No. 2, an addition to the City of Allen, Collin County, Texas, according to the plat thereof recorded in Volume K, Page 623, Map Records, Collin County, Texas (“the Property”), as depicted in Exhibit “A,” attached hereto and incorporated herein by reference, from Light Industrial “LI” to Heavy Industrial “HI.”

SECTION 2. To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Allen governing the use and development of the Property and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling.

SECTION 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Allen Land Development Code Zoning Regulations, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance or the Allen Land Development Code Zoning Regulations, as amended hereby, which shall remain in full force and effect.

SECTION 4. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Allen Land Development Code Zoning Regulations, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Allen Land Development Code Zoning Regulations of the City of Allen, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 6. This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Allen, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 14TH DAY OF SEPTEMBER 2021.

APPROVED:

Kenneth M. Fulk, MAYOR

APPROVED AS TO FORM:

ATTEST:

Peter G. Smith, City Attorney
(kbl:8/20/2021:124320)

Shelley B. George, TRMC, City Secretary



Location Map

Link Logistics
915 Enterprise Blvd

Map Legend

-  LinkLogisticsBuffer
-  LinkLogistics
-  CollinCAD Parcels

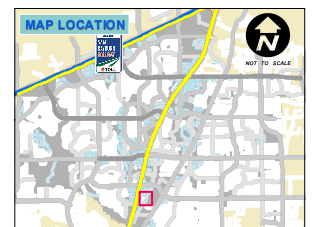


0 60 120 180
Feet

Community Development - Planning

Date Saved: 6/2/2021

NOTE: This map is only for illustration purpose only, please contact the City of Allen Planning & Development Department for specific rules and regulations.



September 7, 2021 Planning and Zoning Commission Meeting Minutes

Conduct a Public Hearing and Consider a Request to Change the Zoning of Lot 1C, Block 1, Enterprises Addition No. 2 from Light Industrial "LI" to Heavy Industrial "HI", Generally Located East of Enterprise Boulevard and South of Bethany Drive, and Commonly Known as 915 Enterprise Boulevard. (ZN-073021-0014) [Link Logistics]

Ms. Angel, Planning Manager, presented the item to the Commission.

Ms. Angel noted that staff is in support of the agenda item.

Chair Trahan opened the public hearing.

With no one speaking, Chair Trahan closed the public hearing.

The Commission clarified that no changes to the site are proposed at this time.

Motion: Upon a motion by 2nd Vice-Chair Metevier, and a second by Commissioner Ogrizovich, the Commission voted 5 IN FAVOR and 0 OPPOSED to recommend approval of the request to rezone Lot 1C, Block 1, Enterprises Addition No. 2, generally located east of Enterprise Boulevard and south of Bethany Drive, from Light Industrial "LI" to Heavy Industrial "HI," as presented. The motion carried.

ATTENDANCE:

Commissioners Present:

Ben Trahan, Chair
Dan Metevier, 2nd Vice-Chair
John Ogrizovich
Elias Shaikh
Michael Smiddy

Absent:

Stephen Platt, Jr., 1st Vice-Chair

CITY COUNCIL AGENDA COMMUNICATION
--

AGENDA DATE:	September 14, 2021
SUBJECT:	Conduct a Public Hearing on the Fiscal Year 2021-2022 Budget as Required by Article IV, Section 4.04 of the Allen City Charter and Adopt an Ordinance Approving the Fiscal Year 2021-2022 Budget, Amending the Fiscal Year 2020-2021 Budget, and Approving the 2022-2026 Capital Improvement Program.
STAFF RESOURCE:	Pete Phillis, Chief Financial Officer Chris Landrum, Assistant Chief Financial Officer Rebecca Brack, Budget Officer
PREVIOUS COUNCIL ACTION:	On July 27, 2021, City Council set Tuesday, September 14, 2021, as the Public Hearing Date Regarding the City Budget.
ACTION PROPOSED:	Conduct a Public Hearing on the Fiscal Year 2021-2022 Budget as Required by Article IV, Section 4.04 of the Allen City Charter and Adopt an Ordinance Approving the Fiscal Year 2021-2022 Budget, Amending the Fiscal Year 2020-2021 Budget, and Approving the 2022-2026 Capital Improvement Program.

BACKGROUND

The budget process for the City of Allen begins in January and culminates in the action by the City Council to adopt the budget and set the tax rate. This process includes the City Council Strategic Planning Session held in January and the City Council Budget Workshop that was held August 13-15, among other scheduled meetings.

The City Charter requires that the City Council set and conduct a Public Hearing on the Budget. September 14, 2021, is the date City Council set for the public hearing on the budget. The City Charter mandates that no other business may be conducted at the hearing. As stated in the City Charter, a Notice of Public Hearing on the Budget must be published 5-15 days prior to the hearing. The notice of the public hearing was published on September 2, 2021; in the *Allen American* newspaper. Before the tax rate is adopted, an Ordinance approving the budget and setting the appropriations must be adopted. The Ordinance approving the budget sets the appropriations for Fiscal Year 2021-2022, amends the existing Fiscal Year 2020-2021 budget, and accepts the 2022-2026 Capital Improvement Program (CIP), and authorizes the City Manager to make adjustments as specified in the Ordinance.

Local Government Code Chapter 102.007 (c) requires an additional motion. Beginning September 1, 2007, adoption of a budget that requires raising more revenue from property taxes than in the previous year also

requires a separate vote of the government body to ratify the property tax increase reflected in the budget. This separate vote is in addition to the vote to adopt the budget and the vote to set the tax rate.

BUDGETARY IMPACT

The FY2021-2022 Proposed Expenditure Budget totals \$300,359,083 for all funds. The FY2021-2022 Proposed Revenue Estimate plus beginning Fund Balance totals \$436,641,694 for all funds. Please refer to the attached Combined Budget Summary for further details.

Following the public hearing a record vote will set the Fiscal Year 2021-2022 budget and amends the existing Fiscal year 2020-2021 budget.

STAFF RECOMMENDATION

Staff recommends that the Allen City Council conduct a public hearing and adopt an Ordinance approving the Fiscal Year 2021-2022 budget, amending the Fiscal Year 2020-2021 budget, accepting the 2022-2026 Capital Improvement Program, and authorizing the City Manager to make adjustments as specified. The 2022-2026 Capital Improvement Program was previously distributed at the July 27, 2021, regular City Council meeting.

MOTION

The City Council will need to make 2 separate motions and take 2 separate votes:

Motion for first vote:

I make a motion to adopt Ordinance No. _____ approving the Fiscal Year 2021-2022 budget, amending the Fiscal Year 2020-2021 budget, and approving the 2022-2026 Capital Improvement Program.

AND, Motion for second vote:

I make a motion to ratify the increase in property tax revenues reflected in the Fiscal Year 2021-2022 budget.

ATTACHMENTS:

Ordinance
FY21-22 Budget Book
Combined Summaries

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; APPROPRIATING THE VARIOUS AMOUNTS REQUIRED FOR SUCH BUDGET; PROVIDING FOR RECORDING OF THE ORDINANCE; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Allen, Collin County, Texas, has submitted to the City Council a proposed budget of the revenues and expenditures of conducting the affairs of the City and providing a complete financial plan for 2021-2022; and,

WHEREAS, the City Council has received the City Manager's proposed budget and a copy of the proposed budget and all supporting schedules have been filed with the City Secretary of the City of Allen, Collin County, Texas; and,

WHEREAS, the City Council has conducted the necessary public hearings as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. The proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Allen, Collin County, Texas, said budget being in the amount of \$300,359,083, providing a complete financial plan for the ensuing fiscal year beginning October 1, 2021, and ending September 30, 2022, as submitted to the City Council by the City Manager, be, and the same is hereby, in all things adopted and approved as the budget of the City of Allen, Collin County, Texas, for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

SECTION 2. The sum of \$300,359,083 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, a copy of which has been filed with the City Secretary and is made a part hereof for all purposes.

SECTION 3. The expenditures during the fiscal year beginning October 1, 2021, and ending September 30, 2022, shall be made in accordance with the budget approved by this Ordinance unless otherwise authorized by a duly enacted ordinance of the City of Allen, Texas.

SECTION 4. All budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2020-2021 are hereby ratified, and the budget ordinance for fiscal year 2020-2021, heretofore enacted by the City Council, be and the same is hereby, amended to the extent of such transfers and amendments for all purposes.

SECTION 5. Specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.
3. Transfers from the General Fund and all other Funds of unexpended appropriations and excess revenues for the fiscal year 2020-2021 are hereby ratified.

SECTION 6. The City Council hereby approves the Capital Improvement Program for 2022-2026, as a plan describing and scheduling capital improvement projects for the City of Allen and authorizes the City Manager to use the funding sources reflected in the plan.

SECTION 7. All notices and public hearings required by law have been duly completed. The City Secretary is directed to provide a certified copy of the budget to the County Clerk of Collin County for recording after final passage hereof.

SECTION 8. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 9. All ordinances of the City of Allen, Collin County, Texas, in conflict with the provisions of this Ordinance be, and the same are hereby, repealed; provided, however that all other provisions of said ordinances not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 10. This Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 14TH DAY OF SEPTEMBER 2021.

APPROVED:

Kenneth M. Fulk, MAYOR

APPROVED AS TO FORM:

ATTEST:

Peter G. Smith, CITY ATTORNEY
(PGS:8-9-8-21 TM 124667)

Shelley B. George, CITY SECRETARY



FISCAL YEAR 2021-2022

CITY OF ALLEN, TEXAS



In accordance with the passage of S.B. No. 656, Local Government Code, Sec. 102.007 was amended to require that an adopted municipal budget must contain a cover page that includes the following information:

“This budget will raise more revenue from property taxes than last year’s budget by an amount of \$1,436,206, which is a 2.03 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,617,927.”

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate

Comparison

	2021-2022	2020-2021
Property Tax Rate	0.470000	0.485000
No New Revenue Tax Rate	0.470163	0.484052
No New Revenue Maintenance & Operations	0.379298	0.383867
Voter Approval Tax Rate	0.500602	0.491785
Debt Rate	0.101244	0.094483

Total debt obligations and capital lease obligations for City of Allen secured by property taxes: \$108,917,515.





Annual Budget

FISCAL YEAR 2021-2022

Presented to Allen City Council
September 14, 2021

Councilmembers

Ken Fulk
Baine Brooks
Daren Meis
Carl Clemencich
Dave Cornette
Chris Schulmeister
Dave Shafer

Mayor
Mayor Pro Tem, Place No. 6
Place No. 1
Place No. 2
Place No. 3
Place No. 4
Place No. 5

Management Staff

Eric Ellwanger
Pete Phillis
Chris Landrum

City Manager
Chief Financial Officer
Assistant Chief Financial Officer



Our Mission

The Allen City Government Mission is to provide best in class municipal services, be financially responsible and sound, plan and invest in Allen's future, engage our community, provide fair and equitable community services and city government, preserve and enhance our Allen community character and stimulate economic growth and business investment.

Our Pledge

To fulfill our mission in a way that:

- Respects and values citizens and employees
- Nurtures community involvement
- Demonstrates the highest ethical standards
- Improves effective communication
- Models safety
- Exemplifies professionalism
- Promotes teamwork
- Demonstrates stewardship
- Rewards meritorious performance
- Maximizes the use of technology
- Encourages flexibility, innovation and creativity
- Utilizes effective planning
- Provides opportunities for personal and professional growth for all personnel
- Assigns appropriate responsibility and accountability



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Allen
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Allen, Texas, for its Annual Budget for the fiscal year beginning October 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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BUDGET OVERVIEW

TRANSMITTAL LETTER

FISCAL YEAR 2021-2022



October 1, 2021

Mayor Kenneth M. Fulk
The Honorable Mayor and Members of the Allen City Council
City of Allen, Texas

Mayor Kenneth M. Fulk and Members of the Allen City Council:

The 2021-2022 City of Allen Budget for Municipal Services represents the projected revenues and anticipated expenses for the upcoming fiscal year (October 1, 2021 to September 30, 2022). The budget has been prepared in conformance with the requirements of Article IV of the City Charter, City financial policies and state law. It was brought before citizens and City Council for a public hearing and adoption of the budget and tax rate on September 14, 2021.

Much like previous years, this budget offers a plan to continue the fiscally conservative practices that have served this community well, while at the same time providing the resources necessary to meet the needs of a City that is growing and aging simultaneously. These honest and clear-eyed assessments reveal our priorities and guide plans for our future. They weave a safety net and build the scaffolding of success for those within our care. Budgets are a tool, but also a statement: *Here are the things we care most about.*

Like many in our community, our City experienced an effect from the global COVID-19 pandemic - though the impact was less detrimental, and rebound faster than previously anticipated. Our ability to weather this unprecedented storm was, primarily, a feat of excellent fiscal management, achieved through decades of strong and visionary leadership from Allen City Council on behalf of the people of Allen.

This budget aims to continue the conservative fiscal approach which has earned the City enviable financial stability, while remaining sensitive to the realities of a still-rebounding local economy. The FY2022 total combined budget revenue plus beginning fund balance equals \$436,641,694, which accounts for the impact of COVID-19.

Total budgetary expenditures are estimated at \$300,359,083. Necessary increases in expenditures come primarily from salary adjustments prompted by a market survey of public safety and general schedule employee salaries. As in any organization, our most important asset is our people. This expenditure demonstrates our commitment to retaining passionate, knowledgeable, and well-trained employees to serve our citizens in every area of operations.

Strategic Planning

Each year, Allen City Council provides City staff with a strategic plan to convey the community's highest priorities. In 2020-2021, Allen City Council spent nearly a year updating Allen's strategic plan with goals to guide the next five years. This refined vision helps us properly align our budgets and programs with citizen's needs and expectations. Over the course of the next fiscal year, City Administration will work with departments to institutionalize the new strategic goals.

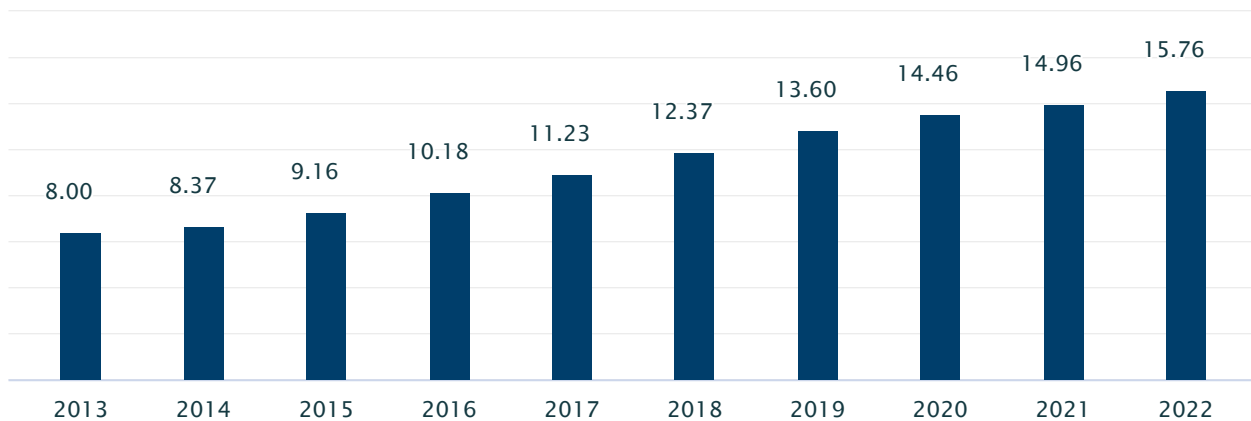
The goals for the upcoming fiscal year, as articulated by the City Council, are listed below.

Strategic Goals for the City of Allen	
Goal 1	Financially Sound and Transparent City Government
Goal 2	Safe and Livable Community for All
Goal 3	Vibrant Community with Lively Destinations and Successful Commercial Centers
Goal 4	High-performing City Team Providing Resident-Focused Services
Goal 5	Diverse, Equitable and Inclusive Community

Property Values

Per the Central Appraisal District, the total assessed property value for FY2021-2022 equals \$15.76 billion, which equates to an overall increase of approximately \$0.80 billion (5.36%) from the previous year. Of this increase, \$344,239,879 comes from new properties which were not on the tax rolls in FY2020-2021.

Assessed Property Valuation (in Billions)



Tax Rate

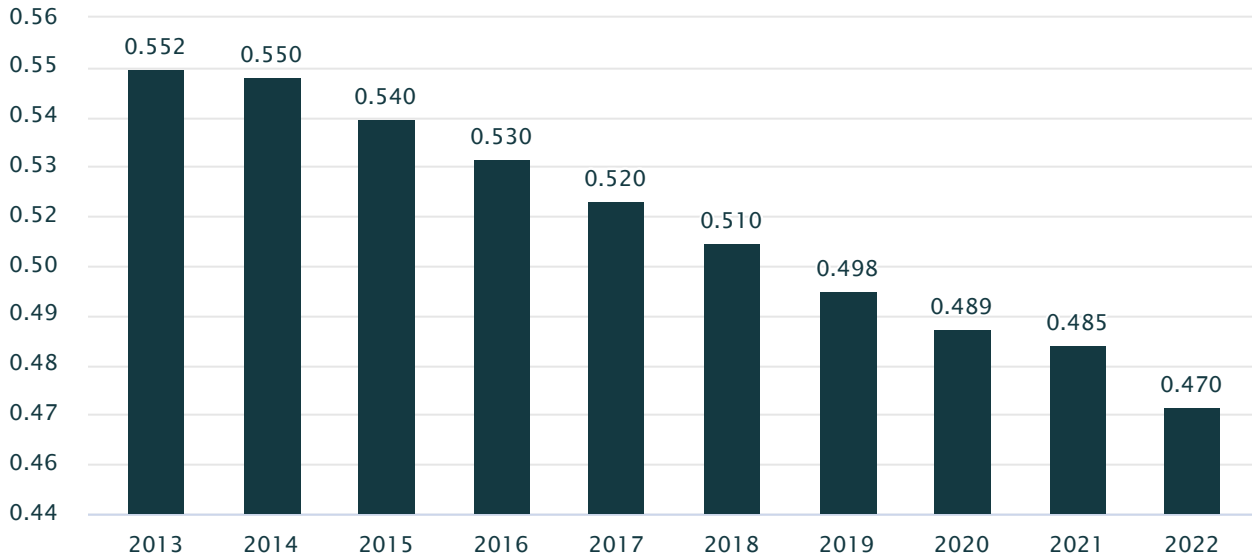
The budget decreases the City's tax rate to \$0.470000 a decrease of \$0.015 from the previous year's budget. This still allows the City to continue providing high quality services, prepare for its future obligations and adhere to the long-term financial plan. Of the total tax rate, \$0.368756 is dedicated to operations and maintenance (O&M) in the General Fund, and \$0.101244 is dedicated to general obligation debt service. The portion of the tax rate dedicated to debt service is 21.54% of the overall tax rate. This rate is consistent with the City's current policy to maintain the debt service portion below 35%.

Recent legislative changes modified the tax rate calculation process and added new terminology which include the "No New Revenue Rate (NNR)" and the "Voter Approved Tax Rate (VAR)". The NNR is the rate that keeps tax collection revenues from existing properties on the tax roll the same as the previous year. The NNR rate for FY2022 is 0.470163. The VAR is the rate that allows for a 3.5% increase in tax revenue and is the highest amount that council may adopt without voter approval. The VAR for FY2022 is 0.500602.

Cities may "bank" any portion of the unused voter approved rate (VAR) for up to three years. For example, if the City Council approved the no new tax rate this year and next, then in year three they could approve up to a 10.5% increase (3.5% for each of the three years) in revenue without voter approval.

The tax rate for this budget is \$0.470000, which will allow the City Council to bank an estimated \$0.030602 for future years if necessary.

Historical Tax Rate



The average single-family residential home taxable value in Allen is currently \$389,455, an increase from the previous year average value of \$369,743. At a property tax rate of \$0.470, the municipal tax paid on the average single-family residential home will be \$1,830, an increase of \$37 from the previous year.

Home Value	NNR Tax Rate*	Proposed Tax rate	Tax on Property at NNR Rate	Tax on Property at Proposed Rate	Proposed Tax Increase from NNR
\$100,000	\$0.470163	\$0.470000	\$470	\$470	\$-
\$389,455 (2021 avg.)	\$0.470163	\$0.470000	\$1,831	\$1,830	\$(1)
\$369,743 (2020 avg.)**	\$0.484052	\$0.485000	\$1,790	\$1,793	\$4
\$367,638 (2019 avg.)	\$0.486618	\$0.489000	\$1,789	\$1,798	\$9
\$354,535 (2018 avg.)	\$0.479279	\$0.498000	\$1,699	\$1,766	\$66
\$332,887 (2017 avg.)	\$0.483572	\$0.510000	\$1,610	\$1,698	\$88
\$307,970 (2016 avg.)	\$0.490907	\$0.520000	\$1,512	\$1,601	\$90

*No New Revenue Tax Rate (NNR) began in 2020 in prior years it was the Effective Tax Rate.

**Updated information from the FY2020-2021 Certified Estimate.

Debt Service

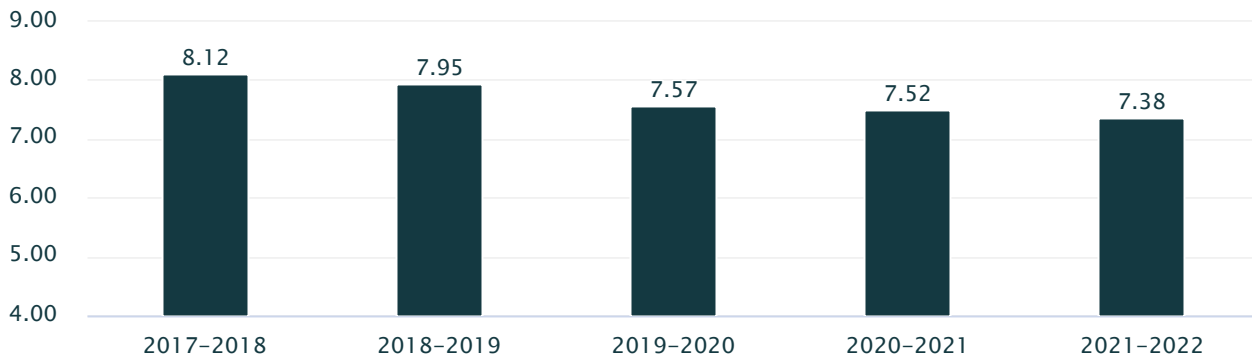
A portion of the City's property tax rate is assigned to the debt service fund to pay for the General Obligation (G.O.) Bonds, Tax Notes and Capital Leases that have been issued for the acquisition of public land or construction of public infrastructure and facilities. In June 2021, the ratings on the City's General Obligation debt were reaffirmed at AAA by Standard and Poor's and Aaa by Moody's - the highest rating possible. This designation reflects the financial strength of our community, with special attention given to the stability of the local economy and strength of the City's fiscal management. At the beginning of the fiscal year 2022 the total outstanding debt balance will be \$108.918 million, and the debt service payments on this outstanding balance will be \$16.339 million (\$11.963M principal payment; \$4.366M interest payment; \$11,250 agent fee payment) for the year.

Programs and Staffing Levels

The City currently supports a staff of 847.44 full-time equivalent employees allocated among the operating departments. The budget includes an increase of 11.00 full-time equivalent (FTE) positions, setting the total employment level for FY2022 at 858.44. This includes nine FTEs in the General Fund and two FTEs in the Water and Sewer Fund. The staffing levels have been increased in these funds to address the goals established by City Council and to maintain current levels of service.

The graph reflects the number of employees per thousand citizens for the past five years.

Employees per Thousand Citizens



General Fund

The General Fund accounts for all expenditures for traditional government services. The fund finances operations such as Public Safety, the Library, City Administration, Community Enhancement, Community Services, Parks and Recreation, Engineering, Municipal Court, and Community Development. General Fund revenues are generated from ad valorem property taxes, a one-cent portion of the sales tax, and a variety of fees for services.

General Fund revenues and budget transfers in total \$112,180,670 for the fiscal year 2021-2022 budget, an increase of 0.93% from the amended 2020-2021 budget. The sales tax remains at the state maximum rate of 8.25%, with 1% contributed to the City of Allen's General Fund. The sales tax is projected to generate revenue of approximately \$22.64 million for the General Fund, a 0.06% increase from the amended 2020-2021 budget. The amended 2020-2021 budget reflects a bump in sales tax revenue related to the stimulus payments paid out by the Federal Government as well as a robust recovery from the initial impacts of Covid. Sales tax revenue for 2021-2022 is therefore projected to remain fairly flat.

General Fund operating expenditures and budget transfers out total \$112,180,670, reflecting a 0.93% increase from the amended 2020-2021 budget. The available ending fund balance for the General Fund is projected to be \$26,898,146, leaving 87.5 days of operational expenditures in reserve, which is within the City policy of 60 to 90 days.

The General Fund's financial commitments described below explain the capacity in fiscal year 2022 for new programs and additional staff, which are as follows:

- *General Schedule Employees Compensation* - A market survey and review of general schedule employee salaries resulted in a \$269,457 budget increase by adjusting the salaries of various positions.
- *Public Safety Employees Compensation* - A market survey and review of public safety employee salaries resulted in a \$117,969 budget increase.

BUDGET OVERVIEW

- *Facility Maintenance* - The budget includes an allocation of \$1,000,000 to the Facility Maintenance Fund to address aging City facilities. The Facility Maintenance Fund was established in FY2017 to provide for the large, complex, non-CIP facility repairs. This fund is not programmed as an operating budget so that these funds can be allocated to unforeseen facility related repairs or projects as they occur.
- *City Secretary* - Included is a one-time expense of \$48,000 for the November election charter election and notices. An additional \$10,000 for May general election costs is also included. This increase is a result of a new fee structure that was implemented by the County. Included is an increase of \$2,500 for training funds for the Records Management Specialist.
- *Community Enhancement*- Included is a Multi-Family Stabilization Program that includes a Multi-family program coordinator (1 FTE) that will start at mid-year for \$46,969 and a vehicle for \$42,875. This program includes offsetting revenue of about \$143,000.
- *Community Services*- Included is a net increase to street maintenance of \$131,035.
- *Finance*- Included is software upgrades to the budget book software, Gravity, for \$7,500. This upgrade will allow for direct backend connection to the ERP system from the budget book software and add additional user licenses.
- *Fire* – Included are four firefighters (4 FTEs) to start at mid-year for \$267,688. These positions will transfer to Fire Station 6 once construction is completed. Also included is an increase to the travel & training account for \$59,000 this is to bring the account back to pre-covid level.
- *Information Technology* – Included are annual software maintenance increases for \$260,962. Several Information Technology projects are included: Cohesity DR (a disaster recovery plan) for \$171,000; Tyler Server Migration for \$30,000; and a Network Upgrade for \$56,000. Also included are funds to restore the travel & training account with the addition of \$47,995. Finally, included are two Senior IT Specialists (2 FTE) for \$138,872 one to start at mid-year and the other at the beginning of the fiscal year.
- *Library* - Included is \$12,000 for staff to attend the Texas Library Association Conference.
- *Police* – Included is a Criminalist (1 FTE) to start at mid-year for \$45,313. Also included is a Mental Health Coordinator (1 FTE) for \$90,792 that will be grant funded (\$70,000). Also included are eight police bicycles for \$17,000; enhancements to SpidrTech for \$13,588; and an additional speed trailer for \$11,075.

Funds are included in the budget to implement a zero to four percent (0-4%) merit-based increase in salary for General Schedule employees based on performance. Public Safety compensation plans for sworn positions continue with the pay plan methodology that was implemented several years ago. The methodology incorporated a step plan based on merit for both Police and Fire sworn positions and employees in each rank are eligible to move a single four percent (4%) step on an annual basis provided their performance warrants advancement.

With the organization's increasing dependency on technology, the City is faced with the need to re-invest in its technology infrastructure. Starting in FY2018, annual contributions to the Replacement Fund are made from the General Fund, the FY2022 contribution is \$485,650. Information Technology will be systematically replacing infrastructure to ensure optimum functionality and redundancy of systems.

The City of Allen takes a pragmatic approach to projecting revenues and expenditures. Revenue and expenditure patterns are closely monitored so that adjustments to spending can be implemented as needed. The City considers many factors as presented throughout this document along with trend analysis to develop and manage the budget as the year progresses.

Water and Sewer Fund

The Water and Sewer Fund is expected to begin fiscal year 2022 with a \$13.368 million working capital balance. The total fund revenues are expected to be \$56,974,339. Expenses include a \$5,126,000 transfer to capital projects for systematic water and sewer infrastructure replacement projects and future CIP funding. The budget incorporates the water and sewer rate study completed in 2017 and updated in FY2019.

The \$14.720 million in working capital ending balance results in 106 days of operating expenditures in reserve, which is within the City policy of 90 to 120 days. This balance is necessary to fund future capital projects and ongoing major maintenance projects planned to ensure that water and sewer infrastructure continues to meet the needs of the residents. Due to careful attention to cost containment, the City has been able to maintain water and sewer rates that are among the lowest in the region.

Included is about \$500,000 in new equipment including: MARS Water Meter Test Bench (\$270,000); replacement excavator & trailer (\$82,506); replacement shoring equipment (\$33,839); lateral line reinstate tool (\$10,371); new portable mainline camera system (\$48,482); a replacement Godwin bypass pump (\$37,524); Hach FL902 Flodar (\$15,980) and two small truck mounted generators (\$4,198).

Also included are two Utility Billing Customer Service Representative (2 FTE) for \$123,008.

Solid Waste Fund

The Solid Waste Fund represents the financial activity related to solid waste collection and disposal, including recycling, composting services, and management of household hazardous waste. The anticipated revenues in fiscal year 2022 are \$7,389,662 with budgeted expenses totaling \$8,142,998. The total working capital ending balance for the Solid Waste Fund is projected to be \$3,180,422 providing for 154 days of reserves. Following the City Council's direction, in fiscal year 2022 the Solid Waste Fund Balance will continue to absorb the North Texas Municipal Water District disposal cost increases, rather than passing these increases on to residents and businesses. The City also provides a 20% discount to seniors on residential trash services. The discount anticipates a potential loss in revenue of \$107,730 in FY2022.

The Solid Waste Fund will continue its efforts in fiscal year 2022 to keep Allen beautiful through its solid waste, recycling, yard waste, and household hazardous waste programs, and by assisting the Keep Allen Beautiful (KAB) Board in the execution of key events, including: Allen Recycles Day, Great American Cleanup, Arbor Day/Trees for Allen Program, Earthfest, conducting a zero-waste Allen USA event, and the annual AISD Educator's Expo. As in FY2021, the City will demonstrate flexibility in the execution of these events depending on current public health conditions and relevant government mandates.

The Solid Waste Fund will contribute funding in the amount of \$600,000 in fiscal year 2022 for alley repairs, and will contribute \$300,000 in funding to enhanced bulk collection services designed to mitigate Code Compliance efforts in this area.

Drainage Fund

The Drainage Fund is supported by drainage fees on utility bills and development inspection fees. The fund performs drainage system maintenance, funds the City's contracts for street sweeping, greenbelt mowing along drainage ways, and mosquito abatement activities. The fund also supports the City's Texas Pollutant Discharge Elimination System (TPDES) permit activities and provides funds to accomplish drainage system related capital improvements.

The anticipated revenues in fiscal year 2022 are \$1,945,003 with budgeted expenses totaling \$2,210,680. The total working capital ending balance for the Drainage Fund is projected to be \$524,691 providing for 91 days of reserves, which is within Fund Balance Policy.

Golf Course Fund

The Golf Course operational expenses in fiscal year 2022 are anticipated to be \$3,645,931, which will be covered by operational revenues estimated at \$3,845,931, and fund balance.

Hotel Occupancy Tax Fund

The Hotel Occupancy Tax Fund collects funds from a 7% tax on hotel rooms rented in the City of Allen. The funds are used to support various projects that enhance and promote tourism, the arts and the convention/ hotel industry in the City of Allen.

The event, tourism and convention industries experienced one of the most acute impacts of COVID-19 as reflected in the 2022 budget. Fund revenues for fiscal year 2022 are expected to total \$1,540,224 with budgeted expenses of \$2,185,054. Though a drop in this revenue was expected, an existing fund balance is available to help the City of Allen weather the storm. Additionally, we are encouraged by a recent uptick in local event, tourism and convention planning as more individuals and industries show eagerness to travel and/ or gather.

The Hotel Occupancy Tax Fund budget also includes the costs of operating the City's Convention and Visitors Bureau (CVB). CVB operational and personnel costs are budgeted to be \$1,127,954.

Risk Management Fund

The Risk Management Fund is the combination of all risk and liability obligations the City incurs. Included in the fund are health and dental costs, for which the City is self-insured. The fund also includes premiums for workers' compensation as well as property and liability insurance expenses. The City currently maintains a prudent working capital balance.

Included is an increase to the health premiums for employees and no increase to dental contribution rates for either the City or employees.

The budgeted amount for workers' compensation coverage is \$660,000. Property and Liability Insurance is anticipated to increase to a total budgeted amount of \$1,169,000. The Risk Division continues to audit all policies on an ongoing basis.

The Risk Management Fund continues to be in good financial condition. The fund balance continues to provide the financial security needed if catastrophic claims should occur.

Capital Improvement Program (CIP)

In May 2016, Allen citizens authorized the future issuance of \$93.15 million in General Obligation Bonds to fund capital improvement projects over the next seven years. The projects identified within that bond program represent a significant investment in infrastructure, public facilities, and recreational assets.

In FY2021, proceeds of approximately \$4.882 million from the 2016 G.O. Bond Election were received as a result of new bond issuance. From that issuance, the following projects will be initiated:

- \$1 million for Library Phase II Retrofit/ Expansion Design
- \$3.882 million for various street & drainage improvements

The bond issuance included refunding proceeds of approximately \$6.945 million to pay the Series 2011 and 2012 bonds.

No debt from the 2007 election is scheduled to be issued for FY2022. Only \$2 million remain authorized and unissued from the 2007 bond election for use at the Municipal Service Center.

Conclusion

This completes the highlights of the 2022 fiscal year budget. It is appropriate to once again thank the department directors who have put much time and expertise into the development of the budget. The development of this budget would not have been possible without the hard work of our Finance Department including Pete Phillis, Chris Landrum, and Rebecca Brack. In addition, I would like to give a special thanks to all City employees who continue the important work of providing quality services to our citizens.

Respectfully submitted,

Eric Ellwanger
City Manager



BUDGET CALENDAR

FISCAL YEAR 2021-2022

January 23, 2021	Strategic Planning with Council
February 23 & March 4	Budget training (February 23 at 10am; March 4 at 2pm)*
March 2	Budget Kickoff (10am)*
March 15 - March 19	Budget Open Lab*
March 11	Preliminary meeting - Risk fund (Finance & HR)*
March 19	Budget input deadline Level - Department (roll on 3/22)
March 25	CIP/Bond meeting with City Manager*
March 25	Risk fund meeting with City Manager (Finance & HR)*
April 5 - April 9	Budget Open Lab*
April 9	Budget input deadline Level - Director & Overtime Requests & Budget Packages due for all departments & Org Charts due to HR (roll on 4/12)
April 9	Capital Projects (CIP) information due to Engineering department
April 12 - May 14	Finance reviews departmental submittals; meets with departments as needed
May 3 - May 7	Staff review of Hotel Tax Grant applications
May 11	Committee Meetings; Technology, Facility, Vehicle, Personnel*
May 24 - June 2	City Manager/department head budget review (Memorial Day holiday is Monday, May 31)*
June 28	Department Summary & Performance Measures Due to Finance
June 28	Org charts to Finance from Human Resources
July 14	Briefing to department heads on proposed budget
July 25	Deadline for chief appraiser to certify rolls to taxing units
July 26	Calculation of no-new-revenue and voter-approval tax rates (County publishes in 9/2 paper)
July 27	Deliver Proposed Budget to City Council; Council sets public hearing date for budget & tax rate;
	Council takes record vote to place on the agenda of a future meeting and proposal to adopt the tax rate
August 3	CIP document to Planning & Zoning Commission
August 7	Deadline for chief appraiser to deliver tax estimates to Property Owners
August 13 - August 15	Council budget workshop
September 2 (Thu)	County publishes Notice of 2021 Tax Year Property Tax Rates (at least 5 days before public hearing); post on City website and cable channel until 9/9 (or day after last public hearing)
September 2 (Thu)	City publishes notice of public hearing on budget (5 to 15 days before public hearing)
September 14	Public hearing for budget and tax rate; and vote on budget and tax rate
October 22	Final document published (to CM office for 10/26 Council meeting)

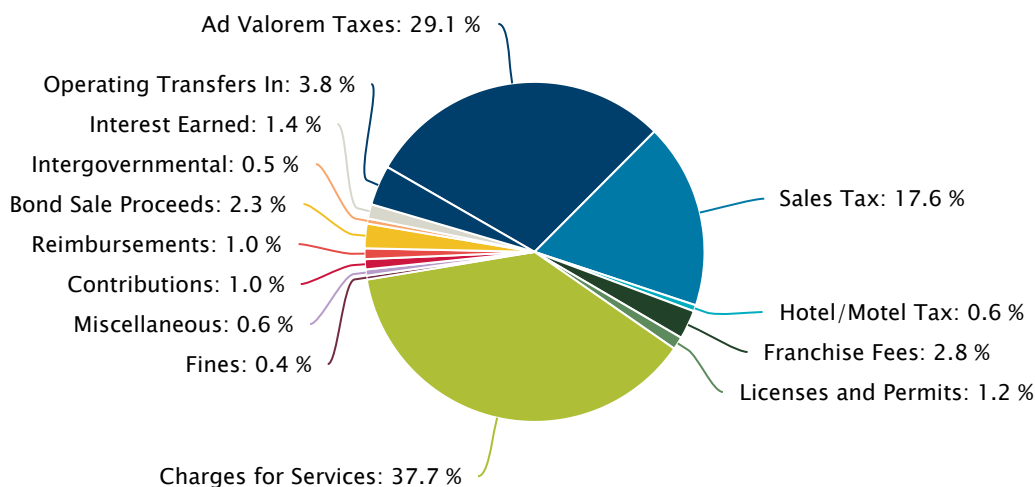
*Meeting details regarding in person location or virtual meeting links will be distributed as each meeting approaches.

COMBINED BUDGET SUMMARY

FISCAL YEAR 2021-2022

						Enterprise Funds				Special Rev.
	General Fund	Debt Service	TIF Fund	G.O. Bond	General CIP	Water & Sewer	Solid Waste	Drainage Utility	Golf Course	Hotel Occup. Tax
BEGINNING BALANCE	\$ 26,898,146	\$ 2,125,813	\$ 8,179,369	\$ 34,457,840	\$ 36,780,910	\$ 13,368,134	\$ 3,933,758	\$ 790,368	\$ 1,018,784	\$ 1,444,955
REVENUES										
Ad Valorem Taxes	56,742,452	15,632,416	2,051,237	-	-	-	-	-	-	-
Sales Tax	22,644,387	-	127,013	-	-	-	-	-	-	-
Hotel/Motel Tax	-	-	-	-	-	-	-	-	-	1,495,187
Franchise Fees	6,899,740	-	-	-	-	-	-	-	-	-
Licenses and Permits	3,092,600	-	-	-	-	-	-	-	-	-
Charges for Services	10,803,425	-	-	-	655,000	55,009,949	7,295,182	1,921,269	3,654,287	-
Fines	834,577	-	-	-	-	-	-	-	-	-
Miscellaneous	125,260	-	-	-	100,000	10,000	36,500	-	191,644	-
Contributions	2,483,797	-	-	-	-	-	-	-	-	-
Reimbursements	1,575,615	-	-	-	50,000	350,998	-	5,000	-	-
Bond Sale Proceeds	-	-	-	5,974,740	-	-	-	-	-	-
Intergovernmental	123,652	-	190,660	-	882,000	-	-	-	-	-
Interest Earned	593,751	83,122	196,225	300,000	800,460	187,464	57,980	18,734	-	45,037
Operating Transfers In	6,261,414	-	-	-	600,000	1,415,928	-	-	-	-
TOTAL REVENUES	112,180,670	15,715,538	2,565,135	6,274,740	3,087,460	56,974,339	7,389,662	1,945,003	3,845,931	1,540,224
TOTAL AVAILABLE	\$ 139,078,816	\$ 17,841,351	\$ 10,744,504	\$ 40,732,580	\$ 39,868,370	\$ 70,342,473	\$ 11,323,420	\$ 2,735,371	\$ 4,864,715	\$ 2,985,179
EXPENDITURES										
General Government	22,598,579	-	762,872	-	700,000	-	-	-	-	-
Public Safety	49,708,787	-	-	100,000	500,000	-	-	-	-	-
Public Works	6,863,481	-	-	4,952,755	6,435,790	42,796,337	7,247,879	1,785,633	-	-
Culture & Recreation	27,514,154	-	-	34,947,326	2,522,675	-	-	-	3,485,931	2,182,349
Community Development	4,128,976	-	-	-	-	-	-	-	-	-
Transfers Out	1,366,693	-	-	285,391	-	5,096,622	295,119	425,047	-	2,705
Debt Service	-	16,375,182	-	-	-	2,603,236	-	-	-	-
Capital Projects	-	-	-	-	-	5,126,000	600,000	-	-	-
Depreciation	-	-	-	-	-	-	-	-	160,000	-
TOTAL EXPENDITURES	112,180,670	16,375,182	762,872	40,285,472	10,158,465	55,622,195	8,142,998	2,210,680	3,645,931	2,185,054
ENDING BALANCE	\$ 26,898,146	\$ 1,466,169	\$ 9,981,632	\$ 447,108	\$ 29,709,905	\$ 14,720,278	\$ 3,180,422	\$ 524,691	\$ 1,218,784	\$ 800,125

DISTRIBUTION OF EXPENDITURES – ALL FUNDS



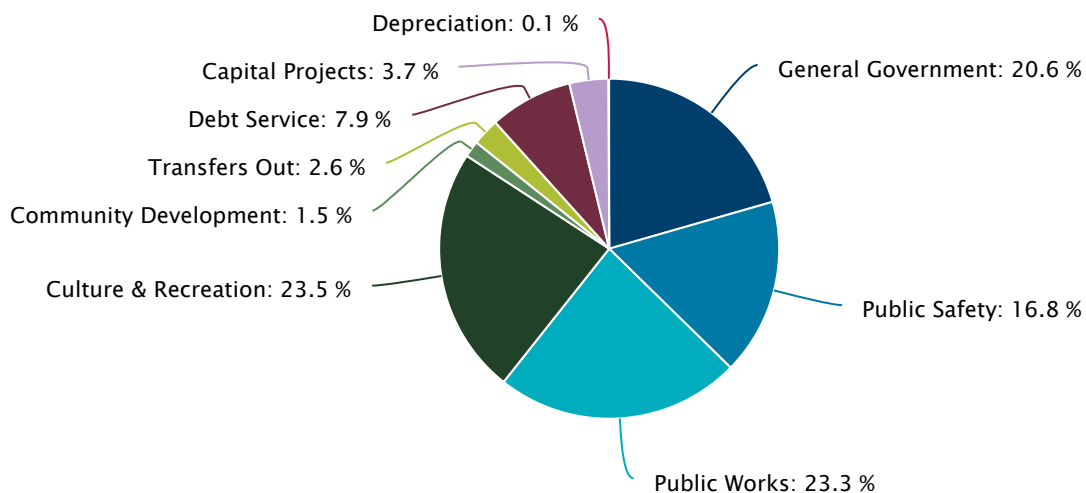
COMBINED BUDGET SUMMARY

FISCAL YEAR 2021-2022

Special Revenue Funds				Internal Service Funds			Component Units		Total
Asset Forfeiture	Special Revenue	Permanent Fund	Grant Fund	Replacement Fund	Facility Maintenance	Risk Management	Economic Development	Community Development	All Funds 2021-2022
\$ 237,255	\$ 1,792,188	\$ 443,752	\$ 257,415	\$ 18,507,408	\$ 338,916	\$ 9,398,139	\$ 10,645,737	\$ 10,475,444	\$ 181,094,331
-	-	-	-	-	-	-	-	-	74,426,105
-	-	-	-	-	-	-	11,164,900	11,164,900	45,101,200
-	-	-	-	-	-	-	-	-	1,495,187
-	135,235	-	-	-	-	-	-	-	7,034,975
-	-	-	-	-	-	-	-	-	3,092,600
-	-	-	-	3,560,548	-	13,597,441	-	-	96,497,101
-	75,958	-	-	-	-	-	-	-	910,535
190,000	-	-	684,242	182,500	-	-	-	-	1,520,146
-	-	-	-	-	-	-	-	-	2,483,797
-	-	-	-	100,000	-	520,500	-	-	2,602,113
-	-	-	-	-	-	-	-	-	5,974,740
-	-	-	-	-	-	-	-	-	1,196,312
3,910	36,290	18,265	7,790	347,192	38,710	243,865	177,722	360,858	3,517,375
-	-	-	3,077	-	1,000,000	414,758	-	-	9,695,177
193,910	247,483	18,265	695,109	4,190,240	1,038,710	14,776,564	11,342,622	11,525,758	255,547,363
\$ 431,165	\$ 2,039,671	\$ 462,017	\$ 952,524	\$ 22,697,648	\$ 1,377,626	\$ 24,174,703	\$ 21,988,359	\$ 22,001,202	\$ 436,641,694

-	178,750	-	-	3,336,185	815,000	13,937,113	15,726,269	3,698,069	61,752,837
60,682	-	-	9,974	-	-	-	-	-	50,379,443
-	-	-	-	-	-	-	-	-	70,081,875
-	-	-	31,370	-	-	-	-	-	70,683,805
-	-	-	524,898	-	-	-	-	-	4,653,874
-	50,793	-	207,690	-	-	-	-	-	7,730,060
-	-	-	-	-	-	-	2,358,247	2,418,136	23,754,801
-	-	-	-	-	-	-	-	5,436,388	11,162,388
-	-	-	-	-	-	-	-	-	160,000
60,682	229,543	-	773,932	3,336,185	815,000	13,937,113	18,084,516	11,552,593	300,359,083
\$ 370,483	\$ 1,810,128	\$ 462,017	\$ 178,592	\$ 19,361,463	\$ 562,626	\$ 10,237,590	\$ 3,903,843	\$ 10,448,609	\$ 136,282,611

DISTRIBUTION OF EXPENDITURES – ALL FUNDS



COMBINED BUDGET SUMMARY

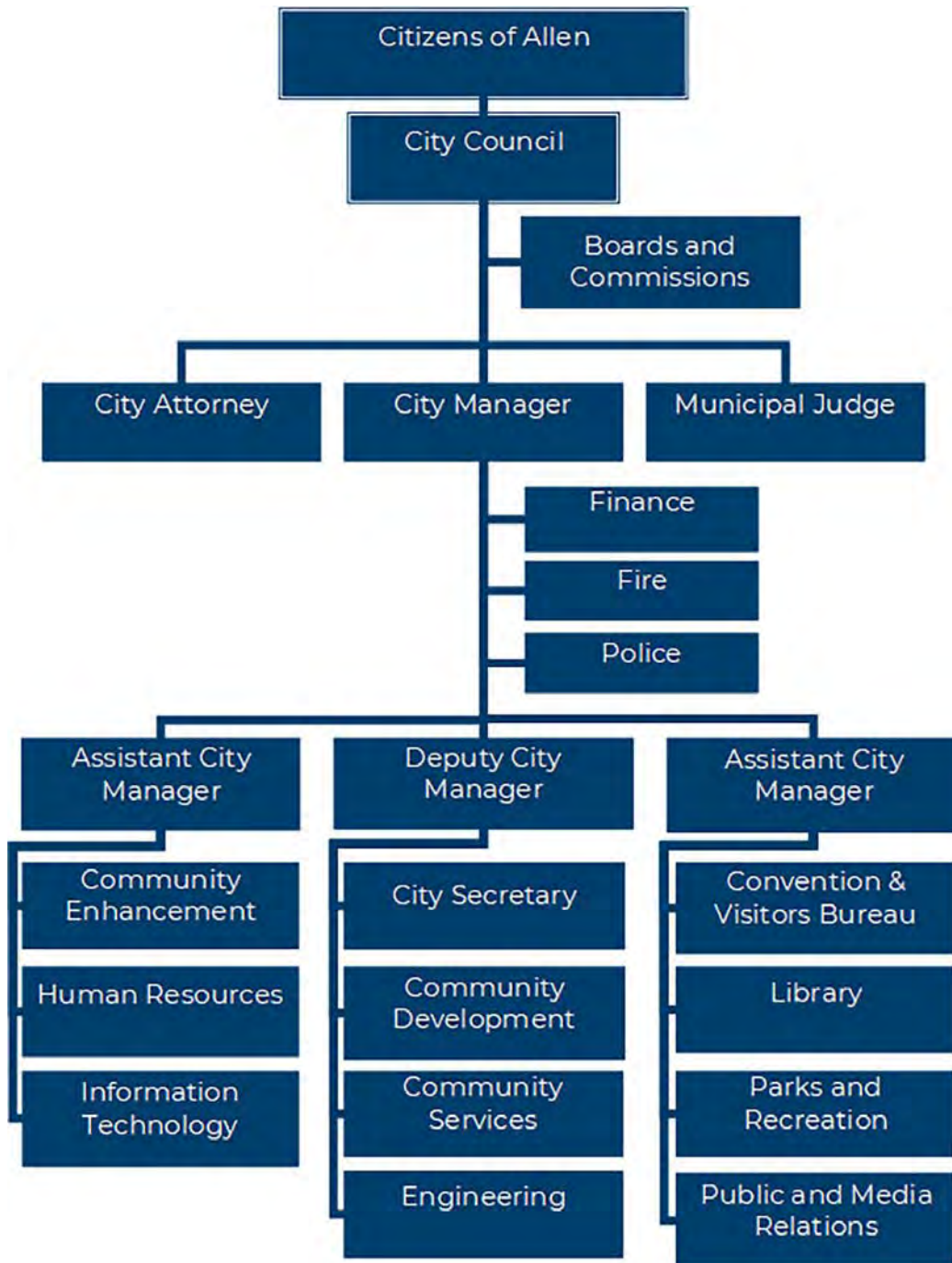
FISCAL YEAR 2021-2022

The following table indicates the reasons for projected changes in fund balances/retained earnings of \$44,811,720:

Fund	2020-2021 Year End Estimate	2021-2022 Year End Projection	Difference	Explanation
General Fund	\$26,898,146	\$26,898,146	\$-	The fund is within fund balance policy of 60-90 days of operational expenses.
Debt Service	\$2,125,813	\$1,466,169	\$(659,644)	The fund balance is within the policy requirement of 5%-10% of annual debt service.
TIF	\$8,179,369	\$9,981,632	\$1,802,263	Property and sales tax have been collected in TIF #2. TIF #1 grants are paid annually.
Capital Projects Funds	\$71,238,750	\$30,157,013	\$(41,081,737)	Restricted revenues are accumulated in the fund and are expended as allowed.
Utility Enterprise Funds (Water & Sewer, Solid Waste, and Drainage Utility)	\$18,092,260	\$18,425,391	\$333,131	These funds are within fund balance policy of 90-120 days.
Golf Course	\$1,018,784	\$1,218,784	\$200,000	If required this fund receives transfers from the General Fund to ensure positive net position.
Hotel Occupancy Tax	\$1,444,955	\$800,125	\$(644,830)	Reduction of Hotel Occupancy Tax collections in FY22 is due to Covid-19.
Asset Forfeiture	\$237,255	\$370,483	\$133,228	Funds collected in the current year may be appropriated in subsequent years as allowed by law.
Special Revenue	\$1,792,188	\$1,810,128	\$17,940	Restricted revenues are accumulated in the fund and are expended as allowed.
Permanent Fund	\$443,752	\$462,017	\$18,265	The fund tracks use of funds from substantial gifts.
Grants	\$257,415	\$178,592	\$(78,823)	Funds carried over from prior years are appropriated for allowable expenditures. Expenditures are only for those goods or services as allowed by law, or as approved by the agencies awarding the grants.
Replacement Fund	\$18,507,408	\$19,361,463	\$854,055	Reserves in the fund are used for scheduled replacements of vehicles, technology and equipment. Revenues are received based on the useful life of existing assets, while expenses are based on a set replacement schedule, which is subject to annual management review.
Facility Maintenance	\$338,916	\$562,626	\$223,710	Revenues are accumulated in the fund to accommodate the needs of large-scale projects for replacing components of aging facilities.
Risk Management	\$9,398,139	\$10,237,590	\$839,451	The working capital is within targeted levels.
Economic Development	\$10,645,737	\$3,903,843	\$(6,741,894)	Reserves in the fund are used towards economic development incentives, as they arise.
Community Development	\$10,475,444	\$10,448,609	\$(26,835)	Changes in fund balance are influenced by the timing, size and ability to complete capital projects.
Totals	\$181,094,331	\$136,282,611	\$(44,811,720)	

CITY OF ALLEN

ORGANIZATIONAL CHART



STAFFING SUMMARY

FISCAL YEAR 2021-2022

	ACTUAL 2019-2020	ORIGINAL 2020-2021	REVISED 2020-2021	PROPOSED 2021-2022	Increase (Decrease) FY2021R to FY2022
General Fund					
City Secretary	3.50	3.50	5.50	5.50	-
Municipal Court	10.00	10.00	10.00	10.00	-
City Administration	5.50	5.50	4.50	4.50	-
Public & Media Relations	9.00	9.00	10.00	10.00	-
Information Technology	19.48	19.48	19.48	21.48	2.00
Human Resources	6.50	6.50	6.50	6.50	-
Police	201.00	202.00	202.00	204.00	2.00
Parks & Recreation	145.70	143.83	142.83	142.83	-
Allen Event Center	44.33	44.20	42.70	42.70	-
Library	37.79	37.79	37.79	37.79	-
Fire	118.00	118.00	118.00	122.00	4.00
Community Development	20.00	21.00	20.00	20.00	-
Community Enhancement	12.00	13.00	14.00	15.00	1.00
Community Services	29.00	29.00	29.00	29.00	-
Finance	21.00	21.00	21.00	21.00	-
Engineering	16.00	16.00	16.00	16.00	-
Total General Fund	698.80	699.80	699.30	708.30	9.00
Water & Sewer Fund	80.00	80.00	80.00	82.00	2.00
Solid Waste Fund	8.50	8.50	8.50	8.50	-
Drainage Fund	10.00	10.00	10.00	10.00	-
Golf Course Fund	32.14	32.14	32.14	32.14	-
Hotel Fund	5.50	5.50	5.50	5.50	-
Risk Management Fund	3.50	4.50	4.50	4.50	-
Economic Development Fund	7.50	7.50	7.50	7.50	-
Total City of Allen Employees, All Funds	845.94	847.94	847.44	858.44	11.00

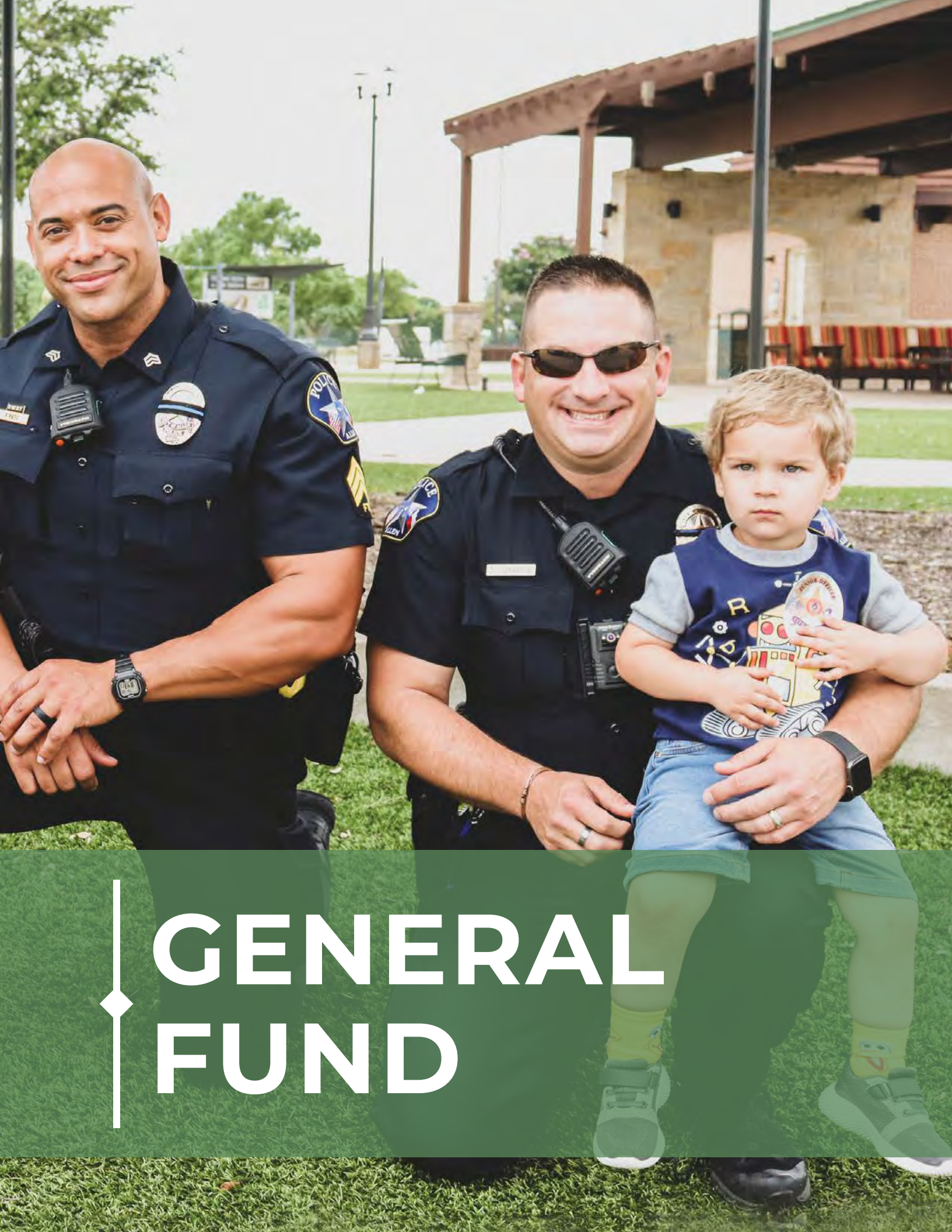
All positions are shown as full-time equivalents (FTE).

Revised 2020-2021

- Add 1.0 FTE in City Secretary from City Administration for a Records Management Specialist.
- Add 1.0 FTE in City Secretary from Allen Event Center for two (2) PT Administrative Assistants.
- Add 1.0 FTE in Public & Media Relations from Parks and Recreation for a Marketing Specialist
- Add 1.0 FTE in Community Enhancement from Community Development for a Senior Administrative Assistant.
- Remove .5 FTE from Allen Event Center that is being used for the Intern Position in Parks and Recreation.

Proposed 2021-2022

- Add 2.0 FTE in Information Technology for two (2) Senior IT Specialists.
- Add 2.0 FTE in Police for a Mental Health Coordinator and a Criminalist.
- Add 4.0 FTE in Fire for four (4) Firefighter/Paramedics.
- Add 1.0 FTE in Community Enhancement for a Multi-Family Program Coordinator.
- Add 2.0 FTE in Water and Sewer for two (2) Utility Billing Customer Service Representatives.



GENERAL FUND

REVENUE & EXPENDITURE SUMMARY

GENERAL FUND

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
UNASSIGNED FUND BALANCE	26,423,863	25,952,103	26,898,146	26,898,146	0%
TOTAL BEGINNING FUND BALANCE	\$ 26,423,863	\$ 25,952,103	\$ 26,898,146	\$ 26,898,146	0%

REVENUES

Ad Valorem Taxes	54,955,725	57,080,458	57,082,725	56,742,452	-1%
Sales Tax	21,250,065	19,994,676	22,631,828	22,644,387	0%
Franchise Fees	7,296,321	7,047,870	6,962,773	6,899,740	-1%
Licenses and Permits	3,125,558	3,016,100	3,516,100	3,092,600	-12%
Charges for Services	6,380,856	10,860,367	7,581,120	10,803,425	43%
Fines	1,102,633	1,653,590	960,112	834,577	-13%
Miscellaneous	397,855	242,310	163,319	125,260	-23%
Contributions	617,210	616,829	663,556	2,483,797	274%
Reimbursements	1,573,876	1,389,036	1,448,131	1,575,615	9%
Intergovernmental	971,640	123,652	4,254,735	123,652	-97%
Interest Earned	1,022,255	580,541	676,522	593,751	-12%
Operating Transfers In	5,327,680	5,075,327	5,205,717	6,261,414	20%
TOTAL OPERATING REVENUES	\$ 104,021,674	\$ 107,680,756	\$ 111,146,638	\$ 112,180,670	1%

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
EXPENDITURES					
General Government	21,741,542	20,160,917	20,760,826	22,598,579	9%
Public Safety	45,280,855	48,770,813	50,398,098	49,708,787	-1%
Public Works	6,102,092	6,678,564	6,923,852	6,863,481	-1%
Culture & Recreation	23,438,747	27,222,151	25,077,710	27,514,154	10%
Community Development	3,254,786	3,778,111	3,873,928	4,128,976	7%
TOTAL OPERATING EXPENDITURES	\$ 99,818,022	\$ 106,610,556	\$ 107,034,414	\$ 110,813,977	4%

Transfers Out	3,729,369	1,070,200	4,112,224	1,366,693	-67%
TOTAL GENERAL FUND EXPENDITURES	\$ 103,547,391	\$ 107,680,756	\$ 111,146,638	\$ 112,180,670	1%

UNASSIGNED FUND BALANCE	26,898,146	25,952,103	26,898,146	26,898,146	0%
TOTAL ENDING FUND BALANCE	\$ 26,898,146	\$ 25,952,103	\$ 26,898,146	\$ 26,898,146	0%

DAYS UNRESTRICTED OPERATIONAL EXPENDITURES IN RESERVE **87.5**

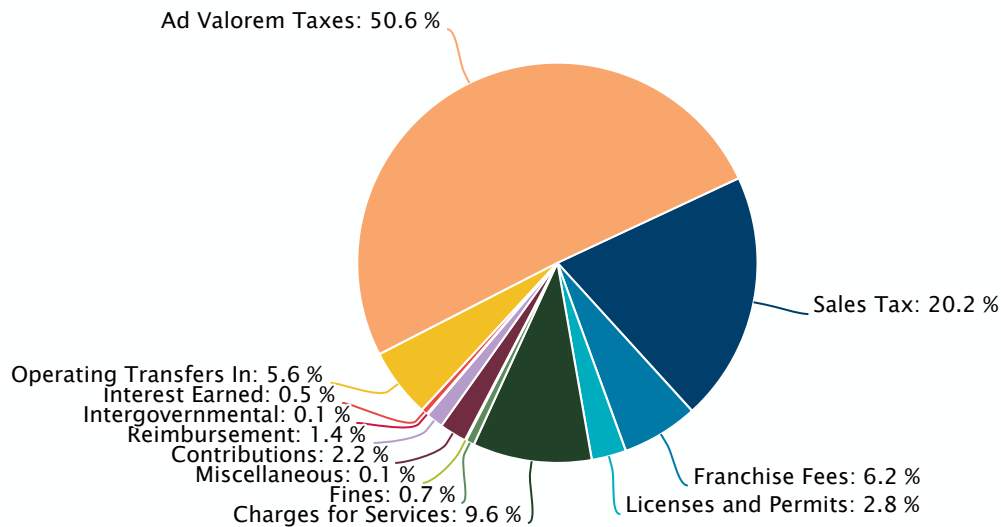
60 days of operational expenditure **\$ 18,440,658**

Fund Balance Required: 60 to 90 days operational expenditure

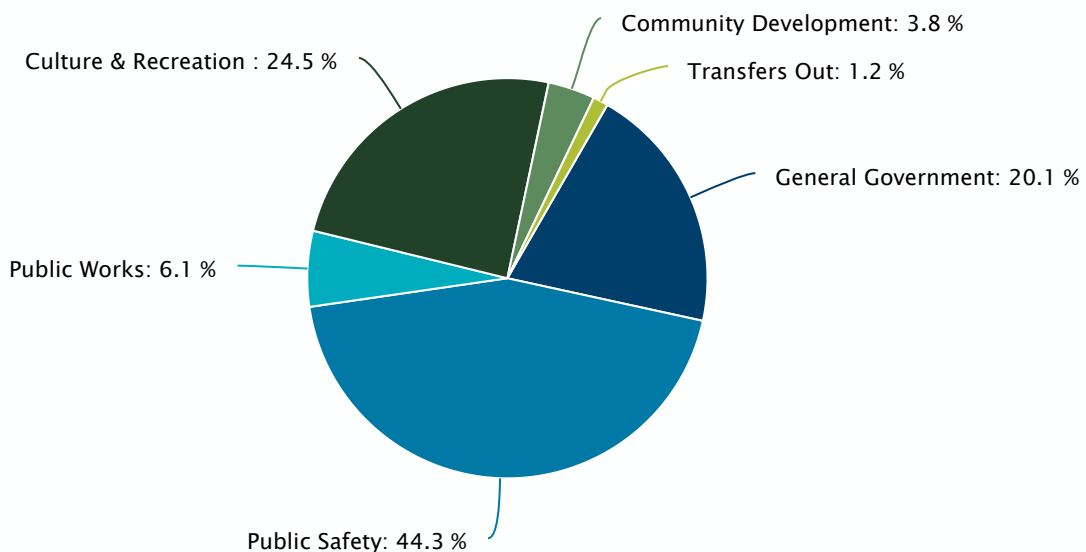
REVENUE & EXPENDITURE CHARTS

GENERAL FUND

GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES BY FUNCTION



REVENUE

GENERAL FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>REVENUE - DETAIL</u>					vs. FY21
<u>PROPERTY TAXES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Current	54,590,687	56,802,563	56,802,563	56,511,577	-1%
Delinquent	182,451	32,000	32,000	74,763	134%
Penalty & Interest	182,587	245,395	245,395	155,612	-37%
Miscellaneous Tax Revenue	-	500	2,767	500	-82%
SUBTOTAL	\$ 54,955,725	\$ 57,080,458	\$ 57,082,725	\$ 56,742,452	-1%
<u>SALES TAX</u>					
Mixed Drink Tax	344,151	431,828	431,828	441,600	2%
Municipal Sales Tax	20,905,914	19,562,848	22,200,000	22,202,787	0%
SUBTOTAL	\$ 21,250,065	\$ 19,994,676	\$ 22,631,828	\$ 22,644,387	0%
<u>FRANCHISE FEES</u>					
Electric	3,702,512	3,433,130	3,689,931	3,723,350	1%
Gas	920,159	990,536	1,157,617	974,025	-16%
Cable	602,912	757,184	491,170	488,740	0%
Solid Waste	865,587	744,153	728,335	798,625	10%
Access Line Fees	1,205,151	1,122,867	895,720	915,000	2%
SUBTOTAL	\$ 7,296,321	\$ 7,047,870	\$ 6,962,773	\$ 6,899,740	-1%
<u>LICENSES & PERMITS</u>					
Permits	145,190	18,800	46,800	14,800	-68%
Licenses & Registrations	559,806	580,000	505,000	505,000	0%
Single Family Permits	999,716	747,000	999,000	902,500	-10%
Multi-Family Permits	15,188	200,000	650,000	200,000	-69%
Commercial Permits	538,693	600,000	580,000	600,000	3%
Building Permits-Other	523,089	610,000	475,000	610,000	28%
Health Code Permits	134,150	125,000	125,000	125,000	0%
Other Permits	41,685	35,300	35,300	35,300	0%
Fire Code Permits	168,041	100,000	100,000	100,000	0%
SUBTOTAL	\$ 3,125,558	\$ 3,016,100	\$ 3,516,100	\$ 3,092,600	-12%
<u>CHARGES FOR SERVICE</u>					
Charges for Service	1,990,494	2,580,091	2,063,237	2,739,734	33%
Membership/Admission Revenue	400,342	763,925	226,034	783,935	247%
Allen USA Revenue	20,000	129,600	74,644	129,600	74%
COAST Revenue	21,260	48,315	30,161	54,300	80%
Rental	143,270	324,436	187,963	365,206	94%
Special Activities	128,770	347,063	86,906	288,540	232%
Concession Sales	14,363	39,631	17,710	37,981	114%
Antenna Rentals	528,351	556,927	556,927	498,027	-11%
Event Center Revenue	3,134,006	6,070,379	4,337,538	5,906,102	36%
SUBTOTAL	\$ 6,380,856	\$ 10,860,367	\$ 7,581,120	\$ 10,803,425	43%
<u>FINES & FORFEITURES</u>					
Fines	1,102,633	1,653,590	960,112	834,577	-13%
SUBTOTAL	\$ 1,102,633	\$ 1,653,590	\$ 960,112	\$ 834,577	-13%
<u>MISCELLANEOUS</u>					
Retail Store Sales	2,284	6,000	3,548	6,000	69%
Miscellaneous	265,966	95,810	131,858	109,260	-17%
Sale of Assets	15,792	10,000	12,000	10,000	-17%
Abandoned Property Revenue	33,813	-	15,913	-	-100%
Grant Revenue*	80,000	130,500	-	-	
SUBTOTAL	\$ 397,855	\$ 242,310	\$ 163,319	\$ 125,260	-23%

*Revenue and expenditure for grant funded positions are recognized in the General Fund.

REVENUE

GENERAL FUND

		2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
		ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
						AMENDED
<u>CONTRIBUTIONS</u>						
Donations/Sponsorships		617,210	616,829	663,556	2,483,797	274%
SUBTOTAL	\$	617,210	\$ 616,829	\$ 663,556	\$ 2,483,797	274%
<u>REIMBURSEMENTS</u>						
Reimbursements		1,573,876	1,389,036	1,448,131	1,575,615	9%
SUBTOTAL	\$	1,573,876	\$ 1,389,036	\$ 1,448,131	\$ 1,575,615	9%
<u>INTERGOVERNMENTAL</u>						
Intergovernmental		971,640	123,652	4,254,735	123,652	-97%
SUBTOTAL	\$	971,640	\$ 123,652	\$ 4,254,735	\$ 123,652	-97%
<u>INTEREST EARNED</u>						
Interest on Investments		1,022,255	580,541	676,522	593,751	-12%
SUBTOTAL	\$	1,022,255	\$ 580,541	\$ 676,522	\$ 593,751	-12%
<u>TRANSFERS IN</u>						
Operating Transfers In		5,327,680	5,075,327	5,205,717	6,261,414	20%
SUBTOTAL	\$	5,327,680	\$ 5,075,327	\$ 5,205,717	\$ 6,261,414	20%
TOTAL OPERATING REVENUE	\$	104,021,674	\$ 107,680,756	\$ 111,146,638	\$ 112,180,670	1%

TAX STRUCTURE

GENERAL FUND

ASSESSED VALUE - Certified 2021 Tax Year	\$ 15,761,357,720
REVENUE AT \$0.470000 PER \$100 VALUATION	\$ 74,078,381
CONTRIBUTION TO DEBT SERVICE	\$ 15,957,429
CONTRIBUTION TO GENERAL FUND 100.00% COLLECTION RATE	\$ 58,120,952

TAX RATE DISTRIBUTION

	RATE	PERCENT		AMOUNT
GENERAL FUND	0.368756	78.46%	\$	58,120,952
DEBT SERVICE FUND	0.101244	21.54%		15,957,429
	0.470000	100.00%	\$	74,078,381 (A)

(A) Approximately \$1,609,375 of the General Fund property taxes and \$441,862 of the Debt Service Fund property taxes will be allocated to the TIF Fund as property tax increment for TIF Zones #1 and #2.

BUDGET ASSUMPTIONS

GENERAL FUND

Assumptions used for projecting 2021-2022 revenues and expenditures.

1. Tax rate used = 0.470000
 - Based upon Certified 2021 tax year appraised value of \$15,761,357,720 (5.36% Increase)
 - FY2021 final assessed value = \$14,960,000,000
 - Property tax incentive for Watters Creek is 50% and The Village at Allen is 90%
 - The growth in property taxes comes from an increase of \$344 million in new real property, and an increase of \$457 million in single family & other reappraisals.
2. Growth in municipal sales tax revenue is budgeted at 0.06% more than FY2021 revised budget
 - FY2021 revised sales tax is estimated to increase 6.50% over FY2020 actual and includes a one-time increase of approximately \$300,000 driven by stimulus payments.
 - The Village at Allen is 90%.
 - FY2022 sales tax includes general growth of population and commercial additions.
3. Overall City growth
 - FY2022 residential growth projected at 475 new permits.
 - FY2022 commercial permits are projected to increase by \$20,000 from FY2021 revised.
 - Multi-family permits are revised to \$650,000 for FY2021 revised. FY2022 is expected at \$200,000.
4. Population - FY2022 estimate: 112,796
5. Franchise fees
 - A reduction of approximately \$400,000 is expected in this revenue source from S.B. 1152 passed by the State of Texas 86th Legislative session.
 - Electric: Oncor kilowatt hour usage is expected to increase 1.00% due to increased demand from a growing population. CoServ franchise revenue is expected to stay the same over FY2021 revised and GCEC Electric franchise revenue projected to increase by 0.51% over FY2021 revised.
 - Gas: Atmos gas franchise is projected to decrease from the revised FY2021 budget by 16.25%. FY2022 budget assumes historical average temperatures.
CoServ gas franchise is projected to decrease by 14.73%.
 - Telephone: Access line fees are projected to increase by 2.15% from FY2021 revised budget.
 - Cable: Cable franchise fees projected to decrease by 0.49% from revised FY2021. Revenues continue to decrease as customers seek alternatives to traditional cable products.
6. Other
 - Ambulance: FY2022 revenues are projected to remain flat as compared to FY2021 revised.
 - Investments: Earnings were projected based on a cash-flow model and the benchmark average of the overall portfolio.
 - Gasoline: Used an average rate of \$3.25 per gallon for FY2022 and \$3.00 for Revised FY2021.
7. Event Center and The Village at Allen
 - The City ticket fee is projected at \$258,250 for FY2022. The reimbursement to the developer is budgeted at 75% of the ticket fee revenue and 100% of sports team facility fee.
 - The property tax and sales tax reimbursement to the developer is budgeted at 90%.

EXPENDITURE BY FUNCTION

GENERAL FUND

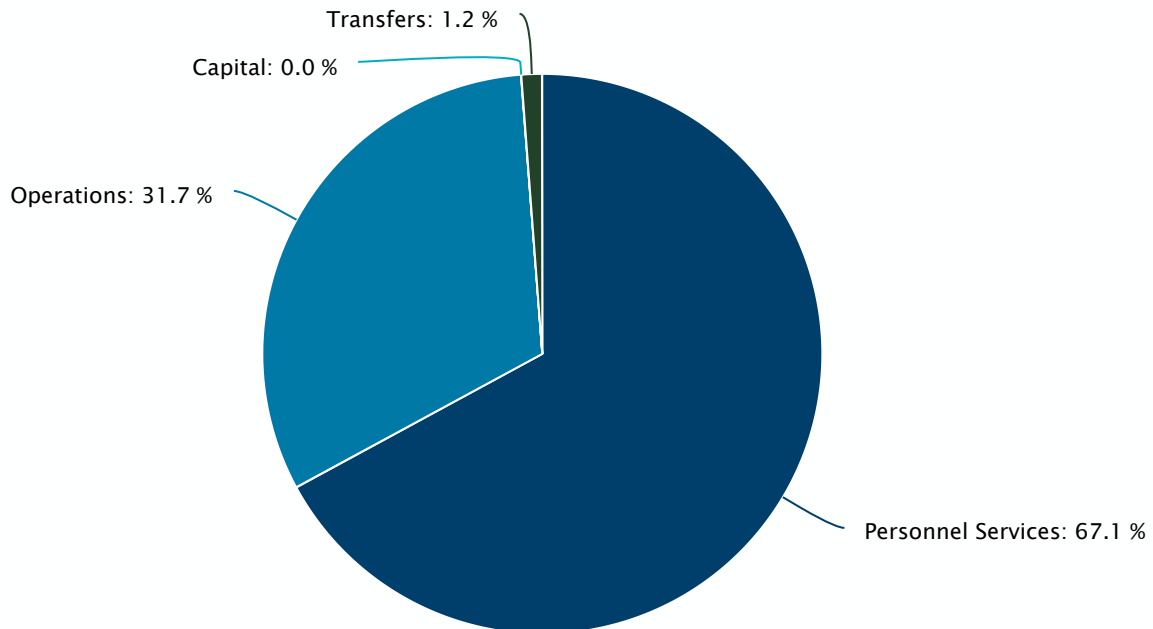
	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>GENERAL GOVERNMENT</u>					
City Administration	1,194,475	1,192,743	1,411,366	1,184,800	-16%
City Secretary	601,629	715,547	950,907	898,404	-6%
Public & Media Relations	1,079,804	1,264,628	1,285,125	1,419,438	10%
Information Technology	4,627,512	4,941,294	4,965,864	5,827,530	17%
Human Resources	1,029,093	1,077,238	1,218,721	1,129,593	-7%
Internal Services	7,506,038	4,982,617	5,139,162	5,829,990	13%
Finance	3,269,115	3,567,551	3,414,837	3,807,270	11%
Municipal Court	903,253	956,179	908,003	1,005,879	11%
Building Maintenance	1,365,989	1,308,249	1,309,769	1,328,262	1%
Service Center	164,634	154,871	157,072	167,413	7%
SUBTOTAL	\$ 21,741,542	\$ 20,160,917	\$ 20,760,826	\$ 22,598,579	9%
<u>PUBLIC SAFETY</u>					
Fire	17,841,104	19,661,326	20,786,830	20,027,686	-4%
Police	27,439,751	29,109,487	29,611,268	29,681,101	0%
SUBTOTAL	\$ 45,280,855	\$ 48,770,813	\$ 50,398,098	\$ 49,708,787	-1%
<u>PUBLIC WORKS</u>					
Community Services Administration	795,609	839,012	1,129,764	817,055	-28%
Streets	2,097,298	2,294,266	2,325,062	2,501,871	8%
Engineering	3,209,185	3,545,286	3,469,026	3,544,555	2%
SUBTOTAL	\$ 6,102,092	\$ 6,678,564	\$ 6,923,852	\$ 6,863,481	-1%
<u>CULTURE & RECREATION</u>					
Library	3,165,295	3,374,790	3,260,917	3,555,742	9%
Parks & Recreation	13,724,815	16,170,383	15,294,916	16,607,432	9%
Event Center	6,548,637	7,676,978	6,521,877	7,350,980	13%
SUBTOTAL	\$ 23,438,747	\$ 27,222,151	\$ 25,077,710	\$ 27,514,154	10%
<u>Community Development</u>					
Community Development	1,811,259	2,264,014	2,233,418	2,284,399	2%
Community Enhancement	1,443,527	1,514,097	1,640,510	1,844,577	12%
SUBTOTAL	\$ 3,254,786	\$ 3,778,111	\$ 3,873,928	\$ 4,128,976	7%
TOTAL OPERATING EXPENDITURES	\$ 99,818,022	\$ 106,610,556	\$ 107,034,414	\$ 110,813,977	4%
Total Transfers Out	3,729,369	1,070,200	4,112,224	1,366,693	-67%
TOTAL EXPENDITURES	\$ 103,547,391	\$ 107,680,756	\$ 111,146,638	\$ 112,180,670	1%

EXPENDITURE BY CLASSIFICATION

GENERAL FUND

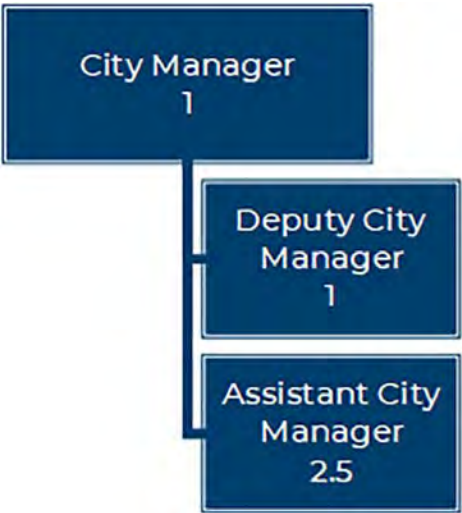
CLASSIFICATION	2019-2020 ACTUAL	% OF ACTUAL	2020-2021 REVISED	% OF REVISED	2021-2022 BUDGET	% OF BUDGET
Personnel Services	\$ 67,927,745	65.6%	\$ 73,529,454	66.2%	\$ 75,247,868	67.1%
Operations	31,715,268	30.6%	33,366,796	30.0%	35,520,634	31.7%
Capital	175,009	0.2%	138,164	0.1%	45,475	0.0%
Transfers	3,729,369	3.6%	4,112,224	3.7%	1,366,693	1.2%
TOTAL	\$ 103,547,391		\$ 111,146,638		\$ 112,180,670	

GENERAL FUND EXPENDITURES BY CLASSIFICATION



CITY ADMINISTRATION

GENERAL FUND



CITY ADMINISTRATION

GENERAL FUND

The City Manager serves under the policy direction of the City Council and is responsible for making recommendations to the Council concerning policies, programs and developing methods to ensure the efficient operation of City services. The office of the City Manager coordinates and administers the implementation of ordinances, policies and procedures that will provide for the orderly, positive, and planned growth and development of the City of Allen.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

- Enhanced relationships with local non-profit agencies through the new Department of Community Enhancement.

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Remained actively involved in critical water conservation initiatives implemented in conjunction with the North Texas Municipal Water District.
- Advocated Allen's position and interests through the development of the 2021 Legislative Program and the facilitation of resolutions, joint letters, and open communication with our legislative delegation.
- Strengthened relationships with members of the County Commissioners Court, nearby municipalities, and State Legislators.
- Coordinated Collin Cares Funds (CARES Act Funds) with Collin County to address the needs of communities in Collin County in the wake of Covid.

Goal 5. Maintain operational excellence in City government services

- Issued \$4.882 million as a result of the 2016 G.O. Bond Election. From that issuance, \$1 million is for Library Phase II Retrofit/ Expansion Design and \$3.882 million for various street & drainage improvements. The bond issuance included refunding proceeds of approximately \$6.945 million to pay the Series 2011 and 2012 bonds.
- City received a perfect audit for the 13th consecutive year for the 2019-2020 Comprehensive Annual Financial Report.
- Maintained highest possible bond rating for G.O. debt, Aaa by Moody's and AAA by Standard and Poor's.
- Hired a new Chief Financial Officer.
- Coordinated and finalized a new Strategic Plan.
- Continued the City of Allen's commitment to service excellence through the employee P.R.I.D.E. program.

Goal 6. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

- Welcomed a variety of new businesses.
- Facilitated economic development incentive agreements.
- Focused CARES Act Funds to assist local small businesses through grants.

OBJECTIVES FOR FY2022

Goal 1. Financially sound and transparent City government

- Provide Council with an update to the long range financial plan.
- Facilitate a policy discussion and obtain policy guidance regarding the Non-Bond Capital Project Fund.
- Complete a comprehensive compensation analysis.
- Have adequate resources to support the services and service levels as defined in the Annual Budget.
- Maintain fiscally responsible policies and procedures to continue to operate the City in a cost efficient-manner.
- Continue to review maintenance and operation costs related to both capital investment and the provision of services so that City operations are able to continue to achieve strategic priorities in a sustainable manner.

Goal 2. Safe and livable community for all

- Provide guidance to the Library expansion project.
- Continue to implement the Community Enhancement Master Plan.
- Facilitate a strategy and policy discussion regarding Neighborhood Stabilization and Enhancement.

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to monitor and report on status of the Hotel and Conference Center.
- Coordinate and provide staff support to the Allen Downtown Steering Committee.

Goal 4. High-performing City team providing resident-focused services

- Complete current and implement a new 5-year IT Master Plan.
- Provide a staffing model and leadership to the construction of Fire Station #6.
- Continue advocating Allen's position on state legislative issues.
- Continue to build and strengthen relationships with members of the County Commissioners Court and legislative delegation.
- Continue to offer employees professional growth and development opportunities while identifying outlets to celebrate organizational successes.
- Encourage creativity, flexibility, and accessibility in responding to customers' requests.
- Institutionalize the new 2026 Strategic Plan.

Goal 5. Diverse, Equitable and Inclusive Community

- Coordinate and provide staff support to the Ad Hoc Committee on Diversity, Equity and Inclusion.
- Facilitate a City organization task force and action plan.

CITY ADMINISTRATION

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21 AMENDED
Personnel Services	1,026,301	1,107,942	1,080,383	1,107,505	3%
Operations	53,747	58,901	63,125	42,295	-33%
Supplies	23,338	3,500	19,458	-	-100%
Professional Services	91,089	22,400	248,400	35,000	-86%
DEPARTMENT TOTAL	\$ 1,194,475	\$ 1,192,743	\$ 1,411,366	\$ 1,184,800	-16%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	
City Manager	1	1	1	1	0
Deputy City Manager	1	1	1	1	0
Assistant City Manager	2	2	2	2	0
Executive Assistant to City Manager	1	1	0	0	0
TOTAL FULL TIME	5	5	4	4	0
PART TIME					
Temporary Assistant City Manager	0.5	0.5	0.5	0.5	0
TOTAL PART TIME	0.5	0.5	0.5	0.5	0
TOTAL FULL-TIME-EQUIVALENT	5.5	5.5	4.5	4.5	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
PERSONNEL SERVICES	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21 AMENDED
Salaries	773,076	843,428	825,784	855,411	4%
Longevity	2,112	2,304	2,008	2,248	12%
Overtime	2,093	2,500	386	-	-100%
Deferred Compensation	-	-	3,661	5,000	37%
FICA	49,638	50,165	53,005	48,338	-9%
TMRS	118,546	121,217	122,495	130,300	6%
Worker's Compensation	2,380	1,590	1,755	1,799	3%
Health Insurance	62,535	70,035	53,833	47,721	-11%
Health Savings	4,173	4,474	5,979	5,414	-9%
Dental Insurance	3,799	4,165	3,434	3,288	-4%
Long-term Disability	798	867	855	840	-2%
Life Insurance	966	1,083	1,041	1,032	-1%
Flexible Spending	114	114	115	114	-1%
Car Allowance	6,071	6,000	6,032	6,000	-1%
SUBTOTAL	\$ 1,026,301	\$ 1,107,942	\$ 1,080,383	\$ 1,107,505	3%
OPERATIONS					
Phone/ Data Connectivity	1,653	1,700	1,700	1,700	0%
Copier Lease	3,923	4,100	4,100	4,100	0%
Technology Maintenance	16,600	9,800	9,800	3,000	-69%
Travel & Training	5,656	10,700	10,700	12,300	15%
Dues & Subscriptions	21,759	19,145	23,369	7,245	-69%
Postage & Freight	38	7,000	7,000	7,000	0%
Meetings & Receptions	2,073	2,700	2,700	2,700	0%
Insurance	2,045	3,756	3,756	4,250	13%
SUBTOTAL	\$ 53,747	\$ 58,901	\$ 63,125	\$ 42,295	-33%

CITY ADMINISTRATION

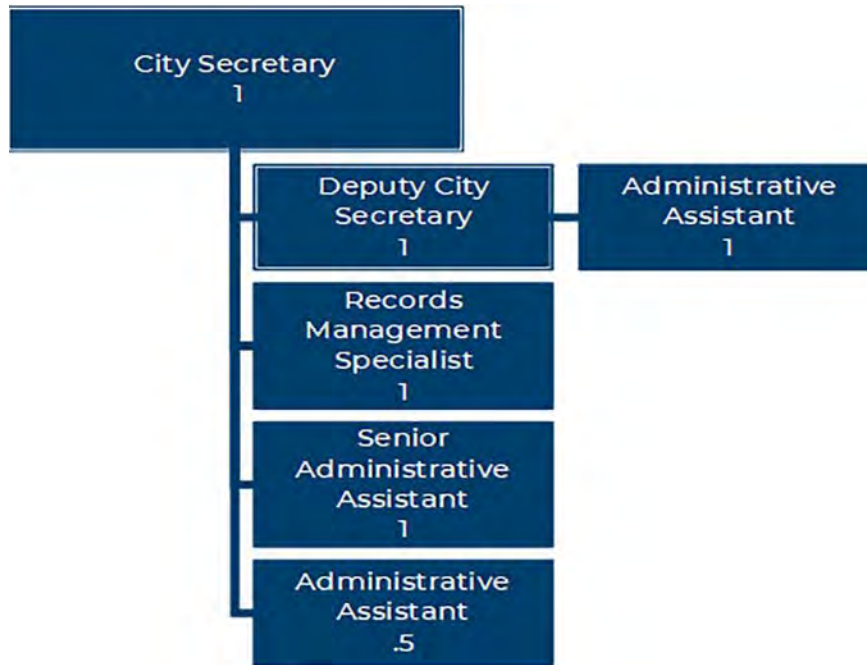
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21 <u>AMENDED</u>
<u>SUPPLIES</u>					
IT- Small Equipment	183	-	15,958	-	-100%
General Supplies	23,155	3,500	3,500	-	-100%
SUBTOTAL	\$ 23,338	\$ 3,500	\$ 19,458	\$ -	-100%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	72,229	-	200,000	-	-100%
Strategic Planning Exp.	18,860	22,400	48,400	35,000	-28%
SUBTOTAL	\$ 91,089	\$ 22,400	\$ 248,400	\$ 35,000	-86%
DEPARTMENT TOTALS	\$ 1,194,475	\$ 1,192,743	\$ 1,411,366	\$ 1,184,800	-16%

CITY SECRETARY

GENERAL FUND



CITY SECRETARY

GENERAL FUND

The City Secretary's Office is responsible for the administration of City elections, the citywide Records Management Program, the agenda management system, the Municipal Records Centers, as well as responding to Public Information Requests. The department also coordinates the City Council's boards and commissions appointment process and maintains the records relating to these appointments. The department is responsible for the publication of official notice requirements, posting of all meeting notice requirements, and for updating and distribution of the City's Code of Ordinances and Land Development Code.

ACCOMPLISHMENTS IN FY2021

Goal 5: Maintain operational excellence in City government services

- Implemented a new Public Information Request software system to enhance efficiencies in tracking and responding to requests in a timely manner for the City of Allen.
- Continued preservation of City's permanent records by digitizing City Council and board meeting minutes & Ordinances and Resolutions, building plans and integration of data held in Energov into the Content Management System (CMS) to provide online access to City records (minutes, ordinances and resolutions).
- Completed the destruction of City records in accordance with the Texas State Library requirements.
- Implemented new agenda management software to produce Council agendas and packets.

OBJECTIVES FOR FY2022

Goal 4: High-performing City team providing resident-focused services

- Provide access to City information to promote transparency and increase efficiencies in the delivery of services.
- Administer City elections in collaboration with Collin County and Allen Independent School District to ensure unbiased and ethical conduct in the process.
- Provide support and training for city employees to ensure compliance with the Records Management Program, Public Information Act and Open Meetings Act.

CITY SECRETARY

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	412,589	420,570	509,752	554,645	9%
Operations	141,065	181,337	168,734	204,819	21%
Supplies	8,623	11,625	12,218	15,125	24%
Professional Services	39,352	102,015	260,203	123,815	-52%
DEPARTMENT TOTAL	\$ 601,629	\$ 715,547	\$ 950,907	\$ 898,404	-6%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
City Secretary	1	1	1	1	0
Deputy City Secretary	1	1	1	1	0
Records Management Specialist	0	0	1	1	0
Senior Administrative Assistant	1	1	1	1	0
TOTAL FULL TIME	3	3	4	4	0
<u>PART-TIME</u>					
Administrative Assistant	0.5	0.5	1.5	1.5	0
TOTAL PART TIME	0.5	0.5	1.5	1.5	0
TOTAL FULL-TIME-EQUIVALENT	3.5	3.5	5.5	5.5	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	272,615	281,867	340,517	383,207	13%
Council Salaries	35,536	34,500	33,724	34,500	2%
Longevity	1,242	1,482	1,730	1,858	7%
Overtime	-	700	250	700	180%
FICA	20,812	21,478	25,516	29,015	14%
TMRS	41,932	40,310	50,068	57,868	16%
Worker's Compensation	910	670	669	868	30%
Health Insurance	35,580	35,445	51,183	41,194	-20%
Health Savings Account	1,101	1,238	2,014	1,298	-36%
Dental Insurance	2,190	2,191	3,306	3,288	-1%
Long-term Disability	318	326	374	417	11%
Life Insurance	296	306	343	375	9%
Flexible Spending	57	57	58	57	-2%
SUBTOTAL	\$ 412,589	\$ 420,570	\$ 509,752	\$ 554,645	9%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	560	570	570	570	0%
Technology Maintenance	29,440	28,980	28,980	41,030	42%
Travel & Training	8,283	27,700	18,850	22,700	20%
Dues & Subscriptions	46,802	49,320	49,905	67,475	35%
Postage & Freight	86	500	500	500	0%
Outside Printing	2,875	13,288	7,550	8,350	11%
Meeting & Receptions	46,336	52,240	53,640	52,140	-3%

CITY SECRETARY

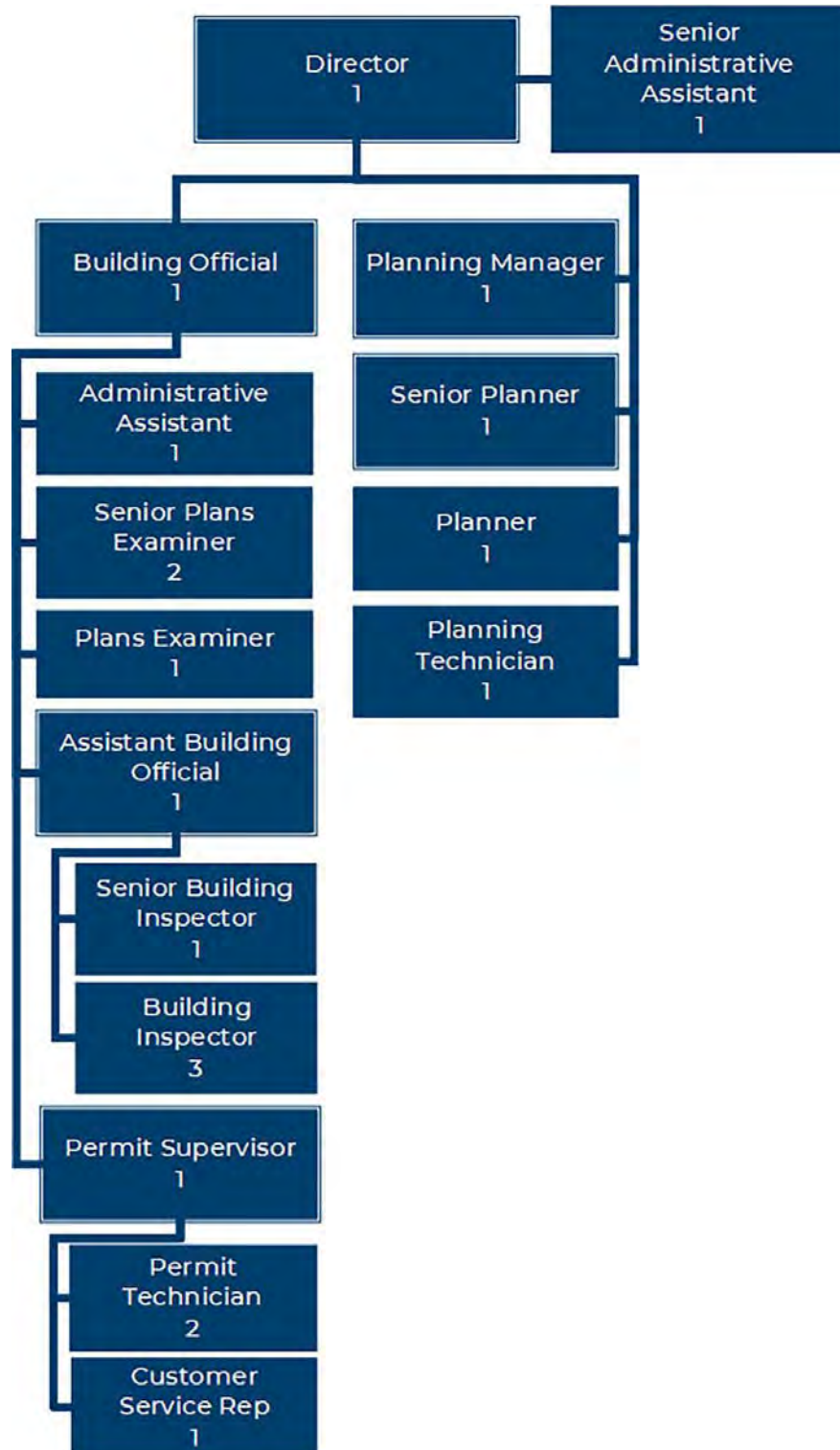
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
<u>OPERATIONS - CONTINUED</u>					<u>AMENDED</u>
Insurance	1,300	2,389	2,389	2,704	13%
Notices Required by Law	5,383	6,350	6,350	9,350	47%
SUBTOTAL	\$ 141,065	\$ 181,337	\$ 168,734	\$ 204,819	21%
<u>SUPPLIES</u>					
General Supplies	8,623	11,625	12,218	15,125	24%
SUBTOTAL	\$ 8,623	\$ 11,625	\$ 12,218	\$ 15,125	24%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	13,145	31,965	34,909	33,765	-3%
Professional Services	25,405	8,050	8,050	8,050	0%
Elections	802	62,000	217,244	82,000	-62%
SUBTOTAL	\$ 39,352	\$ 102,015	\$ 260,203	\$ 123,815	-52%
DEPARTMENT TOTALS	\$ 601,629	\$ 715,547	\$ 950,907	\$ 898,404	-6%

COMMUNITY DEVELOPMENT

GENERAL FUND



COMMUNITY DEVELOPMENT

GENERAL FUND

The Community Development Department includes the Planning and Land Development, Building Inspections and Permitting Divisions. The Planning and Land Development Division is responsible for land use and transportation planning, zoning administration, development coordination and providing staff support for the Planning & Zoning Commission, the Board of Adjustment, the Sign Control Board, and the Allen City Council. The Building Inspections and Permitting divisions are responsible for managing permits processing, plan review, building inspections, and compliance of building codes.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to enhance community livability and safety

- Continued to facilitate the development of the Watters Creek district, including the completion of One Bethany West office building, and the commencement of construction for The Montgomery Urban Residential, Allen Tech Hub offices, and Mutt's Cantina restaurant/dog park.
- Continued to implement the development of Planned Development No. 108, with a focus on senior living, retail, and mixed use. This included the completion of a daycare center, zoning approvals for two senior independent living facilities, and continued construction of Uptown Crossing- A single-family senior living community.
- Partnered with landowners and developers to facilitate high quality developments along the Highway 121 corridor including the commencement of construction for The Farm; and site plan and plat approvals for The Avenue, Monarch City, Starcreek, Harley-Davidson, and Ally Outfitters.
- Facilitated new developments including One Bethany West, Stacy Green Townhomes and various retail office and restaurant establishments.
- Completed biennial progress report on the Comprehensive Plan.
- Completed an update to several sections of the Allen Land Development Code, including amendments that captured changes in the 87th Texas Legislative Session.

Goal 5. Maintain operational excellence in City government services

- Continued implementation of the Tyler Technologies Software with an emphasis on designing and implementing the Citizen Self Service (CSS) online portal. This included the migration of approximately two-thirds of all permits to the CSS system.
- Implemented a virtual building inspection program to allow remote inspections.
- Utilized contracts with 3rd party building inspections companies to handle inspection workload in excess of staff capacity.
- Creation of a Current Development Map to provide the public a picture of active development projects in the City.

OBJECTIVES FOR FY2022

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Partner with landowners and developers to facilitate high quality developments along the Highway 121 corridor. With zoning and entitlements largely in place already, continue to work with landowners and developers for site plans and plat approvals leading to commencement of construction on initial phases of these mixed-use developments.
- Continue to buildout of the Watters Creek district to include projects that commenced construction in FY2021.
- Continue to facilitate quality mixed-use development within Planned Development No. 108 and throughout the City that will enhance the City from a fiscal sustainability standpoint.

Goal 4. High-performing City team providing resident-focused services

- Continue to implement the Tyler Technologies Software with an emphasis on designing and implementing the Citizen Self Service (CSS) online portal for a more streamlined permit and development review process. This includes migrating permitting and zoning operations to be entirely paperless.

COMMUNITY DEVELOPMENT

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	1,524,481	1,889,675	1,828,673	1,907,717	4%
Operations	97,470	131,229	131,729	134,022	2%
Supplies	7,425	22,235	52,141	20,335	-61%
Maintenance	3,410	3,950	3,950	5,400	37%
Professional Services	178,473	216,925	216,925	216,925	0%
DEPARTMENT TOTAL	\$ 1,811,259	\$ 2,264,014	\$ 2,233,418	\$ 2,284,399	2%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Director	1	1	1	1	0
Building Official	1	1	1	1	0
Planning Manager	0	1	1	1	0
Assistant Building Official	1	1	1	1	0
Permit Supervisor	1	1	1	1	0
Senior Planner	1	1	1	1	0
Senior Plans Examiner	1	1	1	1	0
Planner	1	1	1	1	0
Plans Examiner	2	2	2	2	0
Sr. Building Inspector	2	2	1	1	0
Building Inspector	2	2	3	3	0
Planning Technician	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Permit Technician	2	2	2	2	0
Customer Service Representative	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
Receptionist	1	1	0	0	0
TOTAL FULL TIME	20	21	20	20	0
TOTAL FULL-TIME-EQUIVALENT	20	21	20	20	0

COMMUNITY DEVELOPMENT

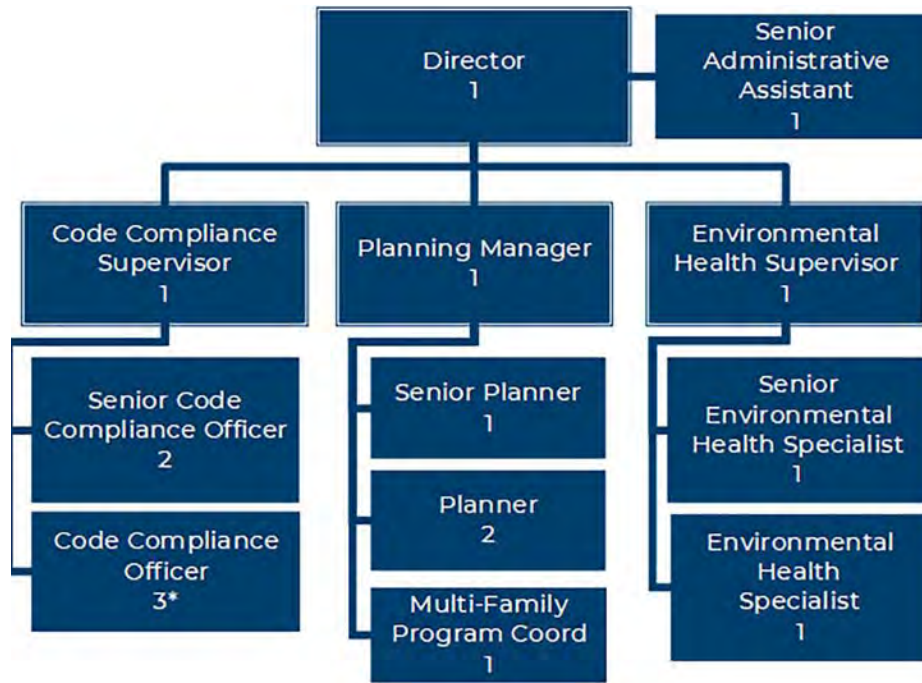
GENERAL FUND

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
					AMENDED
PERSONNEL SERVICES					
Salaries	1,072,121	1,318,421	1,299,672	1,361,024	5%
Longevity	3,316	3,404	2,508	3,120	24%
Overtime	9,531	21,000	21,002	21,000	0%
FICA	79,709	97,579	96,464	100,664	4%
TMRS	168,087	192,465	193,308	207,782	7%
Worker's Compensation	5,271	4,019	4,492	4,454	-1%
Health Insurance	164,810	224,401	184,396	181,200	-2%
Health Savings Account	7,139	9,608	10,096	10,606	5%
Dental Insurance	12,274	15,997	14,038	14,900	6%
Long-term Disability	1,203	1,517	1,523	1,681	10%
Life Insurance	801	1,036	1,058	1,172	11%
Flexible Spending	219	228	116	114	-2%
SUBTOTAL	\$ 1,524,481	\$ 1,889,675	\$ 1,828,673	\$ 1,907,717	4%
OPERATIONS					
Phone/ Data Connectivity	8,158	8,758	8,758	8,758	0%
Fuel	6,370	12,429	12,429	14,746	19%
Copier Lease	6,546	10,800	10,800	10,800	0%
Technology Maintenance	-	5,394	5,394	2,094	-61%
Rolling Stock Replacement	33,399	33,399	33,399	30,616	-8%
Travel & Training	8,637	28,995	28,995	28,995	0%
Dues & Subscriptions	4,249	6,560	6,560	6,264	-5%
Uniforms	2,451	3,410	3,410	3,410	0%
Postage	2,034	1,250	1,750	1,600	-9%
Advertising	213	-	-	-	
Outside Printing	348	900	900	900	0%
Meetings & Receptions	41	1,775	1,775	1,775	0%
Insurance	24,893	17,259	17,259	23,764	38%
Notices Required by Law	131	300	300	300	0%
SUBTOTAL	\$ 97,470	\$ 131,229	\$ 131,729	\$ 134,022	2%
SUPPLIES					
General Supplies	7,359	20,356	24,740	18,456	-25%
IT-Small Equipment	66	1,879	27,401	1,879	-93%
SUBTOTAL	\$ 7,425	\$ 22,235	\$ 52,141	\$ 20,335	-61%
MAINTENANCE					
Vehicle Maintenance	3,410	3,950	3,950	5,400	37%
SUBTOTAL	\$ 3,410	\$ 3,950	\$ 3,950	\$ 5,400	37%
PROFESSIONAL SERVICES					
Contractual Services	-	2,700	2,700	2,700	0%
Professional Services	178,473	214,225	214,225	214,225	0%
SUBTOTAL	\$ 178,473	\$ 216,925	\$ 216,925	\$ 216,925	0%
DEPARTMENT TOTALS	\$ 1,811,259	\$ 2,264,014	\$ 2,233,418	\$ 2,284,399	2%

COMMUNITY ENHANCEMENT

GENERAL FUND



*One position funded from Water/Sewer and Solid Waste Funds.

COMMUNITY ENHANCEMENT

GENERAL FUND

The Community Enhancement Department includes the Community Enhancement, Code Compliance and Environmental Health operations. The Community Enhancement division is responsible for implementing community development programs, CDBG and neighborhood improvement initiatives. The Code Compliance division engages with the public to maintain residential and commercial properties and address safety and nuisance issues. The Environmental Health division is responsible for food safety, pool safety, mosquito control and environmental quality and compliance activities.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

- Implemented 2020 CDBG Action Plan and completed 24 home repair projects and provided funding to social and public services.
- Adopted a new 5-year Consolidated Plan as required by HUD for the CDBG program.
- Code Compliance addressed over 4,000 property maintenance, nuisance, and other violations.
- Implemented programs and services for year 3 of the five-year Community Enhancement Plan, including the Property Improvement Program and commercial code compliance.
- Implemented and administered COVID assistance programs including rental, utility, food, tutoring and small business assistance.
- Built inventory of neighborhood assets and started developing policies and strategies for ongoing maintenance of screening walls and other improvements.

OBJECTIVES FOR FY2022

Goal 2. Safe and livable community for all

- Implement year-4 strategies of the five-year Community Enhancement Plan including multi-family stabilization.
- Administer CDBG and property improvement programs.
- Continue implementation and administration of COVID assistance activities.
- Update food safety ordinance in response to changes to the Texas Food establishment Regulations.
- Develop policies and strategies for neighborhood stabilization.
- Implement policies and strategies for screening wall and common property maintenance.
- Research and evaluate policies and strategies for human service issues including mental health and homelessness.

COMMUNITY ENHANCEMENT GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	1,230,636	1,245,838	1,366,458	1,527,059	12%
Operations	71,735	105,021	105,021	119,880	14%
Supplies	14,572	14,100	19,893	13,600	-32%
Maintenance	3,138	5,550	5,550	6,050	9%
Professional Services	123,446	143,588	143,588	143,588	0%
Capital	-	-	-	34,400	
DEPARTMENT TOTAL	\$ 1,443,527	\$ 1,514,097	\$ 1,640,510	\$ 1,844,577	12%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Planning Manager	0	1	1	1	0
Senior Planner	1	0	1	1	0
Environmental Health Supervisor	0	0	1	1	0
Code Compliance Supervisor	1	1	1	1	0
Neighborhood Planner II	0	1	0	0	0
Multi-Family Program Coordinator	0	0	0	1	1
Planner	1	1	2	2	0
Senior Code Compliance Officer	2	2	2	2	0
Senior Environmental Health Specialist	2	2	1	1	0
Code Compliance Officer	3	3	2	2	0
Environmental Health Specialist	1	1	1	1	0
Senior Administrative Assistant	0	0	1	1	0
TOTAL FULL TIME	12	13	14	15	1
TOTAL FULL-TIME-EQUIVALENT	12	13	14	15	1

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	871,697	880,214	940,777	1,034,778	10%
Temporary Salaries	-	-	37,755	89,690	138%
Longevity	1,688	2,288	2,304	2,876	25%
Overtime	482	2,100	2,101	2,100	0%
FICA	63,339	64,323	69,408	76,052	10%
TMRS	133,027	125,530	138,097	155,434	13%
Worker's Compensation	4,086	3,522	3,065	3,363	10%
Health Insurance	136,240	149,111	150,198	140,241	-7%
Health Savings Account	8,565	7,012	10,387	9,150	-12%
Dental Insurance	9,499	9,861	10,261	11,031	8%
Long-term Disability	1,105	1,020	1,154	1,305	13%
Life Insurance	794	743	835	925	11%
Flexible Spending	114	114	116	114	-2%
SUBTOTAL	\$ 1,230,636	\$ 1,245,838	\$ 1,366,458	\$ 1,527,059	12%

COMMUNITY ENHANCEMENT

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	8,916	11,882	11,882	12,482	5%
Fuel	961	5,232	5,232	5,232	0%
Copier Lease	3,273	-	-	-	
Technology Maintenance	4,790	-	-	3,300	
Rolling Stock Replacement	31,375	31,375	31,375	36,071	15%
Travel & Training	10,819	21,900	21,900	24,420	12%
Dues & Subscriptions	2,540	4,325	4,325	4,865	12%
Uniforms	3,759	6,200	6,200	4,640	-25%
Postage	930	-	-	-	
Outside Printing	3,027	6,000	6,000	6,000	0%
Meetings & Receptions	575	-	-	-	
Insurance	-	18,107	18,107	22,870	26%
Notices Required by Law	770	-	-	-	
SUBTOTAL	\$ 71,735	\$ 105,021	\$ 105,021	\$ 119,880	14%
<u>SUPPLIES</u>					
General Supplies	14,506	14,100	19,893	13,600	
IT-Small Equipment	66	-	-	-	-100%
SUBTOTAL	\$ 14,572	\$ 14,100	\$ 19,893	\$ 13,600	-32%
<u>MAINTENANCE</u>					
Vehicle Maintenance	3,138	5,550	5,550	6,050	9%
SUBTOTAL	\$ 3,138	\$ 5,550	\$ 5,550	\$ 6,050	9%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	728	-	-	-	
Professional Services	42,070	47,000	47,000	47,000	0%
Donation Expense	80,648	96,588	96,588	96,588	0%
SUBTOTAL	\$ 123,446	\$ 143,588	\$ 143,588	\$ 143,588	0%
<u>CAPITAL</u>					
Vehicle	-	-	-	34,400	
SUBTOTAL	\$ -	\$ -	\$ -	\$ 34,400	
DEPARTMENT TOTALS	\$ 1,443,527	\$ 1,514,097	\$ 1,640,510	\$ 1,844,577	12%

DONATION EXPENDITURE

	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
<u>ORGANIZATIONS</u>					
CASA of Collin County	30,000	30,000	30,000	30,561	2%
Change the World	20,000	20,000	20,000	20,561	3%
Meals on Wheels	30,000	30,000	30,000	30,561	2%
The Family Place	-	12,588	12,588	14,905	18%
Family Promise	5,880	4,000	4,000	-	-100%
SUBTOTAL	\$ 80,648	\$ 96,588	\$ 96,588	\$ 96,588	0%

COMMUNITY ENHANCEMENT

GENERAL FUND

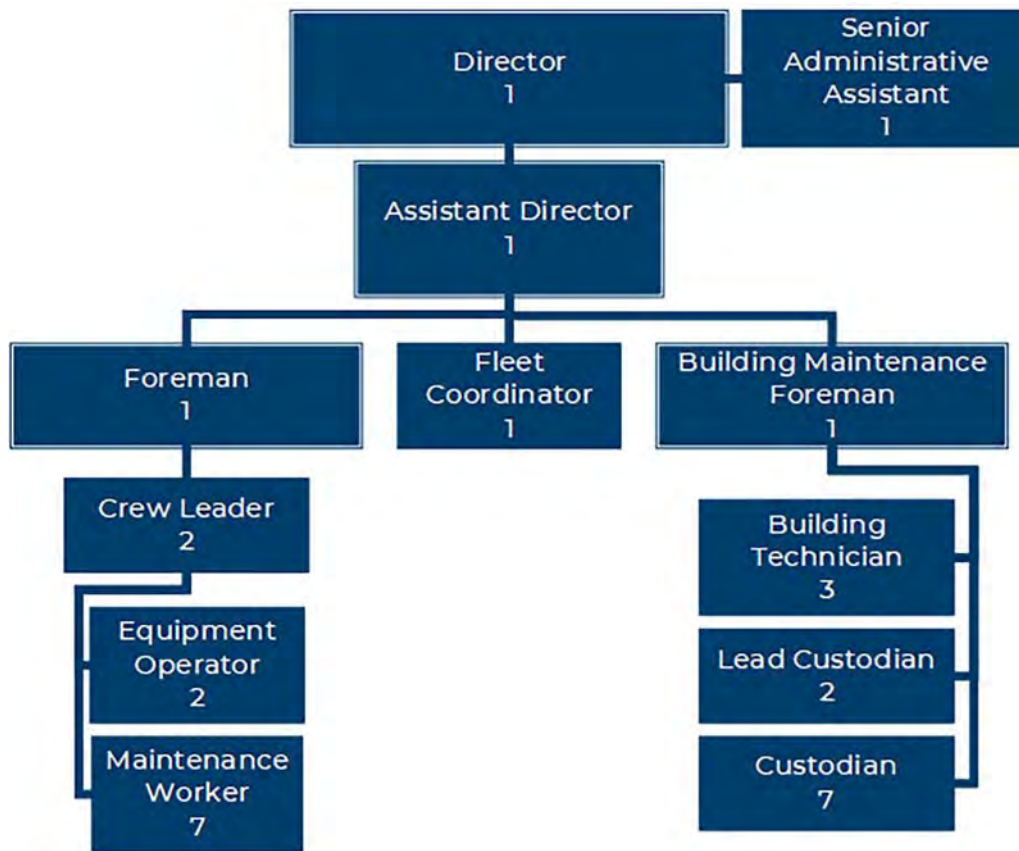
CAPITAL EXPENDITURE LIST*

<u>VEHICLE</u>	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% <i>CHANGE</i> vs. FY21 <i>AMENDED</i>
Ford Explorer		-	-	34,400	
SUBTOTAL	\$ -	\$ -	\$ -	\$ 34,400	

*The items listed are non-recurring capital expenses based on increased service to the community.

COMMUNITY SERVICES

GENERAL FUND



COMMUNITY SERVICES

GENERAL FUND

Community Services is responsible for the efficient and effective administration and direction of the following areas: Administration, Streets, Drainage, Building Maintenance, Service Center Administration, Fleet Coordination, Waste Services, Water & Sewer, and Utility Collections.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Director continued as Board Chair to the NCTCOG Resource Conservation Council.
- Participated in the planning of City buildings for energy efficiency through the Engineering Departments Major Facility Maintenance Program.
- Continued membership with Metroplex Facility Managers Association.
- Continued communication forum with private sector facility managers, including BOMA focus group, and HVAC talk forum.
- Continued participation in several groups through LinkedIn; Facility Maintenance Group, Building Owners and Managers Group, Code Officials of America, Maintenance Technology and the Maintenance Excellence Institute.

Goal 5. Maintain operational excellence in City government services

Strategy - Utilize technology for optimum performance and customer service

- Continued automated building maintenance request system with assistance from the IT department.

Strategy - Ensure excellent fiscal management to maintain public trust

- Department managed the Public Works emergency associated with the freeze in February of 2021.
- Quickly and completely responded to citizen requests for assistance and information.
- Developed the 11th annual budget for the Municipal Service Center.
- Helped develop electricity and natural gas budget estimates for all City funds.
- Continued to report electric consumption in accordance with Senate Bill 898 compliance to reduce municipal electric use by 5% per year through FY2021.
- Assisted in set up and break down at numerous City sponsored events.
- Proactively responded to the COVID 19 Pandemic by ordering disinfectants, sprayers and foggers, hand sanitizers with individual bottles and distributing them to departments as well as extra disinfection of the building maintained by Community Services.
- Continued to manage annual preventive maintenance contracts for City Hall, Municipal Service Center, Municipal Annex, Courts Facility, Library, Police Station, and Animal Shelter.
- Oversaw operations of Municipal Service Center (MSC) including; administration building and shop building.
- Managed operations budget for Service Center for FY20-21 including calculating all fuel costs included in the individual departments in FY2021.
- Continued a self-initiated Stormwater inspection in the same manner as the TCEQ for the entire MSC site.
- Continued the limited operations of fleet services building.

GENERAL FUND

- Managed the automated vehicle fueling and vehicle wash facilities including the necessary accounting and state reporting requirements associated with these services.
- Fleet Coordinator position continued to manage fuel system, non-public safety vehicle GPS system, vehicle registrations associated with the new “Texas Two Step” program, assist in fleet replacements, fleet auction, fleet acquisition, and consolidation of vehicle records including maintenance records awaiting a maintenance system to be fielded.
- Performed routine concrete and asphalt street maintenance to extend the life of the City's roadways.
- Managed the City/ Resident cost-share sidewalk replacement program and continued to stay caught up to avoid substantial backlog.
- Developed and oversaw annual street and alley repair projects in coordination with the Engineering Department.
- Reconstructed several asphalt streets.
- Updated the bi-annual street and alley rating system integrated into the GIS system.
- Utilized the concrete truck to help facilitate delivery reliability and increase Streets, Drainage, and Water and Sewer efficiency.
- Rapidly and professionally repaired potholes utilizing the new pothole patching truck.

Goal 7. Proactively work to protect the environment and conserve water resources**Strategy - Work with NTMWD to protect and conserve water resources**

- Continued the 11th year of the free residential home irrigation audit program.
- Continued the 16th year of residential water conservation rebate program.

OBJECTIVES FOR FY2022**Goal 1. Financially sound and transparent City government**

- Continue to be involved in electric deregulation through the Texas Coalition for Affordable Power (TCAP) and in the management of the City's power procurement and usage monitoring.
- Continue reporting of electric consumption in accordance with Senate Bill 898 compliance to reduce municipal electric use by 5% per year through FY2021.
- Pursue opportunities and work with other departments to make the best use of future ONCOR programs dedicated towards further reducing the City's energy consumption.
- Work with the new Energy Management System to better utilize the systems' ability to conserve energy.
- Develop new alliances through membership with International Facility Managers Association (IFMA).

Goal 4. High-performing City team providing resident-focused services**Objective - Develop and maintain proactive city communications policies, strategies, and tools to inform the community**

- Respond to customer calls, e-mails, comment forms, or letters within one business day of the day of receipt.
- Provide responsible strategic planning to address long range water, sewer, drainage, and solid waste needs for the City and NTMWD capital improvements.
- Maintain a high level of maintenance and repair for City facilities the division maintains.
- Monitor the operations budget and be prepared to make mid-year adjustments for FY21-22 and develop the FY22-23 budget based on the historic costs.
- Continue to monitor the vehicle fueling and vehicle wash facilities including the necessary accounting and state reporting requirements associated with these services.
- Continue consolidation of vehicle records including maintenance records.

GENERAL FUND

- Continue to assist in fleet replacements, fleet auction, fleet acquisition, manage fuel system, non-public safety vehicle GPS system, and non-public safety vehicle registrations.
- Continue input into the computerized maintenance management system (CityWorks) to formulate the division's Pavement Maintenance program.
- Manage the City/ Resident cost-shared Sidewalk Replacement program.
- Continue to perform routine concrete and asphalt street maintenance to extend the life of the City's infrastructure.
- Continue to oversee the Streets and Alley projects.
- Continue developing a rating system for City's sidewalks and integrate into the GIS system.

Goal 2. Safe and livable community for all**Objective - Invest in maintaining and upgrading the City's infrastructure and facilities**

- Continue a free residential home irrigation audit program and the residential water conservation rebate program.
- Continue educational endeavors with AISD, scout groups, homeowner associations, garden clubs, and special educational series of workshops.
- Continue commercial irrigation audit program.

COMMUNITY SERVICES

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	2,245,848	2,474,947	2,501,273	2,455,569	-2%
Operations	284,607	333,909	335,908	327,850	-2%
Supplies	204,011	158,545	161,627	158,545	-2%
Maintenance	1,430,576	1,360,950	1,463,700	1,605,235	10%
Professional Services	258,488	268,047	459,159	267,402	-42%
DEPARTMENT TOTAL	\$ 4,423,530	\$ 4,596,398	\$ 4,921,667	\$ 4,814,601	-2%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Assistant Director	1	1	1	1	0
Streets/Drainage Superintendent	1	1	1	1	0
Building Maintenance Foreman	1	1	1	1	0
Fleet Coordinator	1	1	1	1	0
Crew Leader	2	2	2	2	0
Senior Administrative Assistant	1	1	1	1	0
Equipment Operator	2	2	2	2	0
Building Technician	3	3	3	3	0
Lead Custodian	2	2	2	2	0
Maintenance Worker	7	7	7	7	0
Custodian	7	7	7	7	0
TOTAL FULL TIME	29	29	29	29	0
TOTAL FULL-TIME-EQUIVALENT	29	29	29	29	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	1,411,797	1,579,668	1,592,578	1,574,427	-1%
Longevity	13,447	14,592	14,996	14,992	0%
Overtime	98,268	102,750	116,002	111,000	-4%
FICA	107,321	120,196	121,400	119,514	-2%
TMRS	233,868	243,834	252,295	255,355	1%
Worker's Compensation	56,443	42,841	47,076	44,009	-7%
Health Insurance	288,663	332,400	319,461	297,079	-7%
Health Savings	11,026	10,030	10,968	11,088	1%
Dental Insurance	19,897	23,233	21,320	22,793	7%
Long-term Disability	1,664	1,836	1,794	1,890	5%
Life Insurance	1,177	1,311	1,228	1,280	4%
Flexible Spending	456	456	345	342	-1%
Car Allowance	1,821	1,800	1,810	1,800	-1%
SUBTOTAL	\$ 2,245,848	\$ 2,474,947	\$ 2,501,273	\$ 2,455,569	-2%

COMMUNITY SERVICES

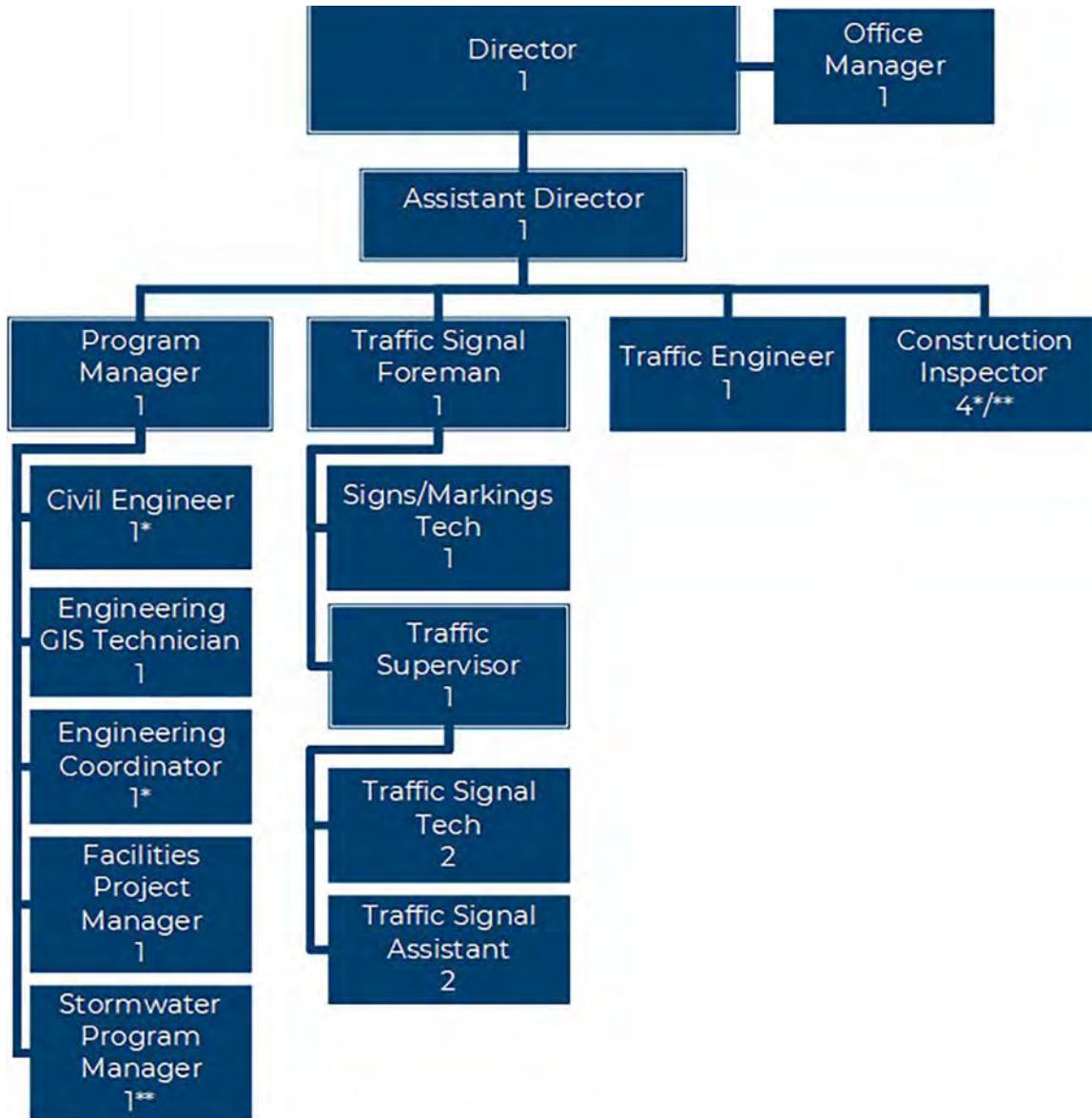
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
OPERATIONS					AMENDED
Phone/ Data Connectivity	7,709	7,910	7,910	7,910	0%
Fuel	13,366	30,676	30,676	31,106	1%
Natural Gas	19,040	48,397	48,397	48,397	0%
Water	26,405	22,001	26,000	26,000	0%
Electricity	46,711	40,900	38,900	38,900	0%
Copier Lease	12,290	14,400	14,400	14,400	0%
Technology Maintenance	3,892	3,900	3,900	3,900	0%
Rolling Stock Replacement	93,628	93,628	93,628	85,826	-8%
Travel & Training	4,809	5,280	5,280	5,280	0%
Dues & Subscriptions	2,721	5,120	5,120	4,720	-8%
Uniforms	12,241	15,600	15,600	15,600	0%
Postage & Freight	79	-	-	-	
Insurance	41,716	45,947	45,947	45,661	-1%
Notices Required by Law	-	150	150	150	0%
SUBTOTAL	\$ 284,607	\$ 333,909	\$ 335,908	\$ 327,850	-2%
SUPPLIES					
General Supplies	171,850	122,745	125,827	122,745	-2%
Small Tools & Minor Equipment	32,161	35,800	35,800	35,800	0%
SUBTOTAL	\$ 204,011	\$ 158,545	\$ 161,627	\$ 158,545	-2%
MAINTENANCE					
Facility Maintenance	109,132	103,050	103,050	113,550	10%
Vehicle Maintenance	25,428	24,650	24,650	24,650	0%
Equipment Maintenance	24,643	13,250	16,000	16,000	0%
Street/ Sidewalk Maintenance	1,271,373	1,220,000	1,320,000	1,451,035	10%
SUBTOTAL	\$ 1,430,576	\$ 1,360,950	\$ 1,463,700	\$ 1,605,235	10%
PROFESSIONAL SERVICES					
Contractual Services	256,074	267,047	458,159	266,402	-42%
Professional Services	2,414	1,000	1,000	1,000	0%
SUBTOTAL	\$ 258,488	\$ 268,047	\$ 459,159	\$ 267,402	-42%
DEPARTMENT TOTALS	\$ 4,423,530	\$ 4,596,398	\$ 4,921,667	\$ 4,814,601	-2%

ENGINEERING

GENERAL FUND



*Engineering Coordinator, one Construction Inspector and one Civil Engineer are funded in Water & Sewer.

**One Construction Inspector and Stormwater Program Manager funded in Drainage.

ENGINEERING

GENERAL FUND

The Engineering Department provides planning and engineering services for the City of Allen infrastructure and facilities, including buildings, streets, traffic signals, drainage, water, and wastewater. In addition to the implementation of the Capital Improvement Program, the department provides construction inspection and ensures that all public traffic control devices are maintained and compliant with state and federal guidelines.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy - Improve regional mobility through transportation initiatives

- Assigned engineering department staff to remain engaged in TxDOT projects to completion – Ridgeview Overpass at US75, Conversion of HOV Lane to Peak Hour Travel Lane on US75, and FM2551 (Angel Parkway).
- Submitted projects to Collin County for consideration of County GO Bonds – Projects included Allen Drive & US75 Roundabout Interchange and additional Lanes on Exchange Parkway and Watters Road. The County did not award any funds to the City of Allen.

Goal 4. Systematically invest in public infrastructure

Strategy - Construct and improve roadway infrastructure

- Following efforts completed with in-house resources:
 - Replaced and installed new signs at various locations throughout the City.
 - Purchased 394 15-year LED modules for general maintenance and replacement of end of life. Re-lamped signal heads with new LEDs at 7 existing intersections and implemented the latest standard with flashing yellow arrow conversions at 12 intersections.
 - Upgraded 4 traffic signal cabinets and installed battery back-up power supply for enhanced reliability during inclement weather.
 - Converted 12 intersections to flashing yellow arrow operation to comply with latest standards.
 - Installed 9 cell modems in school flashers (funded by NCTCOG data sharing grant).
 - Modified lane configuration and traffic signal operation at Exchange and Angel intersection.
 - Continued to use the traffic management system center to remotely monitor and troubleshoot our traffic system, especially during the Winter Ice Storm and Power Outage in February 2021.
- Continued installation of upgrading existing detection system with advanced video detection camera for 10 signalized intersections. This project is funded by a TxDot grant (Highway Safety Improvement Program grant).
- Replaced and improved crosswalk and intersection striping at multiple locations City wide.
- Administered the 2020 City-wide streets and alleys program, McDermott/Twin Creeks Intersection Improvement and new Traffic Signals at Bethany/Belair and Watters/Ridgeview.

- Began Detailed Plan (Engineering Design) Preparation of Allen Drive Roundabout Gateway project and Ridgeview Drive from Chelsea to US75, new traffic signals located at Bethany/Racetrac and Greenville/Ridgemont, to be shovel-ready for construction in Fall of 2021.
- Started construction of the 2021 Streets & Alleys repair at various locations throughout the community, as well as Alma/Ridgeview Drive improvements, and Southbound Alma Right Turn Lane at Exchange.

Strategy - Plan for the construction of needed City facilities

- Began Phase 1 construction for the Don Rodenbaugh Natatorium roof and conducted engineering design for Phase 2.
- Completed design for Fire Station #6, the project is now shovel ready.
- Repaired City Hall Rotunda roof and gutters, as well as repairs to interior of rotunda after Winter Storm of February 2021.
- Completed duct and mechanical unit clearing of City Hall, MCPAR, Municipal Service Center Administration and the Allen Public Library.
- Completed design of the Allen City TV studio. Project is now shovel ready.

Strategy - Continue to review and develop plans for maintaining aging infrastructure

- Completed Windridge Water and Sanitary Sewer Rehabilitation Ph. 1 Project, Sanitary Sewer Replacement along Coats in the Central Business District and Hedgecoxe/Rolox Drainage Improvements.
- Began Detailed Plan (Engineering Design) Preparation of Advanced Meter Infrastructure/Advance Meter Reader, 24" Sloan Creek Waterline, and Water Ground Tank and Tower repaint and Manhole Improvements.
- Completed design for Stacy Pump Station Rehabilitation/Upgrade, Windridge Water and Sanitary Sewer Rehabilitation Ph.2 Project.
- Completed coordination of Allen's City-Wide Sanitary Sewer Hydraulic Model with NTMWD regional model for enhanced understanding and capacity planning for future growth.
- Started Construction of the Windridge Water and Sanitary Sewer Rehabilitation Ph. 2 Project, Sloan Creek Gravity Sanitary Sewer and US75 Ridgeview Water and Sewer relocate.
- Assigned engineering department staff to remain engaged with the NTMWD sewer projects and the Fairview-Allen-NTMWD Sloan Creek Regional Lift Station.

OBJECTIVES FOR FY2022

Goal 2. Safe and livable community for all

Objective - Invest in maintaining and upgrading the City's Infrastructure and facilities

- Continue partnering with Collin County and TxDOT to advance roadway projects such as: Ridgeview Drive, Ridgeview Overpass at US75, Conversion of HOV Lane to Peak Hour Travel Lane on US75, and FM2551 (Angel Parkway).
- Explore partnership opportunities with the City of Parker to widen Allen Heights Drive and with the Town of Fairview on a Green Ribbon Project to implement median landscape on Stacy Road from Greenville Avenue to Country Club Road.
- Begin the design and construction of 2022 Streets and Alley Replacement Program.
- Begin Construction of Allen Drive Roundabout Gateway project, and Ridgeview Drive from Chelsea to US75, in anticipation of construction of the Ridgeview/US75 interchange in 2022.
- Continue to replace street signs and refresh pavement markings throughout the City.
- Continue to evaluate intersections and construct new traffic signals, where warranted by engineering standards and criteria.

GENERAL FUND

- Continue to evaluate signalized intersections where operations/other physical improvement is needed.
- Continue to work with AISD to monitor and improve traffic operations near schools.
- Continue replacing the existing video detection cameras with advanced video detection cameras for enhanced responsiveness and signal performance.
- Utilize signal performance measures software to proactively diagnose and optimize signal operation.
- Continue upgrading school flasher modems to improve communications.
- Continue installing new pan tilt zoom cameras for remote monitoring.
- Finish construction of Windridge Water and Sanitary Sewer Sanitary Sewer Rehabilitation Ph. 2 Project, and US75 Ridgeview Water and Sewer Relocate.
- Begin and finish construction of 24" Sloan Creek Waterline.
- Begin construction of Stacy Pump Station Rehabilitation/Upgrade.
- Begin Detail Design of Heritage/Allen Heights Sewer Main Rehabilitation.

Goal 1. Financially sound and transparent city government**Objective - Invest regularly in the maintenance and upgrade on City infrastructure and facilities**

- Continue to administer facility renovation projects in accordance with the approved budget for ongoing facility reinvestment, such as:
 - Investigate roofs of City Facilities and establish a replacement and priority schedule.
 - Complete Roof Replacement on MCPAR, City Hall, Don Rodenbaugh Natatorium and the Municipal Service Center.
 - Replace generator at Fire Station #4.
 - Complete Engineering investigation and design for Fire Station #3, City Hall and PDHQ generator replacements.
 - Replace the 9 air handlers at PDHQ with new high efficiency variable frequency units.
 - Complete Engineering Design for Library Expansion and have project shovel ready.

ENGINEERING

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	1,587,719	1,732,560	1,668,500	1,730,224	4%
Operations	892,579	1,018,569	1,006,369	1,006,674	0%
Supplies	7,718	7,696	7,696	7,696	0%
Maintenance	537,106	601,621	601,621	630,621	5%
Professional Services	184,063	184,840	184,840	169,340	-8%
DEPARTMENT TOTAL	\$ 3,209,185	\$ 3,545,286	\$ 3,469,026	\$ 3,544,555	2%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Assistant Director	1	1	1	1	0
Program Manager	1	1	1	1	0
Traffic Engineer	1	1	1	1	0
Facility Projects Manager	1	1	1	1	0
Traffic Signal Foreman	1	1	1	1	0
Traffic Supervisor	1	1	1	1	0
Engineering Technician	1	1	1	1	0
Senior Signal Technician	1	1	0	0	0
Construction Inspector	2	2	2	2	0
Office Manager	1	1	1	1	0
Traffic Signal Technician	2	2	2	2	0
Signs and Markings Technician	2	2	1	1	0
Traffic Signal Assistant	0	0	2	2	0
TOTAL FULL TIME	16	16	16	16	0
TOTAL FULL-TIME-EQUIVALENT	16	16	16	16	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	1,096,006	1,211,886	1,157,738	1,210,305	5%
Longevity	4,924	5,644	5,564	5,512	-1%
Overtime	15,485	17,000	15,002	16,000	7%
FICA	78,917	86,769	82,991	87,047	5%
TMRS	171,478	175,445	172,529	185,050	7%
Worker's Compensation	19,387	14,286	15,070	15,286	1%
Health Insurance	175,754	194,305	192,038	182,814	-5%
Health Savings Account	10,688	11,130	12,157	12,188	0%
Dental Insurance	10,499	11,398	10,885	11,398	5%
Long Term Disability	1,340	1,418	1,375	1,460	6%
Life Insurance	1,078	1,137	1,131	1,193	5%
Flexible Spending	342	342	210	171	-19%
Car Allowance	1,821	1,800	1,810	1,800	-1%
SUBTOTAL	\$ 1,587,719	\$ 1,732,560	\$ 1,668,500	\$ 1,730,224	4%

ENGINEERING

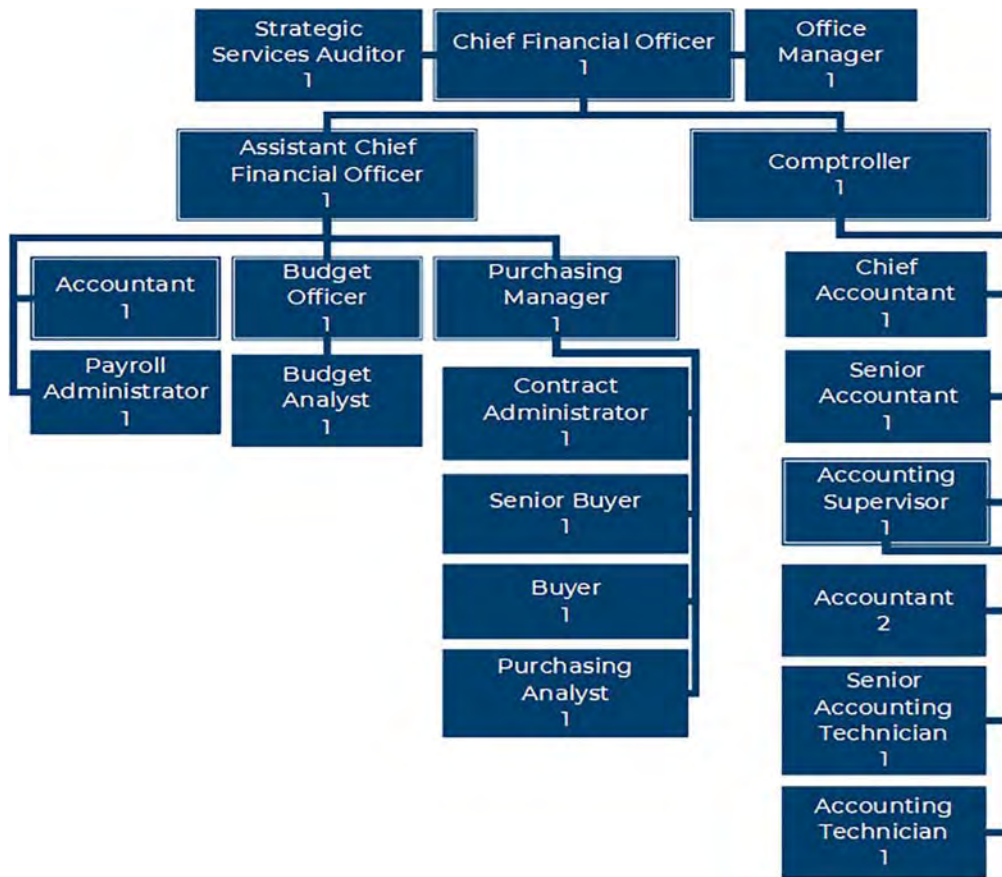
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21 <u>AMENDED</u>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	11,234	12,130	12,130	12,130	0%
Fuel	11,714	21,462	21,462	24,109	12%
Electricity	751,324	825,000	812,800	812,800	0%
Copier	3,615	3,600	3,600	3,600	0%
Technology Maintenance	5,189	33,990	33,990	33,990	0%
Travel & Training	5,286	7,595	7,595	7,595	0%
Dues & Subscriptions	3,022	4,230	4,230	4,230	0%
Uniforms	5,535	7,582	7,582	7,582	0%
Postage	157	1,000	1,000	500	-50%
Rolling Stock Replacement	84,111	82,611	82,611	75,727	-8%
Insurance	11,392	19,369	19,369	24,411	26%
SUBTOTAL	\$ 892,579	\$ 1,018,569	\$ 1,006,369	\$ 1,006,674	0%
<u>SUPPLIES</u>					
IT Small Equipment	66	-	-	-	
General Supplies	7,652	7,696	7,696	7,696	0%
SUBTOTAL	\$ 7,718	\$ 7,696	\$ 7,696	\$ 7,696	0%
<u>MAINTENANCE</u>					
Vehicle Maintenance	6,029	9,350	9,350	9,350	0%
Equipment Maintenance	330,851	400,271	400,271	366,271	-8%
Street/ Sidewalk Maintenance	200,226	192,000	192,000	255,000	33%
SUBTOTAL	\$ 537,106	\$ 601,621	\$ 601,621	\$ 630,621	5%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	520	1,200	1,200	1,200	0%
Professional Services	183,543	183,640	183,640	168,140	-8%
SUBTOTAL	\$ 184,063	\$ 184,840	\$ 184,840	\$ 169,340	-8%
DEPARTMENT TOTALS	\$ 3,209,185	\$ 3,545,286	\$ 3,469,026	\$ 3,544,555	2%

FINANCE

GENERAL FUND



FINANCE

GENERAL FUND

The Finance department's purpose is to provide responsive and accurate technical staff support to the City Manager and all operating departments and to plan, manage and maintain the financial affairs of the City.

ACCOMPLISHMENTS IN FY2021

Goal 5. Maintain operational excellence in City government services

Strategy - Ensure excellent fiscal management to maintain public trust

- Continued to receive professional awards and recognition:
 - Received the 22nd Certificate of Achievement for Excellence in Financial Reporting from the National Government Finance Officers Association (GFOA).
 - Received the 22nd Distinguished Budget Presentation Award from GFOA.
 - Received the 21st Achievement of Excellence in Procurement Award from the National Purchasing Institute (NPI).
- The City maintained its bond ratings as follows: Standard and Poor's rating of AAA on G.O. Bonds and AAA on the Water and Sewer Revenue Bonds. Moody's ratings are Aaa on G.O Bonds, Aa2 on Economic Development Revenue Bonds and Aa2 on Community Development Revenue Bonds.
- Issued G.O. bonds, refunding bonds, and tax notes in the amount of \$46.51 million in June 2021.
- Continued financial reviews in various areas related to property taxes, sales taxes, hotel/motel taxes, tax increment financing (TIF) agreements, economic development agreements, franchise fees, and monitored long range financial plans for debt management and selected operating funds.
- Prepared the City's second PAFR (Popular Annual Financial Report).

OBJECTIVES FOR FY2022

Goal 1. Financially sound and transparent City government

- Continue to receive professional awards and recognition from GFOA and NPI.
- Continue to monitor the impact of the economy on current financial conditions affecting the City's revenues and expenses, specifically with reviews in various areas related to property taxes, sales taxes, hotel/motel taxes, franchise fees, building permits, and economic development agreements, including TIFs.
- Continue to analyze the City's ability to implement the CIP program and the impact on the long range financial plan for debt management and selected operating funds.
- Continue to administer the Bond Program passed by the voters during FY2016.
- Continue to work on the implementation of the new administrative software, updates to organizational policies to reflect process and procedural changes.

FINANCE

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Personnel Services	2,008,265	2,319,548	2,146,905	2,306,273	7%
Operations	138,703	246,223	261,123	276,176	6%
Supplies	35,931	32,250	32,850	32,250	-2%
Professional Services	1,086,216	969,530	973,959	1,192,571	22%
DEPARTMENT TOTAL	\$ 3,269,115	\$ 3,567,551	\$ 3,414,837	\$ 3,807,270	11%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
FULL TIME					
Chief Financial Officer	1	1	1	1	0
Assistant Chief Financial Officer	1	1	1	1	0
Comptroller	0	0	1	1	0
Controller	1	1	0	0	0
Budget Manager	1	1	0	0	0
Purchasing Manager	1	1	1	1	0
Strategic Services Auditor	1	1	1	1	0
Chief Accountant	0	0	1	1	0
Accounting Supervisor	0	0	1	1	0
Budget Officer	1	1	1	1	0
Senior Accountant II	1	1	0	0	0
Contract Administrator	1	1	1	1	0
Senior Accountant	1	1	1	1	0
Accountant	3	3	3	3	0
Budget Analyst	0	0	1	1	0
Financial Analyst	1	1	0	0	0
Purchasing Analyst	1	1	1	1	0
Senior Buyer	1	1	1	1	0
Office Manager	1	1	1	1	0
Payroll Administrator	1	1	1	1	0
Buyer	1	1	1	1	0
Senior Accountant Technician	1	1	1	1	0
Accounting Technician	1	1	1	1	0
TOTAL FULL TIME	21	21	21	21	0
TOTAL FULL-TIME-EQUIVALENT	21	21	21	21	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
PERSONNEL SERVICES					AMENDED
Salaries	1,457,194	1,680,878	1,572,769	1,666,383	6%
Longevity	4,257	4,648	4,500	4,960	10%
Overtime	2,807	10,000	6,000	6,000	0%
FICA	103,378	120,999	106,337	119,000	12%
TMRS	225,583	242,861	227,716	251,617	10%
Worker's Compensation	4,228	3,192	2,822	3,441	22%
Health Insurance	179,464	223,001	194,535	220,033	13%

FINANCE

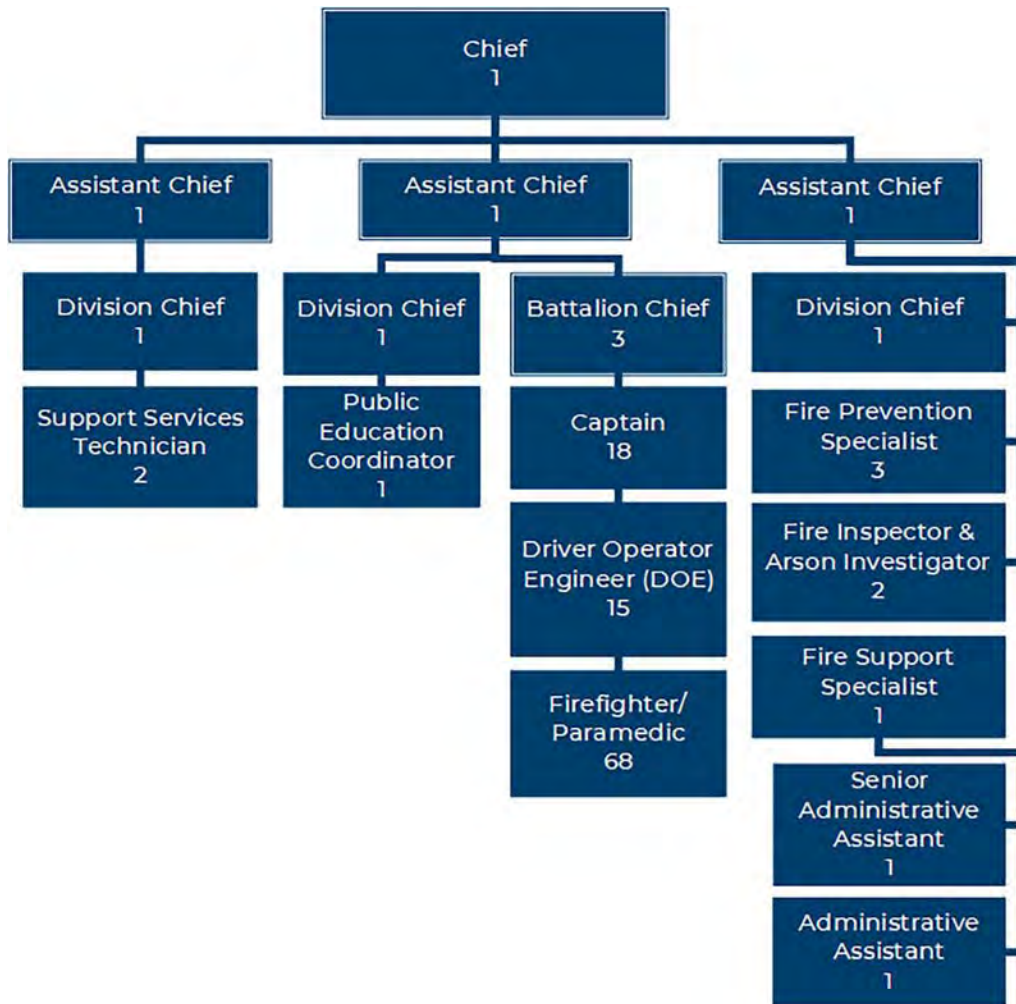
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>PERSONNEL SERVICES - CONTINUED</u>					
Health Savings	16,191	15,544	16,835	15,722	-7%
Dental Insurance	11,740	14,686	12,172	15,123	24%
Long-term Disability	1,710	1,955	1,671	2,053	23%
Life Insurance	1,285	1,385	1,166	1,542	32%
Flexible Spending	428	399	382	399	4%
SUBTOTAL	\$ 2,008,265	\$ 2,319,548	\$ 2,146,905	\$ 2,306,273	7%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	1,653	1,700	1,700	1,700	0%
Service Costs	28,000	43,000	58,500	58,500	0%
Copier	3,423	3,600	3,000	3,600	20%
Technology Maintenance	71,475	135,745	135,745	148,245	9%
Travel & Training	12,658	26,750	26,750	26,750	0%
Dues & Subscriptions	7,397	9,605	9,605	9,605	0%
Postage & Freight	5,389	10,450	10,450	10,450	0%
Insurance	7,835	14,373	14,373	16,326	14%
Notices Required by Law	873	1,000	1,000	1,000	0%
SUBTOTAL	\$ 138,703	\$ 246,223	\$ 261,123	\$ 276,176	6%
<u>SUPPLIES</u>					
IT Small Equipment	-	-	600	-	
General Supplies	35,931	32,250	32,250	32,250	0%
SUBTOTAL	\$ 35,931	\$ 32,250	\$ 32,850	\$ 32,250	-2%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	59,112	36,916	40,741	36,916	-9%
Professional Services	555,040	547,681	548,285	586,111	7%
Credit Card Costs	220,890	201,500	201,500	201,500	0%
OPEB Trust Expense	251,174	183,433	183,433	368,044	101%
SUBTOTAL	\$ 1,086,216	\$ 969,530	\$ 973,959	\$ 1,192,571	22%
DEPARTMENT TOTALS	\$ 3,269,115	\$ 3,567,551	\$ 3,414,837	\$ 3,807,270	11%

FIRE

GENERAL FUND



FIRE

GENERAL FUND

The Allen Fire Department serves and protects its citizens and visitors by providing the best in Emergency Medical Services, Fire Suppression, Fire Prevention and Education, and Emergency Management.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

Strategy - Continue to provide progressive and efficient emergency services

- Focused on response to the COVID-19 pandemic including protection of fire personnel and protection of the community.
- Adjusted community education program for senior living communities to protect residents from COVID-19 and increased awareness of available Emergency Medical Services.

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Increased communication with neighboring departments through joint training, policy sharing and facility placement.
- Continued to push local hospital emergency departments to increase their capabilities and working relationship with the AFD to ensure the highest level of care for our citizens transported by ambulance to their facilities.
- Conducted regular meetings with representatives from area healthcare providers about the future of healthcare delivery in Allen.

Goal 4. Systematically invest in public infrastructure

Strategy - Plan for the construction of needed City facilities

- Completed the renovation of the Central Fire Station and Fire Administration.
- Design of Station 6 is anticipated to be completed in FY21.
- Installed additional outdoor warning sirens.

OBJECTIVES FOR FY2022

Goal 2. Safe and livable community for all

Objective - Maintain and enhance Allen as one of the safest cities in Texas

- Efforts will continue to primarily be focused on response to the COVID-19 pandemic including protection of fire personnel and protection of the community.
- Continue adjusting community education programs for senior living communities in order to protect residents from COVID-19, and increase awareness of available Emergency Medical Services.
- Virus infection prevention efforts will continue throughout the community including public education, business partner education, and collaboration with area health care facilities.
- Increase communication with neighboring departments through joint training, policy sharing and facility placement.
- Continue to push local hospital emergency departments to increase their capabilities and working relationship with the AFD to ensure the highest level of care for our citizens transported by ambulance to their facilities.
- Conduct regular meetings with representatives from area healthcare providers about the future of healthcare delivery in Allen.

Objective - Invest in maintaining and upgrading the City's infrastructure and facilities

- Evaluate and consider moving forward with the construction of Fire Station #6.

FIRE

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	15,992,000	16,927,752	17,851,837	17,375,569	-3%
Operations	780,603	1,828,368	1,922,258	1,779,889	-7%
Supplies	378,143	259,150	366,679	259,650	-29%
Maintenance	419,147	373,198	373,198	373,198	0%
Professional Services	232,019	239,380	239,380	239,380	0%
Capital	39,192	33,478	33,478	-	-100%
DEPARTMENT TOTAL	\$ 17,841,104	\$ 19,661,326	\$ 20,786,830	\$ 20,027,686	-4%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Fire Chief	1	1	1	1	0
Assistant Fire Chief	3	3	3	3	0
Fire Division Chief	3	3	3	3	0
Battalion Chief	3	3	3	3	0
Fire Captain	18	18	18	18	0
Fire Driver Operator Engineer	15	15	15	15	0
Firefighter/ Paramedic	64	64	64	68	4
Fire Inspector/ Arson Investigator	2	2	2	2	0
Fire Prevention Specialist	3	3	3	3	0
Public Education Coordinator	1	1	1	1	0
Fire Support Specialist	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Support Services Technician	2	2	2	2	0
Administrative Assistant	1	1	1	1	0
TOTAL FULL TIME	118	118	118	122	4
TOTAL FULL-TIME-EQUIVALENT	118	118	118	122	4

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	10,251,498	11,289,593	11,134,979	11,607,402	4%
Longevity	67,727	70,740	70,025	72,052	3%
Overtime	1,085,486	927,580	1,777,580	998,500	-44%
FICA	826,591	890,166	931,210	919,653	-1%
TMRS	1,732,773	1,743,709	1,897,587	1,901,416	0%
Worker's Compensation	255,772	177,599	210,204	184,545	-12%
Health Insurance	1,569,311	1,621,366	1,594,339	1,453,174	-9%
Health Savings Account	88,079	88,624	118,405	118,634	0%
Dental Insurance	92,232	95,132	93,546	95,644	2%
Long-term Disability	12,531	12,947	13,594	13,984	3%
Life Insurance	8,152	8,472	8,908	9,140	3%
Flexible Spending	1,848	1,824	1,460	1,425	-2%
SUBTOTAL	\$ 15,992,000	\$ 16,927,752	\$ 17,851,837	\$ 17,375,569	-3%

FIRE

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
					AMENDED
<u>OPERATIONS</u>					
Phone/ Data Connectivity	9,912	10,770	10,770	10,770	0%
Fuel	60,314	99,222	99,222	109,941	11%
Water	26,211	26,929	26,929	26,929	0%
Natural Gas	8,157	21,757	18,167	18,167	0%
Electricity	75,126	74,000	74,000	74,000	0%
Copier	6,145	7,200	7,200	7,200	0%
Technology Maintenance	52,358	65,396	102,876	72,196	-30%
Rolling Stock Replacement	277,977	1,137,095	1,137,095	1,046,818	-8%
Travel & Training	29,683	17,500	17,500	65,000	271%
Dues & Subscriptions	11,649	37,110	37,110	38,510	4%
Uniforms	139,999	212,720	212,720	168,000	-21%
Postage & Freight	1,045	1,250	1,250	1,250	0%
Rentals	6,087	-	60,000	-	-100%
Outside Printing	4,164	3,500	3,500	3,500	0%
Meetings & Receptions	5,431	3,200	3,200	3,200	0%
Insurance	66,201	110,219	110,219	133,908	21%
Notices Required by Law	144	500	500	500	0%
SUBTOTAL	\$ 780,603	\$ 1,828,368	\$ 1,922,258	\$ 1,779,889	-7%
<u>SUPPLIES</u>					
IT Small Equipment	-	-	-	500	
General Supplies	34,894	19,150	21,691	19,150	-12%
Small Tools & Minor Equipment	118,810	93,000	154,255	93,000	-40%
Medical & Chemical Supply	224,439	147,000	190,733	147,000	-23%
SUBTOTAL	\$ 378,143	\$ 259,150	\$ 366,679	\$ 259,650	-29%
<u>MAINTENANCE</u>					
Facility Maintenance	95,674	118,000	118,000	118,000	0%
Vehicle Maintenance	263,390	203,798	203,798	203,798	0%
Equipment Maintenance	60,083	51,400	51,400	51,400	0%
SUBTOTAL	\$ 419,147	\$ 373,198	\$ 373,198	\$ 373,198	0%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	168,563	190,880	190,880	190,880	0%
Professional Services	59,126	39,000	39,000	39,000	0%
Contract Mowing	4,330	9,500	9,500	9,500	0%
SUBTOTAL	\$ 232,019	\$ 239,380	\$ 239,380	\$ 239,380	0%
<u>CAPITAL</u>					
Machinery & Equipment	-	33,478	33,478	-	-100%
Vehicles	39,192	-	-	-	
SUBTOTAL	\$ 39,192	\$ 33,478	\$ 33,478	\$ -	-100%
DEPARTMENT TOTALS	\$ 17,841,104	\$ 19,661,326	\$ 20,786,830	\$ 20,027,686	-4%

FIRE

GENERAL FUND

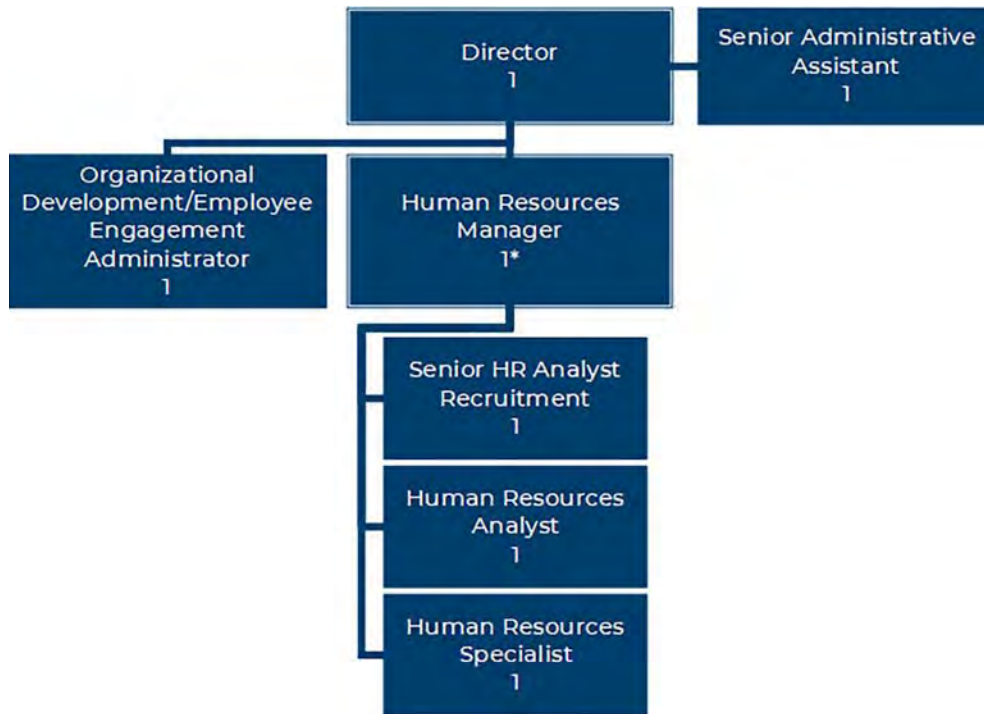
CAPITAL EXPENDITURE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21
<u>MACHINERY & EQUIPMENT</u>					<u>AMENDED</u>
USDD Alerting Upgrade	-	33,478	33,478	-	-100%
SUBTOTAL	\$ -	\$ 33,478	\$ 33,478	\$ -	-100%
<u>VEHICLES</u>					
Ford F250	39,192	-	-	-	
SUBTOTAL	\$ 39,192	\$ -	\$ -	\$ -	

*The items listed are non-recurring capital expenses based on increased service to the community.

HUMAN RESOURCES

GENERAL FUND



*Position partially funded by Risk.

HUMAN RESOURCES

GENERAL FUND

The Human Resources Department works in partnership with departments to maximize their workforce to ensure they deliver the highest level of services to both our external and internal customers. The department provides management expertise in manpower planning, compensation and benefits planning, diversity and employee relations issues, training, long-range human resources planning, and provides support for and oversight of the City-wide employee appreciation (PRIDE) program.

ACCOMPLISHMENTS IN FY2021

Goal 5. Maintain operational excellence in City government services

Strategy — Develop Human Resources programs to become the City that is the “Employer of Choice”

- Conducted four PRIDE rallies, awarded the 18th annual Day of PRIDE awards, and presented the 18th annual Excellence in PRIDE awards.
- Assisted departments with various employee relations issues.
- Secured a financial grant of \$50,000 from the Wells Fargo Foundation in collaboration with the Center for State and Local Government Excellence (SLGE), the International Public Management Association for Human Resources (IMPA-HR), and the National Association of State Treasurers' Foundation (NASTF).
- Presented departmental training on leadership development, team building, and customer service.
- Gathered market data for general government and sworn public safety classifications to maintain the City's relative market standing with respect to the City's benchmark cities.

OBJECTIVES FOR FY2022

Goal 4. High-performing City team providing resident-focused services

- Continue to develop an organization-wide diversity initiative which includes recruiting, training, employee relations, employee engagement, and diversity.
- Continue to build relationships and serve as a resource for both internal and external customers.
- Partner with departments to create practical succession plans for key staff positions including a mentoring program that develops and identifies competencies for positions to help with succession planning and development of our workforce.
- Continue to develop and facilitate training programs to reflect and promote our organizational PRIDE values.
- Enhance the City's performance appraisal procedure and documentation.
- Continue to evaluate and update new employee orientation to provide comprehensive information regarding the culture, goals, and objectives of the City of Allen.
- Review and revise Human Resources policies ensuring compliance with state and federal requirements.
- Implement updated compensation plans to maintain the City's relative market standing with respect to our total compensation strategies.
- Compile and disseminate quarterly recruitment statistics to department directors to assist in workforce decisions.

HUMAN RESOURCES

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	688,421	735,126	741,686	763,956	3%
Operations	133,121	201,612	201,612	223,174	11%
Supplies	15,015	5,500	8,741	5,463	-38%
Professional Services	192,536	135,000	266,682	137,000	-49%
DEPARTMENT TOTAL	\$ 1,029,093	\$ 1,077,238	\$ 1,218,721	\$ 1,129,593	-7%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Human Resources Manager*	0	0	0	0.5	0.5
Org. Development Administrator	1	1	1	1	0
Human Resources Supervisor*	0.5	0.5	0.5	0	-0.5
Senior Human Resources Analyst	1	1	1	1	0
Human Resources Analyst	1	1	1	1	0
Human Resources Specialist	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
TOTAL FULL TIME	6.5	6.5	6.5	6.5	0
TOTAL FULL-TIME-EQUIVALENT	6.5	6.5	6.5	6.5	0

*Funding for this position is split between the Risk Fund and the General Fund

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	487,363	527,517	527,604	550,245	4%
Longevity	1,744	2,008	2,008	2,368	18%
Overtime	212	1,000	1,000	1,000	0%
FICA	35,846	38,551	38,290	40,093	5%
TMRS	74,957	75,284	77,562	83,047	7%
Worker's Compensation	1,993	1,153	1,291	1,117	-13%
Health Insurance	62,260	62,145	62,158	58,270	-6%
Health Savings Account	1,251	1,387	1,388	1,387	0%
Dental Insurance	4,545	4,820	5,040	5,040	0%
Long-term Disability	569	618	627	651	4%
Life Insurance	469	502	517	540	4%
Flexible Spending	142	141	201	198	-1%
Educational Assistance	17,070	20,000	24,000	20,000	-17%
SUBTOTAL	\$ 688,421	\$ 735,126	\$ 741,686	\$ 763,956	3%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	1,101	1,730	1,730	1,630	-6%
Copier	3,073	3,600	3,600	3,600	0%
Technology Maintenance	59,071	91,852	91,852	101,352	10%
Travel & Training	6,185	11,700	11,700	11,700	0%
Dues & Subscriptions	2,986	9,025	9,025	17,780	97%
Postage & Freight	260	300	300	300	0%

HUMAN RESOURCES

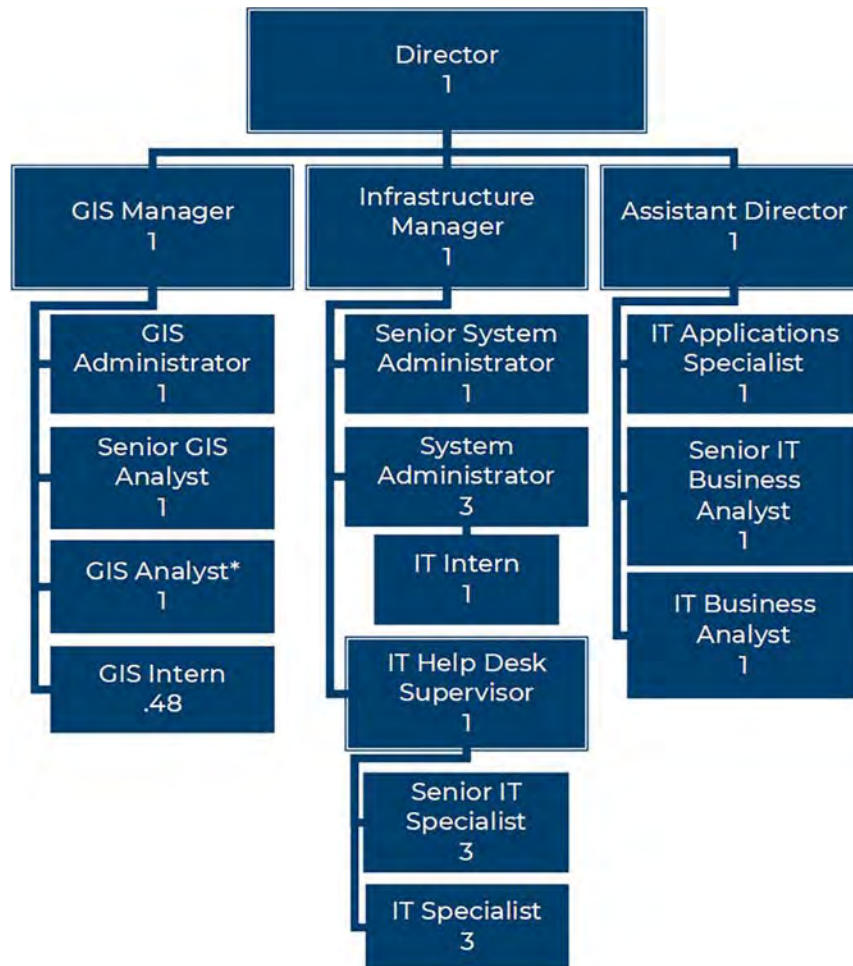
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
					AMENDED
<u>OPERATIONS - CONTINUED</u>					
Advertising	26,696	24,000	24,000	24,000	0%
Meetings & Receptions	1,195	1,500	1,500	1,500	0%
Insurance	2,298	4,405	4,405	5,022	14%
Events/ Activities	30,256	53,500	53,500	56,290	5%
SUBTOTAL	\$ 133,121	\$ 201,612	\$ 201,612	\$ 223,174	11%
<u>SUPPLIES</u>					
IT - Small Equipment	1,670	-	-	-	
General Supplies	12,682	4,837	8,078	4,800	-41%
PRIDE Program (General Supplies)	663	663	663	663	0%
SUBTOTAL	\$ 15,015	\$ 5,500	\$ 8,741	\$ 5,463	-38%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	22	-	-	-	
Professional Services	71,095	105,000	215,071	107,000	-50%
Unemployment Claims	121,419	30,000	51,611	30,000	-42%
SUBTOTAL	\$ 192,536	\$ 135,000	\$ 266,682	\$ 137,000	-49%
DEPARTMENT TOTALS	\$ 1,029,093	\$ 1,077,238	\$ 1,218,721	\$ 1,129,593	-7%

INFORMATION TECHNOLOGY

GENERAL FUND



*Position funded out of Water & Sewer.

INFORMATION TECHNOLOGY

GENERAL FUND

The Information Technology (IT) department supports City goals through the optimal use of technology. The technology division supports infrastructure, including hardware, network, and key systems. The GIS division provides mapping and analytical support for decision making. The software support division helps with managing software rollouts and ongoing support and enhancements in addition to user training and project management.

ACCOMPLISHMENTS IN FY2021

Goal 5. Maintain operational excellence in City government services

Strategy - Utilize technology for optimum performance and customer service

- Created a new 5-year IT strategic plan.
- Continued implementation of a new RMS system in partnership with PD.
- Continued work on layer 3 network design and deployment.
- Upgraded Library wifi for patrons and employees.
- Moved PD into the City's single Windows domain for simplicity and improved security.
- Implemented e-plan review software Bluebeam with Building Inspection.
- Continued implementation of e-faxing solutions for all departments.
- Continued annual security awareness training for all employees.
- Won Top 10 Digital Cities award again (3 of the last 4 years).
- Began pilot of virtual desktop technology to leverage existing Nutanix environment for secure remote work options.
- Replaced 80+ computers as part of annual PC lease process.
- Replaced data center UPS batteries at City Hall.
- Supported remote workers throughout the pandemic.
- Built software robots to automate vaccine data entry to the State.
- Created several internal GIS dashboards to aid in situational awareness and reporting for various departmental workgroups.
- Implemented Traffic/Engineering Cityworks asset management platform.
- Rolled out internal facility maintenance work order system and integrated with Cityworks asset management.

OBJECTIVES FOR FY2022

Goal 4. High performing City team providing resident-focused services

- Start implementation of year 1 of 5- year IT strategic plan.
- Pilot digital signature platform to improve document workflows.
- Implement vulnerability scanning platform to improve Cybersecurity posture.
- Test carrier cellular data coverage in preparation for public safety vehicle router replacements.
- Investigate cloud solutions for network file data storage and enhanced disaster recovery backup options.
- Complete RMS implementation with PD.
- Increase use of Teams and maintain remote work support capabilities.

GENERAL FUND

- Transition employees from city cell phones to stipends.
- Build a citywide Disaster Recovery plan based on the Continuity of Operations Plan.
- Upgrade GIS systems.
- Upgrade Tyler ERP platform.
- Automate PC deployments via MS cloud technology.
- Refit mobile command post with PD.
- Continue implementation of e-faxing solution for all departments.
- Continue annual security awareness training for all employees.
- Win Top 10 Digital Cities award again.

INFORMATION TECHNOLOGY

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	2,265,979	2,378,897	2,313,494	2,548,621	10%
Operations	1,247,398	1,647,415	1,730,088	2,080,746	20%
Supplies	132,080	43,750	44,450	51,750	16%
Maintenance	96,911	107,579	107,579	112,879	5%
Professional Services	885,144	763,653	770,253	1,033,534	34%
DEPARTMENT TOTAL	\$ 4,627,512	\$ 4,941,294	\$ 4,965,864	\$ 5,827,530	17%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Director	1	1	1	1	0
Assistant Director	0	0	0	1	1
Infrastructure Manager	1	1	1	1	0
GIS Manager	1	1	1	1	0
Enterprise Application Manager	0	1	1	0	-1
IT Project Manager	1	0	0	0	0
Senior System Administrator	0	1	1	1	0
System Administrator	4	3	3	3	0
Help Desk Supervisor	1	1	1	1	0
GIS Administrator	1	1	1	1	0
Software Developer	1	1	1	1	0
Senior GIS Analyst	1	1	1	1	0
Senior IT Business Analyst	0	1	1	1	0
IT Business Analyst	1	0	0	0	0
Senior IT Specialist	1	1	1	3	2
IT Applications Specialist	1	1	1	1	0
IT Specialist	3	3	3	3	0
TOTAL FULL TIME	18	18	18	20	2
<u>PART TIME</u>					
IT Intern	1.48	1.48	1.48	1.48	0
TOTAL PART TIME	1.48	1.48	1.48	1.48	0
TOTAL FULL-TIME-EQUIVALENT	19.48	19.48	19.48	21.48	2

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	1,560,797	1,661,207	1,637,726	1,797,980	10%
Longevity	6,300	6,468	6,468	7,284	13%
Overtime	48,956	50,000	30,000	50,000	67%
FICA	115,723	122,196	119,103	133,266	12%
TMRS	250,827	243,749	242,174	279,948	16%

INFORMATION TECHNOLOGY

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
PERSONNEL SERVICES - CONTINUED					AMENDED
Worker's Compensation	7,077	5,452	4,723	5,339	13%
Health Insurance	250,669	263,329	247,496	246,640	0%
Health Savings	9,512	9,370	9,310	9,440	1%
Dental Insurance	12,690	13,589	12,930	14,833	15%
Long-term Disability	1,846	1,904	1,921	2,129	11%
Life Insurance	1,297	1,348	1,356	1,477	9%
Flexible Spending	285	285	287	285	-1%
SUBTOTAL	\$ 2,265,979	\$ 2,378,897	\$ 2,313,494	\$ 2,548,621	10%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	232,982	254,550	254,550	255,750	0%
Fuel	108	447	447	357	-20%
Electricity	5,621	5,000	5,500	5,500	0%
Rolling Stock Replacement	126,456	490,693	490,693	490,273	0%
Travel & Training	17,820	6,642	6,642	40,099	504%
Dues & Subscriptions	7,120	400	400	16,100	3925%
Uniforms	58	-	-	2,000	
Postage & Freight	83	150	150	150	0%
Rentals	314	400	400	400	0%
Insurance	19,491	14,906	14,906	17,240	16%
Software Maintenance	837,345	874,227	956,400	1,252,877	31%
SUBTOTAL	\$ 1,247,398	\$ 1,647,415	\$ 1,730,088	\$ 2,080,746	20%
<u>SUPPLIES</u>					
General Supplies	8,373	5,600	5,600	5,600	0%
Tools/ Small Equip	123,707	38,150	38,850	46,150	19%
SUBTOTAL	\$ 132,080	\$ 43,750	\$ 44,450	\$ 51,750	16%
<u>MAINTENANCE</u>					
Vehicle Maintenance	903	400	400	400	0%
Equipment Maintenance	96,008	107,179	107,179	112,479	5%
SUBTOTAL	\$ 96,911	\$ 107,579	\$ 107,579	\$ 112,879	5%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	1,458	-	-	163,072	
Lease Agreements	432,283	440,121	440,121	471,930	7%
Professional Services	451,403	323,532	330,132	398,532	21%
SUBTOTAL	\$ 885,144	\$ 763,653	\$ 770,253	\$ 1,033,534	34%
DEPARTMENT TOTALS	\$ 4,627,512	\$ 4,941,294	\$ 4,965,864	\$ 5,827,530	17%

INTERNAL SERVICES

GENERAL FUND

No Personnel in this Department

The Internal Services budget, administered by the City Manager's Office, captures expenses that are shared among many departments. Highlights of some of the items included in this department are as follows:

- Economic incentive payments for projects such as The Village at Allen and Hotel/Convention Center
- Professional Services fees for the City Attorney
- Costs associated with the City of Allen strategic planning
- Transfers out for capital projects

INTERNAL SERVICES

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Operations	4,349,181	4,121,398	4,619,800	4,643,866	1%
Professional Services	3,156,857	861,219	519,362	1,186,124	128%
Transfers Out	3,729,369	1,070,200	4,112,224	1,366,693	-67%
DEPARTMENT TOTAL	\$ 11,235,407	\$ 6,052,817	\$ 9,251,386	\$ 7,196,683	-22%

EXPENDITURE DETAIL

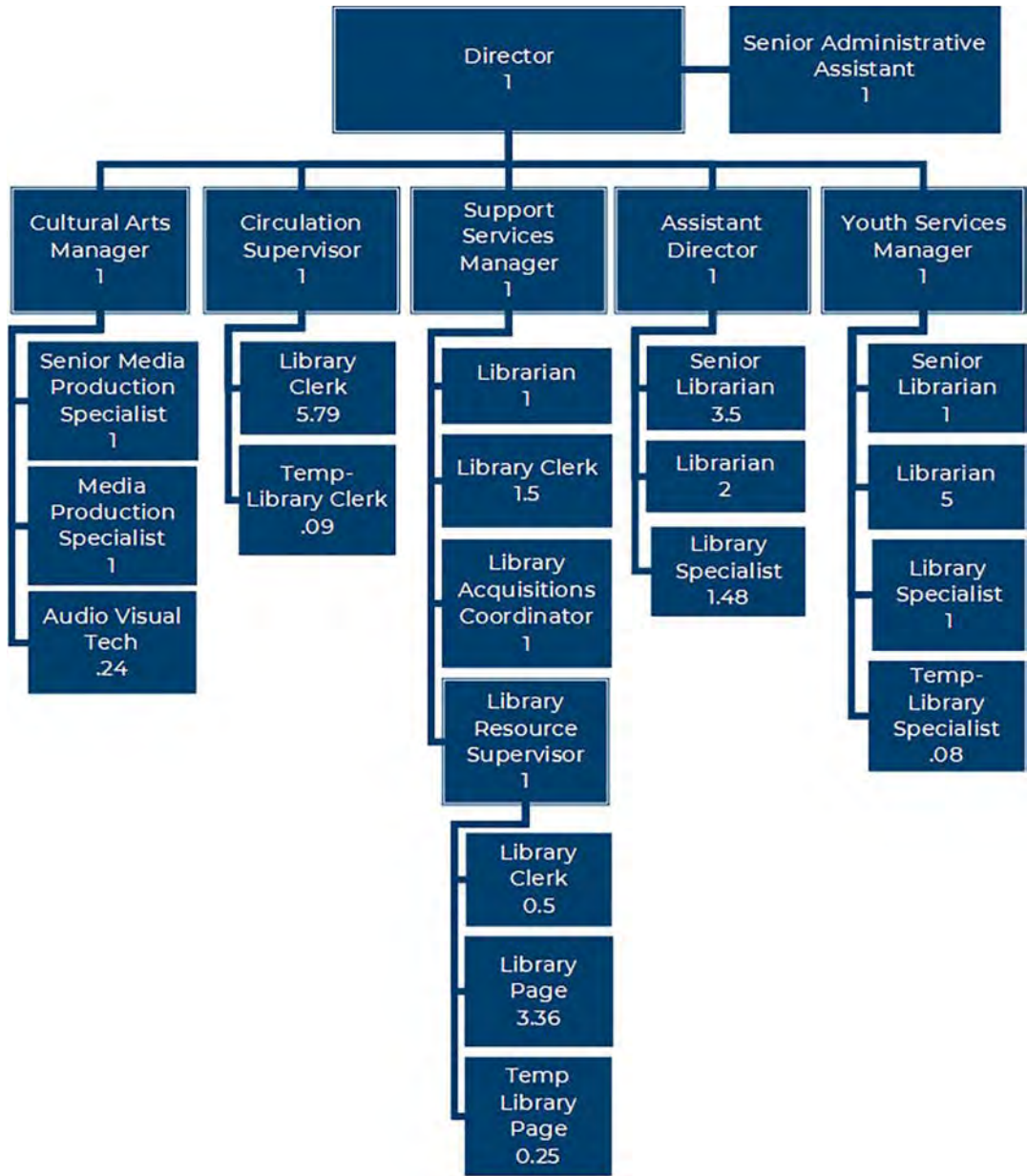
	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATIONS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Electricity	117,800	101,200	120,000	120,000	0%
Economic Grant Expenses	4,231,381	4,020,198	4,499,800	4,523,866	1%
SUBTOTAL	\$ 4,349,181	\$ 4,121,398	\$ 4,619,800	\$ 4,643,866	1%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	-	-	-	224,905	
Lease Agreements	11,083	11,219	11,219	11,219	0%
Professional Services	3,145,774	450,000	450,000	450,000	0%
Strategic Planning Expense	-	400,000	58,143	500,000	760%
SUBTOTAL	\$ 3,156,857	\$ 861,219	\$ 519,362	\$ 1,186,124	128%
<u>OTHER FINANCING USES</u>					
Transfer Out	3,729,369	1,070,200	4,112,224	1,366,693	-67%
SUBTOTAL	\$ 3,729,369	\$ 1,070,200	\$ 4,112,224	\$ 1,366,693	-67%
DEPARTMENT TOTALS	11,235,407	6,052,817	9,251,386	7,196,683	-22%

TRANSFERS OUT

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATING TRANSFERS OUT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Grant Fund	-	3,077	3,077	3,077	0%
Facility Maintenance Fund	200,000	300,000	300,000	1,000,000	233%
Risk Management Fund-Admin costs	471,096	539,809	329,740	363,616	10%
Golf Course Pension Funding	50,000	50,000	50,000	-	-100%
Golf Fund	302,152	177,314	177,314	-	-100%
Painting Locomotive	15,000	-	-	-	
City Hall Rotunda Doors	19,000	-	-	-	
Remediation & HVAC Cleaning at PDHQ	45,000	-	-	-	
CityWorks	70,000	-	-	-	
License Plate Reader Project	260,960	-	-	-	
Non-Bond Fund	1,166,082	-	-	-	
Vehicle Replacement Fund	900,000	-	-	-	
Technology Replacement	230,079	-	-	-	
Badge Readers	-	-	10,085	-	
Unprogrammed Allocation	-	-	3,242,008	-	
SUBTOTAL	\$ 3,729,369	\$ 1,070,200	\$ 4,112,224	\$ 1,366,693	-67%

LIBRARY

GENERAL FUND



LIBRARY

GENERAL FUND

As “a welcoming place to inspire the mind,” the Library serves the lifelong learning, informational, and cultural needs of Allen citizens and provides a friendly environment for all ages to develop and nourish an enduring love for reading and learning to enrich their lives and the quality of community life.

ACCOMPLISHMENTS IN FY2021

Goal 3. Signify, enhance and communicate Allen’s identity to the region and the nation

Strategy - Promote cultural and intellectual development by encouraging awareness and use of City services and programs through marketing, outreach, and a welcoming social environment

- Encouraged reading and cultural literacy for all ages through displays and programs, including Summer Reading Clubs for children, teens, and adults, with an online platform and app to track reading accomplishments and reading prizes and offer reading recommendations.
- Provide access to information beyond the Library through database, Interlibrary Loans. More options are available including digital books and audiobooks with more than 215,000 shared e-books and e-audiobooks from 33 other Texas public libraries, more than 7,000 digital magazine titles, and 22,000 digital graphic novels from cloudLibrary.
- Continued the convenience of an online registration option to obtain a temporary library account to check out digital books, audiobooks, and magazines.
- Provided curbside pickup service from May 2020 through August 2021, completing 21,000 pickups for approximately 94,000 library items.
- Furthered developed print and media collections to inform and entertain children, teens, and adults. Developed the STEM kit, Wonderbook and Binge Box (thematically organized DVD movies) collections. Provided Book bundle and Next Reads reading suggestions. Offered take -and- make and grab- and -go activity kits for all ages.
- Provided almost 500 virtual programs that aired on Allen City TV, Youtube and Facebook for all ages relating to books, arts, crafts, science, travel, history and music.
- Produced approximately 55 hours of original cultural arts programming for ACTV live broadcast, on demand video, and YouTube streaming presented by musicians, historians, authors, and others representing diverse musician, historical, literary, and community interests.
- Promoted Library programs and services to Allen residents through frequent websites and Facebook updates, weekly e-news, and the quarterly LIFE in Allen guide.
- Gradually expanded operating hours and amenities to return to pre-pandemic service levels. Began deliberative return to live programming.
- Coordinated with the Collin County Master Gardeners who maintained the courtyard research and demonstration gardens established in 2015.
- Applied for, received and administered CARES Act and Texas Reads grants from the Texas State Library for a document scanning station, a new information desk and a mobile checkout system for use within the Library. Received a grant from the Allen Library Endowment Fund for STEM kits, e-books, and the world language collection.
- Recognized by the Texas Municipal Library Directors Association for the seventh consecutive year for Achievement of Library Excellence, one of 56 recognized public libraries in Texas.

Goal 4. Systematically invest in public infrastructure**Strategy - Plan for the construction of needed City facilities**

- Evaluated and engaged a qualified firm for renovation/expansion architectural services. Coordinated with Hidell Associates and a Mayor-appointed steering committee to elicit, review, consider, and evaluate public and staff input for the Library expansion and begin the conceptual design process.

OBJECTIVES FOR FY2022**Goal 2. Safe and livable community for all****Objective - Provide recreation and library programming responsive to the needs of the diverse Allen community**

- Encourage reading and cultural literacy for all ages through displays and programs, including Summer Reading Clubs for children, teens, and adults.
- Visit Allen schools, day care centers, assisted and independent living centers, and community events to encourage reading, lifelong learning, program attendance, participation in the Summer Reading Clubs, and community cohesion.
- Continue developing the book, media, and digital collections for children, teens, and adults, including further expansion of options for digital materials. Offer access to information outside the library through databases, interlibrary loans, e-books, e-audiobooks, and digital magazines.
- Integrate all digital cloudLibrary content for use within a single app that can also track the status of patron holds and checkouts.
- Provide diverse programming for all ages, interests, and cultures, inside and outside the Library, pertaining to art, crafts, science, travel, history, and music. Complete the transition from virtual programming to live, or in some cases, hybrid programming.
- Produced 55-60 hours of original programming for ACTV broadcast, on-demand video, and YouTube streaming presented by musicians, historians, and authors, representing diverse topics and interests.
- Promote Library programs and services through print, e-news, social media, and the City's website.
- Partner with Parks and Recreation for the 2021 Holly Jolly Celebration and with the Allen Philharmonic Orchestra for the popular Concerts for Young Audiences series. Participate in outreach, engagement, and informational opportunities with City departments, the Collin County Master Gardeners, and other community organizations.
- Identify and apply for relevant grants when available to expand the departmental budget beyond the City General Fund to achieve Library goals.

Objective - Invest in maintaining and upgrading the City's infrastructure and facilities

- Coordinate with an architectural firm for design and development, construction bidding, and initiation of actual construction of the Library renovation/expansion.
- Partner with Parks and Recreation staff to plan and develop selected Library services within the Stephan G. Terrell Recreation Center.

LIBRARY

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Personnel Services	2,511,442	2,716,415	2,584,919	2,876,528	11%
Operations	346,027	338,240	349,958	369,171	5%
Supplies	271,368	281,435	283,461	276,517	-2%
Maintenance	424	1,400	1,500	1,900	27%
Professional Services	36,034	37,300	41,079	31,626	-23%
DEPARTMENT TOTAL	\$ 3,165,295	\$ 3,374,790	\$ 3,260,917	\$ 3,555,742	9%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
FULL TIME					
Director	1	1	1	1	0
Assistant Library Director	0	0	0	1	1
Library Services Manager	2	2	2	1	-1
Support Services Manager	1	1	1	1	0
Cultural Arts Manager	1	1	1	1	0
Senior Librarian	4	4	4	4	0
Librarian	7	7	7	7	0
Circulation Supervisor	1	1	1	1	0
Senior Media Production Specialist	1	1	1	1	0
Library Resource Supervisor	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Media Production Specialist	1	1	1	1	0
Library Acquisitions Coordinator	1	1	1	1	0
Library Digital Services Specialist	0	1	1	1	0
Library Clerk	3	3	3	3	0
TOTAL FULL TIME	25	26	26	26	0
PART TIME					
Senior Librarian	0.5	0.5	0.5	0.5	0
Librarian	1	1	1	1	0
Library Specialist	2.48	1.48	1.48	1.48	0
Library Clerk	4.79	4.79	4.79	4.79	0
Library Page	3.36	3.36	3.36	3.36	0
TOTAL PART TIME	12.13	11.13	11.13	11.13	0
TEMPORARY					
Audio Visual Technician	0.24	0.24	0.24	0.24	0
Library Specialist	0.08	0.08	0.08	0.08	0
Library Clerk	0.09	0.09	0.09	0.09	0
Library Page	0.25	0.25	0.25	0.25	0
TOTAL TEMPORARY	0.66	0.66	0.66	0.66	0
TOTAL FULL-TIME-EQUIVALENT	37.79	37.79	37.79	37.79	0

LIBRARY

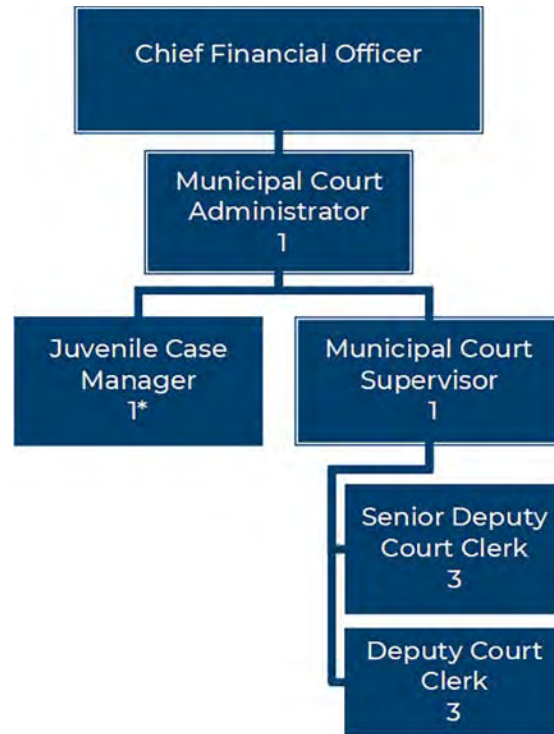
GENERAL FUND

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>PERSONNEL SERVICES</u>					
Salaries	1,866,828	2,020,069	1,906,107	2,125,269	11%
Longevity	15,903	14,846	14,085	15,362	9%
Overtime	-	300	301	300	0%
FICA	139,743	150,748	140,005	157,136	12%
TMRS	278,776	290,555	272,411	321,181	18%
Worker's Compensation	6,138	4,574	4,594	5,113	11%
Health Insurance	180,638	209,122	216,909	220,387	2%
Health Savings Account	5,793	6,610	11,241	10,786	-4%
Dental Insurance	14,304	15,994	15,937	17,311	9%
Long-term Disability	1,773	1,929	1,815	2,037	12%
Life Insurance	1,213	1,326	1,170	1,304	11%
Flexible Spending	333	342	344	342	-1%
SUBTOTAL	\$ 2,511,442	\$ 2,716,415	\$ 2,584,919	\$ 2,876,528	11%
<u>OPERATIONS</u>					
Water	4,926	6,732	6,732	6,732	0%
Natural Gas	9,722	13,410	17,000	17,000	0%
Electricity	139,755	125,000	125,000	125,000	0%
Copier	6,495	7,200	7,200	7,200	0%
Technology Maintenance	37,657	39,650	39,650	43,150	9%
Travel & Training	3,442	4,050	2,601	16,135	520%
Dues & Subscriptions	90,438	79,546	89,123	85,549	-4%
Postage & Freight	349	500	500	500	0%
Insurance	20,641	25,802	25,802	29,205	13%
Events/ Activities	32,602	36,350	36,350	38,700	6%
SUBTOTAL	\$ 346,027	\$ 338,240	\$ 349,958	\$ 369,171	5%
<u>SUPPLIES</u>					
General Supplies	26,746	28,035	41,701	24,675	-41%
Library Book Expense	244,622	253,400	241,760	251,842	4%
SUBTOTAL	\$ 271,368	\$ 281,435	\$ 283,461	\$ 276,517	-2%
<u>MAINTENANCE</u>					
Equipment Maintenance	424	1,400	1,500	1,900	27%
SUBTOTAL	\$ 424	\$ 1,400	\$ 1,500	\$ 1,900	27%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	4,950	5,400	4,300	2,760	-36%
Lease Agreements	1,948	1,348	1,348	1,348	0%
Professional Services	9,549	12,457	9,909	11,518	16%
Donation Expenses	19,587	18,095	25,522	16,000	-37%
SUBTOTAL	\$ 36,034	\$ 37,300	\$ 41,079	\$ 31,626	-23%
DEPARTMENT TOTALS	\$ 3,165,295	\$ 3,374,790	\$ 3,260,917	\$ 3,555,742	9%

MUNICIPAL COURT

GENERAL FUND



*Partially funded by Special Revenue.

MUNICIPAL COURT

GENERAL FUND

The Municipal Court is responsible for the maintenance of court records on the disposition of cases, the issuance of warrants for those individuals who do not meet their obligations to the court, and the collection of fines. The Municipal Court also provides opportunities for the youth to engage and learn about the legal system through the Teen Court Program. In addition, the court engages in initiatives to promote safety, encourage rehabilitation and prevent recidivism.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

Strategy - Identify, communicate and facilitate awareness of services available to residents

- The court introduced new activities for Municipal Courts Week that promoted public awareness on road safety and the dangers of distracted or impaired driving. We encouraged public engagement by utilizing impairment goggles for simulation, and enhanced awareness through a traffic safety display at the City Hall atrium, setting up informational desk for visitors with enhanced visibility of materials.
- For the second consecutive year, the court won the Honorable Mention Award from the Municipal Traffic Safety Initiative Conference for our efforts in promoting traffic safety and the dangers of distracted driving.
- The very first Teen Court Academy was launched with 28 Allen teens graduating from the program. The four-month specialized program aims to enhance the capability of teen court 'attorneys' to handle cases brought before the Teen Court.

Goal 5. Maintain operational excellence in City government services

Strategy - Utilize technology for optimum performance and customer service

- Partnered with the NTCOG, through GovPay Services, to provide services that allow the Allen Jail an alternative to process cash bonds for eligible detainees and for the funds to seamlessly transfer to the proper agency, eliminating the check processing step and saving city resources and staff hours.
- The online case resolution was expanded to allow citizens to resolve eligible cases without requiring a physical appearance in court.
- The entire staff has achieved Court Clerk Certification status which is a very rare feat amongst municipal courts. These certifications will ensure that each deputy court clerk has the skills and training to perform their assigned duties with a high level of competence.

Strategy - Ensure excellent fiscal management to maintain public trust

- Timely submission of state reports and court statistical data to government agencies as required by law.

Strategy - Utilize technology for optimum performance and customer service

- Successful implementation of Virtual Court service and provide a platform for individuals to access the courts and appear before the judge without being limited by work schedules, transportation and other concerns.

OBJECTIVES FOR FY2022

Goal 4. High-performing City team providing resident-focused services

Objective - Develop and maintain proactive City communications policies, strategies, and tools to inform the community

- Continue participation in the statewide Municipal Courts Week and National Night Out program, with enhanced community outreach programs for education on traffic safety and distracted driving.
- Develop and maintain court-based educational programs for juvenile and minor participants to ensure compliance with court orders and the timely disposition of cases.

MUNICIPAL COURT

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	810,139	825,146	777,171	842,007	8%
Operations	69,127	89,033	95,533	122,272	28%
Supplies	5,212	6,000	5,299	5,600	6%
Professional Services	18,775	36,000	30,000	36,000	20%
DEPARTMENT TOTAL	\$ 903,253	\$ 956,179	\$ 908,003	\$ 1,005,879	11%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Municipal Court Judge	1	1	1	1	0
Municipal Court Administrator	1	1	1	1	0
Municipal Court Supervisor	1	1	1	1	0
Juvenile Case Manager	1	1	1	1	0
Senior Deputy Court Clerk	3	3	3	3	0
Deputy Court Clerk	3	3	3	3	0
TOTAL FULL TIME	10	10	10	10	0
TOTAL FULL-TIME-EQUIVALENT	10	10	10	10	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	573,927	589,437	554,403	603,190	9%
Longevity	2,316	2,688	2,500	2,932	17%
Overtime	1,553	3,000	2,000	3,000	50%
FICA	42,174	43,364	40,841	44,593	9%
TMRS	87,433	84,452	81,647	91,371	12%
Worker's Compensation	1,674	1,112	1,146	1,256	10%
Health Insurance	87,057	87,061	84,413	84,840	1%
Health Savings	4,654	4,656	1,568	1,598	2%
Dental Insurance	7,887	7,890	7,230	7,670	6%
Long-term Disability	699	706	663	742	12%
Life Insurance	537	552	531	587	11%
Flexible Spending	228	228	229	228	0%
SUBTOTAL	\$ 810,139	\$ 825,146	\$ 777,171	\$ 842,007	8%
<u>OPERATIONS</u>					
Service Costs	4,986	6,600	6,600	6,600	0%
Copier	6,334	7,200	7,200	7,200	0%
Technology Maintenance	44,475	44,770	58,270	76,770	32%
Travel & Training	2,558	13,000	6,500	12,400	91%
Dues & Subscriptions	1,185	1,170	1,170	1,250	7%
Postage & Freight	4,941	5,000	5,000	5,000	0%
Outside Printing	390	2,000	1,500	1,500	0%
Insurance	3,954	6,893	6,893	7,732	12%
Court Technology	175	-	-	-	-
Juvenile Case Manager Expenses	129	2,400	2,400	3,820	59%
SUBTOTAL	\$ 69,127	\$ 89,033	\$ 95,533	\$ 122,272	28%

MUNICIPAL COURT

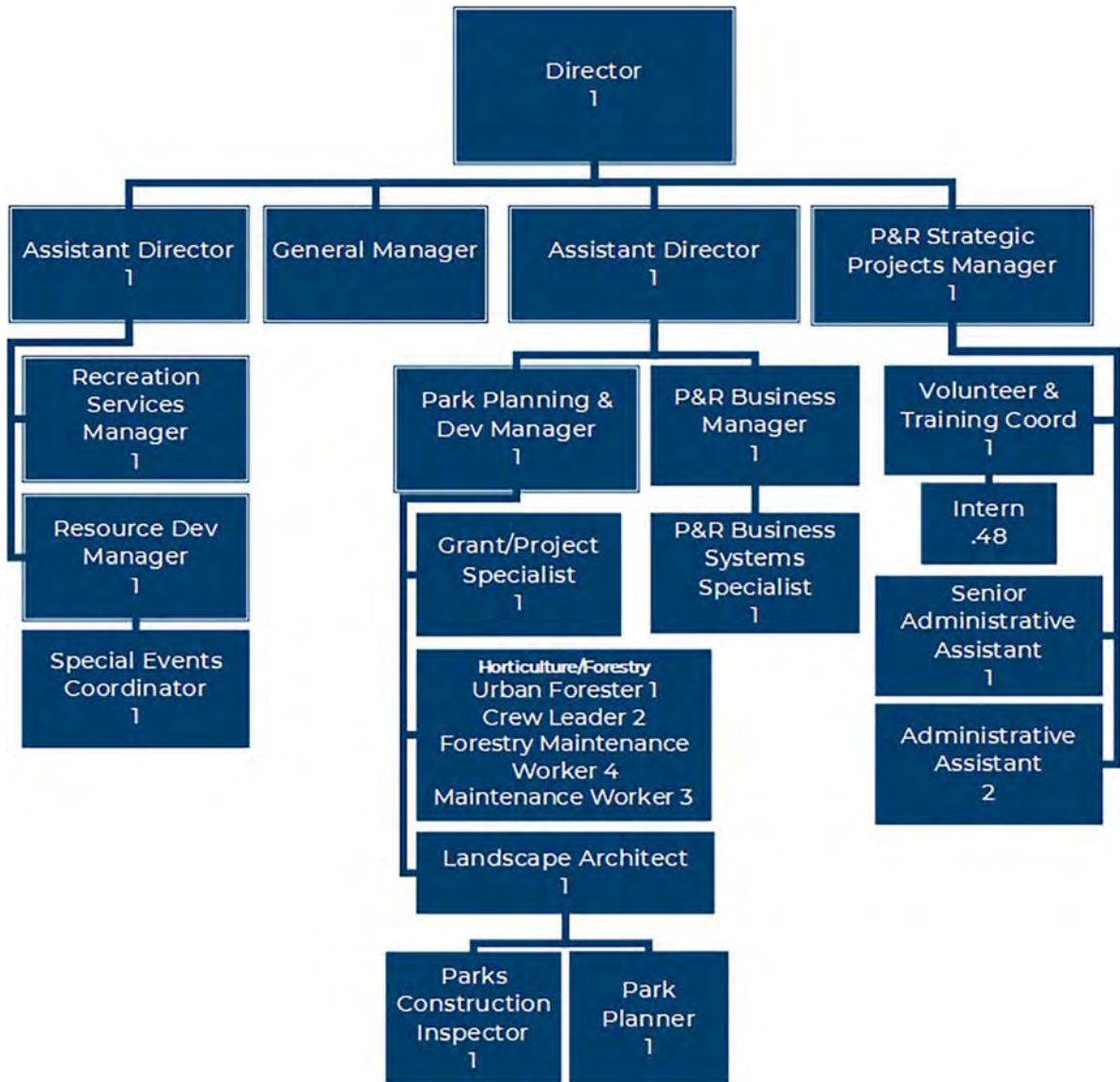
GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

		2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
		ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
						AMENDED
<u>SUPPLIES</u>						
General Supplies		5,212	6,000	5,299	5,600	6%
SUBTOTAL	\$	5,212	\$ 6,000	\$ 5,299	\$ 5,600	6%
<u>PROFESSIONAL SERVICES</u>						
Contractual Services		1,116	4,000	4,000	4,000	0%
Professional Services		17,659	32,000	26,000	32,000	23%
SUBTOTAL	\$	18,775	\$ 36,000	\$ 30,000	\$ 36,000	20%
DEPARTMENT TOTALS	\$	903,253	\$ 956,179	\$ 908,003	\$ 1,005,879	11%

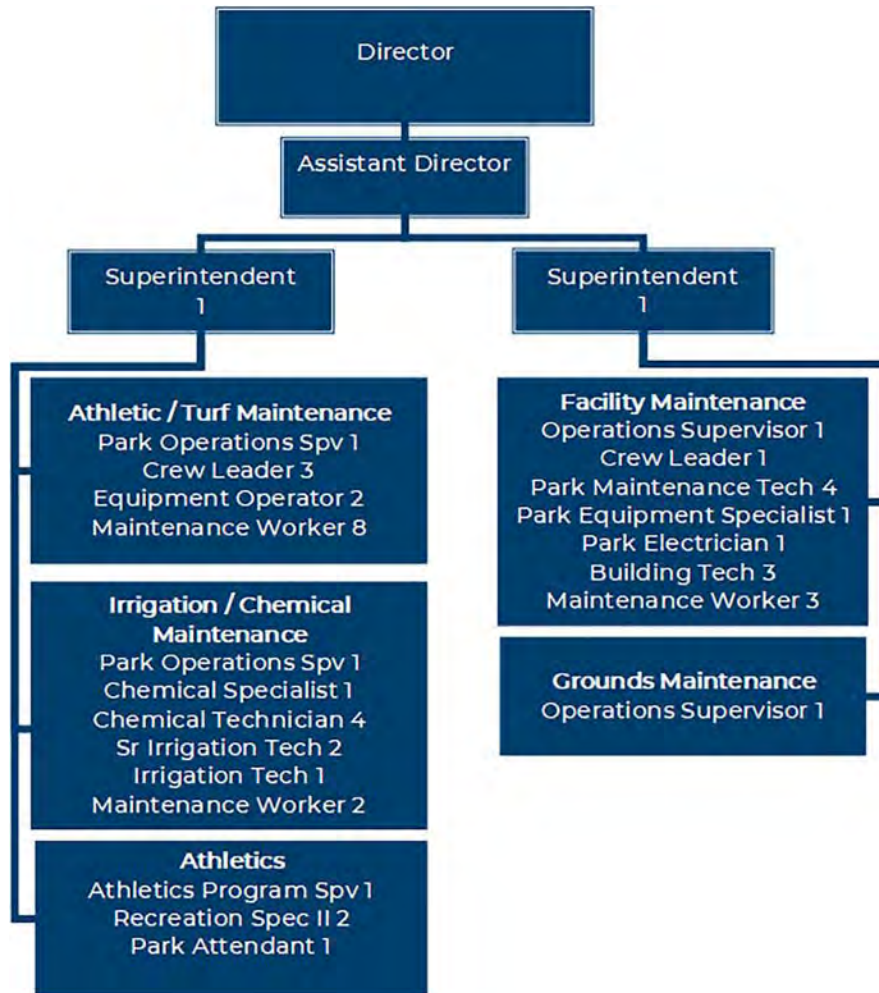
PARKS & RECREATION: ADMINISTRATION

GENERAL FUND



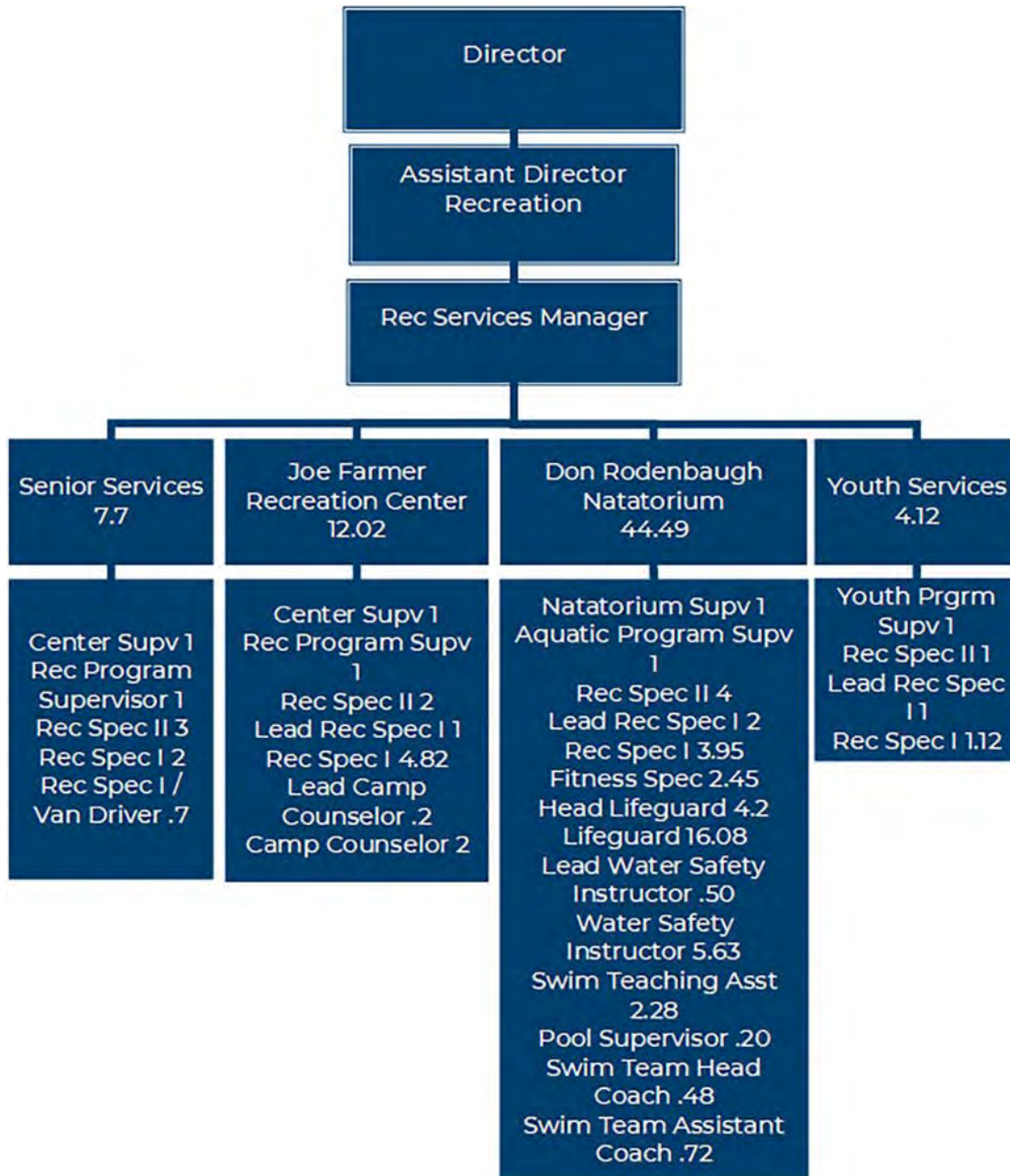
PARKS & RECREATION: PARKS

GENERAL FUND



PARKS & RECREATION: RECREATION

GENERAL FUND



PARKS & RECREATION

GENERAL FUND

The Parks and Recreation Department (PARD) strives to provide park facilities and recreation programs that enhance the aesthetic value of the City and help our citizens more fully enjoy living in Allen. The department's vision statement is: *"Deliver innovative and responsive service to create experiences which engage interests, encourage play, inspire learning, improve wellness, provide entertainment and foster economic growth for all of Allen."*

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

- Prevented establishment of Cattle Egret rookeries through use of the Cattle Egret Management Plan.
- Initiated programming at Spirit Park including in-house and charity tournaments, league play and a concessions vendor.
- Created drive-through and virtual activities at Allen Senior Recreation to provide opportunities for seniors to participate safely while enjoying activities.
- Implemented Recreation Enrichment Vehicle(REV) outreach program. The program provides recreational activities and experiences as popup and special events with collaboration from Community Enhancement to provide block party support.

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy - Create recreational partnerships

- Maintained partnerships with various tournament promoters.
- Maintained sponsoring partnership with Credit Union of Texas.

Goal 3. Signify, enhance, and communicate Allen's identity to the region and the nation

- Procured and brought to Allen a 1910 steam locomotive and tender for permanent historical and cultural display at the Heritage Center.

Strategy - Continue to seek open space funding

- Obtained 50% matching grants for the design of Eugene McDermott Park trails and Steve Terrell Community Park trails.

Strategy - Plan for the design and construction of needed City Parks and Recreation Facilities

- Completed the design process for the Steve Terrell Recreation Center and Terrell Park.
- Completed improvements (entry low water crossing) at the Tree Farm.
- Completed installation of playground shade structures at Bethany Lakes, Greenville Heights and Hillside Parks.

Strategy - Signify the City of Allen through beautification efforts

- Hosted the 2020 (FY21) Arbor Day Celebration and tree planting.
- Completed planned median landscape improvements.
- Completed the installation of commissioned artwork in the Allen Event Center rotunda.
- Initiated the artist's call for commissioned artwork in the Don Rodenbaugh Natatorium lobby.

Strategy - Advance Trails Plan to ensure continuation and connectivity of the trails system

- Completed construction of Ridgeview trail segments (Cinemark loop, Lexington, additional bridges at Spirit Park, and STEAM Center boardwalk).

Goal 4. Systematically invest in public infrastructure**Strategy - Continue to review and develop plans for maintaining aging infrastructure**

- Completed design plans for Rolling Hills Park, Allen Station Park playground, and parking expansion at Spirit Park.
- Completed Final designs for Greenville Heights and Bethany Lakes Parks playground replacement.
- Initiated phase I of the roof and dehumidification system replacements at Don Rodenbaugh Natatorium.

Goal 5. Maintain operational excellence in City government services

- Completed update of Parks and Recreation Master Plan.

Strategy - Utilize technology for optimum performance and customer service

- Implemented use of BlueBEAM plan review software for both public and private development.
- Continued tree inventory data collection (approximately 80% complete).

Goal 7. Proactively work to protect the environment and conserve water resources

- Continued reimagination of existing landscapes with WaterWise concepts.

OBJECTIVES FOR FY2022**Goal 3. Vibrant community with lively destinations and successful commercial centers**

- Continue implementation of Cattle Egret Management Plan.
- Resume Outreach Learn to swim Program (suspended due to COVID).

Objective - Have an “Allen” sense of place and its own identity known by residents

- Identify alternative marketing opportunities to ensure that citizens are well informed of recreation opportunities.

Goal 2. Safe and livable community for all**Objective - Provide recreation and library programming responsive to the needs of the diverse Allen community**

- Identify and implement strategies to sustain current and develop new community partnerships.
- Develop and implement new partnership packet for special events.

Objective - Invest in maintaining and upgrading the City's infrastructure and facilities

- Initiate reconstruction of Rolling Hills Park and Allen Station Playground.
- Complete parking expansion at Spirit Park.
- Design and install playground shade structures at three parks (Orchards, Dayspring, and Spirit).
- Design and install playgrounds at Greenville Heights and Custer Meadows Parks.
- Work interdepartmentally to complete deferred maintenance and facility upgrades as funding becomes available.
- Continue Tree Farm improvements as funding is available.
- Continue construction of the Steve Terrell Recreation Center and Terrell Park.
- Complete design for multiple park projects (Ford Park and Molsen Far Master Plans, Allen Heritage Village improvements).
- Design neighborhood park setting and trail passage in the underserved SW corner of Allen on the recently purchased R.O.W. of old Custer Road.
- Continue Citywide trail repair and replacement under the trail maintenance program.
- Continue to utilize the Long-Term Facility Maintenance Plan while working interdepartmentally to schedule and budget major projects.
- Continue phased replacements of roof and dehumidification systems at DRN.

Objective - Maintain and enhance Allen community/recreation centers

- Host the 2021 Arbor Day Celebration and tree planting and plan the 2022 Arbor Day Event.
- Complete the installation of commissioned artwork in the Allen Event Center rotunda.

Objective - Maintain and expand the connectivity of the Allen trail system

- Continue to design and build hike and bike trail segments according to the trail master plan.
- Continue to implement a trail signage program per the trail master plan.

Goal 4. High-performing City team providing resident-focused services

- Evaluate and revamp our guest experience model.
- Finalize the transfer of stewardship of the CARE financial assistance program funding to the Allen Parks Foundation and continue to update the policies governing the program as necessary.
- Complete the development of a department-wide sponsor package.

Objective - Develop effective and usable performance metrics for evaluating the service performance and the value to the Allen community

- Complete tree inventory data collection & establish tracking processes to facilitate urban forestry management (including planting, maintenance and replacement).
- Continue to ensure that programs and services are cost effective and reflect the interests and needs of the community.

PARKS & RECREATION

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	8,126,716	9,496,880	8,816,216	9,610,620	9%
Operations	2,901,634	3,515,886	3,273,531	3,657,557	12%
Supplies	323,841	526,252	476,677	551,261	16%
Maintenance	767,174	799,966	907,116	800,966	-12%
Professional Services	1,605,450	1,831,399	1,748,014	1,987,028	14%
Capital	-	-	73,362	-	-100%
DEPARTMENT TOTAL	\$ 13,724,815	\$ 16,170,383	\$ 15,294,916	\$ 16,607,432	9%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Assistant Director	2	2	2	2	0
Parks Planning and Dev. Manager	1	1	1	1	0
Superintendent	2	2	2	2	0
Recreation Services Manager	1	1	1	1	0
Resource Development Manager	1	1	1	1	0
Landscape Architect	1	1	1	1	0
Parks & Rec. Business Manager	1	1	1	1	0
Natatorium Supervisor I	1	1	1	1	0
Center Supervisor	2	2	2	2	0
Parks Operation Supervisor	2	2	4	4	0
Park Planner	1	1	1	1	0
Sports Field Supervisor	1	1	0	0	0
Urban Forester	1	1	1	1	0
Aquatic Program Supervisor	1	1	1	1	0
Athletic Program Supervisor	1	1	1	1	0
Marketing Specialist	1	1	0	0	0
Recreation Program Supervisor	2	2	2	2	0
Special Events Coordinator	1	1	1	1	0
Youth Program Supervisor	1	1	1	1	0
Grant/Project Specialist	1	1	1	1	0
Parks & Rec Strategic Projects Manager	1	1	1	1	0
Irrigation Specialist	1	1	0	0	0
Parks Construction Inspector	1	1	1	1	0
Chemical Specialist	1	1	1	1	0
Crew Leader	5	6	6	6	0
Recreation Specialist II	12	12	12	12	0
Parks Specialist	1	1	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Volunteer and Training Coordinator	1	1	1	1	0
Chemical Technician	4	4	4	4	0
Equipment Operator	2	2	2	2	0
Senior Irrigation Technician	2	2	2	2	0
Building Technician	3	3	3	3	0
Parks Equipment Specialist	1	1	1	1	0
Parks & Rec Business Systems Specialist	1	1	1	1	0
Irrigation Technician	1	1	1	1	0

PARKS & RECREATION

GENERAL FUND

PERSONNEL SUMMARY - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	
<u>FULL TIME - CONTINUED</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Parks Maintenance Technician	4	4	4	4	0
Forestry Maintenance Worker	4	4	4	4	0
Administrative Assistant	2	2	2	2	0
Maintenance Worker	17	16	16	16	0
Lead Recreation Specialist I	4	4	4	4	0
Head Lifeguard	4	4	4	4	0
TOTAL FULL TIME	99	99	98	98	0
<u>PART TIME</u>					
Intern	0.5	0.5	0.5	0.5	0
Fitness Specialist	2.45	2.45	2.45	2.45	0
Lead Water Safety Instructor	0.5	0.5	0.5	0.5	0
Recreation Specialist I CDL	0	0.5	0.7	0.7	0
Recreation Specialist I	11.47	10.47	10.47	10.47	0
Park Attendant	1	1	1	1	0
TOTAL PART TIME	15.92	15.42	15.62	15.62	0
<u>SEASONAL / TEMPORARY</u>					
Seasonal - Pool Supervisor	0.2	0.2	0.2	0.2	0
Seasonal - Head Lifeguard	0.2	0.2	0.2	0.2	0
Seasonal - Swim Team Head Coach	0.48	0.48	0.48	0.48	0
Seasonal - Swim Team Assistant Coach	0.54	0.72	0.72	0.72	0
Seasonal - Lifeguard	16.98	16.08	16.08	16.08	0
Seasonal - Water Safety Instructor	5.63	5.63	5.63	5.63	0
Seasonal - Swim Teaching Assistant	2.28	2.28	2.28	2.28	0
Temp - Fitness Instructor	0.2	0.2	0	0	0
Temp - Recreation Specialist I	1.42	1.42	1.42	1.42	0
Temp - Lead Camp Counselor	0.2	0.2	0.2	0.2	0
Temp - Camp Counselor	2	2	2	2	0
Temp - Sat. Night Event Chaperone	0.65	0	0	0	0
TOTAL SEASONAL / TEMPORARY	30.78	29.41	29.21	29.21	0
TOTAL FULL-TIME-EQUIVALENT	145.7	143.83	142.83	142.83	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21
Salaries	5,563,391	6,525,807	6,046,775	6,625,908	10%
Longevity	42,275	40,448	39,213	42,281	8%
Overtime	57,190	177,037	164,297	187,713	14%

PARKS & RECREATION

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
<u>PERSONNEL SERVICES - CONTINUED</u>					<u>AMENDED</u>
FICA	412,452	495,571	454,417	501,185	10%
TMRS	825,240	966,091	880,458	1,027,737	17%
Worker's Compensation	137,873	107,770	100,767	116,094	15%
Health Insurance	979,365	1,068,684	1,021,968	996,343	-3%
Health Savings	33,282	33,502	31,140	32,621	5%
Dental Insurance	64,787	70,350	65,461	68,156	4%
Long-term Disability	5,979	6,388	6,360	6,869	8%
Life Insurance	3,917	4,263	4,258	4,630	9%
Flexible Spending	965	969	1,102	1,083	-2%
SUBTOTAL	\$ 8,126,716	\$ 9,496,880	\$ 8,816,216	\$ 9,610,620	9%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	49,345	50,620	50,870	50,620	0%
Fuel	55,003	104,454	104,454	110,984	6%
Water	1,135,921	1,088,342	1,100,000	1,100,000	0%
Natural Gas	36,726	89,924	89,924	89,924	0%
Electricity	463,248	544,900	539,800	539,800	0%
Service Costs	14,955	17,000	17,000	17,000	0%
Copier	19,109	21,218	21,218	21,218	0%
Technology Maintenance	39,063	49,823	49,823	50,023	0%
Rolling Stock Replacement	174,462	168,492	168,492	179,416	6%
Travel & Training	42,087	72,780	62,737	114,124	82%
Dues & Subscriptions	46,843	45,273	42,273	52,967	25%
Uniforms	28,719	62,864	57,350	63,103	10%
Postage & Freight	20,251	2,000	2,000	2,000	0%
Advertising	8,069	30,000	30,000	30,000	0%
Rentals	15,297	13,064	13,064	13,064	0%
Outside Printing	5,048	2,250	2,790	2,250	-19%
Meetings & Receptions	4,441	2,888	2,888	2,888	0%
Insurance	235,838	203,585	203,585	242,552	19%
Notices Required by Law	2,376	1,029	1,029	1,029	0%
Class & Day Camp Expenditures	150,370	364,991	248,708	365,716	47%
Special Events	182,859	233,490	178,900	262,480	47%
Purchase - Concessions	8,374	39,893	19,620	39,393	101%
Purchase - Retail	1,609	2,032	2,032	2,032	0%
Cemetery Expenditures	8,450	18,351	18,351	18,351	0%
Marketing Expenditures	93,580	7,163	7,163	7,163	0%
Allen USA Expenses	59,591	279,460	239,460	279,460	17%
SUBTOTAL	\$ 2,901,634	\$ 3,515,886	\$ 3,273,531	\$ 3,657,557	12%
<u>SUPPLIES</u>					
IT - Small Equipment	-	3,100	4,850	4,300	-11%
General Supplies	238,334	360,493	323,168	385,081	19%
Small Tools & Minor Equipment	47,699	89,856	75,856	89,077	17%
Medical & Chemical Supply	33,764	48,023	48,023	48,023	0%
COAST Expense	4,044	24,780	24,780	24,780	0%
SUBTOTAL	\$ 323,841	\$ 526,252	\$ 476,677	\$ 551,261	16%

PARKS & RECREATION

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MAINTENANCE</u>					
Facility Maintenance	637,558	622,824	751,774	622,824	-17%
Vehicle Maintenance	51,995	52,651	52,651	53,651	2%
Equipment Maintenance	77,621	124,491	102,691	124,491	21%
SUBTOTAL	\$ 767,174	\$ 799,966	\$ 907,116	\$ 800,966	-12%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	586,409	829,304	745,919	821,168	10%
Professional Services	61,600	67,538	67,538	67,538	0%
Contract Mowing	957,441	934,557	934,557	1,098,322	18%
SUBTOTAL	\$ 1,605,450	\$ 1,831,399	\$ 1,748,014	\$ 1,987,028	14%
<u>CAPITAL</u>					
Machinery & Equipment	-	-	73,362	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 73,362	\$ -	-100%
DEPARTMENT TOTALS	\$ 13,724,815	\$ 16,170,383	\$ 15,294,916	\$ 16,607,432	9%

ACCOUNT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Items here are funded by antenna revenue:					
Cultural Arts Programs - Arts Alliance	38,500	70,000	70,000	70,000	0%
Allen USA Celebration	59,591	279,460	239,460	279,460	17%
Philharmonic Symphony	75,000	75,000	75,000	75,000	0%
Summer Sounds	4,955	21,475	21,000	21,475	2%
Public Art Projects	105	13,000	13,000	13,000	0%
TOTAL	\$ 178,151	\$ 458,935	\$ 418,460	\$ 458,935	10%

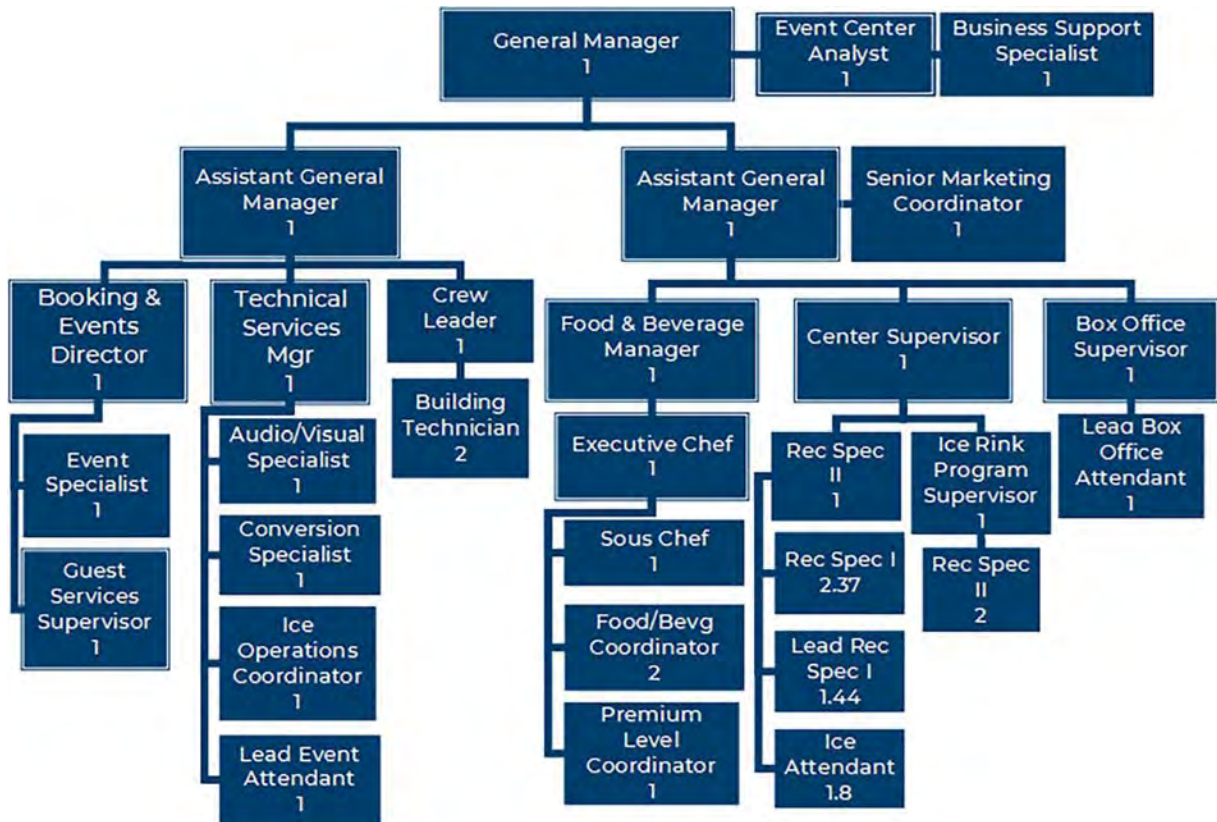
CAPITAL EXPENDITURE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MACHINERY & EQUIPMENT</u>					
Christmas Tree Replacement	-	-	29,562	-	-100%
Athletic Field Lighting Controller	-	-	43,800	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 73,362	\$ -	-100%

*The items listed are non-recurring capital expenses based on increased service to the community.

ALLEN EVENT CENTER

GENERAL FUND



ALLEN EVENT CENTER

GENERAL FUND

The Allen Event Center consists of the main arena and support facilities, the Allen Community Ice Rink, the south parking structure, and shared ownership of the north parking structure with The Village at Allen. The Center hosts a variety of events ranging from professional and amateur athletics, concerts and family shows, trade shows, graduation ceremonies and even private events. These functions are estimated to have an economic impact of over \$12,000,000 annually.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

Strategy - Identify, communicate, and facilitate awareness of services available to residents

- Initiated COVID-19 preparedness plan during shutdown and implemented new policies and procedures once events resumed in July 2020.
- Continued to raise awareness of AEC in the region via general brand marketing.

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- AEC and Allen Center Ice Rink (ACIR) hosted regional professional training events for the U.S. Ice Rink Association and partnered with Texas WorkForce Commission to host a regional Job Hiring Fair.
- AEC and ACIR continued partnership with Collin County Toys for Tots benefiting Allen Community Outreach.
- Working in conjunction with the Allen Public Arts Committee on installation of “Perpetual Flux” sculpture artwork within AEC rotunda entrance.

Strategy - Create recreational partnerships

- ACIR continued its partnership with the Special Olympics to host the Special Olympics ice-skating competitions.
- ACIR continued its partnership with the U.S. Figure Skating and USA Hockey to promote and enhance youth ice skating activities.
- Food & Beverage team members continued to provide meals at City events and meetings as requested.

Goal 3. Signify, enhance, and communicate Allen’s identity to the region and the nation

- Resetting partnership with Live Nation and Venue Coalition to promote concerts as we resume normal operations post COVID and bring increased national and regional credibility to the venue.
- Coordinated with six (6) school districts to host 8 graduations, bringing approximately 25,000 people to Allen.
- Hosted U.S. Figure Skating 2020 “9-States” Championship and US Pairs Finals with both AEC & ACIR.

Goal 4. Systematically invest in public infrastructure

- Finalized process to make lighting improvements (LED technology) to AEC’s South Parking Garage. Project to be completed by September 2021.
- In the process of replacing aged video displays, audio systems, and event lighting because they have reached the end-of-useful life. Projects to be completed by September 2021.

Goal 5. Maintain operational excellence in City government services

- Conducted mandatory training for third party staff in the Guest Relations and Food & Beverage Divisions.
- Worked with Allen Police Department and Department of Homeland Security to assess and implement security guidelines to mirror how other similar facilities are operating across the DFW metroplex. A new “clear bag” policy was implemented in October 2019.

Strategy - Utilize technology for optimum performance and customer service

- Expanded use of Archtics ticketing software within the Ticketmaster system to enhance customer service in ticketing and Food & Beverage services.

Strategy - Ensure excellent fiscal management to maintain public trust

- Implemented cost control measures to ensure that programs and services are cost-effective while still reflecting the interests of the community.

OBJECTIVES FOR FY2022**Goal 3. Vibrant community with lively destinations and successful commercial centers****Objective - Maintain and enhance Allen Event Center as a successful asset contributing to our Allen community**

- Continue to raise awareness of AEC in the region via general brand marketing.
- Restart community partnerships to host the Chalk the Walk and Flavors of the World special events at AEC.
- Expanded partnerships with Collin County Toys for Tots benefiting Allen Community Outreach.
- Embark on naming rights partnership with Allen-based, community-minded company.
- Continue to work with Allen Police Department and The Department of Homeland Security to assess AEC’s safety protocols and procedures.
- Continue to assess and implement guidelines set forth by governmental agencies and public assembly industry as it relates to COVID-19 and other transmittable illnesses.
- Continue to forge relationships with the Collin County Diversity Council to host “Flavors of the World” event at AEC. Event for May of 2021 was cancelled due to COVID-19 pandemic.
- Continue and expand partnership with Dallas Figure Skating Club and U.S. Figure Skating organizations to provide enhanced youth figure skating programs and competitions at Allen Event Center.
- Continue ACIR partnership with Special Olympics to host the Special Olympics ice-skating competitions.
- Continue Food & Beverage team members to provide meals at City events and meetings as requested.
- Continue partnership with Live Nation and Venue Coalition to promote concerts bringing increased national and regional credibility to the venue.
- Continue working with local school districts and universities to host graduations bringing thousands to Allen.

Goal 1. Financially sound and transparent City government

- Thorough study of appropriate preventive maintenance across all building systems to help mitigate high costs over the long term.

Goal 4. High-performing City team providing resident-focused services

- Conduct mandatory training for third party staff in the Guest Relations and Food & Beverage Divisions.

Objective - Develop effective and usable performance metrics for evaluating the service performance and the value to the Allen community

- Explore ways to better integrate mobile ticketing and food service options for guests through new technology which came about during COVID-19.

Objective - Develop and maintain proactive City communication policies, strategies, and tools to inform the community

- Continue to investigate new cost control measures to ensure that programs and services are cost effective while still reflecting the interests of the community.

ALLEN EVENT CENTER

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Personnel	2,768,369	3,141,722	2,744,424	2,934,638	7%
Operations	1,574,569	2,157,600	1,771,445	2,115,344	19%
Supplies	139,098	164,712	169,026	146,962	-13%
Maintenance	440,517	354,697	340,173	388,227	14%
Professional Services	1,626,084	1,858,247	1,490,809	1,765,809	18%
Capital	-	-	6,000	-	-100%
TOTAL EXPENDITURES	\$ 6,548,637	\$ 7,676,978	\$ 6,521,877	\$ 7,350,980	13%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
FULL TIME					
General Manager	1	1	1	1	0
Assistant General Manager	2	2	2	2	0
Booking and Events Director	1	1	1	1	0
Center Supervisor	1	1	1	1	0
Food & Beverage Director	1	1	1	1	0
Food & Beverage Manager	0	0	1	1	0
Concessions Manager	1	1	0	0	0
Ice Rink Program Supervisor	1	1	1	1	0
Technical Services Manager	0	0	1	1	0
AEC Analyst	1	1	1	1	0
Senior Marketing Coordinator	1	1	1	1	0
Box Office Supervisor	1	1	1	1	0
Executive Chef	1	1	1	1	0
Audio/Visual Specialist	1	1	1	1	0
Guest Services Supervisor	1	1	1	1	0
Crew Leader	1	1	1	1	0
Event Specialist	1	1	1	1	0
Recreation Specialist II	3	3	3	3	0
Ice Operations Coordinator	1	1	1	1	0
Building Technician	2	2	2	2	0
Conversion Specialist	2	2	1	1	0
Business Support Specialist	0	0	1	1	0
Accounts Payable Technician	1	1	0	0	0
Lead Box Office Attendant	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
Premium Level Coordinator	1	1	1	1	0
Food & Beverage Coordinator	2	2	2	2	0
Sous Chef	1	1	1	1	0
Lead Event Attendant	2	2	2	2	0
TOTAL FULL TIME	33	33	33	33	0
PART TIME					
Lead Cash Room Attendant	0.5	0.5	0.5	0.5	0
Production Technician	0.5	0.5	0.5	0.5	0
Maintenance Worker	0.5	0.5	0	0	0
Lead Recreation Specialist I	0.96	0.96	1.44	1.44	0
Box Office Attendant	1.2	1.2	0.02	0.02	0
Recreation Specialist I	2.37	2.37	2.37	2.37	0

ALLEN EVENT CENTER

GENERAL FUND

PERSONNEL SUMMARY - CONTINUED

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	CHANGE
<u>PART TIME - CONTINUED</u>					
Lead Event Attendant	0.5	0.5	0.5	0.5	0
Receptionist	0.45	0.45	0.45	0.45	0
Cash Room Attendant	1	0.87	0.57	0.57	0
Lead Concession/Merchandise	0.69	0.69	0.69	0.69	0
Food & Beverage Specialist	0.86	0.86	0.86	0.86	0
Ice Rink Attendant	1.8	1.8	1.8	1.8	0
TOTAL PART TIME	11.33	11.2	9.7	9.7	0
TOTAL FULL-TIME-EQUIVALENT	44.33	44.2	42.7	42.7	0

EXPENDITURE DETAIL

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
<u>PERSONNEL SERVICES</u>					
Salaries	1,864,104	2,117,438	1,883,866	2,004,681	6%
Longevity	8,504	9,192	8,896	9,292	4%
Overtime	37,477	95,662	46,003	83,000	80%
FICA	140,091	162,899	140,850	153,681	9%
TMRS	282,070	316,897	274,642	314,587	15%
Worker's Compensation	46,300	34,847	33,669	35,061	4%
Health Insurance	353,909	366,814	320,908	300,512	-6%
Health Savings Account	9,305	10,268	10,490	7,912	-25%
Dental Insurance	22,743	23,667	21,322	21,916	3%
Long-term Disability	2,120	2,213	2,087	2,219	6%
Life Insurance	1,290	1,369	1,287	1,378	7%
Flexible Spending	456	456	404	399	-1%
SUBTOTAL	2,768,369	3,141,722	2,744,424	2,934,638	7%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	7,709	7,910	7,910	7,910	0%
Water	36,080	63,954	45,788	45,788	0%
Natural Gas	182,692	197,592	197,592	197,592	0%
Electricity	451,168	462,000	462,000	462,000	0%
Service Costs	5,068	143,830	9,000	9,000	0%
Copier	6,145	7,200	7,200	7,200	0%
Technology Maintenance	1,400	1,400	1,400	26,400	1786%
Travel & Training	14,952	34,243	2,243	30,443	1257%
Dues & Subscriptions	30,741	30,509	16,882	47,009	178%
Uniforms	5,880	14,500	7,743	14,500	87%
Postage & Freight	122	150	150	150	0%
Advertising	3,700	2,500	2,500	2,500	0%
Rentals	56,194	71,504	70,115	74,864	7%
Outside Printing	7,295	8,850	100	8,350	8250%
Meetings & Receptions	948	250	250	250	0%
Insurance	129,086	160,332	160,332	164,263	2%
Notices Required by Law	810	1,150	650	650	0%

ALLEN EVENT CENTER

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
OPERATIONS - CONTINUED					AMENDED
Liquor State Tax Expenses	20,595	47,905	30,210	50,116	66%
Class/ Day Camp Expenses	129,332	177,223	177,223	177,223	0%
Events/ Activities	3,985	4,211	800	4,211	426%
Purchase - Concessions	175,201	217,000	150,000	231,000	54%
Liquor Supply Expenses	66,927	140,150	110,150	150,000	36%
Purchase - Retail	23,391	17,237	20,207	17,237	-15%
Economic Grant Expenses	194,357	310,000	250,000	343,688	37%
Marketing Expense	9,004	26,000	16,000	18,000	13%
Admin Fee Expenditure	11,787	10,000	25,000	25,000	0%
SUBTOTAL	\$ 1,574,569	\$ 2,157,600	\$ 1,771,445	\$ 2,115,344	19%
<u>SUPPLIES</u>					
IT-Small Equipment	28,178	9,000	9,000	9,000	0%
General Supplies	55,755	66,758	98,910	60,508	-39%
Small Tools & Minor Equipment	55,165	88,954	61,116	77,454	27%
SUBTOTAL	\$ 139,098	\$ 164,712	\$ 169,026	\$ 146,962	-13%
<u>MAINTENANCE</u>					
Facility Maintenance	368,386	283,898	283,898	343,898	21%
Vehicle Maintenance	38	-	26	30	15%
Equipment Maintenance	72,093	70,799	56,249	44,299	-21%
SUBTOTAL	\$ 440,517	\$ 354,697	\$ 340,173	\$ 388,227	14%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	1,238,202	1,430,947	1,177,975	1,306,700	11%
Lease Agreements	3,466	2,100	2,230	2,200	-1%
Professional Services	384,416	425,200	310,604	456,909	47%
SUBTOTAL	\$ 1,626,084	\$ 1,858,247	\$ 1,490,809	\$ 1,765,809	18%
<u>CAPITAL</u>					
Machinery & Equipment	-	-	6,000	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 6,000	\$ -	-100%
DEPARTMENT TOTALS	\$ 6,548,637	\$ 7,676,978	\$ 6,521,877	\$ 7,350,980	13%

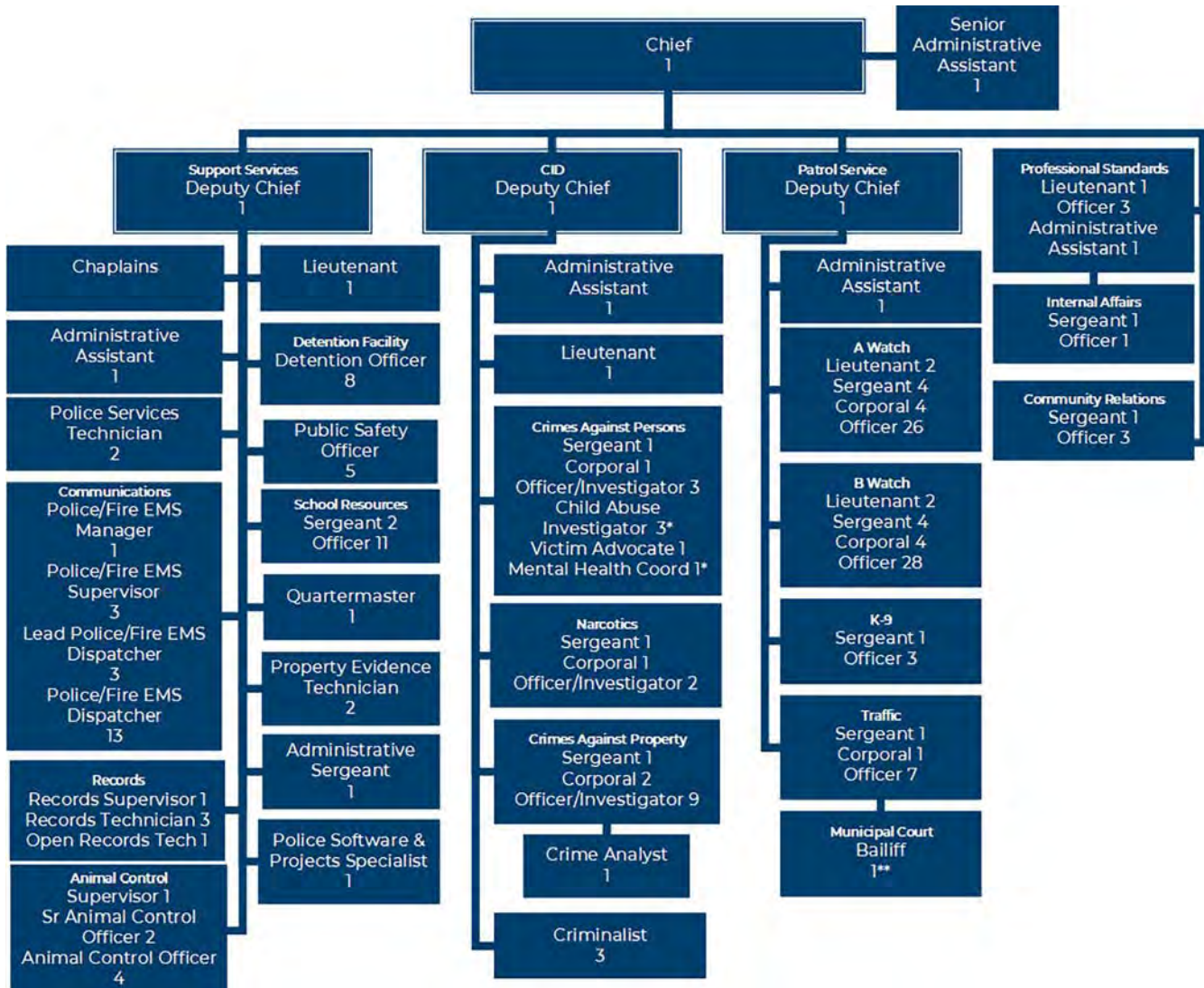
CAPITAL EXPENDITURE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
MACHINERY & EQUIPMENT					AMENDED
Ice Edger	-	-	6,000	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 6,000	\$ -	-100%

*The items listed are non-recurring capital expenses based on increased service to the community.

POLICE

GENERAL FUND



*One FTE funded by Public Safety Grant.

**Position funded by Special Revenue.

POLICE

GENERAL FUND

The City Charter provides for the Allen Police Department to preserve order within the City limits and secure the residents from violence and property loss.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

Strategy - Continue to provide progressive and efficient emergency services

- Continued to develop, install and implement the new public safety software system and associated hardware including a major upgrade of dispatch and mobile software. This is a multi-year project.
- Completed first year use of the SPIDRTech software to provide the best customer service to the community and receiving feedback related to police services.
- Continued to maintain a strong partnership with Allen Independent School District to meet the growing needs of both the City and the School District to maintain and improve school safety.
- Developed a comprehensive policy, procured protective equipment, and provided hands on training to police department personnel related to civil unrest and protest response.
- Continued to utilize and expand the Unmanned Aircraft System (Drone) Program which included training, licensing, procurement and multiple deployments of drones by Allen Police Officers.
- Continued integrated response training with police and fire departments to active incidents. Continued active shooter training for all Allen Police Officers.
- Completed implementation of phase 1 of the Automated License Plate Reader program including hardware installs, software deployments, and officer training.

OBJECTIVES FOR FY2022

Goal 2. Safe and livable community for all

Objective - Maintain and enhance Allen as one of the safest cities in Texas

- Implement phase 1 of the new Records Management Section. Include additions such as Phase 2 of SPIDRTech (CID Module), citizen reporting, and crime analysis.
- Continue to pursue grants for the department to focus on personnel, crime victims equipment and technology needs.
- Continue to work with Allen Independent School District officials to enhance current safety programs at all campuses and to ensure effective communications between the two entities.
- Complete implementation of phases 2 and 3 of the Automated License Plate Reader Program.
- Review Center for Public Safety Management (CPSM) police department study and determine the suitability and implementation plan for each recommendation made.

POLICE

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	23,773,343	25,304,465	25,584,738	25,673,629	0%
Operations	2,714,609	2,870,923	2,873,432	2,978,185	4%
Supplies	335,175	305,966	514,256	462,310	-10%
Maintenance	243,156	285,994	285,994	298,994	5%
Professional Services	237,651	342,139	327,524	256,908	-22%
Capital	135,817	-	25,324	11,075	-56%
DEPARTMENT TOTAL	\$ 27,439,751	\$ 29,109,487	\$ 29,611,268	\$ 29,681,101	0%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME - SWORN</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Police Chief	1	1	1	1	0
Deputy Police Chief	3	3	3	3	0
Police Lieutenant	7	7	7	7	0
Police Sergeant	18	18	18	18	0
Police Corporal	13	13	13	13	0
Police Officer*	98	99	99	99	0
Bailiff**	1	1	1	1	0
SUBTOTAL - SWORN	141	142	142	142	0
<u>FULL TIME - NON-SWORN</u>					
Emergency Comms. Manager	1	1	1	1	0
Software and Projects Specialist	0	0	0	1	1
Animal Control Supervisor	1	1	1	1	0
Mental Health Coordinator*	0	0	0	1	1
Police/Fire Dispatch Supervisor	3	4	4	3	-1
Police Records Supervisor	1	1	1	1	0
Criminalist	2	2	2	3	1
Victims Advocate	1	1	1	1	0
Criminal Analyst	1	1	1	1	0
Lead Police/Fire Dispatcher	3	3	3	3	0
Police/Fire Dispatcher	14	13	13	13	0
Senior Animal Control Officer	2	2	2	2	0
Police Open Records Technician	0	0	1	1	0
Senior Administrative Assistant	1	1	1	1	0
Animal Control Officer	4	4	4	4	0
Detention Officer	8	8	8	8	0
Quartermaster	1	1	1	1	0
Police Services Technician	1	1	1	1	0
Property/Evidence Technician	2	2	2	2	0
Public Safety Officer	5	5	5	5	0
Administrative Assistant	4	4	4	4	0
Police Records Technician	4	4	3	3	0
SUBTOTAL - NON-SWORN	59	59	59	61	2
TOTAL FULL TIME	200	201	201	203	2

* One position is funded by a Public Safety grant.

** This position is funded by special revenue.

POLICE

GENERAL FUND

PERSONNEL SUMMARY - CONTINUED

<u>PART TIME</u>	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	<u>CHANGE</u>
Police Services Technician	1	1	1	1	0
SUBTOTAL PART TIME	1	1	1	1	0
TOTAL FULL-TIME-EQUIVALENT	201	202	202	204	2

EXPENDITURE DETAIL

	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
<u>PERSONNEL SERVICES</u>					
Salaries	15,972,638	16,906,323	17,150,199	17,302,461	1%
Longevity	91,312	97,922	97,832	101,130	3%
Overtime	675,430	1,184,500	1,100,000	1,184,500	8%
FICA	1,218,474	1,324,653	1,337,484	1,360,881	2%
TMRS	2,574,713	2,586,854	2,687,697	2,793,379	4%
Worker's Compensation	426,649	315,287	358,112	321,299	-10%
Health Insurance	2,522,679	2,592,244	2,544,556	2,299,202	-10%
Health Savings Account	68,879	70,310	85,347	84,788	-1%
Dental Insurance	148,085	151,016	150,643	152,917	2%
Long-term Disability	18,863	19,183	20,124	20,864	4%
Life Insurance	11,995	12,295	12,919	13,358	3%
Flexible Spending	3,126	3,078	2,925	2,850	-3%
Clothing Allowance	40,500	40,800	36,900	36,000	-2%
SUBTOTAL	\$ 23,773,343	\$ 25,304,465	\$ 25,584,738	\$ 25,673,629	0%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	38,088	92,410	92,410	93,610	1%
Fuel	194,155	354,228	354,228	377,024	6%
Water	15,270	12,791	15,300	15,300	0%
Natural Gas	8,375	8,400	8,400	8,400	0%
Electricity	85,001	82,000	82,000	82,000	0%
Service Costs	5,635	26,600	26,600	26,600	0%
Copier	20,422	25,200	25,200	25,200	0%
Technology Maintenance	618,856	754,417	754,417	828,884	10%
Rolling Stock Replacement	1,250,847	916,037	916,037	856,721	-6%
Travel & Training	94,859	101,850	101,850	114,350	12%
Dues & Subscriptions	21,836	17,000	17,000	17,250	1%
Uniforms	75,751	87,500	87,500	91,250	4%
Postage & Freight	8,686	10,000	10,000	10,000	0%
Rentals	33,828	41,743	41,743	31,000	-26%
Outside Printing	4,901	7,500	7,500	7,500	0%
Meetings & Receptions	10,078	9,500	9,500	12,500	32%
Insurance	213,269	301,269	301,269	356,618	18%
Canine Maintenance	6,017	9,500	9,500	9,500	0%
Crime Prevention	6,072	6,478	6,478	7,978	23%
Notices Required by Law	27	500	500	500	0%
Narcotics Operations	2,636	6,000	6,000	6,000	0%
SUBTOTAL	\$ 2,714,609	\$ 2,870,923	\$ 2,873,432	\$ 2,978,185	4%

POLICE

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
					AMENDED
<u>SUPPLIES</u>					
IT-Small Equipment	13,118	17,770	97,614	29,020	-70%
General Supplies	81,292	76,000	80,704	83,000	3%
Small Tools & Minor Equipment	144,415	155,640	264,426	284,290	8%
Ammunition Supplies	58,139	50,056	50,056	57,500	15%
SWAT Expenses	7,549	6,500	14,724	8,500	-42%
Abandoned Property Expenses	30,662	-	6,732	-	-100%
SUBTOTAL	\$ 335,175	\$ 305,966	\$ 514,256	\$ 462,310	-10%
<u>MAINTENANCE</u>					
Facility Maintenance	5,775	7,000	7,000	8,500	21%
Vehicle Maintenance	232,815	240,474	240,474	251,474	5%
Equipment Maintenance	4,566	38,520	38,520	39,020	1%
SUBTOTAL	\$ 243,156	\$ 285,994	\$ 285,994	\$ 298,994	5%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	110,542	117,231	93,231	95,000	2%
Lease Agreements	4,398	3,300	3,300	3,300	0%
Professional Services	118,717	211,608	220,993	148,608	-33%
Donation Expenses	3,994	10,000	10,000	10,000	0%
SUBTOTAL	\$ 237,651	\$ 342,139	\$ 327,524	\$ 256,908	-22%
<u>CAPITAL</u>					
Machinery & Equipment	10,962	-	25,324	11,075	-56%
Vehicles	124,855	-	-	-	-
SUBTOTAL	\$ 135,817	\$ -	\$ 25,324	\$ 11,075	-56%
DEPARTMENT TOTALS	\$ 27,439,751	\$ 29,109,487	\$ 29,611,268	\$ 29,681,101	0%

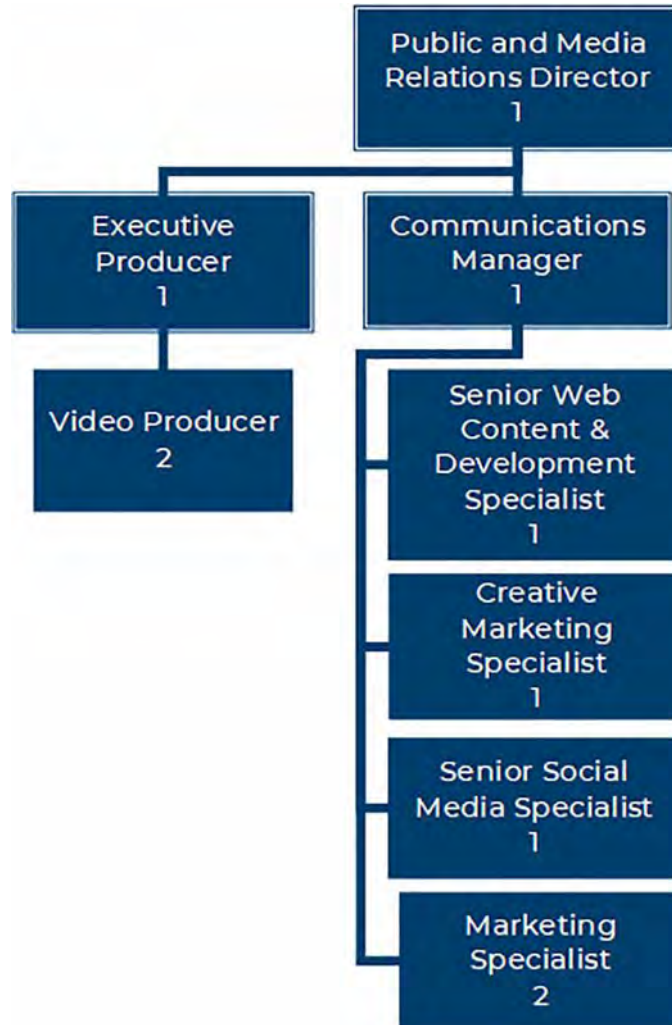
CAPITAL EXPENDITURE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
					AMENDED
<u>MACHINERY & EQUIPMENT</u>					
Prisoner Transport Van Insert	10,962	-	-	-	-
Forensic Computer & Software	-	-	25,324	-	-
Speed Trailer	-	-	-	11,075	-
SUBTOTAL	\$ 10,962	\$ -	\$ 25,324	\$ 11,075	-56%
<u>VEHICLES</u>					
CID Vehicles x3	96,008	-	-	-	-
Ford Escape (Crime Scene Vehicle)	28,847	-	-	-	-
SUBTOTAL	\$ 124,855	\$ -	\$ -	\$ -	-

*The items listed are non-recurring capital expenses based on increased service to the community.

PUBLIC AND MEDIA RELATIONS

GENERAL FUND



PUBLIC AND MEDIA RELATIONS

GENERAL FUND

The Public and Media Relations Office (PAMRO) provides information about City government, programs and services to residents and the media. The office produces the City's weekly e-news and special publications, oversees the City's website and social media outlets, and manages the government access channel - Allen City Television (ACTV). The office also helps coordinate special events and works with other City departments regarding education, outreach and marketing efforts.

ACCOMPLISHMENTS IN FY2021

Goal 3. Signify, enhance and communicate Allen's identity to the region and the nation

- Supported Allen CVB ongoing marketing efforts and Shop Local Program.
- Continued monthly marketing meetings with EDC to identify local coverage opportunities for economic development initiatives and initiated a new development section of AllenNews.org.
- Supported over 100 departmental requests for promotion, coverage, special projects, campaigns and specialty content development with heavy emphasis on telling the story of Allen's Fire Department vaccination operations.
- Implemented the 2021 Citizen Communication and Engagement Survey to benchmark communication and engagement efforts and identify areas for ongoing improvement.

Goal 5. Maintain operational excellence in City government services

Strategy - Utilize technology for optimum performance and customer service

- Initiated use of Sprout Social for social media management to include advance scheduling, monitoring, response, tracking and reporting of 19 channels in the central dashboard platform.
- Deployed use of automated chat bots on select social media channels to address the most common questions received and create a customer service avenue when channel is not monitored.
- Continued to use/promote AllenNews.org for City-wide events and video coverage.
- ACTV continued to receive state and national award recognition for quality programming including the NATOA Overall Programming Excellence for the 10th time.

OBJECTIVES FOR FY2022

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to support CVB marketing efforts.
- Complete the 2020-23 Communication and Marketing Plan.
- Implement new communication, marketing and engagement initiatives identified in the 2021 Citizen Communication and Engagement Survey and as prioritized by the Council's Strategic Plan.
- Complete final phase of new graphic identity guidelines and implementation.
- Implement a new strategy for story development and engagement with the news media.

Goal 4. High-performing City team providing resident-focused services**Objective - Develop and maintain proactive communications policies, strategies, and tools to inform the community**

- Implement best practices with website content development and design.
- Expand use of Sprout Social to additional users and channels and explore added functionality it offers based on the cost considerations.
- Implement ACTV programming availability on ROKU and AppleTV.

PUBLIC AND MEDIA RELATIONS

GENERAL FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Personnel Services	955,497	1,016,728	1,013,025	1,033,308	2%
Operations	51,006	211,450	212,750	228,880	8%
Supplies	17,130	2,000	2,000	2,000	0%
Professional Services	56,171	34,450	57,350	155,250	171%
DEPARTMENT TOTAL	\$ 1,079,804	\$ 1,264,628	\$ 1,285,125	\$ 1,419,438	10%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
FULL TIME					
Public & Media Relations Director	1	1	1	1	0
Marketing and Content Manager	1	1	0	0	0
Communications Manager	1	1	1	1	0
Executive Producer	1	1	1	1	0
Senior Social Media Specialist	0	0	1	1	0
Senior Web Content Specialist	1	1	1	1	0
Video Producer	2	2	2	2	0
Creative Marketing Specialist	0	0	1	1	
Marketing Specialist	1	1	2	2	0
Digital Media Coordinator	1	1	0	0	0
TOTAL FULL TIME	9	9	10	10	0
TOTAL FULL-TIME-EQUIVALENT	9	9	10	10	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
PERSONNEL SERVICES					AMENDED
Salaries	667,549	720,185	723,308	747,613	3%
Longevity	3,476	3,860	3,860	4,340	12%
Overtime	5,107	4,800	6,001	5,200	-13%
FICA	48,944	52,737	53,359	55,169	3%
TMRS	103,424	103,427	107,170	113,578	6%
Worker's Compensation	2,022	1,359	1,513	1,550	2%
Health Insurance	108,963	112,748	100,355	88,405	-12%
Health Savings	7,704	8,830	8,830	8,830	0%
Dental Insurance	6,628	7,013	6,846	6,793	-1%
Long-term Disability	836	887	928	953	3%
Life Insurance	616	654	683	706	3%
Flexible Spending	228	228	172	171	-1%
SUBTOTAL	\$ 955,497	\$ 1,016,728	\$ 1,013,025	\$ 1,033,308	2%
OPERATIONS					
Phone/ Data Connectivity	2,203	2,260	2,260	2,260	0%
Fuel	46	201	201	201	0%
Technology Maintenance	19,197	17,280	21,480	35,580	66%

PUBLIC AND MEDIA RELATIONS

GENERAL FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>OPERATIONS - CONTINUED</u>					
Travel & Training	5,191	16,500	16,500	17,100	4%
Dues & Subscriptions	20,618	13,585	10,685	12,275	15%
Postage & Freight	2	21,459	21,459	21,459	0%
Advertising	-	20,000	20,000	20,000	0%
Printing & Reproduction	544	104,600	104,600	104,600	0%
Insurance	3,205	5,565	5,565	5,405	-3%
Marketing Expenditures	-	10,000	10,000	10,000	0%
SUBTOTAL	\$ 51,006	\$ 211,450	\$ 212,750	\$ 228,880	8%
<u>SUPPLIES</u>					
General Supplies	17,130	2,000	2,000	2,000	0%
SUBTOTAL	\$ 17,130	\$ 2,000	\$ 2,000	\$ 2,000	0%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	32,713	29,950	32,850	34,750	6%
Professional Services	23,458	4,500	24,500	120,500	392%
SUBTOTAL	\$ 56,171	\$ 34,450	\$ 57,350	\$ 155,250	171%
DEPARTMENT TOTALS	\$ 1,079,804	\$ 1,264,628	\$ 1,285,125	\$ 1,419,438	10%



DEBT SERVICE FUND

DEBT SERVICE

DEBT SERVICE FUND

DEBT POLICY

The City of Allen issues general obligation bonds for a term of generally fifteen to twenty years, for the purpose of constructing major capital improvements which include municipal facilities, parks and streets. Article XI, Section 5 of the Texas Constitution, applicable to cities of more than 5,000 population states that the maximum rate shall not exceed \$2.50 per \$100.00 of assessed valuation of taxable property. The City's Charter (Article 5, Section 1) states: "In accordance with the constitution of the State of Texas, and not contrary thereto, the City of Allen shall have the power to borrow money against the credit of the city for any public purpose that is not now nor hereafter prohibited by the constitution and laws of the State of Texas". The City's debt policy, adopted by the Council in September 2011, is to keep the portion of ad valorem tax collections appropriated to the debt service fund below 35% and to maintain a fund balance between 5% and 10% of annual principal and interest payments. In addition, the debt burden ratio, calculated by total debt divided by the taxable assessed valuation must be below 2%. FY2022 debt burden ratio is 0.69%. The tax rate at October 1, 2021 is \$0.470000 per \$100.00 of assessed valuation of which \$0.101244, or 21.54%, is designated to the debt service fund. This is within the limits of the state law and is below the City's policy limit.

BOND RATINGS

In June 2021, the ratings on the City's General Obligation debt were reaffirmed at AAA by Standard and Poor's and Aaa by Moody's.

FUND BALANCE PROJECTIONS

	FY2021	FY2022
PROJECTED FUND BALANCE 10/1	\$ 1,858,730	\$ 2,125,813
TOTAL PROJECTED REVENUES	22,003,875	15,715,538
TOTAL PROJECTED EXPENDITURES	(21,736,792)	(16,375,182)
PROJECTED FUND BALANCE 9/30	\$ 2,125,813	\$ 1,466,169
5% OF ANNUAL DEBT SERVICE*	\$ 1,086,840	\$ 818,759

* Ending Fund Balance required: 5% to 10% of annual debt service.

DEBT SERVICE

DEBT SERVICE FUND

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2021	Required Principal 2021 - 2022	Required Interest 2021 - 2022	Total Required 2021 - 2022
GENERAL OBLIGATION BONDS:								
2006	07/26/06	1,595,000	4.14%	08/15/26	525,000	95,000	21,735	116,735
2013	05/01/13	5,065,000	2%-3.5%	08/15/32	3,230,000	255,000	98,000	353,000
2014	05/01/14	10,595,000	2%-4%	08/15/33	7,375,000	515,000	254,715	769,715
2015	05/19/15	32,245,000	2%-5%	08/15/34	13,165,000	1,465,000	537,044	2,002,044
2016	09/13/16	6,910,000	2%-4%	08/15/28	5,910,000	775,000	205,200	980,200
2017	07/26/17	11,845,000	2%-5%	09/30/32	8,745,000	680,000	306,288	986,288
2018	08/15/18	8,355,000	2%-5%	08/15/34	6,830,000	435,000	322,900	757,900
2019	06/10/19	8,630,000	2.5%-4%	08/15/34	6,095,000	380,000	228,150	608,150
2020	07/09/20	23,145,000	2%-4%	08/15/35	20,030,000	2,320,000	741,600	3,061,600
2021	06/29/21	10,595,000	3%-5%	08/15/36	10,475,000	2,575,000	489,850	3,064,850
TOTAL		\$118,980,000			\$82,380,000	\$9,495,000	\$3,205,481	\$12,700,481
CERTIFICATES OF OBLIGATION:								
2021	6/29/21	22,945,000	4%-5%	08/15/36	22,945,000	1,075,000	1,036,500	2,111,500
TOTAL		\$22,945,000			\$22,945,000	\$1,075,000	\$1,036,500	\$2,111,500
TAX NOTES:								
2019	8/29/19	2,600,000	1.75%	08/15/22	880,000	880,000	15,400	895,400
2020	7/9/20	3,175,000	4%	08/15/26	2,700,000	500,000	108,000	608,000
TOTAL		\$5,775,000			\$3,580,000	\$1,380,000	\$123,400	\$1,503,400
CAPITAL LEASES:								
2019	04/23/19	33,908	3.65%	07/05/22	12,515	12,515	267	12,782
TOTAL		\$33,908			\$12,515	\$12,515	\$267	\$12,782

DEBT SERVICE

DEBT SERVICE FUND

DEBT ISSUANCE PURPOSE

GENERAL OBLIGATION BONDS:

2006	Purpose: used for permanent public improvements and public purposes, to construct and equip firefighting facilities, including the purchase of firefighting equipment, for drainage improvements, for park improvements, including the acquisition of land and constructing recreational facilities and to pay costs of issuance.
2013	Purpose: used to construct and/ or make improvements to existing City facilities, streets and drainage, parks, parks land acquisition, and public art, and to pay the costs related to the issuance of the Bonds.
2014	Purpose: used to construct and/ or make improvements to existing City facilities, streets and drainage, parks, park land acquisition, public art projects and public safety facilities, and to pay the costs related to the issuance of the Bonds.
2015	Purpose: used to (i) construct and/ or make improvements to existing City facilities, streets, drainage, parks, park land acquisition, public art projects and public safety facilities (ii) refund certain outstanding obligations of the City, and (iii) pay the costs related to the issuance of the Bonds.
2016	Purpose: used to (i) refund certain outstanding obligations of the City (the "Refunded Bonds"), and (ii) pay the costs related to the issuance of the Bonds.
2017	Purpose: used to (i) construct and/or make improvements to existing City facilities, streets, and drainage, parks, park land acquisition, public art projects and public safety facilities, and (ii) pay the costs related to the issuance of the Bonds.
2018	Purpose: used to (i) construct and/ or make improvements to existing City facilities, streets, drainage, and public safety facilities, and (ii) pay the costs related to the issuance of the Bonds.
2019	Purpose: used to (i) construct and/ or make improvements to existing City facilities, streets, drainage, parks and recreation facilities, public art projects, and public safety facilities, (ii) refund certain outstanding obligations of the City, and (iii) pay the costs related to the issuance of the Bonds.
2020	Purpose: used to (i) construct and/ or make improvements to existing City facilities, streets, drainage, parks and recreation facilities, and public safety facilities, (ii) refund certain outstanding obligations of the City, and (iii) pay the costs related to the issuance of the Obligations.
2021	Purpose: used to (i) construct and/ or make improvements to existing library facilities and streets (ii) refund certain outstanding obligations of the City, and (iii) pay the costs related to the issuance of the Bonds.

CERTIFICATES OF OBLIGATION:

2021	Purpose: used to (i) construct a new recreation center, (ii) construct and/ or make improvements on public infrastructure within the City, and (iii) pay the costs related to the issuance of the Certificates.
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TAX NOTES:

2019	Purpose: paying contractual obligations to be incurred for (i) constructing, maintaining, improving and upgrading municipal facilities and infrastructure, (ii) the purchase of materials, supplies and equipment for authorized needs and purposes, and (iii) professional services rendered on behalf of the City in relation to such projects and the financing thereof
2020	Purpose: used to (i) make improvements to existing City facilities, (ii) purchase equipment, and (iii) pay the costs related to the issuance of the Notes.

CAPITAL LEASES:

2019	Purpose: used for Motorcycle: 2019 Motorcycle with ABS
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DEBT SERVICE

DEBT SERVICE FUND

AGGREGATE DEBT SERVICE REQUIREMENTS

Fiscal Year	Principal	Interest	Total Debt Service
GENERAL OBLIGATION DEBT:			
2022	9,495,000	3,205,481	12,700,481
2023	8,095,000	2,868,586	10,963,586
2024	7,880,000	2,548,458	10,428,458
2025	6,980,000	2,253,386	9,233,386
2026	7,235,000	2,020,707	9,255,707
2027	7,420,000	1,689,296	9,109,296
2028	6,330,000	1,387,646	7,717,646
2029	5,540,000	1,137,681	6,677,681
2030	4,985,000	912,781	5,897,781
2031	4,915,000	707,556	5,622,556
2032	5,105,000	512,713	5,617,713
2033	3,965,000	316,588	4,281,588
2034	2,590,000	164,613	2,754,613
2035	1,540,000	67,800	1,607,800
2036	305,000	9,150	314,150
TOTAL	\$82,380,000	\$19,802,442	\$102,182,442

CERTIFICATES OF OBLIGATION:			
2022	1,075,000	1,036,500	2,111,500
2023	1,130,000	982,750	2,112,750
2024	1,190,000	926,250	2,116,250
2025	1,250,000	866,750	2,116,750
2026	1,310,000	804,250	2,114,250
2027	1,370,000	738,750	2,108,750
2028	1,445,000	670,250	2,115,250
2029	1,510,000	598,000	2,108,000
2030	1,590,000	522,500	2,112,500
2031	1,670,000	443,000	2,113,000
2032	1,735,000	376,200	2,111,200
2033	1,805,000	306,800	2,111,800
2034	1,875,000	234,600	2,109,600
2035	1,955,000	159,600	2,114,600
2036	2,035,000	81,400	2,116,400
TOTAL	\$22,945,000	\$8,747,600	\$31,692,600

DEBT SERVICE

DEBT SERVICE FUND

AGGREGATE DEBT SERVICE REQUIREMENTS - CONTINUED

Fiscal Year	Principal	Interest	Total Debt Service
TAX NOTES DEBT:			
2022	1,380,000	123,400	1,503,400
2023	520,000	88,000	608,000
2024	540,000	67,200	607,200
2025	560,000	45,600	605,600
2026	580,000	2,300	582,300
TOTAL	\$3,580,000	\$326,500	\$3,906,500
CAPITAL LEASE DEBT:			
2022	12,515	267	12,782
TOTAL	\$12,515	\$267	\$12,782



TAX INCREMENT FINANCING FUND

REVENUE & EXPENDITURE SUMMARY

TAX INCREMENT FINANCING FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
REVENUES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>OPERATING REVENUES</u>					
Property Tax (City Portion)	1,579,291	2,006,461	2,006,461	2,051,237	2%
Sales Tax	436,270	310,141	210,380	127,013	-40%
Intergovernmental (County Portion)	133,921	180,935	147,948	190,660	29%
TOTAL OPERATING REVENUES	\$ 2,149,482	\$ 2,497,537	\$ 2,364,789	\$ 2,368,910	0%
<u>NON-OPERATING REVENUES</u>					
Interest	185,347	80,763	163,390	196,225	20%
TOTAL NON-OPERATING REVENUES	\$ 185,347	\$ 80,763	\$ 163,390	\$ 196,225	20%
TOTAL REVENUES	\$ 2,334,829	\$ 2,578,300	\$ 2,528,179	\$ 2,565,135	1%

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
EXPENDITURES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
TIF#1 - Montgomery Farms	910,235	1,047,555	827,767	745,872	-10%
TIF#2 - Central Business District	15,000	17,000	17,000	17,000	0%
TOTAL TIF FUND EXPENDITURES	\$ 925,235	\$ 1,064,555	\$ 844,767	\$ 762,872	-10%
TOTAL EXPENDITURES	\$ 925,235	\$ 1,064,555	\$ 844,767	\$ 762,872	-10%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 6,495,957	\$ 8,179,369
TOTAL PROJECTED REVENUES	2,528,179	2,565,135
TOTAL PROJECTED EXPENDITURES	(844,767)	(762,872)
PROJECTED FUND BALANCE 9/30	\$ 8,179,369	\$ 9,981,632

TIF 1

PROJECTED FUND BALANCE 10/1	\$ 216,162	\$ 141,402
TOTAL PROJECTED REVENUES	753,007	642,169
TOTAL PROJECTED EXPENDITURES	(827,767)	(745,872)
PROJECTED FUND BALANCE 9/30	\$ 141,402	\$ 37,699

TIF 2

PROJECTED FUND BALANCE 10/1	\$ 6,279,795	\$ 8,037,967
TOTAL PROJECTED REVENUES	1,775,172	1,922,966
TOTAL PROJECTED EXPENDITURES	(17,000)	(17,000)
PROJECTED FUND BALANCE 9/30	\$ 8,037,967	\$ 9,943,933

TAX INCREMENT FINANCING

TAX INCREMENT FINANCING FUND

No Personnel in this Department

The Tax Increment Financing (TIF) fund was established in Fiscal Year 2006 to track property tax and sales tax revenue, and associated expenses, for the City's Tax Increment Financing agreements. The City established its first Reinvestment Zone in December 2005. The City now has three TIFs: the Montgomery Farm "Garden District", the Central Business District (CBD) and Farm District Zone. Revenues from the TIF zones are used to pay for eligible infrastructure costs, including parking garages, U.S. 75 ramp reversals, and public streets and bridges within the defined TIF areas. The county also has an agreement with the city to contribute property taxes to the "Garden District" TIF. The Farm District Zone will not contribute to the TIF for the first 10 years.

ACCOMPLISHMENTS IN FY2021

Goal 6. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

- Monitored compliance of the TIF agreements to ensure eligible infrastructure costs are verified prior to reimbursements.
- Maintained fund reserves of \$50,000 as required by the economic development agreement.

OBJECTIVES FOR FY2022

Goal 1. Financially sound and transparent City government

- Continue to administer the financing plans for both TIFs as property tax and sales tax revenues materialize.
- Continue to monitor compliance of the TIF agreements to ensure eligible infrastructure costs are verified prior to any reimbursements.
- Continue to maintain a fund reserve of \$50,000 as required by the economic development agreement.

TAX INCREMENT FINANCING: #1

TAX INCREMENT FINANCING FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21 AMENDED
Operations	895,235	1,030,555	810,767	728,872	-10%
Professional Services	15,000	17,000	17,000	17,000	0%
DEPARTMENT TOTAL	\$ 910,235	\$ 1,047,555	\$ 827,767	\$ 745,872	-10%

EXPENDITURE DETAIL

OPERATIONS	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21 AMENDED
Economic Grant Expenses	895,235	1,030,555	810,767	728,872	-10%
SUBTOTAL	\$ 895,235	\$ 1,030,555	\$ 810,767	\$ 728,872	-10%
PROFESSIONAL SERVICES					
Administrative Expenses	15,000	15,000	15,000	15,000	0%
Legal Expenses	-	2,000	2,000	2,000	0%
SUBTOTAL	\$ 15,000	\$ 17,000	\$ 17,000	\$ 17,000	0%
TOTAL EXPENDITURE	\$ 910,235	\$ 1,047,555	\$ 827,767	\$ 745,872	-10%

TAX INCREMENT FINANCING: #2

TAX INCREMENT FINANCING FUND

EXPENDITURE SUMMARY

<u>CLASSIFICATION</u>	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
Professional Services	15,000	17,000	17,000	17,000	0%
DEPARTMENT TOTAL	\$ 15,000	\$ 17,000	\$ 17,000	\$ 17,000	0%

EXPENDITURE DETAIL

<u>PROFESSIONAL SERVICES</u>	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
Administrative Expenses	15,000	15,000	15,000	15,000	0%
Legal Expenses	-	2,000	2,000	2,000	0%
SUBTOTAL	\$ 15,000	\$ 17,000	\$ 17,000	\$ 17,000	0%
TOTAL EXPENDITURE	\$ 15,000	\$ 17,000	\$ 17,000	\$ 17,000	0%

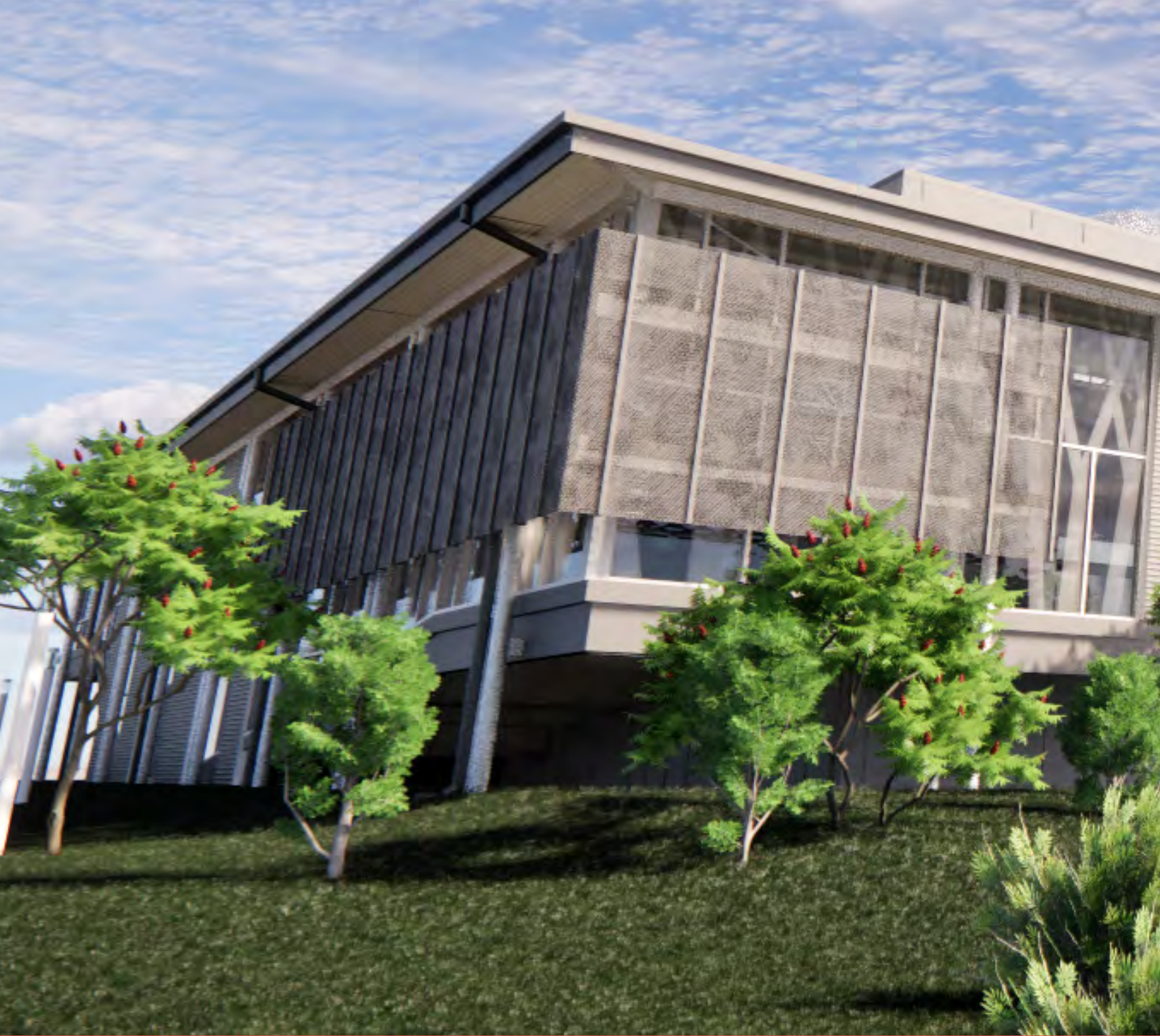


Photo Rendering Courtesy Of Barker Rinker Seacat Architecture



CAPITAL PROJECT FUNDS

REVENUE & EXPENDITURE SUMMARY

GENERAL OBLIGATION BOND FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
REVENUES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>OPERATING REVENUES</u>					
Bond Proceeds	18,830,000	21,670,920	21,670,920	5,974,740	-72%
Net Premium	3,077,585	-	-	-	
TOTAL OPERATING REVENUES	\$ 21,907,585	\$ 21,670,920	\$ 21,670,920	\$ 5,974,740	-72%
<u>NON-OPERATING REVENUES</u>					
Interest	764,471	300,000	510,000	300,000	-41%
TOTAL NON-OPERATING REVENUES	\$ 764,471	\$ 300,000	\$ 510,000	\$ 300,000	-41%
TOTAL REVENUES	\$ 22,672,056	\$ 21,970,920	\$ 22,180,920	\$ 6,274,740	-72%

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
EXPENDITURES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
General Government	257,667	-	-	-	
Public Safety	4,442,023	586,000	5,964,252	100,000	-98%
Public Works	1,675,394	4,565,802	5,273,749	4,952,755	-6%
Culture & Recreation	2,342,999	17,778,317	8,089,899	34,947,326	332%
TOTAL OPERATING EXPENDITURES	\$ 8,718,083	\$ 22,930,119	\$ 19,327,900	\$ 40,000,081	107%
Transfers Out	257,090	282,486	282,486	285,391	1%
TOTAL EXPENDITURES	\$ 8,975,173	\$ 23,212,605	\$ 19,610,386	\$ 40,285,472	105%

FUND BALANCE PROJECTIONS

PROJECTED RESTRICTED FUND BALANCE 10/1	\$ 31,887,306	\$ 34,457,840
TOTAL PROJECTED REVENUES	22,180,920	6,274,740
TOTAL PROJECTED EXPENDITURES	(19,610,386)	(40,285,472)
PROJECTED RESTRICTED FUND BALANCE 9/30	\$ 34,457,840	\$ 447,108

GENERAL OBLIGATION BOND

GENERAL OBLIGATION BOND FUND

No Personnel in this Department

The General Obligation Bond Fund was established to account for the proceeds of bond sales. In 2016 citizens authorized \$93.15 million in bond sales for capital projects.

ACCOMPLISHMENTS IN FY2021

Goal 4. Systematically invest in public infrastructure

- Implemented the 2021-2025 Capital Improvement Program document.

OBJECTIVES FOR FY2022

Goal 1. Financially sound and transparent City government

- Implement the current year in the 2022-2026 Capital Improvement Program document.

GENERAL OBLIGATION BOND

GENERAL OBLIGATION BOND FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
Maintenance	95,660	-	-	-	
Professional Services	1,181,868	371,899	3,035,485	2,540,755	-16%
Debt Service	244,692	-	-	-	
Capital	7,195,863	22,558,220	16,292,415	37,459,326	130%
Transfers Out	257,090	282,486	282,486	285,391	1%
DEPARTMENT TOTAL	\$ 8,975,173	\$ 23,212,605	\$ 19,610,386	\$ 40,285,472	105%

CAPITAL IMPROVEMENT PROJECTS*

	2019-2020	2020-2021	2020-2021	2021-2022
CAPITAL IMPROVEMENT PROJECTS	ACTUAL	BUDGET	AMENDED	BUDGET
Ridgeview Drive Improvements	-	1,184,000	-	-
Ridgeview Drive Chelsea to US75	-	-	-	2,000,000
Median Improvement	33,245	-	-	-
Traffic Signal at Bethany Bel-Air	150,000	-	-	-
Traffic Signal Upgrades	241,590	357,000	357,000	412,000
Traffic Signal Detection Improvement	148,103	-	-	23,897
Street & Alley Repairs	690,000	145,041	570,000	570,000
Event Center Artwork	210,000	-	-	-
DRN Artwork	-	-	100,000	118,000
Land Acquisition	-	1,592,000	202,260	1,500,000
Allen Drive Landscape	-	200,000	200,000	-
Dam Acquisition	1,500	-	-	-
City Hall Water Proofing	-	-	556,000	-
City Hall Rotunda Roof Repair	35,350	-	-	-
City Hall/ MCPAR Roof Replacement	-	-	1,600,000	-
Council Chamber Remodel	12,056	-	577,000	-
DRN HVAC Replacement	31,687	-	1,600,000	-
Fire Station 3&4 Window Replacement	-	-	90,000	-
Fire Station 5 Parking Lot Repairs	6,753	-	-	-
Multiple Facilities Paint and Repair	-	-	130,000	-
Bethany and Heritage Traffic Signal	182,334	-	-	-
AEC Garage Lighting & Powerwashing	21,870	-	441,000	-
Remodel Fleet Maintenance Space for Traffic Management Center	73,656	-	-	-
Spirit Park Phase II	-	-	500,000	-
Molsen/Environmental Discovery Center	-	200,000	200,000	22,000
Fire Station #6	207,839	586,000	809,352	-
Allen Gateway Project	-	2,046,858	2,820,000	1,946,858
Stephen G. Terrell Recreation Center	2,109,629	15,136,163	6,237,485	32,907,326
Alma Drive Improvements	2,124	810,000	-	-
Alma/ Ridgeview Drive Improvements	-	-	1,503,846	-
Central Fire Renovation	3,856,019	-	-	-
Storm Sirens	378,164	-	-	-

*The items listed are non-recurring capital expenses based on increased service to the community.

GENERAL OBLIGATION BOND

GENERAL OBLIGATION BOND FUND

CAPITAL IMPROVEMENT PROJECTS - CONTINUED*

	2019-2020	2020-2021	2020-2021	2021-2022
<u>PROJECTS - CONTINUED</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>
Public Art	-	-	-	400,000
McDermott and Twin Creeks Sign	68,495	-	-	-
Library Phase II Retrofit/ Expansion	-	673,057	833,957	100,000
SUBTOTAL	\$ 8,460,414	\$ 22,930,119	\$ 19,327,900	\$ 40,000,081

*The items listed are non-recurring capital expenses based on increased service to the community.

TRANSFERS OUT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022
<u>TRANSFERS OUT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>
General Fund	257,090	282,486	282,486	285,391
SUBTOTAL	\$ 257,090	\$ 282,486	\$ 282,486	\$ 285,391

REVENUE & EXPENDITURE SUMMARY

GENERAL CAPITAL PROJECTS FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
REVENUES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>OPERATING REVENUES</u>					
Charges for Services	217,230	100,000	100,000	100,000	0%
Miscellaneous	108,197	100,000	100,000	100,000	0%
Impact Fees	736,251	555,000	555,000	555,000	0%
Reimbursements	1,563,982	50,000	50,000	50,000	0%
Intergovernmental	474,373	2,638,000	13,506,209	882,000	-93%
TOTAL OPERATING REVENUES	\$ 3,100,033	\$ 3,443,000	\$ 14,311,209	\$ 1,687,000	-88%
<u>NON-OPERATING REVENUES</u>					
Interest	997,110	580,000	750,000	800,460	7%
Year End Transfer In	1,761,121	-	-	-	-
Operating Transfers In	300,000	300,000	3,542,008	600,000	-83%
TOTAL NON-OPERATING REVENUES	\$ 3,058,231	\$ 880,000	\$ 4,292,008	\$ 1,400,460	-67%
TOTAL REVENUES	\$ 6,158,264	\$ 4,323,000	\$ 18,603,217	\$ 3,087,460	-83%

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
EXPENDITURES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
General Government	739,891	-	2,500,000	700,000	-72%
Public Safety	-	-	-	500,000	-
Public Works	1,562,577	10,793,467	11,346,299	6,435,790	-43%
Culture & Recreation	706,292	-	2,679,978	2,522,675	-6%
TOTAL OPERATING EXPENDITURES	\$ 3,008,760	\$ 10,793,467	\$ 16,526,277	\$ 10,158,465	-39%
Transfers Out	470,218	-	-	-	-
TOTAL EXPENDITURES	\$ 3,478,978	\$ 10,793,467	\$ 16,526,277	\$ 10,158,465	-39%

FUND BALANCE PROJECTIONS

PROJECTED RESTRICTED FUND BALANCE 10/1	\$ 34,703,970	\$ 36,780,910
TOTAL PROJECTED REVENUES	18,603,217	3,087,460
TOTAL PROJECTED EXPENDITURES	(16,526,277)	(10,158,465)
PROJECTED RESTRICTED FUND BALANCE 9/30	\$ 36,780,910	\$ 29,709,905
Restricted for:		
CAPITAL IMPROVEMENT PROJECTS	23,558,721	18,502,514
UNPROGRAMMED CIP	13,222,189	11,207,391
	\$ 36,780,910	\$ 29,709,905

GENERAL CAPITAL PROJECTS

GENERAL CAPITAL PROJECTS FUND

No Personnel in this Department

The General Capital Projects Fund is used to account for resources used for the acquisition and/or construction of capital facilities by the City, except those financed by proprietary funds and not accounted for by another capital projects fund.

GENERAL CAPITAL PROJECTS

GENERAL CAPITAL PROJECTS FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Operations	2,401	-	5,600	-	-100%
Supplies	103,750	-	5,000	-	-100%
Maintenance	-	-	48,400	-	-100%
Professional Services	1,458,034	1,423,467	1,369,572	5,487,101	301%
Capital	1,444,575	9,370,000	15,097,705	4,671,364	-69%
Transfers Out	470,218	-	-	-	
DEPARTMENT TOTAL	\$ 3,478,978	\$ 10,793,467	\$ 16,526,277	\$ 10,158,465	-39%

CAPITAL IMPROVEMENT PROJECTS*

	2019-2020	2020-2021	2020-2021	2021-2022
	ACTUAL	BUDGET	AMENDED	BUDGET
CAPITAL IMPROVEMENT PROJECTS				
TASPP Reimbursement	89,949	-	-	-
AEC Sports Lightings & Audio/ Visual Upgrades	-	-	2,589,431	-
Shears for Vests	300	-	-	-
Pedestrian Improvements	1,708	-	-	-
Eugene McDermott Park Trail	-	-	70,000	70,000
Century & Allen Heights Streetlight Replacement	-	-	75,000	925,000
Bethany Intersection Improvements	37,054	-	-	-
Alma Drive Median Irrigation Improvements	-	-	35,746	-
City Hall Rotunda	-	-	52,301	-
LifePaks	25,689	-	-	-
CBD Street Rehabilitation	-	-	286,227	-
Watters Creek Illumination	36,599	-	-	-
Old Stone Dam	312,961	-	-	-
Steam Locomotive and Caboose	171,257	-	-	-
Cricket Field at Spirit Park	354,453	-	-	-
SGT Park & Recreation Center	-	-	-	2,452,675
Twin Creeks Civic Space	172,628	-	-	-
Watters Branch Community Park	7,955	-	20,547	-
Recruitment Video and Advertising	55,260	-	-	-
ERP Software	272,661	-	-	-
Covert Armor	57,465	-	-	-
Traffic Equipment & Signs	6,448	-	-	-
Northbrook Ct Drainage	2,384	-	-	-
Stacy Rd Phase II - Greenville	8,604	-	-	-
Median Improvement Project	15,931	-	-	-
Allen Dr/US 75 Interchange	3,634	-	-	-
Allenwood Drainage	44,576	-	-	-

*The items listed are non-recurring capital expenses based on increased service to the community.

GENERAL CAPITAL PROJECTS

GENERAL CAPITAL PROJECTS FUND

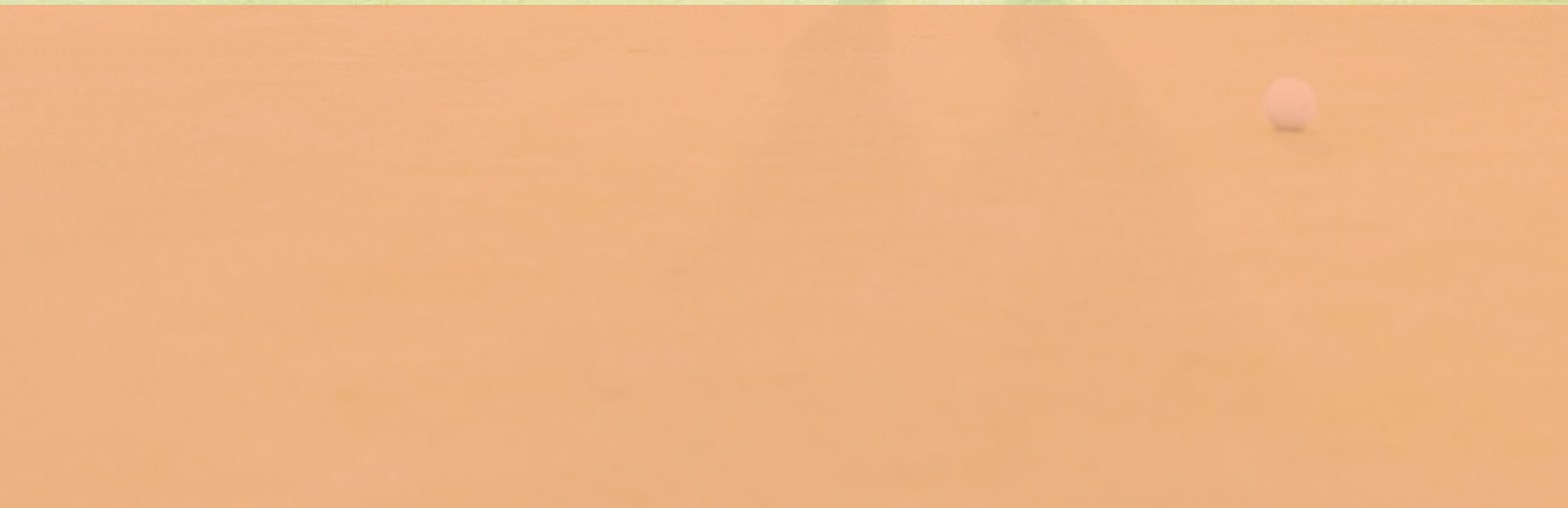
CAPITAL IMPROVEMENT PROJECTS*

	2019-2020	2020-2021	2020-2021	2021-2022
<u>CAPITAL IMPROVEMENT PROJECTS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>
McDermott and Twin Creeks Sign	920	-	-	-
Ridgeview Dr - Chelsea to US75	16,875	-	405,983	116,737
Central Fire Renovation	249,731	-	-	-
F250 Super for Fire Department	44,976	-	-	-
F150 Super for Fire Department	32,430	-	-	-
Stop the Bleed Kits	16,684	-	-	-
CAD/RMS	144,479	-	2,500,000	-
Allen Drive Landscape	-	-	57,030	200,000
Allen Gateway Project	285,991	572,433	383,824	1,340,177
Traffic Signal Detection Improvements	23,141	126,075	202,075	-
Streets and Alleys	332,192	724,959	349,113	1,112,876
AMI/ AMR	-	8,000,000	8,000,000	-
Alma/ Ridgeview Drive Improvements	-	-	-	2,741,000
Alma Drive Improvements	183,825	1,370,000	1,499,000	-
Public Safety Fence	-	-	-	500,000
Neighborhood Revitalization	-	-	-	450,000
Emergency Issues	-	-	-	250,000
SUBTOTAL	\$ 3,008,760	\$ 10,793,467	\$ 16,526,277	\$ 10,158,465

*The items listed are non-recurring capital expenses based on increased service to the community.

TRANSFERS OUT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022
<u>TRANSFERS OUT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>
General Fund	411,218	-	-	-
Golf Course Fund	59,000	-	-	-
SUBTOTAL	\$ 470,218	\$ -	\$ -	\$ -





**ENTERPRISE
FUNDS**

REVENUE & EXPENSE SUMMARY

WATER AND SEWER FUND

REVENUES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Water Sales	28,879,153	29,672,173	29,672,173	31,424,931	6%
Sewer Charges	19,711,922	21,303,285	21,165,317	22,753,118	8%
Connections	190,634	205,000	125,000	205,000	64%
Service Charges	614,011	626,900	396,900	626,900	58%
Miscellaneous	269,634	360,998	292,411	360,998	23%
TOTAL OPERATING REVENUES	\$ 49,665,354	\$ 52,168,356	\$ 51,651,801	\$ 55,370,947	7%

<u>NON-OPERATING REVENUES</u>					
Interest	148,640	100,425	155,495	187,464	21%
Intergovernmental Revenue	5,717	-	-	-	
Operating Transfers In	972,845	1,416,189	1,416,189	1,415,928	0%
TOTAL NON-OPERATING REVENUES	\$ 1,127,202	\$ 1,516,614	\$ 1,571,684	\$ 1,603,392	2%

TOTAL REVENUES	\$ 50,792,556	\$ 53,684,970	\$ 53,223,485	\$ 56,974,339	7%
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EXPENSES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>GENERAL GOVERNMENT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Utility Collections	1,246,606	1,353,066	1,353,508	1,554,284	15%
TOTAL GENERAL GOVERNMENT	\$ 1,246,606	\$ 1,353,066	\$ 1,353,508	\$ 1,554,284	15%

<u>PUBLIC WORKS</u>					
Water & Sewer Operating Expenses	8,071,175	9,298,580	9,856,226	9,840,028	0%
NTMWD Expenses	28,992,069	31,313,908	30,268,915	31,402,025	4%
Capital Improvement Projects	3,934,422	5,546,279	5,325,000	5,126,000	-4%
Transfers Out	4,090,875	4,098,765	4,086,044	5,096,622	25%
TOTAL PUBLIC WORKS	\$ 45,088,541	\$ 50,257,532	\$ 49,536,185	\$ 51,464,675	4%

Debt Service	\$ 1,660,041	\$ 1,881,530	\$ 1,881,530	\$ 2,603,236	38%
TOTAL EXPENSES	\$ 47,995,188	\$ 53,492,128	\$ 52,771,223	\$ 55,622,195	5%

FUND BALANCE PROJECTIONS

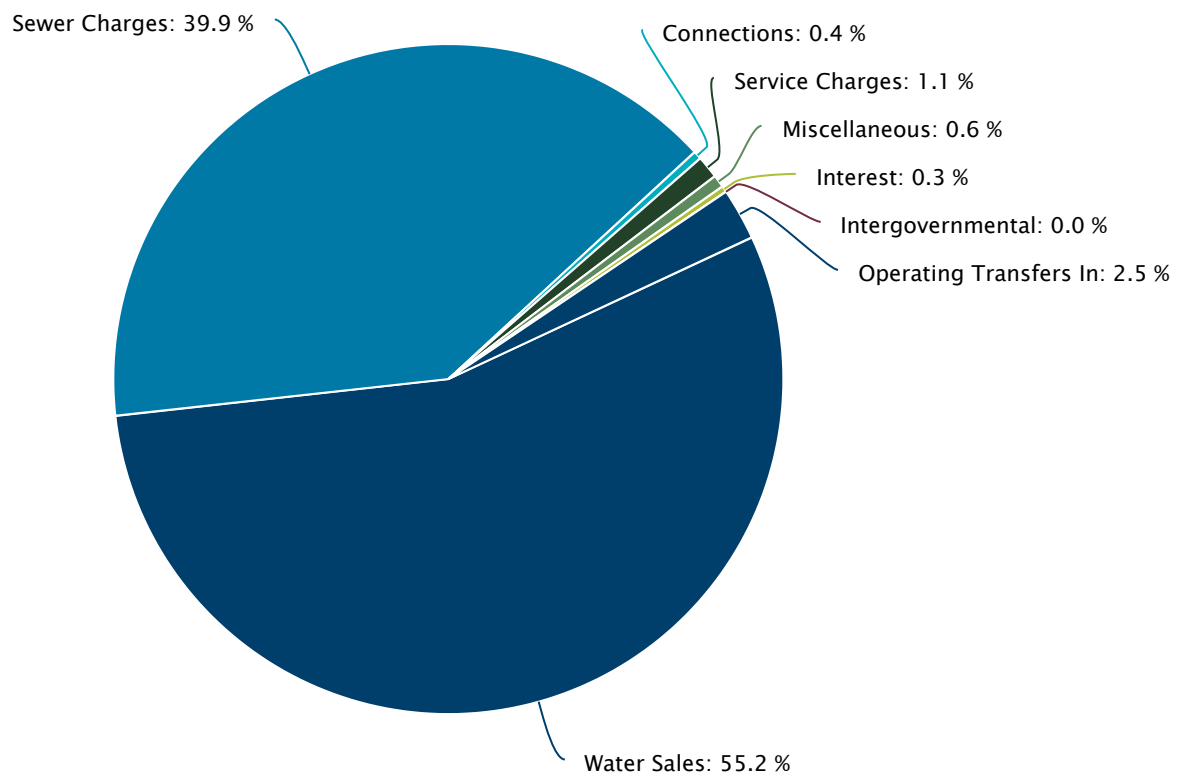
PROJECTED WORKING CAPITAL 10/1	\$ 12,915,872	\$ 13,368,134
TOTAL PROJECTED REVENUES	53,223,485	56,974,339
TOTAL PROJECTED EXPENSES	(52,771,223)	(55,622,195)
PROJECTED WORKING CAPITAL 9/30	\$ 13,368,134	\$ 14,720,278
DAYS OPERATIONAL EXPENSES IN RESERVE	103	106
Fund Balance Required: 90 to 120 days operational expenses		

REVENUE

WATER AND SEWER FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>OPERATING REVENUES</u>					
Water Sales	28,879,153	29,672,173	29,672,173	31,424,931	6%
Sewer Charges	19,711,922	21,303,285	21,165,317	22,753,118	8%
Penalties	520,365	500,000	350,000	500,000	43%
Connections	190,634	205,000	125,000	205,000	64%
Sewer Clean Outs	1,900	1,900	1,900	1,900	0%
Charges for Services	91,746	125,000	45,000	125,000	178%
Miscellaneous	43,027	10,000	42,411	10,000	-76%
Other Reimbursements	226,607	350,998	250,000	350,998	40%
TOTAL OPERATING REVENUES	\$ 49,665,354	\$ 52,168,356	\$ 51,651,801	\$ 55,370,947	7%
<u>NON-OPERATING REVENUES</u>					
Intergovernmental Revenue	5,717	-	-	-	
Interest on Investments	148,640	100,425	155,495	187,464	21%
Operating Transfers In	972,845	1,416,189	1,416,189	1,415,928	0%
TOTAL NON-OPERATING REVENUES	\$ 1,127,202	\$ 1,516,614	\$ 1,571,684	\$ 1,603,392	2%
TOTAL REVENUES	\$ 50,792,556	\$ 53,684,970	\$ 53,223,485	\$ 56,974,339	7%

Water & Sewer Fund Revenues



EXPENSE BY CLASSIFICATION

WATER AND SEWER FUND

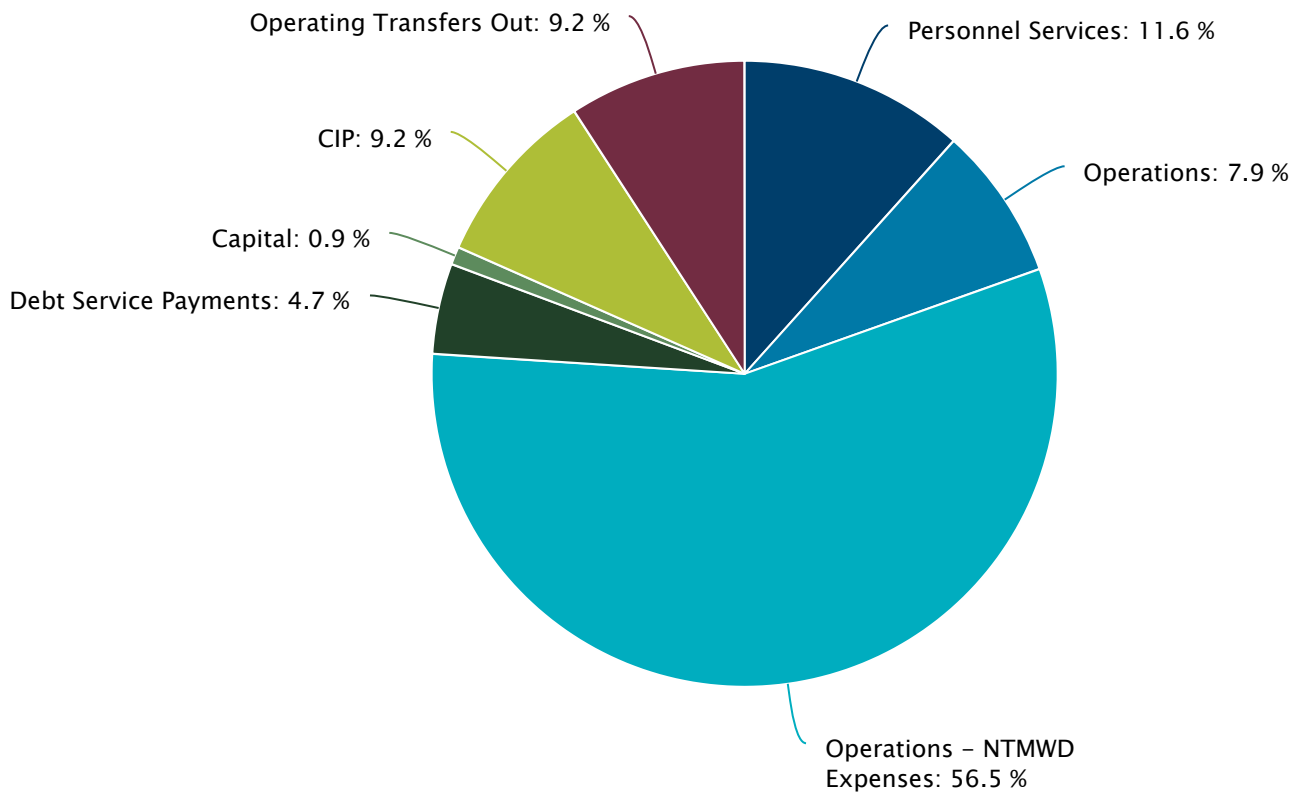
CLASSIFICATION	2019-2020 ACTUAL	% OF ACTUAL	2020-2021 REVISED	% OF REVISED	2021-2022 BUDGET	% OF BUDGET
Personnel Services	\$ 5,718,306	11.9%	\$ 6,084,598	11.5%	\$ 6,478,630	11.6%
Operations	3,461,711	7.2%	4,735,020	9.0%	4,407,959	7.9%
Operations - NTMWD Expenses	28,992,069	60.4%	30,268,915	57.4%	31,402,025	56.5%
Debt Service Payments	1,660,041	3.5%	1,881,530	3.6%	2,603,236	4.7%
Capital	137,764	0.3%	390,116	0.7%	507,723	0.9%
CIP	3,934,422	8.2%	5,325,000	10.1%	5,126,000	9.2%
Operating Transfers Out	4,090,875	8.5%	4,086,044	7.7%	5,096,622	9.2%

TOTAL \$ 47,995,188

\$ 52,771,223

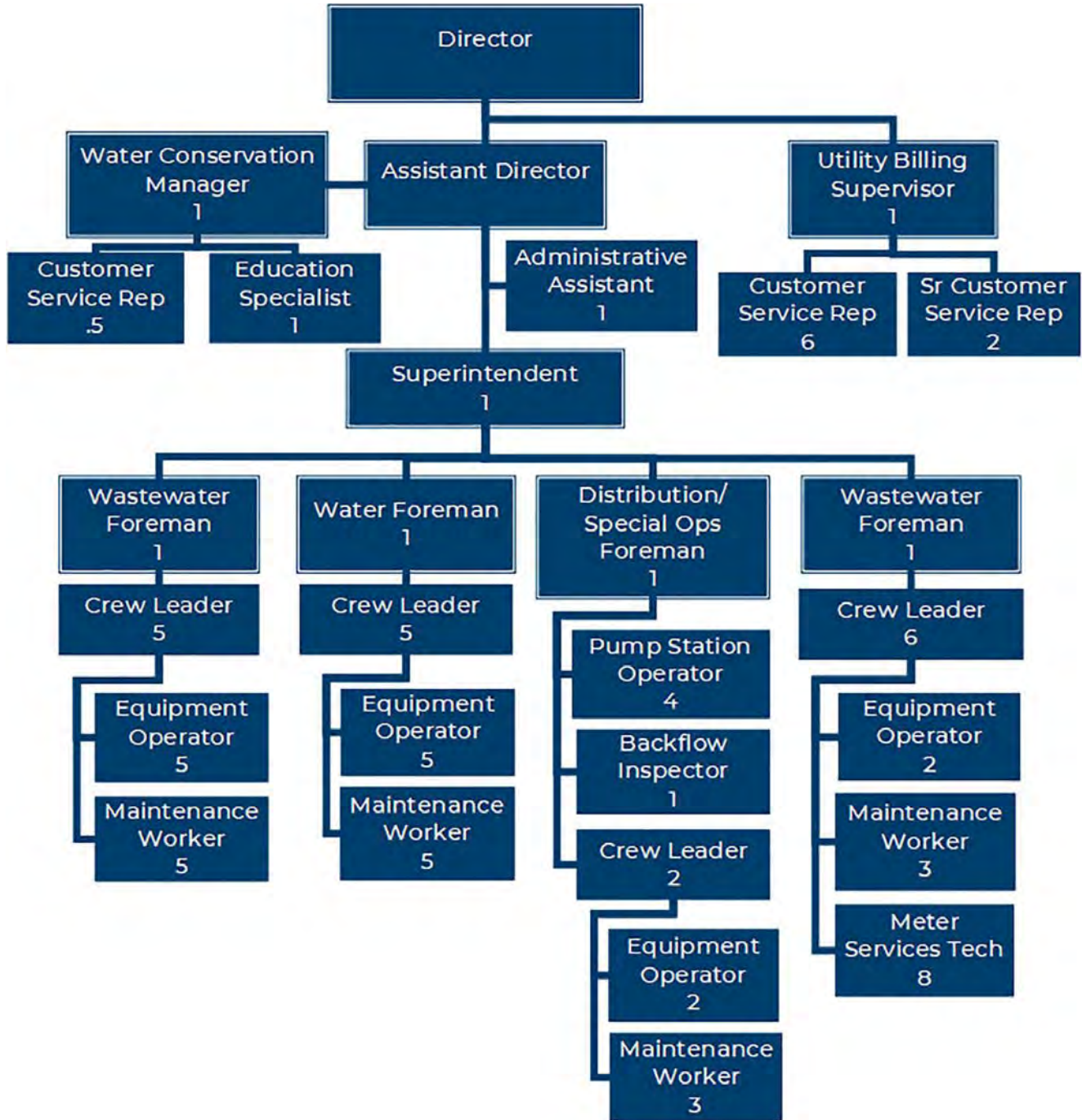
\$ 55,622,195

Water & Sewer Fund Expenses by Classification



WATER AND SEWER DIVISION

WATER AND SEWER FUND



WATER AND SEWER DIVISION

WATER AND SEWER FUND

The Water and Sewer division is responsible for delivering potable water purchased from the North Texas Municipal Water District (NTMWD) to Allen customers and collecting wastewater from customers and delivering it to NTMWD sewer trunk lines.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Water System was audited by the Texas Commission on Environmental Quality (TCEQ) Compliance Evaluation Investigation for Public Water and Wastewater Systems. No operational violations were noted. Superior Water System classification retained.
- Filed Texas Water Development Board Annual Audit – Water loss reported at 9.19% for Calendar Year 2020. Additional percentage of loss contributed to flushing of the system.
- Continued to proactively address EPA's wastewater system inspection findings and support regional and local Capacity, Management, Operation and Maintenance (CMOM) plans with NTMWD.
- Completed annual update to CMOM manual.
- Continued ongoing sewer system efforts to reduce sewer system inflow and infiltration (I&I).
- Continued the Fat Oil Grease (FOG) inspections with a three person crew to monitor the program.

Goal 7. Proactively work to protect the environment and conserve water resources

- Continued an effective water leak detection program to reduce water loss for the year.
- Completed the 13th year of the commercial irrigation inspection program and reported results to the Council.
- Continued 11th year of the residential irrigation system inspection program.
- Continued the water conservation Block Leader Program with 22 leaders who adopted 850+ homes.
- Continued the water conservation hotline, monthly newsletters and monthly utility bill messaging.
- Continued the H2O Youth Education Program at Allen ISD, Scouts, Camp Star and various Montessori schools. Due to COVID-19, numbers were significantly lower, however we were able to deliver 58 programs to over 500 children.
- Continued implementation and work order/inspection input into CityWorks asset management software for infrastructure condition rating and work order processing.
- Assisted Engineering with installation of water and sewer replacement in the first phase of Windridge that was completed early 2021 and prepared for phase 2 of Windridge water and sewer rehabilitation project.
- Established EPA mandated risk and resiliency for the water system.
- Contracted with Aqua Backflow to provide online reporting for both commercial irrigation inspections and backflow reporting.

OBJECTIVES FOR FY2022

Goal 2. Safe and livable community for all

- Maintain sanitary sewer system to minimize stoppages and back-ups; have no sewer discharges in violation of National Pollutant Discharge Elimination System (NPDES) rules; control and lessen sewer inflow and infiltration (I&I) and address 2015 EPA wastewater inspection corrective actions.
- Monitor and update the City's CMOM program and continue the Fats/Oil/Grease/Smoke (FOGS) crew, field asset management/work order software, continue PACP/MACP/LACP rating of the wastewater system.
- Maintain an acceptable water loss of less than 10%.
- Continue Commercial and Residential Irrigation inspection programs.
- Continue all conservation programs.
- Continue use of CityWorks asset management/work order software.
- Continue to increase the amount of wastewater lines to be camera inspected.
- In coordination with the Engineering Department, begin water and sewer rehabilitation of Windridge subdivision phase 2.

WATER AND SEWER DIVISION

WATER AND SEWER FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
CLASSIFICATION	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
Personnel Services	5,172,631	5,804,201	5,559,983	5,828,239	5%
Operations	30,583,733	33,108,686	32,768,726	33,253,595	1%
Supplies	360,416	531,533	531,597	529,080	0%
Maintenance	629,857	562,320	657,687	574,320	-13%
Professional Services	178,843	217,032	217,032	549,096	153%
Capital	137,764	388,716	390,116	507,723	30%
Transfers Out	8,025,297	9,645,044	9,411,044	10,222,622	9%
DEPARTMENT TOTAL	\$ 45,088,541	\$ 50,257,532	\$ 49,536,185	\$ 51,464,675	4%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
FULL TIME	ACTUAL	BUDGET	AMENDED	BUDGET	
Civil Engineer*	1	1	1	1	0
Superintendent	1	1	1	1	0
Water Conservation Manager	1	1	1	1	0
Foreman	4	4	4	4	0
GIS Analyst***	0	0	1	1	0
Education Specialist	1	1	1	1	0
Engineering Coordinator*	1	1	1	1	0
Construction Inspector *	1	1	1	1	0
Backflow Inspector	1	1	1	1	0
Code Compliance Officer**	0.5	0.5	0.5	0.5	0
Crew Leader	18	18	18	18	0
Pump Station Operator	4	4	4	4	0
Equipment Operator	14	14	14	14	0
GIS Technician***	1	1	0	0	0
Senior Customer Service Representative	0	0	1	1	0
Meter Services Technician	8	8	8	8	0
Administrative Assistant	1	1	1	1	0
Maintenance Worker	15	15	14	14	0
TOTAL FULL TIME	72.5	72.5	72.5	72.5	0
PART TIME					
Customer Service Representative	0.5	0.5	0.5	0.5	0
TOTAL PART-TIME	0.5	0.5	0.5	0.5	0
TOTAL FULL-TIME-EQUIVALENT	73	73	73	73	0

* These positions are under the supervision of the Engineering Dept.

**This position is split between Water & Sewer and Solid Waste and is under the supervision of the Community Enhancement Dept.

***This position is under supervision of the Information Technology Department.

WATER AND SEWER DIVISION

WATER AND SEWER FUND

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
PERSONNEL SERVICES					
Salaries	3,178,543	3,705,539	3,469,595	3,640,709	5%
Longevity	29,032	30,516	30,024	31,720	6%
Overtime	173,823	245,000	245,000	245,000	0%
FICA	241,958	278,788	267,480	280,749	5%
TMRS	606,944	565,452	548,026	588,460	7%
Worker's Compensation	107,374	89,369	85,403	83,447	-2%
Health Insurance	763,637	816,744	834,699	876,860	5%
Health Savings Account	15,651	13,160	18,026	15,456	-14%
Dental Insurance	44,366	47,778	47,938	51,506	7%
Long-term Disability	3,855	4,239	4,214	4,564	8%
Life Insurance	2,365	2,648	2,612	2,829	8%
Flexible Spending	1,387	1,368	1,537	1,539	0%
Car Allowance	3,696	3,600	5,429	5,400	-1%
SUBTOTAL	\$ 5,172,631	\$ 5,804,201	\$ 5,559,983	\$ 5,828,239	5%
OPERATIONS					
Phone/ Data Connectivity	6,609	9,420	9,420	9,420	0%
Fuel	74,272	122,329	122,329	142,651	17%
Water	16,648	21,398	21,398	21,398	0%
Natural Gas	4,372	5,520	5,520	5,520	0%
Electricity	437,351	600,000	1,305,188	530,000	-59%
Copier	3,073	3,600	3,600	3,600	0%
Technology Maintenance	160,045	85,850	85,850	122,850	43%
Rolling Stock Replacement	528,899	512,180	522,732	512,180	-2%
Training & Travel	23,343	35,125	25,040	35,125	40%
Dues & Subscriptions	108,301	113,780	113,780	148,780	31%
Uniforms	47,530	47,717	47,717	51,750	8%
Postage & Freight	568	10,000	9,000	9,000	0%
Rentals	-	-	378	-	-100%
Outside Printing	7,044	15,000	15,000	15,000	0%
Insurance	94,853	92,109	92,109	123,546	34%
Notices Required by Law	144	-	-	-	
NTMWD-Upper E. Fork	4,418,355	5,483,143	4,766,883	5,230,995	10%
NTMWD-Regional Treatment	6,566,533	7,748,633	7,453,632	8,119,102	9%
NTMWD-Water	17,934,152	17,973,512	17,973,512	17,972,660	0%
NTMWD-Pretreatment	73,029	108,620	74,888	79,268	6%
Conservation Rebates	78,612	120,750	120,750	120,750	0%
SUBTOTAL	\$ 30,583,733	\$ 33,108,686	\$ 32,768,726	\$ 33,253,595	1%
SUPPLIES					
General Supplies	28,390	12,720	12,720	12,720	0%
Small Tools & Minor Equipment	49,742	29,813	29,877	27,360	-8%
Water Meters	257,264	460,000	460,000	460,000	0%
Medical & Chemical Supply	25,020	29,000	29,000	29,000	0%
SUBTOTAL	\$ 360,416	\$ 531,533	\$ 531,597	\$ 529,080	0%

WATER AND SEWER DIVISION

WATER AND SEWER FUND

EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MAINTENANCE</u>					
Facility Maintenance	71,101	47,900	48,219	47,900	-1%
Vehicle Maintenance	92,278	82,500	82,500	82,500	0%
Equipment Maintenance	80,279	45,000	45,000	57,000	27%
Infrastructure Maintenance	113,318	120,000	189,448	120,000	-37%
Meter Maintenance	27,845	28,000	28,000	28,000	0%
Water System Maintenance	125,058	119,460	119,460	119,460	0%
Sewer System Maintenance	119,978	119,460	145,060	119,460	-18%
SUBTOTAL	\$ 629,857	\$ 562,320	\$ 657,687	\$ 574,320	-13%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	76,286	103,343	103,343	385,407	273%
Professional Services	46,948	55,000	55,000	105,000	91%
Contract Mowing	28,920	32,000	32,000	32,000	0%
Post-Employment Funding Expense	26,689	26,689	26,689	26,689	0%
SUBTOTAL	\$ 178,843	\$ 217,032	\$ 217,032	\$ 549,096	153%
<u>CAPITAL</u>					
Machinery & Equipment	109,359	388,716	390,116	507,723	30%
Vehicles	28,405	-	-	-	
SUBTOTAL	\$ 137,764	\$ 388,716	\$ 390,116	\$ 507,723	30%
<u>OTHER FINANCE USES</u>					
Operating Transfer Out	4,090,875	4,098,765	4,086,044	5,096,622	25%
Capital Projects Transfer Out	3,934,422	5,546,279	5,325,000	5,126,000	-4%
SUBTOTAL	\$ 8,025,297	\$ 9,645,044	\$ 9,411,044	\$ 10,222,622	9%
DEPARTMENT TOTALS	\$ 45,088,541	\$ 50,257,532	\$ 49,536,185	\$ 51,464,675	4%

WATER AND SEWER DIVISION

WATER AND SEWER FUND

CAPITAL EXPENSE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>MACHINERY & EQUIPMENT</u>					
Jet Trailer	65,284	-	-	-	
Enclosed Trailer	6,713	-	-	-	
FH 950 Meter/ Velocity with 20' Cable	6,656	-	-	-	
Camera, Upgrade and Retrofit Camera Van	30,706	-	-	-	
Camera Van	-	366,485	366,485	-	-100%
Hach FL Flow Meter	-	14,614	14,614	-	-100%
Raush USA Mainline Patch Equipment	-	7,617	7,617	-	-100%
Bracket Assembly for Cues Camera	-	-	1,400	-	-100%
Replacement Enclosed Trailer	-	-	-	8,751	
Excavator Trailer	-	-	-	9,852	
Lateral Line Re-instater Tool	-	-	-	10,371	
Portable Mainline Camera System	-	-	-	48,482	
New 6" Portable Water Pump	-	-	-	37,524	
Hach FL902 Logger and Flodar	-	-	-	15,980	
Shoring Equipment	-	-	-	33,839	
Mars Meter Test Bench	-	-	-	270,000	
Replacement Excavator	-	-	-	72,924	
SUBTOTAL	\$ 109,359	\$ 388,716	\$ 390,116	\$ 507,723	30%

VEHICLES

Ford F150	28,405	-	-	-	
SUBTOTAL	\$ 28,405	\$ -	\$ -	\$ -	

*The items listed are non-recurring capital expenses based on increased service to the community.

TRANSFERS OUT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>OPERATING TRANSFERS OUT</u>					
General Fund	4,023,567	4,040,284	4,040,284	5,057,282	25%
Replacement Fund	16,141	-	10,085	-	-100%
Risk Fund-Administrative costs	51,167	58,481	35,675	39,340	10%
SUBTOTAL	\$ 4,090,875	\$ 4,098,765	\$ 4,086,044	\$ 5,096,622	25%
<u>CAPITAL PROJECTS TRANSFERS OUT</u>					
Sewer Lift Station Maintenance	75,000	75,000	-	75,000	
Pump Station Maintenance	125,000	125,000	-	125,000	
Unprogrammed CIP	3,139,422	3,276,279	1,500,000	1,500,000	0%
CBD Rehabilitation	595,000	595,000	-	595,000	
Water Tank Exterior Repainting	-	1,475,000	-	-	
Pay-as-you-go Contribution	-	-	3,825,000	2,831,000	-26%
SUBTOTAL	\$ 3,934,422	\$ 5,546,279	\$ 5,325,000	\$ 5,126,000	-4%

UTILITY BILLING & COLLECTIONS

WATER AND SEWER FUND

The Utility Billing and Collections (UB) division is responsible for billing and processing payments from City utilities that include water, sewer, drainage, solid waste, household hazardous waste (HHW), and recycling services. With extensive customer contact, this division places a strong emphasis on customer service.

ACCOMPLISHMENTS IN FY2021

Goal 5. Maintain operational excellence in City government services

- UB Supervisor was instrumental in providing research and data for our 2021 Water/Sewer Rate Study.
- Worked directly with the Water Conservation division to provide residents information on conservation with their monthly water bill.
- Managed customer billing reviews for high water bills. Made account adjustments in accordance with department policy.

Strategy - Utilize technology for optimum performance and customer service

- Continued to expand the number of online banking customers using electronic check deposits. This allowed us to receive customer payments via the internet and deposit them electronically without credit card fees.
- Online payments and mail payments are processed via a lockbox, this process has reduced the time between processing and posting the payments to the customers' account.
- Service orders are sent electronically to Cityworks for our meter techs to complete. This expedites the time of the service order completion. Cost savings of paper and printing.
- Provided "new-comer packets" via email; replaced the packets that were being mailed to the customer. Cost savings of printing and postage.
- Saved daily reports on the department drive instead of printing, savings of time and paper.
- Continued to promote the 20% senior citizen discount for residential solid waste fees.
- Offered options for the customer to pay their bills by utilizing the City's new Customer Service Portal.
- Managed the website with safeguards to protect customer information per the recent State Legislation that further restricts public access to customer information.
- Worked directly with the Public & Media Relations Office to update our site on the COA website.

Strategy - Ensure excellent Fiscal management to maintain public trust

- Underwent annual financial audit without any audit deficiencies noted.
- Maintained fiscal responsibility with the UB division budget.
- Worked directly with PAMRO to provide residents information concerning their monthly water bill and rate increases.
- Completed customer service training for Utility Billing Customer Service Representatives.
- Informed the citizens of important information utilizing the "bill stuffer" program and space allocation in the utility bill as an avenue of communication with our citizens.
- Provided a high level of service to each customer with a courteous, efficient, and professional manner.

OBJECTIVES FOR FY2022

Goal 4. High-performing City team providing resident-focused services

Objective – Develop and maintain proactive City communications policies, strategies, and tools to inform the community

- Continue working with water conservation to provide residents information on conservation topics on their monthly City Utility Bill.
- Manage the utility bill “stuffer” program and space allocation to provide all City Departments access to this communications avenue with citizens.
- Consistently and equitably manage account adjustments for high water use; treating each review request individually.
- Continue to learn the new Tyler Munis Utility Billing Software reporting options for the department and Finance.
- Utility Billing Supervisor will update operating procedures as necessary to fit the new system.
- Continue to encourage online and bank drafting payment options to reduce lost revenues from credit card fees.
- Continue to educate citizens about the online credit card bill pay and bank drafting program to increase citizen acceptance and participation.

UTILITY BILLING & COLLECTIONS

WATER AND SEWER FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Personnel Services	545,675	525,173	524,615	650,391	24%
Operations	46,176	91,713	92,713	129,713	40%
Supplies	3,926	4,345	4,345	7,345	69%
Professional Services	650,829	731,835	731,835	766,835	5%
DEPARTMENT TOTAL	\$ 1,246,606	\$ 1,353,066	\$ 1,353,508	\$ 1,554,284	15%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
	ACTUAL	BUDGET	AMENDED	BUDGET	CHANGE
FULL TIME					
Utility Billing Supervisor	1	1	1	1	0
Sr. Customer Service Representative	2	2	2	2	0
Customer Service Representative	4	4	4	6	2
TOTAL FULL TIME	7	7	7	9	2
TOTAL FULL-TIME-EQUIVALENT	7	7	7	9	2

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
PERSONNEL SERVICES					AMENDED
Salaries	370,085	343,725	342,480	422,508	23%
Longevity	2,248	2,396	2,396	2,752	15%
Overtime	7,001	6,500	11,001	10,000	-9%
FICA	26,953	24,568	25,293	30,810	22%
TMRS	51,349	50,040	52,034	65,295	25%
Worker's Compensation	1,091	661	748	731	-2%
Health Insurance	78,558	88,193	83,842	109,775	31%
Health Savings	2,382	2,418	360	460	28%
Dental Insurance	5,315	5,919	5,699	7,161	26%
Long-term Disability	394	428	433	521	20%
Life Insurance	242	268	271	321	18%
Flexible Spending	57	57	58	57	-2%
SUBTOTAL	\$ 545,675	\$ 525,173	\$ 524,615	\$ 650,391	24%
OPERATIONS					
Technology Maintenance	11,500	33,000	33,000	68,500	108%
Travel & Training	3,589	10,812	10,812	11,812	9%
Dues & Subscriptions	647	510	510	1,010	98%
Postage & Freight	1,949	1,000	2,000	2,000	0%
Outside Printing	7,762	10,800	10,800	10,800	0%
Service Cost	20,729	35,591	35,591	35,591	0%
SUBTOTAL	\$ 46,176	\$ 91,713	\$ 92,713	\$ 129,713	40%

UTILITY BILLING & COLLECTIONS

WATER AND SEWER FUND

EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21
<u>SUPPLIES</u>					<u>AMENDED</u>
General Supplies	3,926	4,345	4,345	7,345	69%
SUBTOTAL	\$ 3,926	\$ 4,345	\$ 4,345	\$ 7,345	69%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	251,222	261,525	261,525	296,525	13%
Credit Card Costs	399,607	470,310	470,310	470,310	0%
SUBTOTAL	\$ 650,829	\$ 731,835	\$ 731,835	\$ 766,835	5%
DEPARTMENT TOTALS	\$ 1,246,606	\$ 1,353,066	\$ 1,353,508	\$ 1,554,284	15%

WATER AND SEWER: DEBT SERVICE

WATER AND SEWER FUND

EXPENSE SUMMARY

CLASSIFICATION	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21 AMENDED
Debt Service	1,660,041	1,881,530	1,881,530	2,603,236	38%
DEPARTMENT TOTAL	\$ 1,660,041	\$ 1,881,530	\$ 1,881,530	\$ 2,603,236	38%

EXPENSE DETAIL

DEBT SERVICE	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21 AMENDED
Principal	965,000	1,170,000	1,170,000	1,555,000	33%
Interest Expense	579,440	704,030	704,030	1,040,736	48%
Miscellaneous Debt Expense	3,500	7,500	7,500	7,500	0%
Debt Issuance Cost	112,101	-	-	-	
SUBTOTAL	\$ 1,660,041	\$ 1,881,530	\$ 1,881,530	\$ 2,603,236	38%

DEBT SCHEDULE

Fiscal Year	Principal	Interest*	Total Debt Service
WATER & SEWER REVENUE BONDS			
2022	1,555,000	1,040,735	2,595,735
2023	1,575,000	1,019,366	2,594,366
2024	1,645,000	970,308	2,615,308
2025	1,420,000	929,700	2,349,700
2026	1,200,000	892,950	2,092,950
2027	1,230,000	862,950	2,092,950
2028	1,260,000	823,900	2,083,900
2029	1,305,000	780,200	2,085,200
2030	1,370,000	716,750	2,086,750
2031	1,440,000	650,100	2,090,100
2032	1,505,000	585,100	2,090,100
2033	1,565,000	522,450	2,087,450
2034	1,625,000	457,300	2,082,300
2035	1,695,000	389,600	2,084,600
2036	1,770,000	319,000	2,089,000
2037	1,835,000	251,450	2,086,450
2038	1,905,000	181,300	2,086,300
2039	1,285,000	108,400	1,393,400
2040	1,055,000	60,300	1,115,300
2041	715,000	21,450	736,450
TOTAL	\$ 28,955,000	\$ 11,583,309	\$ 40,538,309

*Interest is not adjusted for accruals

WATER AND SEWER: DEBT SERVICE

WATER AND SEWER FUND

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2021	Required Principal 2021-2022	Required Interest* 2021-2022	Total Required 2021-2022
WATER & SEWER REVENUE BONDS:								
2013	10/15/13	3,370,000	2%-3%	06/01/25	1,375,000	360,000	41,250	401,250
2014	05/01/14	1,280,000	2.09%	06/01/24	355,000	115,000	7,420	122,420
2018	08/15/18	9,330,000	3.36%	06/01/38	8,340,000	350,000	334,300	684,300
2019	06/10/19	3,845,000	2%-4%	06/01/39	3,535,000	150,000	122,200	272,200
2020	06/29/20	5,120,000	3%-4%	09/30/40	4,675,000	175,000	203,600	378,600
2021	06/01/21	10,675,000	2%-5%	08/02/05	10,675,000	405,000	331,965	736,965
TOTAL		\$17,825,000			\$28,955,000	\$1,555,000	\$1,040,735	\$2,595,735

*Required interest is not adjusted for accruals

BOND RATINGS

The ratings on the City's Water & Sewer Revenue Debt were reaffirmed at AAA by Standard and Poor's in June 2021.

REVENUE & EXPENSE SUMMARY

SOLID WASTE FUND

REVENUES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Garbage Fees	5,395,138	5,462,461	5,462,461	5,559,733	2%
Commercial Garbage Fees	1,334,547	1,333,200	1,333,200	1,345,320	1%
Household Hazardous Waste	196,452	199,446	199,446	201,760	1%
Recycling Revenues	91,663	80,836	80,836	88,369	9%
Composting Revenue	99,031	85,000	85,000	100,000	18%
Miscellaneous	40,145	36,500	36,500	36,500	0%
TOTAL OPERATING REVENUES	\$ 7,156,976	\$ 7,197,443	\$ 7,197,443	\$ 7,331,682	2%

<u>NON-OPERATING REVENUES</u>					
Intergovernmental	7	-	-	-	
Interest	64,723	48,360	54,623	57,980	6%
TOTAL NON-OPERATING REVENUES	\$ 64,723	\$ 48,360	\$ 54,623	\$ 57,980	6%
TOTAL REVENUES	\$ 7,221,706	\$ 7,245,803	\$ 7,252,066	\$ 7,389,662	2%

EXPENSES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PUBLIC WORKS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Solid Waste	1,150,928	1,279,316	1,240,029	1,568,159	26%
Solid Waste Services (NTMWD)	2,683,847	2,882,231	2,791,801	2,829,720	1%
Contractual Services (CWD)	2,637,067	3,000,000	2,750,000	2,850,000	4%
Capital Improvement Projects	300,000	300,000	300,000	600,000	100%
Transfers Out	275,922	288,411	385,987	295,119	-24%
TOTAL EXPENSES	\$ 7,047,764	\$ 7,749,958	\$ 7,467,817	\$ 8,142,998	9%

FUND BALANCE PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 4,149,509	\$ 3,933,758
TOTAL PROJECTED REVENUES	7,252,066	7,389,662
TOTAL PROJECTED EXPENSES	(7,467,817)	(8,142,998)
PROJECTED WORKING CAPITAL 9/30	\$ 3,933,758	\$ 3,180,422
DAYS OPERATIONAL EXPENSES IN RESERVE	200	154
Fund Balance Required: 90 to 120 days operational expenses		

SOLID WASTE

SOLID WASTE FUND



SOLID WASTE

SOLID WASTE FUND

The Solid Waste Fund represents the financial activity related to solid waste collection and disposal, including recycling services and management of household hazardous waste (HHW). Seventy-nine percent of revenues are used to fund contracts with the North Texas Municipal Water District (NTMWD), the City's franchised waste disposal vendor (Community Waste Disposal), and the City's litter collection contract for parks, greenbelts, and along US75. The fund also supports employees who manage solid waste customer service; educate citizens and youth through environmental programs; run HHW education and collection programs for HHW and the Chemical Reuse Center in coordination with the Plano Reuse Center; and provides support staff to Keep Allen Beautiful.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Collaborated with the Parks Department to promote environmental education through Parks youth camp programs.
- Continued recycling at the City's large parks and the Allen Event Center; coordinated the annual Trees for Allen community beautification program.
- Continued to provide HHW services to residents through partnership with the City of Plano. HHW payments to Plano: \$67,780.
- Continued the Community Waste Disposal (CWD) contract for solid waste collection and recycling services: \$3,000,000; and with NTMWD for transfer station and landfill activities: \$2,712,231.
- Participated in NCTCOG workshops, completed requested surveys. Began participation in the NCTCOG regional recycling survey and educational program.
- Created regional partnerships to provide environmental and natural resource education at Allen ISD, the AISD STEAM Center, private schools, civic groups, homeschools, Scouts and the general public. Continued to partner with Allen ISD schools to create or expand outdoor education through pollinator and vegetable gardens. Expanded the "Adopt-A-Roadway/Waterway/Spot" program to focus on litter and water resources.
- Met education-related standards for mandated Texas Pollutant Discharge Elimination System (TPDES) program at special events & through public education.

Goal 3. Signify, enhance and communicate Allen's identity to the region and the nation

- Continued to fund the litter collection contract managed by Parks & Recreation: \$243,000.
- Assisted the Keep Allen Beautiful Board (KAB) in the successful execution of key events: Allen Recycles Day, National Planting Day and the Educator Expo. Covid-19 required cancellation of Earthfest and The Great American Cleanup.
- Prepared competitive nominations through professional organizations, which resulted in 9 winning applications.
- Received top awards from Keep America Beautiful, STAR North Texas, STAR and North Texas Corporate Recycling Association (NTCRA), and a Texas PTA Lifetime Achievement Award.
- KAB provided \$500 in legacy scholarships through Allen Foundation for Schools. Additionally, KAB awarded 16 Waste Works Awards jointly with CWD to support AISD environmental education in schools.

Goal 5. Maintain operational excellence in City government services**Strategy - Ensure excellent fiscal management to maintain public trust**

- Brought Allen youth forward for Council recognition through the Recycled Art Contest. Arbor Day poster contest was conducted virtually, with a virtual award ceremony.
- Continued to meet the public expectation of quality environmental services; HHW, waste, and recycling.

OBJECTIVES FOR FY2022

Goal 1. Financially sound and transparent City government

- Use grant funds & enterprise fund money to promote effective environmental management programs.
- Continue to provide HHW services to residents through partnership with the City of Plano. HHW payments to Plano: \$67,780.
- Continue to provide effective environmental programs and education that impacts the region through cooperative sharing of programs, promotions and educational materials.

Goal 2. Safe and livable community for all

- Continue funding the City litter collection contract managed by Parks and Recreation Department: \$243,000.
- Assist the Keep Allen Beautiful Board (KAB) to organize for the successful execution of key events: Allen Recycles Day, Great American Cleanup, National Planting Day, Earth Day and the Educator Expo.
- Prepare competitive nominations for awards and City/public recognition to environmental groups such as Keep America/Keep Texas Beautiful, STAR North Texas, STAR, North Texas Corporate Recycling Association (NTCRA), and the Texas Solid Waste Association of North America (TxSWANA).

Goal 4. High-performing City team providing resident-focused services

- Assist the KAB Board in their efforts to support youth education, youth projects and youth recognition through the KAB/Mardy & Lisa Brown Memorial Scholarship, Waste Works Awards, and organizing a number of youth-focused environmental competitions designed to allow for City Council recognition of deserving school-aged citizens.
- Continue to meet the public expectation of quality environmental services: HHW, waste, recycling and composting.

SOLID WASTE

SOLID WASTE FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	766,689	758,724	756,266	765,766	1%
Operations	2,607,772	2,826,583	2,736,908	2,767,912	1%
Supplies	22,788	43,866	44,282	43,080	-3%
Maintenance	3,650	6,800	6,800	6,800	0%
Professional Services	3,070,943	3,525,574	3,237,574	3,664,321	13%
Transfers Out	575,922	588,411	685,987	895,119	30%
DEPARTMENT TOTAL	\$ 7,047,764	\$ 7,749,958	\$ 7,467,817	\$ 8,142,998	9%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Waste Services Manager	1	1	1	1	0
Education Specialist	2	2	2	2	0
Commercial Waste Services Specialist	1	1	1	1	0
Code Compliance Officer*	0.5	0.5	0.5	0.5	0
Crew Leader	0	0	0	1	1
Customer Service Representative	1	1	1	1	0
HHW Maintenance Worker	3	3	3	2	-1
TOTAL FULL TIME	8.5	8.5	8.5	8.5	0
TOTAL FULL-TIME-EQUIVALENT	8.5	8.5	8.5	8.5	0

*This position is split between Water & Sewer and Solid Waste and is under the supervision of the Community Enhancement

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	513,508	518,669	514,117	525,707	2%
Longevity	5,594	5,736	5,736	6,120	7%
Overtime	6,690	9,500	9,500	9,500	0%
FICA	37,748	38,133	37,620	39,044	4%
TMRS	90,073	75,766	77,404	81,206	5%
Worker's Compensation	14,248	9,139	10,060	9,670	-4%
Health Insurance	90,484	93,195	93,208	85,877	-8%
Health Savings	495	510	511	510	0%
Dental Insurance	6,610	6,795	6,794	6,795	0%
Long-term Disability	606	629	650	661	2%
Life Insurance	348	367	379	391	3%
Flexible Spending	285	285	287	285	-1%
SUBTOTAL	\$ 766,689	\$ 758,724	\$ 756,266	\$ 765,766	1%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	1,101	1,130	1,130	1,130	0%
Fuel	4,988	8,580	8,580	10,017	17%
Technology Maintenance	1,198	1,200	1,200	1,200	0%
Travel & Training	3,326	14,521	14,521	17,585	21%
Dues & Subscriptions	1,161	1,201	1,201	1,299	8%
Uniforms	1,128	2,000	2,000	2,000	0%
Postage & Freight	528	8,000	8,000	8,000	0%

SOLID WASTE

SOLID WASTE FUND

EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
OPERATIONS - CONTINUED					AMENDED
Rentals	-	-	755	-	-100%
Outside Printing	14,919	17,000	17,000	17,000	0%
Insurance	5,832	9,994	9,994	14,235	42%
Solid Waste Services	2,522,865	2,712,231	2,621,801	2,644,720	1%
Vehicle & Equipment Replacement	50,726	50,726	50,726	50,726	0%
SUBTOTAL	\$ 2,607,772	\$ 2,826,583	\$ 2,736,908	\$ 2,767,912	1%
SUPPLIES					
General Supplies	22,263	42,330	43,532	42,330	-3%
Tools/ Small Equipment	525	1,536	750	750	0%
SUBTOTAL	\$ 22,788	\$ 43,866	\$ 44,282	\$ 43,080	-3%
MAINTENANCE					
Vehicle Maintenance	3,634	6,800	6,800	6,800	0%
Equipment Maintenance	16	-	-	-	
SUBTOTAL	\$ 3,650	\$ 6,800	\$ 6,800	\$ 6,800	0%
PROFESSIONAL SERVICES					
Contractual Services	2,984,228	3,430,000	3,142,000	3,562,000	13%
Recycling	24,330	25,224	25,224	31,244	24%
Household Hazardous Waste	59,815	67,780	67,780	68,507	1%
OPEB Trust	2,570	2,570	2,570	2,570	0%
SUBTOTAL	\$ 3,070,943	\$ 3,525,574	\$ 3,237,574	\$ 3,664,321	13%
OTHER FINANCING USES					
Operating Transfer Out	275,922	288,411	385,987	295,119	-24%
Capital Projects Transfer Out	300,000	300,000	300,000	600,000	100%
SUBTOTAL	\$ 575,922	\$ 588,411	\$ 685,987	\$ 895,119	30%
TOTAL EXPENSES	\$ 7,047,764	\$ 7,749,958	\$ 7,467,817	\$ 8,142,998	9%

TRANSFERS OUT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
OPERATING TRANSFERS OUT					AMENDED
Risk Management Admin Costs	5,115	6,214	3,790	4,180	10%
General Fund	216,915	227,269	227,269	236,068	4%
Water & Sewer Fund	49,712	51,072	51,072	50,811	-1%
General Fund PC Lease	1,726	1,726	1,726	1,726	0%
Service Center Cost Allocation	2,098	2,130	2,130	2,334	10%
Street Repairs		-	100,000	-	-100%
SUBTOTAL	\$ 275,922	\$ 288,411	\$ 385,987	\$ 295,119	-24%
CAPITAL PROJECTS TRANSFERS OUT					
Alley Repairs	300,000	300,000	300,000	600,000	100%
SUBTOTAL	\$ 300,000	\$ 300,000	\$ 300,000	\$ 600,000	100%

REVENUE & EXPENSE SUMMARY

DRAINAGE FUND

REVENUES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Inspection Fees	57,971	70,000	60,000	70,000	17%
Drainage Fees	1,754,799	1,792,200	1,792,200	1,851,269	3%
TOTAL OPERATING REVENUES	1,812,770	1,862,200	1,852,200	1,921,269	4%

<u>NON-OPERATING REVENUES</u>					
Interest	27,937	21,134	16,975	18,734	10%
Contributions	350,000	-	-	-	
Sale of Assets	-	-	2,174	-	-100%
Other Reimbursements	16,806	5,000	5,000	5,000	0%
Intergovernmental	264	-	-	-	
TOTAL NON-OPERATING REVENUES	\$ 394,743	\$ 26,134	\$ 24,149	\$ 23,734	-2%

TOTAL REVENUES	\$ 2,207,777	\$ 1,888,334	\$ 1,876,349	\$ 1,945,003	4%
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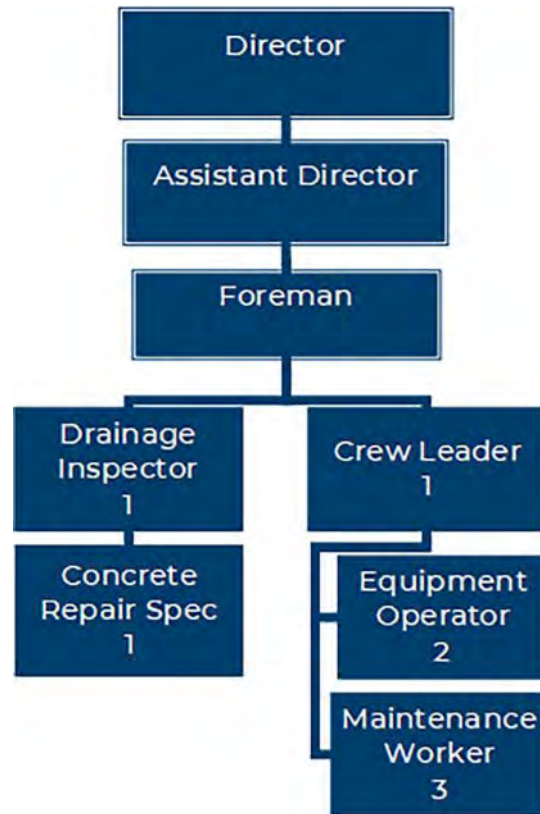
EXPENSES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PUBLIC WORKS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Drainage Operating Expenses	1,520,014	1,652,778	1,581,254	1,690,533	7%
Capital Expenses	759,839	-	-	95,100	
Transfers Out	397,221	416,542	413,691	425,047	3%
TOTAL PUBLIC WORKS	\$ 2,677,074	\$ 2,069,320	\$ 1,994,945	\$ 2,210,680	11%
TOTAL EXPENSES	\$ 2,677,074	\$ 2,069,320	\$ 1,994,945	\$ 2,210,680	11%

FUND BALANCE PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 908,964	\$ 790,368
TOTAL PROJECTED REVENUES	1,876,349	1,945,003
TOTAL PROJECTED EXPENSES	(1,994,945)	(2,210,680)
PROJECTED WORKING CAPITAL 9/30	\$ 790,368	\$ 524,691
DAYS OPERATIONAL EXPENSES IN RESERVE	145	91
Fund Balance Required: 90 to 120 days operational expenses		

DRAINAGE

DRAINAGE FUND



DRAINAGE

DRAINAGE FUND

The drainage division maintains drainage inlets, storm sewers, open drainage channels and ditches to assure they remain free of vegetation and hazardous waste. Sedimentation must be controlled, and channels should carry water runoff flow as designed.

ACCOMPLISHMENTS IN FY2021

Goal 1. Continue to Enhance Community Livability and Safety

- No homes and no businesses were flooded during heavy rain events.
- Maintained street sweeping frequency of twice monthly on arterial and thoroughfares and once monthly on collectors; added new roads to the sweeping plan based on funds made available by a lower cost street sweeping contract; part of Texas Pollutant Discharge Elimination System (TPDES) permit requirements.
- Maintained drainage ways with the Gradall and Mini Excavator.
- Implemented 14th year tasks in the City's TPDES permit.
- Continued the 12th year of Drainage Technician; Inspecting and verifying outfall structures and dry weather inspections utilizing GIS data collector and CityWorks asset management system as required in the City's TPDES Permit.
- Worked with Engineering to continue to meet TPDES permit requirements.
- Utilized Concrete mixer truck for delivery of concrete to Drainage, Streets, Water & Sewer, and Parks.
- Provided funding for the City's Mosquito control and testing program.

OBJECTIVES FOR FY2022

Goal 2. Safe and livable community for all

- Inspect and clear all storm sewer inlets after major storm events.
- Implement 15th year tasks in the City's TPDES permit.
- Continue installation of curb inlet markers in support of the storm drain marking program.
- Maintain drainage structures or channels to prevent flooding.
- Continue to ensure the drainage system is clear of debris: Drainage Maintenance: \$218,680; Contract mowing of greenbelts: \$125,450; Contract street sweeping: \$170,000.
- Continue funding for Phase II NPDES professional services contract: \$21,000.
- Continue funding of costs of NPDES Stormwater Management Best Practices Manual from COG: \$9,000 and share of COG Stormwater Management Program: \$7,000.
- Continue to rapidly respond to citizen's calls and concerns related to drainage and stormwater.
- Continue financial support of Environmental Health's response to mosquito related issues (primarily West Nile Virus and Zika virus).

DRAINAGE

DRAINAGE FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	781,228	790,954	719,430	764,769	6%
Operations	217,166	239,781	239,781	249,221	4%
Supplies	55,122	46,100	46,100	50,100	9%
Maintenance	221,553	198,430	198,430	248,930	25%
Professional Services	244,945	377,513	377,513	377,513	0%
Capital	759,839	-	-	95,100	
Transfers Out	397,221	416,542	413,691	425,047	3%
DEPARTMENT TOTAL	\$ 2,677,074	\$ 2,069,320	\$ 1,994,945	\$ 2,210,680	11%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Stormwater Program Manager*	1	1	1	1	0
Construction Inspector *	1	1	1	1	0
Drainage Inspector	1	1	1	1	0
Crew Leader	1	1	1	1	0
Equipment Operator	2	2	2	2	0
Concrete Repair Specialist	0	0	0	1	1
Maintenance Worker	4	4	4	3	-1
TOTAL FULL TIME	10	10	10	10	0
TOTAL FULL-TIME-EQUIVALENT	10	10	10	10	0

* These positions are under the supervision of Engineering.

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	471,522	512,867	461,545	486,448	5%
Longevity	5,084	4,100	2,476	2,692	9%
Overtime	44,343	22,500	30,000	30,000	0%
FICA	38,267	39,378	36,145	37,789	5%
TMRS	87,347	76,556	72,180	77,876	8%
Worker's Compensation	29,657	18,581	18,263	16,658	-9%
Health Insurance	96,157	107,121	89,684	103,507	15%
Health Savings	2,329	2,656	2,556	2,596	2%
Dental Insurance	5,535	6,136	5,596	6,136	10%
Long-Term Disability	540	581	554	619	12%
Life Insurance	333	364	345	391	13%
Flexible Spending	114	114	86	57	-34%
SUBTOTAL	\$ 781,228	\$ 790,954	\$ 719,430	\$ 764,769	6%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	550	570	570	570	0%
Fuel	12,338	19,929	19,929	26,088	31%
Technology Maintenance	11,162	14,550	14,550	14,550	0%
Travel & Training	2,295	2,500	2,500	2,500	0%

DRAINAGE

DRAINAGE FUND

EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>OPERATIONS - CONTINUED</u>					
Uniforms	3,459	7,400	7,400	7,400	0%
Postage & Freight	170	1,000	1,000	1,000	0%
Outside Printing	1,600	3,000	3,000	3,000	0%
Insurance	11,403	16,287	16,287	19,568	20%
Notices Required by Law	144	500	500	500	0%
Vehicle & Equipment Replacement	174,045	174,045	174,045	174,045	0%
SUBTOTAL	\$ 217,166	\$ 239,781	\$ 239,781	\$ 249,221	4%
<u>SUPPLIES</u>					
General Supplies	19,850	11,000	11,000	11,000	0%
Tool/Small Equipment	34,740	25,100	25,100	29,100	16%
Medical & Chemical Supply	532	10,000	10,000	10,000	0%
SUBTOTAL	\$ 55,122	\$ 46,100	\$ 46,100	\$ 50,100	9%
<u>MAINTENANCE</u>					
Vehicle Maintenance	17,585	12,500	12,500	13,000	4%
Equipment Maintenance	12,586	17,250	17,250	17,250	0%
Infrastructure Maintenance	191,382	168,680	168,680	218,680	30%
SUBTOTAL	\$ 221,553	\$ 198,430	\$ 198,430	\$ 248,930	25%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	145,926	214,400	214,400	214,400	0%
Professional Services	1,354	34,500	34,500	34,500	0%
Contract Mowing	94,502	125,450	125,450	125,450	0%
Post-Employment Funding Expense	3,163	3,163	3,163	3,163	0%
SUBTOTAL	\$ 244,945	\$ 377,513	\$ 377,513	\$ 377,513	0%
<u>CAPITAL</u>					
Construction In Progress	734,414	-	-	-	-
Machinery & Equipment	25,425	-	-	95,100	-
SUBTOTAL	\$ 759,839	\$ -	\$ -	\$ 95,100	-
<u>TRANSFERS OUT</u>					
Operating Transfer Out	397,221	416,542	413,691	425,047	3%
SUBTOTAL	\$ 397,221	\$ 416,542	\$ 413,691	\$ 425,047	3%
TOTAL EXPENSES	\$ 2,677,074	\$ 2,069,320	\$ 1,994,945	\$ 2,210,680	11%

CAPITAL EXPENSE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
<u>CONSTRUCTION IN PROGRESS</u>					
Culvert Infrastructure	734,414	-	-	-	-
SUBTOTAL	\$ 734,414	\$ -	\$ -	\$ -	-
<u>MACHINERY & EQUIPMENT</u>					
Gator	25,425	-	-	-	-
14 Yard Sander	-	-	-	16,000	-
Arrow Board	-	-	-	6,100	-
Electronic Message Boards	-	-	-	23,000	-
Mower Trailer for Scag Mowers	-	-	-	17,000	-
Skag Mower	-	-	-	20,000	-
Snow Plow	-	-	-	13,000	-
SUBTOTAL	\$ 25,425	\$ -	\$ -	\$ 95,100	-

*The items listed are non-recurring capital expenses based on increased service to the community.

DRAINAGE

DRAINAGE FUND

TRANSFERS OUT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATING TRANSFERS OUT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Risk Management Admin Costs	6,017	7,310	4,459	4,917	10%
General Fund Admin Support	382,131	400,475	400,475	410,731	3%
Service Center Cost Allocation	6,624	6,727	6,727	7,369	10%
General Fund PC Lease	2,030	2,030	2,030	2,030	0%
SUBTOTAL	\$ 397,221	\$ 416,542	\$ 413,691	\$ 425,047	3%

REVENUE & EXPENSE SUMMARY

GOLF COURSE FUND

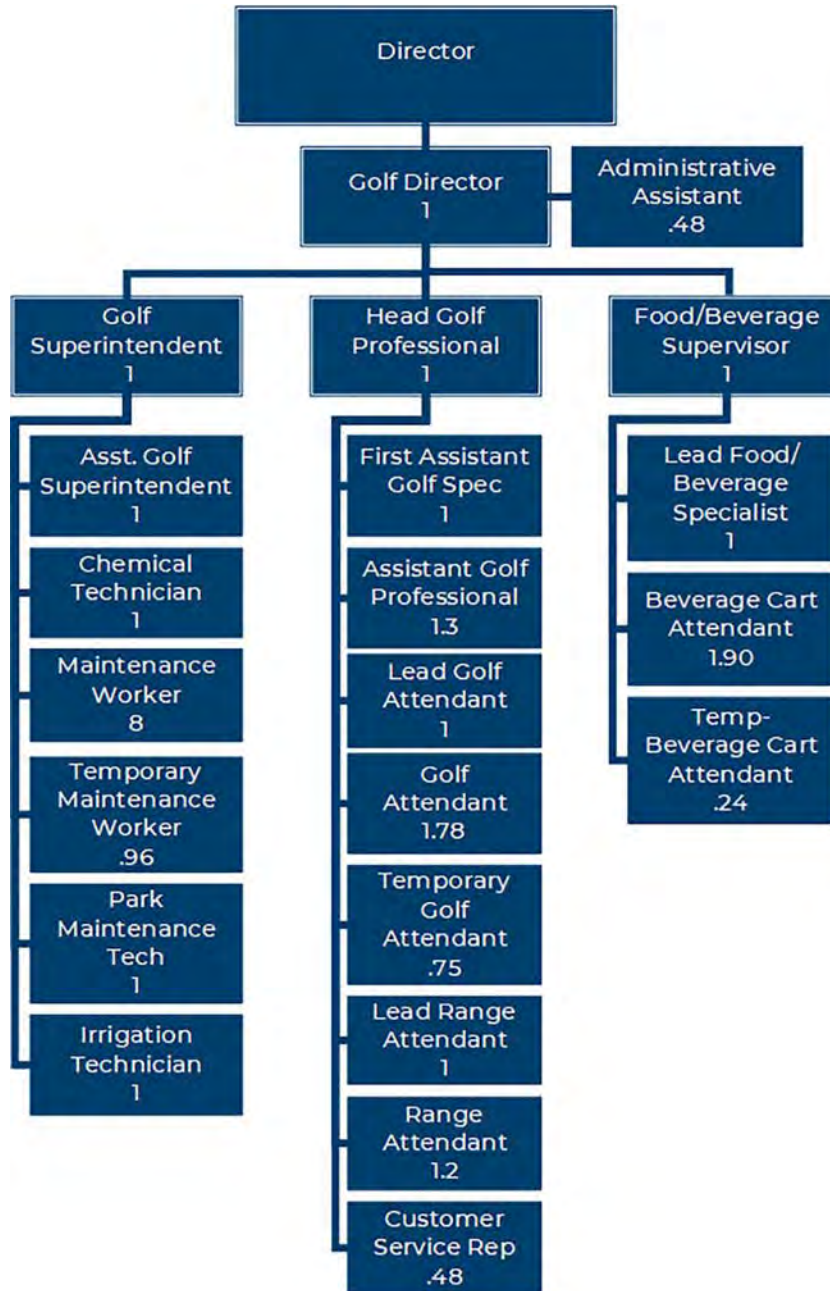
	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
REVENUES	ACTUAL	BUDGET	AMENDED	BUDGET	AMENDED
OPERATING REVENUES					
Greens Fees	2,419,376	2,459,450	2,749,530	2,774,480	1%
Concession Sales	347,834	427,180	427,180	430,807	1%
Retail Store	125,089	140,650	140,950	141,644	0%
Lesson Fees	300,238	382,000	382,000	435,000	14%
Facility Rentals	36,629	39,000	54,800	64,000	17%
TOTAL OPERATING REVENUES	\$ 3,229,166	\$ 3,448,280	\$ 3,754,460	\$ 3,845,931	2%
NON-OPERATING REVENUES					
Reimbursements and Contributions	(634)	275	275	-	-100%
Intergovernmental	707	-	-	-	-
Operating Transfer In	302,152	177,314	177,314	-	-100%
Pension Funding Transfer	50,000	50,000	50,000	-	-100%
Facility Improvement Transfer In	59,000	-	-	-	-
TOTAL NON-OPERATING REVENUES	\$ 411,225	\$ 227,589	\$ 227,589	\$ 0	-100%
TOTAL REVENUES	\$ 3,640,391	\$ 3,675,869	\$ 3,982,049	\$ 3,845,931	-3%
EXPENSES					
Personnel Services	1,707,970	1,900,994	1,765,276	1,850,404	5%
Operations	1,337,515	1,676,990	1,785,964	1,635,527	-8%
Depreciation	162,430	167,823	160,000	160,000	0%
TOTAL EXPENSES	\$ 3,207,915	\$ 3,745,807	\$ 3,711,240	\$ 3,645,931	-2%

FUND BALANCE PROJECTIONS

PROJECTED WORKING CAPITAL 10/1	\$ 747,975	\$ 1,018,784
TOTAL PROJECTED REVENUES	3,982,049	3,845,931
TOTAL PROJECTED EXPENSES	(3,711,240)	(3,645,931)
PROJECTED WORKING CAPITAL 9/30	\$ 1,018,784	\$ 1,218,784

GOLF COURSE

GOLF COURSE FUND



GOLF COURSE

GOLF COURSE FUND

The Golf Course Fund was established to support the daily operations of the golf course in providing recreational opportunities for the Citizens of Allen and the surrounding region. The course closed in October 2011 to begin a year-long renovation to improve playability, as well as course and homeowner safety. Newly rebranded as The Courses at Watters Creek, the facility re-opened in January 2013 with a redesigned 18-hole course and driving range. The Players 9-hole course and the Futures 6-hole course opened for play in September 2013. The re-named Grill 33 received a minor remodel to enhance guests' experiences.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

Strategy - Create recreational partnerships

- Engaged local, regional and state golf associations to attract high level professional and amateur golf events:
 - Hosted the Texas Golf Association (TGA) State Winter Amateur Series
 - Hosted the regional Drive, Chip and Putt competition with winners advancing to the national competition at Augusta National.
 - Hosted numerous other Northern Texas Professional Golf Association (PGA) junior tournaments and PGA junior camps.
 - Hosted the Independent School District (ISD) Golf Championship tournaments for Plano ISD and Frisco ISD.
- Participated in the “Women’s Golf Day” initiative which included a clinic, fun golf event and a social gathering for all participants.
- Utilized the PGA of America’s “Golf 2.0” plan to create instructional opportunities for all customer segments. A Junior League golf team was formed and competed locally against other league teams.
- Continued Sponsor Partnerships with Credit Union of Texas and the Walker Group.

Goal 3. Signify, enhance, and communicate Allen’s identity to the region and the nation

- Increased database and outreach to women, families and juniors.
- Recognized by the Golf Channel as a host facility to the National Drive, Chip and Putt Competition.
- Continued partnership with the Plane Truth and Individual instructors to enhance instructional programs.
- Continued The Courses at Watters Creek (TCWC) with prominent golf instructors including a Top 100 Golf Instructor (as designated by Golf Digest) and a Track Man Master Professionals (one of only 65 in the world).
- Participated in the PGA “Play Golf America” initiatives to grow the game.
- Continued the Get Golf Ready instructional series on Tuesday and Thursday nights.
- Recognized as the “Best Practice Facility” in the DFW market by Avid Golfer Magazine.
- Hosted the “Texas Cup” golf tournament with the University of Texas at Dallas (UTD) being the host school that attracted colleges and universities from across the country.
- Continued the “Performance Plus” program to include member incentives, clinics, and socials to provide a welcoming environment for families, juniors, and adults.

Goal 5. Maintain operational excellence in City government services**Strategy - Utilize technology for optimum performance and customer service**

- Implemented a food & beverage app to allow golfers to order from their mobile phone.
- Upgraded the tournament software program which provides live scoring to participants and calculates tournament results which can be viewed on mobile devices.

OBJECTIVES FOR FY2022**Goal 2. Safe and livable community for all****Objective - Provide recreation and library programming responsive to the needs of the diverse Allen community**

- Continue discussions with outside groups to attract high level professional and amateur golf events.
- Continue to utilize the PGA of America's "Golf 2.0" plan to create instructional opportunities for all customers.
- Serve as host facility to Allen, Lovejoy, Plano Sr., and Frisco Liberty High Schools as well as the University of Texas at Dallas to assist in promoting junior golf.

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to expand database and outreach efforts to women, families, and juniors.
- Work closely with the PAMRO to promote TCWC as a quality tournament and daily play destination.
- Work in conjunction with the PGA to promote TCWC as a learning destination with outstanding practice facilities.
- Continue discussions with the Northern Texas PGA (NTPGA) and TGA to host high profile amateur and professional tournaments.
- Strive to improve environmental performance and gain regional and national exposure as a member of the Audubon Cooperative Sanctuary Program created and administered by Audubon International.

Goal 4. High-performing City team providing resident-focused services

- Continue to emphasize staff training in Golf Operations, Course Maintenance, and Food & Beverage Services to ensure product and operational excellence.

Objective - Develop effective and usable performance metrics for evaluating the service performance and the value to the Allen community

- Continue to integrate the Cityworks asset management system into TCWC operations to better manage, track and report facility and course maintenance.
- Assess course technology used in the management of course maintenance, golf services and food and beverage operations. Seeking opportunities to streamline and better connect the overall operations.

GOLF COURSE

GOLF COURSE FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	1,707,970	1,900,994	1,765,276	1,850,404	5%
Operations	409,820	520,949	525,543	527,869	0%
Supplies	203,080	191,916	202,991	186,991	-8%
Maintenance	107,416	96,391	213,291	95,941	-55%
Professional Services	567,845	867,734	844,139	824,726	-2%
Capital	49,354	-	-	-	
Depreciation	162,430	167,823	160,000	160,000	0%
DEPARTMENT TOTAL	\$ 3,207,915	\$ 3,745,807	\$ 3,711,240	\$ 3,645,931	-2%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>CHANGE</u>
Golf Director	0	0	0	1	1
Golf Services Manager	1	1	1	0	-1
Golf Superintendent	1	1	1	1	0
Food & Beverage Supervisor	1	1	1	1	0
Head Golf Pro	1	1	1	1	0
Golf Assistant Superintendent	1	1	1	1	0
Chemical Technician	1	1	1	1	0
First Assistant Golf Specialist	0	0	1	1	0
Irrigation Technician	1	1	1	1	0
Equipment Manager	0	0	0	1	1
Parks Maintenance Technician	1	1	1	0	-1
Assistant Golf Professional	0	0	0	2	2
Golf Specialist	3	3	1	0	-1
Lead Range Golf Attendant	0	0	1	0	-1
Maintenance Worker	8	8	8	8	0
Lead Food & Beverage Specialist	2	2	1	1	0
Lead Golf Attendant	0	1	1	1	0
Golf Attendant	1	0	0	0	0
TOTAL FULL TIME	22	22	21	21	0
<u>PART TIME</u>					
Customer Service Representative	0.5	0.5	0.5	0.5	0
Assistant Golf Professional	0	0	0	0.3	0.3
Golf Specialist	0	0	0.3	0	-0.3
Administrative Assistant	0.5	0.5	0.5	0.5	0
Range Attendant	1.5	1.5	1.2	1.2	0
Golf Attendant	1.78	1.78	1.78	1.78	0
Food & Beverage Specialist	0.9	0.9	1.9	0	-1.9
Beverage Cart Attendant	0	0	0	1.9	1.9
Maintenance Worker	3.01	3.01	3.01	3.01	0
TOTAL PART TIME	8.19	8.19	9.19	9.19	0
<u>TEMPORARY</u>					
Maintenance Worker	0.96	0.96	0.96	0.96	0
Golf Attendant	0.75	0.75	0.75	0.75	0

GOLF COURSE

GOLF COURSE FUND

PERSONNEL SUMMARY - CONTINUED

TEMPORARY - CONTINUED	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	CHANGE
Food & Beverage Specialist	0.24	0.24	0.24	0	-0.24
Beverage Cart Attendant	0	0	0	0.24	0.24
TOTAL TEMPORARY	1.95	1.95	1.95	1.95	0
TOTAL FULL-TIME-EQUIVALENT	32.14	32.14	32.14	32.14	0

EXPENSE DETAIL

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
PERSONNEL SERVICES					
Salaries	1,104,730	1,268,477	1,178,886	1,224,457	4%
Longevity	9,737	9,832	9,936	11,032	11%
Overtime	29,869	46,500	46,500	47,891	3%
FICA	86,708	97,189	92,302	98,488	7%
TMRS	192,022	188,010	175,186	200,018	14%
Worker's Compensation	30,819	23,217	21,887	23,771	9%
Health Insurance	235,122	247,125	221,232	225,457	2%
Health Savings	2,100	2,818	3,204	2,258	-30%
Dental Insurance	14,911	15,777	14,139	14,900	5%
Long-term Disability	1,221	1,274	1,243	1,318	6%
Life Insurance	731	775	761	814	7%
SUBTOTAL	\$ 1,707,970	\$ 1,900,994	\$ 1,765,276	\$ 1,850,404	5%
OPERATIONS					
Phone/ Data Connectivity	3,291	3,530	3,530	3,530	0%
Fuel	9,852	21,810	19,810	21,810	10%
Water	83,038	114,000	112,000	114,000	2%
Electricity	95,701	100,000	100,000	100,000	0%
Service Costs	4,985	-	6,600	6,600	0%
Copier Lease	3,073	3,600	3,600	3,600	0%
Technology Maintenance	1,860	1,860	1,860	1,860	0%
Travel & Training	1,981	5,610	1,190	4,450	274%
Dues & Subscriptions	8,337	12,649	16,469	13,269	-19%
Uniforms	9,167	12,456	15,300	11,300	-26%
Postage & Freight	163	80	80	80	0%
Rentals	210	-	-	-	0%
Outside Printing	372	1,000	750	750	0%
Liquor State Tax Expense	11,014	12,429	12,429	12,577	1%
Purchases - Concessions	67,538	87,005	87,005	87,744	1%
Purchases - Liquor	42,656	55,650	55,650	56,312	1%
Purchases - Retail	66,436	84,270	84,270	84,987	1%
Marketing Expenses	146	5,000	5,000	5,000	0%
SUBTOTAL	\$ 409,820	\$ 520,949	\$ 525,543	\$ 527,869	0%
SUPPLIES					
General Supplies	177,044	162,785	182,410	163,410	-10%
Small Tools & Minor Equipment	26,036	29,131	20,581	23,581	15%
SUBTOTAL	\$ 203,080	\$ 191,916	\$ 202,991	\$ 186,991	-8%

GOLF COURSE

GOLF COURSE FUND

EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
<u>MAINTENANCE</u>					<u>AMENDED</u>
Building Maintenance	61,590	60,900	78,500	60,900	-22%
Equipment Maintenance	45,826	35,491	134,791	35,041	-74%
SUBTOTAL	\$ 107,416	\$ 96,391	\$ 213,291	\$ 95,941	-55%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	332,781	445,972	410,160	422,110	3%
Lease Expenses	129,105	281,928	286,188	307,128	7%
Professional Services	239	-	-	-	-
Credit Card Costs	92,893	77,007	84,964	95,488	12%
Post-Employment Funding Expense	12,827	62,827	62,827	-	-100%
SUBTOTAL	\$ 567,845	\$ 867,734	\$ 844,139	\$ 824,726	-2%
<u>CAPITAL</u>					
Construction In Progress	49,354	-	-	-	-
SUBTOTAL	\$ 49,354	\$ -	\$ -	\$ -	
<u>MISCELLANEOUS</u>					
Depreciation	162,430	167,823	160,000	160,000	0%
SUBTOTAL	\$ 162,430	\$ 167,823	\$ 160,000	\$ 160,000	0%
TOTAL EXPENSES	\$ 3,207,915	\$ 3,745,807	\$ 3,711,240	\$ 3,645,931	-2%

CAPITAL EXPENSE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
<u>CONSTRUCTION IN PROGRESS</u>					<u>AMENDED</u>
Security Fence	49,354	-	-	-	-
SUBTOTAL	\$ 49,354	\$ -	\$ -	\$ -	

*The items listed are non-recurring capital expenses based on increased service to the community.



SPECIAL REVENUE FUNDS

REVENUE & EXPENDITURE SUMMARY

HOTEL OCCUPANCY TAX FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>REVENUES</u>					vs. FY21
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Hotel Occupancy Tax	1,156,398	1,427,273	1,020,125	1,495,187	47%
TOTAL OPERATING REVENUES	\$ 1,156,398	\$ 1,427,273	\$ 1,020,125	\$ 1,495,187	47%
<u>NON-OPERATING REVENUES</u>					
Interest	61,924	37,419	41,830	45,037	8%
Intergovernmental Revenue	70,669	-	103,610	-	-100%
TOTAL NON-OPERATING REVENUES	\$ 132,593	\$ 37,419	\$ 145,440	\$ 45,037	-69%
TOTAL REVENUES	\$ 1,288,991	\$ 1,464,692	\$ 1,165,565	\$ 1,540,224	32%

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>EXPENDITURES</u>					vs. FY21
<u>CULTURE & RECREATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Grants	483,570	601,296	1,112,100	1,057,100	-5%
Convention and Visitors Bureau	940,770	1,059,754	1,136,725	1,127,954	-1%
TOTAL EXPENDITURES	\$ 1,424,340	\$ 1,661,050	\$ 2,248,825	\$ 2,185,054	-3%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 2,528,215	\$ 1,444,955
TOTAL PROJECTED REVENUES	1,165,565	1,540,224
TOTAL PROJECTED EXPENDITURES	(2,248,825)	(2,185,054)
PROJECTED FUND BALANCE 9/30	\$ 1,444,955	\$ 800,125

HOTEL OCCUPANCY TAX

HOTEL OCCUPANCY TAX FUND



HOTEL OCCUPANCY TAX

HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax Fund collects revenue from a 7% tax on hotel rooms rented in Allen. The revenue is used to support various projects that enhance and promote tourism, the arts and the convention/ hotel industry in Allen, as allowed by state law.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Due to COVID-19, there were no in-person tradeshows to attend. Sales efforts were focused on direct conversations with clients and potential clients via phone and virtual sales calls.
- Launched ShopAllenTX campaign to support local businesses during COVID-19, in partnership with City of Allen PAMRO, EDC and Allen Fairview Chamber of Commerce.
- Secured new bookings with Texas Association of School Psychologists, Southern Baptist Convention, Dance Revolution, Frontline Gaming, MA Dance and Auxiliaries Championships..
- National Travel and Tourism Week in May went 100% virtual due to COVID-19 with social media strategy sharing Spirit of Travel campaign and Destination Allen Travel Experiences.
- Launched campaign to market Allen as the perfect package/steps away for meetings and visitors.
- Continued Partnerships with the Triple Crown Softball and Texas Twisters Taekwondo. Due to COVID-19, National Collegiate Wrestling 2021 was cancelled with plans to return in 2022.
- Assisted Allen Event Center as hosts of US Figure Skating Nine State Championships.
- Hotel Occupancy Tax Grant assisted the following organizations: Allen Civic Ballet, Allen Philharmonic Symphony, Allen Community Band, Connemara Conservancy, Allen Chamber of Commerce, Allen Heritage Guild, Friends of the Library's Jazz Blues Festival and ALLEN Reads program, Allen Event Center and Parks & Recreation.

Goal 3. Signify, enhance, and communicate Allen's identity to the region and the nation

- Launched ShopAllenTX campaign to support local businesses during the pandemic. The campaign received 11,050 total sessions, 1,237 Play Pass sign-ups, 1,065 Facebook followers, and 61 active "deals".
- VisitAllenTexas.com received 52,383 total sessions and 202,677 page views. 44,184 of the sessions were from new visitors, and 4,208 were returning visitors. The "Things to Do" directory received 17,205 page views and the Facilities Directory (including hotels and attractions) received 36,379 page views. The Allen Visitor online guide received 87 views.
- Gained 1,972 page likes on Facebook, 25 page likes on Twitter and 49 new followers on LinkedIn.
- Continued work with destination partners on key projects to successfully sell Allen as a destination to attract and retain meeting, conventions and sport tournaments.
- Distributed approximately 600 copies of the Visitor's Guide (50% reduction due to COVID-19).
- Tour Texas Destination Allen page received 33,739 views, 2,438 video views and 69 hotel booking click-throughs.

OBJECTIVES FOR FY2022

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Continue to position the City of Allen's Convention and Visitor Bureau (CVB) as the principal vehicle for attracting new tourism opportunities and marketing the City as a tourism destination.
- Continue lead generation, marketing, prospecting and database development efforts.
- Support rebranding and sales efforts of the Marriott Watters Creek Convention Center and the Steps-Away Campaign promoting conventions and sporting events at Courtyard by Marriott and Allen Event Center.
- Showcase Allen as a destination during National Travel and Tourism Week.
- Continue CVB Partner Programs to engage and support partner participation; maintain partner extranet and destination sales kit; re-evaluate the develop Allen tourism ambassador program as large conventions return post pandemic.
- Continue to update the photo and video library with footage of event activities and testimonials from visitors and planners to use in engaging ways.
- Continue to increase engagement on social media, including Facebook, Twitter, Instagram and LinkedIn.
- Continue Hotel Occupancy Tax Grants to assist in funding local non-profit organizations.
- Update 2017-2021 Strategic Marketing Plan.

HOTEL TAX ADMINISTRATION

HOTEL OCCUPANCY TAX FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Operations	483,570	599,296	1,110,100	1,055,100	-5%
Professional Services	-	2,000	2,000	2,000	0%
DEPARTMENT TOTAL	\$ 483,570	\$ 601,296	\$ 1,112,100	\$ 1,057,100	-5%

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATIONS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Grants					
Allen Chamber of Commerce	1,600	1,600	1,600	1,600	0%
Allen Community Theatre	3,000	3,000	3,000	3,000	0%
Allen Heritage Guild	1,647	2,500	2,500	2,500	0%
Connemara Conservancy	1,993	3,000	3,000	3,000	0%
Allen Arts Alliance	-	-	-	5,000	
Allen Civic Ballet	10,000	10,000	10,000	10,000	0%
Friends of the Library	5,000	10,000	10,000	10,000	0%
Philharmonic Symphony	29,468	30,000	30,000	30,000	0%
Allen Community Band	4,056	5,000	5,000	5,000	0%
Community Events P&R	24,913	60,000	60,000	60,000	0%
AEC Marketing and Advertising	-	235,000	235,000	175,000	-26%
Economic Grant Expense	401,893	239,196	750,000	750,000	0%
SUBTOTAL	483,570	599,296	1,110,100	1,055,100	-5%
<u>PROFESSIONAL SERVICES</u>					
Legal Expenses	-	2,000	2,000	2,000	0%
SUBTOTAL	-	2,000	2,000	2,000	0%
TOTAL EXPENDITURE	\$ 483,570	\$ 601,296	\$ 1,112,100	\$ 1,057,100	-5%

CONVENTION & VISITORS BUREAU

HOTEL OCCUPANCY TAX FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	402,783	461,348	493,551	526,373	7%
Operations	284,135	393,421	408,465	397,868	-3%
Supplies	10,816	5,000	5,024	5,000	0%
Maintenance	1,049	93	93	137	47%
Professional Services	238,447	195,871	227,139	195,871	-14%
Transfers Out	3,540	4,021	2,453	2,705	10%
DEPARTMENT TOTAL	\$ 940,770	\$ 1,059,754	\$ 1,136,725	\$ 1,127,954	-1%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
CVB Director	1	1	1	1	0
CVB Sales Manager	2	2	2	2	0
Senior Marketing Specialist	1	1	1	1	0
CVB Office Manager	1	1	1	1	0
TOTAL FULL TIME	5	5	5	5	0
<u>PART TIME</u>					
CVB Receptionist	0	0.5	0.5	0.5	0
CVB Intern	0.5	0	0	0	0
TOTAL PART TIME	0.5	0.5	0.5	0.5	0
TOTAL FULL-TIME-EQUIVALENT	5.5	5.5	5.5	5.5	0

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	287,999	336,468	335,613	356,918	6%
Longevity	544	732	732	1,088	49%
Overtime	726	2,340	2,340	2,340	0%
FICA	21,147	24,968	24,101	25,731	7%
TMRS	44,617	48,184	49,506	54,057	9%
Worker's Compensation	884	635	701	725	3%
Health Insurance	43,557	44,673	73,563	78,165	6%
Health Savings	185	180	2,338	2,358	1%
Dental Insurance	2,465	2,411	3,873	4,165	8%
Long-term Disability	339	396	414	438	6%
Life Insurance	206	247	255	274	7%
Flexible Spending	114	114	115	114	-1%
SUBTOTAL	\$ 402,783	\$ 461,348	\$ 493,551	\$ 526,373	7%
<u>OPERATIONS</u>					
Phone/ Data Connectivity	12,870	14,910	14,910	14,910	0%
Fuel	340	650	650	397	-39%
Copier	3,135	3,600	3,600	3,600	0%

CONVENTION & VISITORS BUREAU

HOTEL OCCUPANCY FUND

EXPENDITURE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
					AMENDED
<u>OPERATIONS - CONTINUED</u>					
Technology Maintenance	35,140	16,615	16,615	16,615	0%
Rolling Stock Replacement	7,800	7,800	7,800	1,317	-83%
Travel & Training	2,248	9,800	5,000	9,300	86%
Dues & Subscriptions	3,364	6,985	8,910	9,360	5%
Postage & Freight	3,471	3,800	3,800	3,800	0%
Advertising	48,950	81,172	81,172	81,172	0%
Outside Printing	6,443	20,900	17,550	20,900	19%
Meetings & Receptions	4,327	32,455	32,455	32,455	0%
Insurance Expense	5,062	5,158	5,158	4,801	-7%
Special Activities	73,320	105,666	105,666	105,666	0%
Marketing Expenses	75,544	68,910	90,179	78,575	-13%
Marketing Travel - EDC Only	2,121	15,000	15,000	15,000	0%
SUBTOTAL	\$ 284,135	\$ 393,421	\$ 408,465	\$ 397,868	-3%
<u>SUPPLIES</u>					
IT Small Equipment	2,424	-	-	-	
General Supplies	8,392	5,000	5,024	5,000	0%
SUBTOTAL	\$ 10,816	\$ 5,000	\$ 5,024	\$ 5,000	0%
<u>MAINTENANCE</u>					
Vehicle Maintenance	1,049	93	93	137	47%
SUBTOTAL	\$ 1,049	\$ 93	\$ 93	\$ 137	47%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	7,333	7,334	7,334	7,334	0%
Professional Services	229,927	187,350	218,618	187,350	-14%
Post-Employment Funding Expense	1,187	1,187	1,187	1,187	0%
SUBTOTAL	\$ 238,447	\$ 195,871	\$ 227,139	\$ 195,871	-14%
<u>TRANSFERS OUT</u>					
Operating Transfers Out	3,540	4,021	2,453	2,705	10%
SUBTOTAL	\$ 3,540	\$ 4,021	\$ 2,453	\$ 2,705	10%
TOTAL EXPENDITURE	\$ 940,770	\$ 1,059,754	\$ 1,136,725	\$ 1,127,954	-1%

TRANSFERS OUT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
					AMENDED
<u>TRANSFERS OUT</u>					
Risk Fund - Administrative Costs	3,540	4,021	2,453	2,705	10%
SUBTOTAL	\$ 3,540	\$ 4,021	\$ 2,453	\$ 2,705	10%

REVENUE & EXPENDITURE SUMMARY

ASSET FORFEITURE FUND

REVENUES	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
<u>OPERATING REVENUES</u>					
State Forfeiture	21,448	35,000	35,000	35,000	0%
Federal Forfeiture - Justice Funds	43,760	150,000	150,000	150,000	0%
TOTAL OPERATING REVENUES	\$ 65,208	\$ 185,000	\$ 185,000	\$ 185,000	0%

<u>NON-OPERATING REVENUES</u>					
Interest	5,114	3,479	3,515	3,910	11%
Auction Revenue	21,684	5,000	5,000	5,000	0%
TOTAL NON-OPERATING REVENUES	\$ 26,798	\$ 8,479	\$ 8,515	\$ 8,910	5%

TOTAL REVENUES	\$ 92,006	\$ 193,479	\$ 193,515	\$ 193,910	0%
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EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
Public Safety	142,238	63,071	83,566	60,682	-27%
TOTAL PUBLIC SAFETY	\$ 142,238	\$ 63,071	\$ 83,566	\$ 60,682	-27%
TOTAL EXPENDITURES	\$ 142,238	\$ 63,071	\$ 83,566	\$ 60,682	-27%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 127,306	\$ 237,255
TOTAL PROJECTED REVENUES	193,515	193,910
TOTAL PROJECTED EXPENDITURES	(83,566)	(60,682)
PROJECTED FUND BALANCE 9/30	\$ 237,255	\$ 370,483

ASSET FORFEITURE

ASSET FORFEITURE FUND

No Personnel in this Department

In accordance with the Code of Criminal Procedure, Chapter 59, this fund accounts for money, property, or proceeds from the sale of property seized in connection with a crime and subsequently awarded by a court order to the law enforcement agency or agencies involved in the investigation or prosecution of that crime. These monies must be accounted for separately and may be used for law enforcement purposes.

ASSET FORFEITURE

ASSET FORFEITURE FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Supplies (Tools/ Small Equipment)	126,656	12,309	32,804	-	-100%
Professional Services	15,582	50,762	50,762	60,682	20%
DEPARTMENT TOTAL	\$ 142,238	\$ 63,071	\$ 83,566	\$ 60,682	-27%

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>TOOLS/ SMALL EQUIPMENT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
State Forfeiture/ Seizure Exp	37,197	-	-	-	-
Federal Forfeiture Exp - Justice	89,459	12,309	32,804	-	-100%
SUBTOTAL	\$ 126,656	\$ 12,309	\$ 32,804	\$ -	-100%
<u>PROFESSIONAL SERVICES</u>					
State Forfeiture/Seizure Exp	15,582	50,762	50,762	60,682	20%
SUBTOTAL	\$ 15,582	\$ 50,762	\$ 50,762	\$ 60,682	20%
TOTAL EXPENDITURE	\$ 142,238	\$ 63,071	\$ 83,566	\$ 60,682	-27%

TOOLS/ SMALL EQUIPMENT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>STATE FORFEITURE/ SEIZURE EXPENDITURE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
ULW Helmet	16,834	-	-	-	-
Headset Adaptors	203	-	-	-	-
Stand Alone Plate Shooters	20,160	-	-	-	-
TOTAL TOOLS/ SMALL EQUIPMENT	\$ 37,197	\$ -	\$ -	\$ -	-
<u>FEDERAL FORFEITURE EXP - JUSTICE</u>					
Rifles	11,121	12,309	12,309	-	-100%
GrayKey - Unlock Mobile Devices	18,075	-	-	-	-
Computer Needed for Cellular Phone Examination	-	-	10,995	-	-
Mobile Data Extraction - Cellebrite	3,000	-	-	-	-
Replacement Canine	-	-	9,500	-	-100%
Replacement Vests for SWAT	45,226	-	-	-	-
NIB Headsets & ARC Systems	12,037	-	-	-	-
TOTAL TOOLS/ SMALL EQUIPMENT	\$ 89,459	\$ 12,309	\$ 32,804	\$ -	-100%

REVENUE & EXPENDITURE SUMMARY

SPECIAL REVENUE FUND

REVENUES	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
OPERATING REVENUES					
Public Education Govt Access Fees	160,816	150,330	153,069	135,235	-12%
Juvenile Case Management Fines	39,597	72,250	32,726	34,852	6%
Court Security Fines	25,240	43,350	26,947	17,617	-35%
Court Technology Fines	27,826	57,800	24,505	23,489	-4%
TOTAL OPERATING REVENUES	\$ 253,479	\$ 323,730	\$ 237,247	\$ 211,193	-11%
NON-OPERATING REVENUES					
Interest	36,133	18,518	32,575	36,290	11%
Unrealized Interest	7,926	-	-	-	-
Intergovernmental (Radio System)	238,065	66,824	20,000	-	-100%
TOTAL NON-OPERATING REVENUES	\$ 282,124	\$ 85,342	\$ 52,575	\$ 36,290	-31%
TOTAL REVENUES	\$ 535,603	\$ 409,072	\$ 289,822	\$ 247,483	-15%

EXPENDITURES	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
Public Education Govt Access Fees	130,806	75,347	106,847	113,370	6%
Juvenile Case Management	66,090	68,850	32,035	33,740	5%
Court Security	28,050	43,350	24,800	17,053	-31%
Court Technology	-	9,000	-	65,380	-
Radio System	20,669	30,000	47,000	-	-100%
TOTAL EXPENDITURES	\$ 245,615	\$ 226,547	\$ 210,682	\$ 229,543	9%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 1,713,048	\$ 1,792,188
TOTAL PROJECTED REVENUES	289,822	247,483
TOTAL PROJECTED EXPENDITURES	\$ (210,682)	(229,543)
PROJECTED FUND BALANCE 9/30	\$ 1,792,188	\$ 1,810,128
Restricted for:		
Public Education Government Access	\$ 1,155,281	\$ 1,200,539
Juvenile Case Manager	4,618	5,824
Court Security	7,700	8,420
Court Technology	148,483	109,599
Radio System	476,106	485,746
	\$ 1,792,188	\$ 1,810,128

SPECIAL REVENUE

SPECIAL REVENUE FUND

No Personnel in this Department

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. This fund provides an enhanced level of accountability and transparency to taxpayers that the dollars will go to the intended purpose. Where required additional revenue sources may be added to supplement approved uses.

SPECIAL REVENUE FUND

SPECIAL REVENUE FUND

EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>ORGANIZATIONS</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
PEG Expenses	130,806	75,347	106,847	113,370	6%
Juvenile Case Management	66,090	68,850	32,035	33,740	5%
Court Security	28,050	43,350	24,800	17,053	-31%
Court Technology	-	9,000	-	65,380	
Radio System	20,669	30,000	47,000	-	-100%
DEPARTMENT TOTAL	\$ 245,615	\$ 226,547	\$ 210,682	\$ 229,543	9%

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>PEG EXPENSES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Technology Maintenance	16,950	17,000	17,000	28,500	68%
Tools/Small Equip	51,134	34,247	34,247	32,070	-6%
Maintenance	153	600	600	1,000	67%
Professional Services	12,885	11,000	11,000	6,800	-38%
Construction In Progress	8,500	-	31,500	-	-100%
Machinery & Equipment	41,184	12,500	12,500	45,000	260%
SUBTOTAL	\$ 130,806	\$ 75,347	\$ 106,847	\$ 113,370	6%
<u>JUVENILE CASE MANAGEMENT</u>					
Personnel (Juvenile Case Manager)*	66,090	68,850	32,035	33,740	5%
SUBTOTAL	\$ 66,090	\$ 68,850	\$ 32,035	\$ 33,740	5%
<u>COURT SECURITY</u>					
Personnel (Court Bailiff)*	28,050	43,350	24,800	17,053	-31%
SUBTOTAL	\$ 28,050	\$ 43,350	\$ 24,800	\$ 17,053	-31%
<u>COURT TECHNOLOGY</u>					
Tools/Small Equip	-	4,500	-	65,380	
Contractual Services	-	4,500	-	-	
SUBTOTAL	\$ -	\$ 9,000	\$ -	\$ 65,380	
<u>RADIO SYSTEM</u>					
Equipment Maintenance	8,000	30,000	47,000	-	-100%
Machinery & Equipment	12,669	-	-	-	
SUBTOTAL	\$ 20,669	\$ 30,000	\$ 47,000	\$ -	-100%
TOTAL EXPENDITURE	\$ 245,615	\$ 226,547	\$ 210,682	\$ 229,543	9%

*These positions are budgeted in the General Fund. Expenditures for these positions represent the amount transferred to the General Fund.

SPECIAL REVENUE FUND

SPECIAL REVENUE FUND

CAPITAL EXPENDITURE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
<u>MACHINERY & EQUIPMENT</u>					<u>AMENDED</u>
Video Camera	-	-	-	45,000	
Antenna Replacement	12,669	-	-	-	
MacPros	22,072	12,500	12,500	-	-100%
Video Server	19,112	-	-	-	
SUBTOTAL	\$ 53,853	\$ 12,500	\$ 12,500	\$ 45,000	260%
<u>CONSTRUCTION IN PROGRESS</u>					
Design Phase of Council Chamber Remodel	8,500	-	31,500	-	-100%
SUBTOTAL	\$ 8,500	\$ -	\$ 31,500	\$ -	-100%

*The items listed are non-recurring capital expenses based on increased service to the community.

REVENUE & EXPENDITURE SUMMARY

GIFT PERMANENT FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
REVENUES					AMENDED
NON-OPERATING REVENUES					
Interest	18,923	8,000	14,892	18,265	23%
TOTAL NON-OPERATING REVENUES	\$ 18,923	\$ 8,000	\$ 14,892	\$ 18,265	23%
TOTAL REVENUES	\$ 18,923	\$ 8,000	\$ 14,892	\$ 18,265	23%

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
EXPENDITURES					AMENDED
Fire	273,050	-	-	-	
Police	102,445	-	28,462	-	-100%
TOTAL EXPENDITURES	\$ 375,495	\$ -	\$ 28,462	\$ -	-100%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 457,322	\$ 443,752
TOTAL PROJECTED REVENUES	14,892	18,265
TOTAL PROJECTED EXPENDITURES	(28,462)	-
PROJECTED FUND BALANCE 9/30	\$ 443,752	\$ 462,017
Restricted for:		
Fire	39,380	39,380
Police	189,628	200,448
Library	214,744	222,189
	\$ 443,752	\$ 462,017

GIFT PERMANENT

GIFT PERMANENT FUND

No Personnel in this Department

The Gift Permanent Fund is used to account for and report the proceeds from substantial gifts.

GIFT PERMANENT

GIFT PERMANENT FUND

EXPENDITURE SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
Fire	273,050	-	-	-	
Police	102,445	-	28,462	-	-100%
DEPARTMENT TOTAL	\$ 375,495	\$ -	\$ 28,462	\$ -	-100%

EXPENDITURE DETAIL

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
FIRE DEPARTMENT					
Small Tools & Equipment	27,252	-	-	-	
Construction In Progress	70,000	-	-	-	
Vehicles	175,798	-	-	-	
SUBTOTAL	\$ 273,050	\$ -	\$ -	\$ -	
Police					
General Supplies	18,928	-	8,958	-	-100%
Small Tools & Equipment	12,826	-	-	-	
Professional Services	27,625	-	1,500	-	-100%
IT Technology Maintenance	20,090	-	9,009	-	
Machinery & Equipment	22,976	-	8,995	-	-100%
SUBTOTAL	\$ 102,445	\$ -	\$ 28,462	\$ -	-100%
TOTAL EXPENDITURE	\$ 375,495	\$ -	\$ 28,462	\$ -	-100%

CAPITAL EXPENDITURE LIST*

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
VEHICLES					
Brush Truck	175,798	-	-	-	
SUBTOTAL	\$ 175,798	\$ -	\$ -	\$ -	
CONSTRUCTION IN PROGRESS					
Central Fire Remodel Project - A/V Equipment	70,000	-	-	-	
SUBTOTAL	\$ 70,000	\$ -	\$ -	\$ -	
MACHINERY & EQUIPMENT					
Police Drone Program	22,976	-	8,995	-	-100%
SUBTOTAL	\$ 22,976	\$ -	\$ 8,995	\$ -	-100%

*The items listed are non-recurring capital expenditures based on increased service to the community.

REVENUE & EXPENDITURE SUMMARY

GRANT FUND

REVENUES	2019-2020 <u>ACTUAL</u>	2020-2021 <u>BUDGET</u>	2020-2021 <u>AMENDED</u>	2021-2022 <u>BUDGET</u>	% CHANGE vs. FY21 <u>AMENDED</u>
<u>OPERATING REVENUES</u>					
Grant Administration*	236,000	-	-	-	
Fire Grants	-	853	853	853	0%
Police Grants	9,467	24,132	138,418	127,121	-8%
Library Grants	5,193	2,350	31,090	31,370	1%
Planning*	1,968,594	809,744	4,213,717	524,898	-88%
Streets	20,259	-	-	-	
TOTAL OPERATING REVENUES	\$ 2,239,513	\$ 837,079	\$ 4,384,078	\$ 684,242	-84%
<u>NON-OPERATING REVENUES</u>					
Interest on Investments	16,843	4,812	10,555	7,790	-26%
State/Federal Grant Fund	296	-	-	-	
Operating Transfers In	-	3,077	3,077	3,077	0%
TOTAL NON-OPERATING REVENUES	\$ 17,139	\$ 7,889	\$ 13,632	\$ 10,867	-20%
TOTAL REVENUES	\$ 2,256,652	\$ 844,968	\$ 4,397,710	\$ 695,109	-84%
EXPENDITURES					
Grants*	2,238,843	822,068	4,336,078	566,242	-87%
Operating Transfers Out	-	-	85,755	207,690	142%
TOTAL EXPENDITURES	\$ 2,238,843	\$ 822,068	\$ 4,421,833	\$ 773,932	-82%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 281,538	\$ 257,415
TOTAL PROJECTED REVENUES	4,397,710	695,109
TOTAL PROJECTED EXPENDITURES	(4,421,833)	(773,932)
PROJECTED FUND BALANCE 9/30	\$ 257,415	\$ 178,592

*FY2019-2020 actuals include CARES Act funding. FY2020-2021 Revised budget includes CARES Act funding.

STATE AND FEDERAL GRANTS

GRANT FUND

No Personnel in this Department

The Grant Fund was created to track state and federal grants received and matching funds committed. Grants are tracked by department. For purposes of staffing count, all personnel are shown under their respective operating divisions.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Community Development Block Grant (CDBG) – funded from the U.S. Department of Housing and Urban Development to provide funding to public service agencies and assistance for low and moderate-income families.

OBJECTIVES FOR FY2022

Goal 5. Diverse, Equitable and Inclusive community

- Community Development Block Grant (CDBG) – continue to seek funding from the U.S. Department of Housing and Urban Development to provide funding to public service agencies and assistance for low and moderate-income families.

STATE AND FEDERAL GRANTS

GRANT FUND

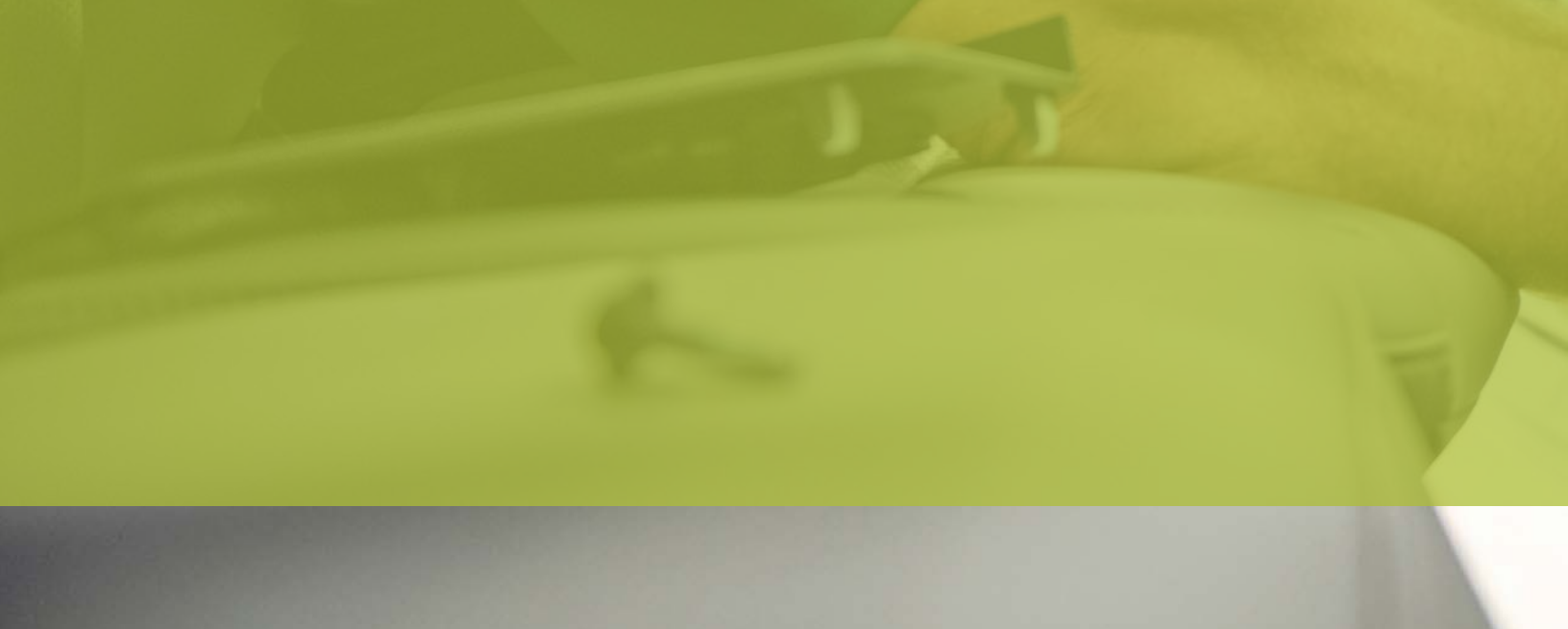
EXPENDITURE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Grant Administration	236,000	-	85,755	137,690	61%
Fire	-	853	853	853	0%
Police	16,330	9,121	90,418	79,121	-12%
Library	5,193	2,350	31,090	31,370	1%
Streets	20,260	-	-	-	
Planning	1,961,060	809,744	4,213,717	524,898	-88%
DEPARTMENT TOTAL	\$ 2,238,843	\$ 822,068	\$ 4,421,833	\$ 773,932	-82%

EXPENDITURE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
GRANT ADMINISTRATION					AMENDED
CARES Grant	236,000	-	85,755	137,690	61%
SUBTOTAL	\$ 236,000	\$ -	\$ 85,755	\$ 137,690	61%
FIRE DEPARTMENT					
LEOSE	-	853	853	853	0%
SUBTOTAL	\$ -	\$ 853	\$ 853	\$ 853	0%
POLICE DEPARTMENT					
Mental Health Coordinator*	-	-	-	70,000	
3D Scanner Grant	-	-	81,297	-	-100%
Clean Up	2,376	-	-	-	
TCLEOSE Training Grant	13,954	9,121	9,121	9,121	0%
SUBTOTAL	\$ 16,330	\$ 9,121	\$ 90,418	\$ 79,121	-12%
LIBRARY					
AWE Early Literacy Stations	-	-	14,288	-	-100%
Texas State Library & Archives	-	-	2,732	-	-100%
Commission CARES Grant	-	-	-	-	
Texas State Library CARES Grant	661	-	9,509	-	-100%
Texas Commission on the Arts	-	250	2,000	1,250	-38%
Interlibrary Loan Program	4,532	2,100	2,561	2,800	9%
Texas Book Festival Grant	-	-	-	2,500	
Texas State Library TX Treasures Grant	-	-	-	24,820	
SUBTOTAL	\$ 5,193	\$ 2,350	\$ 31,090	\$ 31,370	1%
STREETS					
PWERT Tools and Equipment	929	-	-	-	
PWERT Trailer	19,331	-	-	-	
SUBTOTAL	\$ 20,260	\$ -	\$ -	\$ -	
PLANNING DEPARTMENT					
CDBG Administration	45,625	10,000	444,016	10,000	-98%
Home Repair	435,029	375,589	406,525	449,500	11%
Public Service Agencies	1,480,406	321,398	3,088,176	65,398	-98%
CDBG Small Business	-	-	275,000	-	-100%
Public Infrastructure	-	102,757	-	-	
SUBTOTAL	\$ 1,961,060	\$ 809,744	\$ 4,213,717	\$ 524,898	-88%
TOTAL EXPENDITURE	\$ 2,238,843	\$ 822,068	\$ 4,421,833	\$ 773,932	-82%

*Position is budgeted in the General Fund. Expenditure for this position represent the amount transferred to the General Fund.





INTERNAL SERVICE FUNDS

REVENUE & EXPENSE SUMMARY

REPLACEMENT FUND

REVENUES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
General Fund	2,164,175	3,054,250	3,054,250	2,902,388	-5%
Water & Sewer	467,439	461,720	461,720	461,720	0%
Solid Waste	25,496	25,496	25,496	25,496	0%
Drainage	148,815	148,815	148,815	148,815	0%
Convention/Visitor's Bureau	7,800	7,800	7,800	1,317	-83%
Risk Management	13,287	13,287	20,812	20,812	0%
TOTAL OPERATING REVENUES	\$ 2,827,012	\$ 3,711,368	\$ 3,718,893	\$ 3,560,548	-4%

<u>NON-OPERATING REVENUES</u>					
Interest	305,484	220,186	309,320	347,192	12%
Auction Revenue	106,871	176,500	176,500	182,500	3%
Other Reimbursements	89,687	100,000	110,552	100,000	-10%
Operating Transfers In	900,000	-	-	-	
TOTAL NON-OPERATING REVENUES	\$ 1,402,042	\$ 496,686	\$ 596,372	\$ 629,692	6%

TOTAL REVENUES	\$ 4,229,054	\$ 4,208,054	\$ 4,315,265	\$ 4,190,240	-3%
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EXPENSES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CAPITAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Replacement	1,658,768	1,567,228	1,672,232	3,336,185	100%
TOTAL EXPENSES	\$ 1,658,768	\$ 1,567,228	\$ 1,672,232	\$ 3,336,185	100%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 15,864,375	\$ 18,507,408
TOTAL PROJECTED REVENUES	4,315,265	4,190,240
TOTAL PROJECTED EXPENSES	(1,672,232)	(3,336,185)
PROJECTED FUND BALANCE 9/30	\$ 18,507,408	\$ 19,361,463

REPLACEMENT FUND

REPLACEMENT FUND

No Personnel in this Department

The Replacement Fund is administered by the Finance Department to collect replacement fees on vehicles, technology, and equipment so the City is able to replace them in a timely manner on a cash basis.

ACCOMPLISHMENTS IN FY2021

Goal 5. Maintain operational excellence in City government services

Strategy - Ensure excellent fiscal management to maintain public trust

- Continued paying into this fund for vehicles, equipment and technology items that were replaced during the fiscal year.

OBJECTIVES FOR FY2022

Goal 1. Financially sound and transparent City government

- Continue to ensure that revenues are adequate to facilitate future replacements.

REPLACEMENT FUND

REPLACEMENT FUND

EXPENSE SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
Non-Capital	13,404	135,000	135,000	120,000	-11%
Capital	1,645,364	1,432,228	1,537,232	3,216,185	109%
DEPARTMENT TOTAL	\$ 1,658,768	\$ 1,567,228	\$ 1,672,232	\$ 3,336,185	100%

EXPENSE DETAIL

NON-CAPITAL EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
Tools/ Small Equipment					
Technology Items	13,404	135,000	135,000	120,000	-11%
SUBTOTAL	\$ 13,404	\$ 135,000	\$ 135,000	\$ 120,000	-11%
TOTAL NON-CAPITAL	\$ 13,404	\$ 135,000	\$ 135,000	\$ 120,000	-11%

CAPITAL

Vehicles & Equipment

Risk	27,291	-	-	-	
Fire	258,504	306,635	306,635	2,403,120	684%
Police	882,293	471,812	471,812	255,601	-46%
Parks	120,578	-	42,246	254,920	503%
Community Development	22,599	-	-	-	
Community Enhancement	22,599	37,375	37,375	-	-100%
Community Services	31,508	-	52,206	30,050	-42%
Engineering	39,185	-	-	72,634	
Public Works	240,807	616,406	626,958	199,860	-68%
SUBTOTAL	\$ 1,645,364	\$ 1,432,228	\$ 1,537,232	\$ 3,216,185	109%

TOTAL CAPITAL	\$ 1,645,364	\$ 1,432,228	\$ 1,537,232	\$ 3,216,185	109%
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TOTAL EXPENSE	\$ 1,658,768	\$ 1,567,228	\$ 1,672,232	\$ 3,336,185	100%
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REPLACEMENT FUND

REPLACEMENT FUND

CAPITAL EXPENSE LIST*

VEHICLESQuantity

Fire

Fire Engine (Arrow XT 189 PUC SS)

1 854,760

Aerial Fire Truck (100' Aerial)

1 1,548,360

SUBTOTAL \$ 2,403,120

Police

Ford Interceptor

1 50,978

Ford Interceptor - Hybrid

3 153,645

Ford Interceptor - Eco boost

1 50,978

SUBTOTAL \$ 255,601

Parks

Ford F150 Extended Cab

3 101,505

Ford F250 Extended Cab

3 121,460

Ford Ranger XL Super Crew

1 31,955

SUBTOTAL \$ 254,920

Community Services

Ford F150

1 30,050

SUBTOTAL \$ 30,050

Engineering

Ford F150 Extended Cab

1 30,834

Ford F250

1 41,800

SUBTOTAL \$ 72,634

Public Works

Ford F150

2 60,400

Ford F250

1 32,305

Ford F450 Crew Cab Utility Bed

1 56,655

Ford F550 3 yard dump truck

1 50,500

SUBTOTAL \$ 199,860**TOTAL \$ 3,216,185**

*The items listed are on a replacement schedule based on their useful life. They are one-time replacements, then placed back into the rotation to be replaced at the end of the useful life of the new asset.

REVENUE & EXPENSE SUMMARY

FACILITY MAINTENANCE FUND

REVENUES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>NON-OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21 <u>AMENDED</u>
Reimbursements	1,800	-	-	-	
Interest	40,746	28,797	34,075	38,710	14%
Intergovernmental	4,832	-	413,526	-	-100%
Transfers In	331,000	300,000	320,170	1,000,000	212%
TOTAL NON-OPERATING REVENUES	\$ 378,378	\$ 328,797	\$ 767,771	\$ 1,038,710	35%
TOTAL REVENUES	\$ 378,378	\$ 328,797	\$ 767,771	\$ 1,038,710	35%

EXPENSES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>MAINTENANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21 <u>AMENDED</u>
Facility Maintenance	324,567	1,170,000	2,168,696	815,000	-62%
TOTAL EXPENSES	\$ 324,567	\$ 1,170,000	\$ 2,168,696	\$ 815,000	-62%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 1,739,841	\$ 338,916
TOTAL PROJECTED REVENUES	767,771	1,038,710
TOTAL PROJECTED EXPENSES	(2,168,696)	(815,000)
PROJECTED FUND BALANCE 9/30	\$ 338,916	\$ 562,626

FACILITY MAINTENANCE

FACILITY MAINTENANCE FUND

No Personnel in this Department

The Facility Maintenance Fund is an Internal Service Fund dedicated to accumulating resources to address large repairs and aging facility infrastructure. The accumulation of resources will help address major building repairs and prevent building deterioration. Routine maintenance and small repairs will continue to be addressed in the related operations and maintenance accounts.

FACILITY MAINTENANCE

FACILITY MAINTENANCE FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21
Maintenance	324,567	1,170,000	1,768,696	815,000	-54%
Capital	-	-	400,000	-	-100%
DEPARTMENT TOTAL	\$ 324,567	\$ 1,170,000	\$ 2,168,696	\$ 815,000	-62%

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
<u>MAINTENANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21
Facility Maintenance	324,567	1,170,000	1,768,696	815,000	-54%
SUBTOTAL	\$ 324,567	\$ 1,170,000	\$ 1,768,696	\$ 815,000	-54%
<u>Capital</u>					
Machinery & Equipment	-	-	400,000	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 400,000	\$ -	-100%
TOTAL EXPENSE	\$ 324,567	\$ 1,170,000	\$ 2,168,696	\$ 815,000	-62%

PROJECT DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022
<u>PROJECT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>
AEC Roof Design	1,330	-	-	-
City Hall - Front Step Repairs	3,233	-	-	-
DNR Pool HVAC Replacement	-	975,000	975,000	-
City Hall Safety Upgrades	4,687	-	-	-
K-9 Regrading and Repairs	46,555	-	-	-
City Hall - Rotunda Door	144	-	413,526	-
PD Roof	17,956	-	-	-
City Hall - Soundproofing 3rd floor Mullions	9,513	-	-	-
Finance Cubical Remodel Phase II	128,392	-	-	-
IT Server Room 2 of 2 Liebert Units Replacement	10,687	60,000	60,000	-
Remediation & HVAC Cleaning at PD Headquarters	102,070	-	-	-
Sign Shop Office Change & Leak Repair	-	15,000	15,000	-
Duct Cleaning City Hall, MCPAR, & Library	-	120,000	120,000	-
Fire Station 4 Generator Replacement	-	-	165,000	-
AEC Sport Lighting & Audio/ Visual Upgrade	-	-	400,000	-
Badge Readers	-	-	20,170	-
Unprogrammed Facility Maint.	-	-	-	815,000
SUBTOTAL	\$ 324,567	\$ 1,170,000	\$ 2,168,696	\$ 815,000

REVENUE & EXPENSE SUMMARY

RISK MANAGEMENT FUND

REVENUES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Charges for Self Insurance:					
Employee*	1,736,414	2,194,479	2,194,479	2,119,374	-3%
Employer*	9,462,288	9,079,241	9,044,241	9,327,413	3%
COBRA & Retiree Reimbursements	101,775	120,500	120,500	120,500	0%
Worker's Compensation Charges	1,165,013	861,016	861,016	881,073	2%
Other Insurance Charges	905,814	1,083,224	1,083,224	1,269,581	17%
Other Reimbursements	41,728	100,000	100,000	100,000	0%
PARS Reimbursement	130,067	300,000	300,000	300,000	0%
TOTAL OPERATING REVENUES	\$ 13,543,099	\$ 13,738,460	\$ 13,703,460	\$ 14,117,941	3%
<u>NON-OPERATING REVENUES</u>					
Interest	265,265	137,280	208,600	243,865	17%
Operating Transfers In	537,710	615,835	376,117	414,758	10%
TOTAL NON-OPERATING REVENUES	\$ 802,975	\$ 753,115	\$ 584,717	\$ 658,623	13%
TOTAL REVENUES	\$ 14,346,074	\$ 14,491,575	\$ 14,288,177	\$ 14,776,564	3%

EXPENSES	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>GENERAL GOVERNMENT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Administration	509,900	624,863	628,204	689,281	10%
Health and Dental	9,409,252	10,845,507	10,845,507	10,868,832	0%
Worker's Compensation	499,441	660,000	660,000	660,000	0%
Post Employment	130,700	300,000	300,000	300,000	0%
Other Insurance	2,265,840	1,282,300	1,298,697	1,419,000	9%
TOTAL GENERAL GOVERNMENT	\$ 12,815,133	\$ 13,712,670	\$ 13,732,408	\$ 13,937,113	1%
TOTAL EXPENSES	\$ 12,815,133	\$ 13,712,670	\$ 13,732,408	\$ 13,937,113	1%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 7,311,429	\$ 7,240,493	\$ 8,842,370	\$ 9,398,139
TOTAL PROJECTED REVENUES	14,346,074	14,491,575	14,288,177	14,776,564
TOTAL PROJECTED EXPENSES	(12,815,133)	(13,712,670)	(13,732,408)	(13,937,113)

PROJECTED FUND BALANCE 9/30	\$ 8,842,370	\$ 8,019,398	\$ 9,398,139	\$ 10,237,590
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FUND BALANCE				
Health and Dental	\$ 6,331,125	\$ 5,901,757	\$ 6,801,350	\$ 7,469,147
Worker's Compensation	1,283,421	1,018,865	1,484,437	1,705,510
Other Insurance	1,227,824	1,098,775	1,112,351	1,062,932
TOTAL FUND BALANCE	\$ 8,842,370	\$ 8,019,398	\$ 9,398,139	\$ 10,237,590

City-wide Subrogation	\$ 310,251	\$ 150,000	\$ 100,000	\$ 150,000
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*Assumes 96% employment for 2020-2021 Budget and 98% employment for 2021-2022 Budget.

RISK MANAGEMENT

RISK MANAGEMENT FUND



*Position split between Risk Fund and General Fund

RISK MANAGEMENT

RISK MANAGEMENT FUND

The purpose of the Risk Management Fund is to effectively manage the City's insurance contracts, and to recover costs in order to maintain adequate reserve for premiums and claims. The Risk Management Fund includes the health and dental insurance benefits offered to City employees, as well as property, liability, and worker's compensation insurance coverage. Contributions to the fund are comprised of charges to the operating departments for the City's share of expenses, and payroll deductions for the employees' elected health and supplemental coverage.

ACCOMPLISHMENTS IN FY2021

Goal 2. Cultivate regional alliances and partnerships with agencies and governmental units that affect Allen

- Hosted several DPS training events that allowed the City the opportunity to obtain certification in Work Zone Safety, Department of Transportation compliance and Occupational Safety and Health Administration (OSHA) compliance.
- Partnered with Texas Municipal League and hosted several safety related trainings.

Goal 5. Maintain operational excellence in City government services

Strategy - Develop Human Resources programs to become the City that is the "Employer of Choice"

- Increased Wellness Program onsite and virtual activities to include fitness challenges, mental health training for employees and supervisors, financial planning services and education, and injury prevention and treatment seminars from Airrosti.
- Offered Insurance 101 and 102 classes for employees to learn how to use healthcare more efficiently and avoid overpaying for medical bills.
- Offered onsite and virtual meetings with employees during Open Enrollment to help employees when choosing their benefits.

Strategy - Ensure excellent fiscal management to maintain public trust

- Continued the subrogation program to reduce repair cost for damaged property.
- Continued to conduct a physical audit on City fleet.
- Performed safety inspection on all City owned assets.
- Redesigned the Wellness Program to increase participation as a way to manage claims costs.
- Revised medical plans to encourage fiscally responsible medical spending.
- Added Cariloop to all medical plans to assist employees with healthcare for themselves and the plan.
- Increased participation in the HSA medical plan from FY2020 plan year through improved employee education and 1:1 meetings with employees.
- Continued to see increases in preventive medical screenings and tests from prior years and are well above the national average in the percentage of preventive services received.
- Monitored and implemented Patient Protection and Affordable Care Act (PPACA) required changes including but not limited to 30-hour tracking, Patient-Centered Outcomes Research Institute (PCORI) Fees and ensured essential health benefits.
- Conducted RFP for our 457 Retirement Plan services, negotiated large decrease in investment fees, secured improved fund lineup and a new account representative to better educate and help employees save for their retirement.

INTERNAL SERVICE FUNDS

- Offered SmartDollar financial savings program to help employees pay off debt, save for emergencies and for their retirement.
- Applied for and received a \$50,000 financial wellness grant from Wells Fargo Foundation, the Center for State and Local Government Excellence and the International Public Management Association for Human Resources and the National Association of State Treasurer's Foundation.

OBJECTIVES FOR FY2022

Goal 4. High-performing City team providing resident-focused services

- Provide training opportunities for all City employees on various safety related subjects.
- Implement a new auto safety policy to ensure accountability.
- Create an atmosphere of "safety awareness" via training and education.
- Provide educational opportunities to employees to maximize benefits while reducing costs.
- Continue to develop new Risk Management programs ensuring the safety of all employees and citizens.
- Provide supervisor training for Risk Management program.
- Enhance the Wellness Program to increase participation and manage claims cost.
- Focus on reduction in tobacco usage.
- Educate employees on the cost savings of using stand alone surgery centers and imaging services.
- Continue to increase participation in the Employee Wellness Program through offering a variety of programs and team challenges to increase employee engagement.
- Continue to monitor and implement PPACA required benefit changes.

RISK MANAGEMENT

RISK MANAGEMENT FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Personnel Services	386,131	496,398	458,259	526,961	15%
Operations	10,856,986	12,802,030	12,810,055	12,968,960	1%
Supplies	1,276	2,560	2,560	2,160	-16%
Maintenance	995	2,400	3,400	4,750	40%
Professional Services	1,569,745	409,282	425,679	434,282	2%
Capital	-	-	32,455	-	-100%
DEPARTMENT TOTAL	\$ 12,815,133	\$ 13,712,670	\$ 13,732,408	\$ 13,937,113	1%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	
FULL TIME					
Risk Manager	1.0	1.0	1.0	1.0	0.0
Human Resources Manager*	0.0	0.0	0.0	0.5	0.5
Human Resources Supervisor*	0.5	0.5	0.5	0.0	-0.5
Safety Coordinator	0.0	1.0	1.0	1.0	0.0
Senior Human Resources Analyst	1.0	1.0	1.0	1.0	0.0
Senior Risk Analyst	1.0	1.0	1.0	1.0	0.0
TOTAL FULL TIME	3.5	4.5	4.5	4.5	0.0
TOTAL FULL-TIME-EQUIVALENT	3.5	4.5	4.5	4.5	0.0

*Funding for this position is split between the Risk Fund and the General Fund

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
PERSONNEL SERVICES					AMENDED
Salaries	264,153	341,077	317,555	369,080	16%
Longevity	864	1,032	1,032	1,200	16%
FICA	18,371	24,195	22,072	26,165	19%
TMRS	40,537	48,547	46,531	55,547	19%
Worker's Compensation	782	514	598	734	23%
Health Insurance	53,837	72,492	62,390	65,486	5%
Health Savings Account	4,324	4,387	4,351	4,387	1%
Dental Insurance	2,628	3,507	3,031	3,507	16%
Long-Term Disability	341	345	378	473	25%
Life Insurance	208	215	235	295	26%
Flexible Spending	86	87	86	87	1%
SUBTOTAL	\$ 386,131	\$ 496,398	\$ 458,259	\$ 526,961	15%
OPERATIONS					
Fuel	218	621	1,121	1,001	-11%
Technology Maintenance	-	300	300	300	0%
Rolling Stock Replacement	42,787	13,287	20,812	20,812	0%
Travel & Training	1,054	13,945	13,945	12,945	-7%
Dues & Subscriptions	1,022	4,720	4,720	4,720	0%
Outside Printing	-	3,750	3,750	3,750	0%

RISK MANAGEMENT

RISK MANAGEMENT FUND

EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
OPERATIONS-CONTINUED					AMENDED
Insurance	2,117,675	2,545,812	2,545,812	2,682,837	5%
Events/ Activity	(27,589)	45,825	45,825	68,825	50%
Workers Comp Premium	297,477	360,000	360,000	360,000	0%
Health & Dental Claims	8,196,774	9,463,770	9,463,770	9,463,770	0%
Workers Comp Claims	201,964	300,000	300,000	300,000	0%
Release of Claims Expense	25,604	50,000	50,000	50,000	0%
SUBTOTAL	\$ 10,856,986	\$ 12,802,030	\$ 12,810,055	\$ 12,968,960	1%
<u>SUPPLIES</u>					
General Supplies	1,276	2,560	2,560	2,160	-16%
SUBTOTAL	\$ 1,276	\$ 2,560	\$ 2,560	\$ 2,160	-16%
<u>MAINTENANCE</u>					
Vehicle Maintenance	995	2,400	3,400	4,750	40%
SUBTOTAL	\$ 995	\$ 2,400	\$ 3,400	\$ 4,750	40%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	1,483,826	200,000	216,397	200,000	-8%
Professional Services	74,535	79,700	79,700	104,700	31%
Immunization/Physical Expense	9,802	128,000	128,000	128,000	0%
Post-Employment Funding Expense	1,582	1,582	1,582	1,582	0%
SUBTOTAL	\$ 1,569,745	\$ 409,282	\$ 425,679	\$ 434,282	2%
<u>CAPITAL</u>					
Vehicles	-	-	32,455	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 32,455	\$ -	-100%
TOTAL EXPENDITURE	\$ 12,815,133	\$ 13,712,670	\$ 13,732,408	\$ 13,937,113	1%

CAPITAL EXPENSE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
VEHICLES					AMENDED
Ford F150 Extended Cab	-	-	32,455	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 32,455	\$ -	-100%

*The items listed are non-recurring capital expenses based on increased service to the community.



COMPONENT UNITS

REVENUE & EXPENSE SUMMARY

ECONOMIC DEVELOPMENT CORP. FUND

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
REVENUES					vs. FY21
<u>OPERATING REVENUES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Sales Tax	10,671,092	9,936,496	11,205,190	11,164,900	0%
TOTAL OPERATING REVENUES	\$ 10,671,092	\$ 9,936,496	\$ 11,205,190	\$ 11,164,900	0%
<u>NON-OPERATING REVENUES</u>					
Interest	147,039	135,791	149,641	177,722	19%
Other Reimbursements	5,815,284	5,000	69,599	-	-100%
Sale of Properties	1,417,738	-	-	-	-
Bond Proceeds	2,110,000	-	2,295,000	-	-100%
TOTAL NON-OPERATING REVENUES	\$ 9,490,061	\$ 140,791	\$ 2,514,240	\$ 177,722	-93%
TOTAL REVENUES	\$ 20,161,153	\$ 10,077,287	\$ 13,719,430	\$ 11,342,622	-17%
EXPENSES					% CHANGE
<u>GENERAL GOVERNMENT</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	vs. FY21
Operations	2,035,993	1,717,461	1,796,439	1,924,131	7%
Economic Grant Incentives	11,526,452	9,782,284	9,428,829	13,802,138	46%
Capital	-	-	684,019	-	-100%
TOTAL GENERAL GOVERNMENT	\$ 13,562,445	\$ 11,499,745	\$ 11,909,287	\$ 15,726,269	32%
Debt Service	3,760,412	2,320,517	2,328,347	2,358,247	1%
TOTAL EXPENSES	\$ 17,322,857	\$ 13,820,262	\$ 14,237,634	\$ 18,084,516	27%

FUND BALANCE PROJECTIONS

PROJECTED FUND BALANCE 10/1	\$ 11,163,941	\$ 10,645,737
TOTAL PROJECTED REVENUES	13,719,430	11,342,622
TOTAL PROJECTED EXPENSES	(14,237,634)	(18,084,516)
PROJECTED FUND BALANCE 9/30	\$ 10,645,737	\$ 3,903,843

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND



ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND

The Allen Economic Development Corporation (AEDC) was formed in 1992 by the citizens of Allen. Its primary mission is to recruit and retain businesses to increase the tax base and create quality jobs. The AEDC is overseen by a five-member board appointed by the City Council and is funded by one-half cent sales tax. AEDC efforts stimulate employment, retail sales and the commercial tax base which in turn reduces the property tax burden and improves the quality of life of Allen's residents.

ACCOMPLISHMENTS IN FY2021

Goal 6. Provide economic investment that increases employment opportunity, the tax base, and provides desired goods and services for residents and contributes to the community character and identity

Strategy - Continue to target prospects to achieve City goals for company recruitment and business retention

- Facilitated completion of One Bethany West with 50% of the building leased at opening.
- Facilitated retention and expansion of Allen company Micron Technology with 200 employees at One Bethany West.
- Facilitated Pillar Commercial acquisition of One Bethany East and relocation/expansion of Pillar offices into the building.
- Completed construction on two office/warehouse facilities to support the relocation and expansion of Brass Roots Technologies.
- Completed construction of the Billings Productions facility, which included manufacturing operations and educational/community space.
- Facilitated commencement of construction of the 105,000 SF technology-focused office building in Watters Creek by Heady Investments. The project broke ground in March of 2021 with anticipated completion in Spring of 2022.
- Negotiated and executed the infrastructure incentive agreements for the Farm, the first mixed-use project to break ground on the SH 121 corridor in Allen. FARMwork One, the first office project in the development, was announced in February of 2021. The first phase of the project commenced construction in April of 2021 and includes 55 acres of commercial development and \$120 million in estimated capital investment. The project is expected to have a total capital investment of \$958 million at full build-out.
- Negotiated terms for the infrastructure incentive agreements for The Avenue, with ongoing efforts to move the project toward commencement of construction in Fall of 2021. The Avenue One, the first office project in the development was announced in January of 2021 with \$126 million in estimated capital investment. The project is expected to have a total capital investment of \$600 million at full build-out.
- Facilitated the sale of Monarch City to Billingsley Company and began the process of identifying the first phase of the project for recruitment of corporate campus and mixed-use development.
- Restructured the incentive package for the Watters Creek Convention Center to ensure its continued success. This included requirements for a new hotel flag/brand, new hotel operator, and various operational improvements at the facility.
- Retained an executive office for Frontier Communication with 100 employees at 803 Central Expressway in Allen.

- Worked with the City and third-party administrator to process \$3 million in local small business grants, as authorized by the Allen City Council.

OBJECTIVES FOR FY2022

Goal 3. Vibrant community with lively destinations and successful commercial centers

Objective - Develop Highway 121 as a major community and regional destination

- Work with landowners and developers to attract large corporate campus users and mixed-use developments along state highway (SH) 121 including Monarch City, Allen Gateway, The Farm, The Avenue and the 23-acre parcel owned by AEDC.
- Explore partnerships to support the construction of Class A office space on SH 121.
- Use economic impact data to evaluate incentive partnerships for infrastructure investment on SH 121.
- Consider partnerships and collaborations to market the SH 121 corridor.

Objective - Have an “Allen” sense of place and its own identity known by residents

- Recruit tenants to fill existing office buildings and stimulate new office development for the Watters Creek District and the remaining 6-acre site in AllenPlace.
- Market future phases of the One Bethany development to increase tenant occupancy.
- Facilitate preleasing of the Heady Investments office building in the Watters Creek District and the office building proposed for the Stacy Green development.
- Secure corporate tenants for light industrial buildings including 915 Enterprise Boulevard, 600 Millennium Drive, and 415 Century Parkway.
- Recruit data center tenants to fill space in the two major data center co-location/cloud campuses in order to stimulate construction of future phases of these developments.
- Communicate information on the programs at the new Collin College Technical Campus to Allen businesses.
- Continue implementation of the digital marketing and business development campaigns targeting site selectors and corporate decision makers and expand a national and regional PR marketing program.
- Attract facilities that support high-growth small businesses.
- Focus on target Allen employers identified by the Business Retention & Expansion (BRE) Analytics Program to facilitate the retention and expansion of these companies and measure the impact of the BRE Program.
- Assist in attracting economic growth to the Allen Central Business District.

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
					vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Personnel Services	917,304	961,240	918,090	974,870	6%
Operations	12,059,705	10,293,891	9,982,864	14,488,285	45%
Supplies	5,189	8,200	8,200	9,000	10%
Professional Services	577,865	233,606	313,306	251,306	-20%
Miscellaneous	2,382	2,808	2,808	2,808	0%
Capital	-	-	684,019	-	-100%
DEPARTMENT TOTAL	\$ 13,562,445	\$ 11,499,745	\$ 11,909,287	\$ 15,726,269	32%

PERSONNEL SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	
					CHANGE
<u>FULL TIME</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	
Director	1	1	1	1	0
Assistant Director	1	1	1	1	0
EDC Marketing Director	1	1	1	1	0
Business Retention & Exp. Manager	1	1	1	1	0
Economic Development Analyst	1	1	1	1	0
EDC Office Manager	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
TOTAL FULL TIME	7	7	7	7	0
<u>TEMPORARY</u>					
Interns	0.5	0.5	0.5	0.5	0
TOTAL TEMPORARY	0.5	0.5	0.5	0.5	0
TOTAL FULL-TIME-EQUIVALENT	7.5	7.5	7.5	7.5	0

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
					vs. FY21
<u>PERSONNEL SERVICES</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Salaries	650,779	692,540	664,292	702,853	6%
Longevity	1,932	2,312	2,316	2,508	8%
Overtime	5,101	7,000	5,000	7,000	40%
FICA	45,013	47,352	47,155	48,605	3%
TMRS	102,212	100,448	99,061	107,759	9%
Worker's Compensation	1,957	1,319	1,416	1,477	4%
Health Insurance	89,459	89,327	80,049	86,749	8%
Health Savings	7,452	7,592	6,801	5,534	-19%
Dental Insurance	5,698	5,699	4,457	4,822	8%
Long-term Disability	738	749	716	757	6%
Life Insurance	721	731	718	749	4%
Flexible Spending	171	171	77	57	-26%
Car Allowance	6,071	6,000	6,032	6,000	-1%
SUBTOTAL	\$ 917,304	\$ 961,240	\$ 918,090	\$ 974,870	6%

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT CORP. FUND

EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>OPERATIONS</u>					
Phone/ Data Connectivity	11,890	10,000	13,500	13,500	0%
Water	11,975	9,600	8,500	8,500	0%
Electricity	382	600	2,000	2,000	0%
Natural Gas	-	-	1,200	1,200	0%
Service Costs	6,437	8,407	8,407	8,407	0%
Technology Maintenance	2,010	2,000	2,000	2,000	0%
Travel & Training	11,640	8,000	8,000	15,000	88%
Dues & Subscriptions	50,934	48,000	50,500	54,900	9%
Postage & Freight	686	800	800	800	0%
Rentals	158,089	167,200	182,628	184,340	1%
Meetings & Receptions	12,078	13,500	13,500	25,000	85%
Insurance	5,500	5,500	5,500	5,500	0%
Economic Incentive Grants	11,526,452	9,782,284	9,428,829	13,802,138	46%
Marketing Expenses	235,628	219,500	235,000	325,000	38%
Marketing Travel	2,917	5,000	2,500	15,000	500%
Business Retention & Expansion	23,087	13,500	20,000	25,000	25%
SUBTOTAL	\$ 12,059,705	\$ 10,293,891	\$ 9,982,864	\$ 14,488,285	45%
<u>SUPPLIES</u>					
General Supplies	5,189	8,200	8,200	9,000	10%
SUBTOTAL	\$ 5,189	\$ 8,200	\$ 8,200	\$ 9,000	10%
<u>PROFESSIONAL SERVICES</u>					
Contractual Services	6,376	11,500	12,900	14,380	11%
Professional Services	571,489	222,106	300,406	236,926	-21%
SUBTOTAL	\$ 577,865	\$ 233,606	\$ 313,306	\$ 251,306	-20%
<u>MISCELLANEOUS</u>					
Donation Expense	1,574	2,000	2,000	2,000	0%
Post-Employment Funding Expense	808	808	808	808	0%
SUBTOTAL	\$ 2,382	\$ 2,808	\$ 2,808	\$ 2,808	0%
<u>CAPITAL</u>					
Land	-	-	684,019	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 684,019	\$ -	-100%
TOTAL EXPENSES	\$ 13,562,445	\$ 11,499,745	\$ 11,909,287	\$ 15,726,269	32%

CAPITAL EXPENSE LIST*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
<u>LAND</u>					
Duplex at 307 W. Main	-	-	379,010	-	
Former USPS Land (304 W. Boyd)	-	-	305,009	-	
SUBTOTAL	\$ -	\$ -	\$ 684,019	\$ -	-100%

*The items listed are non-recurring capital expenses based on increased service to the community.

ECONOMIC DEVELOPMENT: DEBT SERVICE

ECONOMIC DEVELOPMENT CORP. FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
CLASSIFICATION					AMENDED
Professional Services	2,070	1,850	1,850	1,850	0%
Debt Service	3,758,342	2,318,667	2,326,497	2,356,397	1%
DEPARTMENT TOTAL	\$ 3,760,412	\$ 2,320,517	\$ 2,328,347	\$ 2,358,247	1%

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	BUDGET	AMENDED	BUDGET	vs. FY21
PROFESSIONAL SERVICES					AMENDED
Contractual Services	2,070	1,850	1,850	1,850	0%
SUBTOTAL	\$ 2,070	\$ 1,850	\$ 1,850	\$ 1,850	0%
DEBT SERVICE					
Principal	2,530,000	1,205,000	1,205,000	1,245,000	3%
Interest Expense	470,295	428,013	435,843	425,743	-2%
Miscellaneous Debt Expense	78,195	5,800	5,800	5,800	0%
Lebow Trust - Principal	640,640	653,454	653,454	653,454	0%
Lebow Trust - Interest Expense	39,212	26,400	26,400	26,400	0%
SUBTOTAL	\$ 3,758,342	\$ 2,318,667	\$ 2,326,497	\$ 2,356,397	1%
TOTAL EXPENSES	\$ 3,760,412	\$ 2,320,517	\$ 2,328,347	\$ 2,358,247	1%

SALES TAX REVENUE BONDS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL ANNUAL
2022	1,245,000	425,743	1,670,743
2023	1,305,000	371,793	1,676,793
2024	1,515,000	314,743	1,829,743
2025	1,580,000	253,845	1,833,845
2026	1,645,000	189,015	1,834,015
2027	1,715,000	120,468	1,835,468
2028	390,000	47,778	437,778
2029	390,000	14,098	404,098
2030	400,000	33,688	433,688
2031	180,000	25,863	205,863
2032	180,000	22,083	202,083
2033	185,000	18,303	203,303
2034	190,000	14,048	204,048
2035	195,000	9,678	204,678
2036	200,000	4,900	204,900
TOTAL	11,315,000	1,866,046	13,181,046

ECONOMIC DEVELOPMENT: DEBT SERVICE

ECONOMIC DEVELOPMENT CORP. FUND

NOTE PAYABLE

PERIOD ENDING	PRINCIPAL	INTEREST	TOTAL ANNUAL
2022	666,522	13,330	679,852
TOTAL	\$ 666,522	\$ 13,330	\$ 679,852

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2021	Required Principal 2021-2022	Required Interest 2021-2022	Total Required 2021-2022
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SALES TAX REVENUE BONDS:

2017A	12/13/16	11,810,000	2%-5%	09/01/25	7,110,000	1,045,000	355,500	1,400,500
2020	6/29/16	2,115,000	0.764%-2.05%	09/01/30	1,910,000	200,000	28,175	228,175
2021	6/1/21	2,295,000	0.65-2.45%	09/01/36	2,295,000	0	42,068	42,068
TOTAL		\$ 16,220,000			\$ 11,315,000	\$ 1,245,000	\$ 425,743	\$ 1,670,743

BOND RATINGS

In June of 2021, the EDC revenue debt rating was reaffirmed at Aa2 by Moody's.

NOTE PAYABLE:

Note	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2021	Required Principal 2021-2022	Required Interest 2021-2022	Total Required 2021-2022
Lebow Trust Note	6/11/16	4,400,000	2%	06/11/22	666,522	666,522	13,330	679,852
TOTAL		\$ 4,400,000			\$ 666,522	\$ 666,522	\$ 13,330	\$ 679,852

REVENUE & EXPENSE SUMMARY

COMMUNITY DEVELOPMENT CORP. FUND

	2019-2020 ACTUAL	2020-2021 ORIGINAL	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
Restricted for Capital Projects	4,334,005	150,000	5,340,377	3,494,030	-35%
Restricted for CIP New Projects	2,257,261	7,950,000	9,122,321	3,109,417	-66%
Restricted for Parks Facility	4,000,000	4,000,000	4,000,000	-	-100%
Unrestricted Fund Balance	6,602,382	1,153,453	1,857,432	3,871,997	108%
BEGINNING FUND BALANCE	\$ 17,193,648	\$ 13,253,453	\$ 20,320,130	\$ 10,475,444	-48%

REVENUES

Sales Tax	10,671,092	9,936,496	11,205,190	11,164,900	0%
Interest On Investments	377,632	337,967	337,967	360,858	7%
Sale of Assets	-	-	5,550	-	-100%
TOTAL REVENUES	\$ 11,048,724	\$ 10,274,463	\$ 11,548,707	\$ 11,525,758	0%
TOTAL AVAILABLE	\$ 28,242,372	\$ 23,527,916	\$ 31,868,837	\$ 22,001,202	-31%

EXPENSES

<u>OPERATIONS</u>	2019-2020 ACTUAL	2020-2021 ORIGINAL	2020-2021 AMENDED	2021-2022 BUDGET	% CHANGE vs. FY21 AMENDED
Operations	7,089	15,617	15,617	15,617	0%
Supplies	15,078	212,700	212,700	10,365	-95%
Maintenance	654,864	199,809	818,054	200,000	-76%
Professional Services	744,702	755,463	924,170	2,572,087	178%
Capital	114,230	-	257,865	-	-100%
TOTAL OPERATIONS	\$ 1,535,963	\$ 1,183,589	\$ 2,228,406	\$ 2,798,069	26%

NON-OPERATIONS

Economic Incentive	2,721,651	434,646	1,777,053	900,000	-49%
Capital Improvement Projects	1,250,889	11,950,000	14,968,668	5,436,388	-64%
TOTAL NON-OPERATIONS	\$ 3,972,540	\$ 12,384,646	\$ 16,745,721	\$ 6,336,388	-62%
Debt Service	2,413,739	2,419,266	2,419,266	2,418,136	0%
TOTAL EXPENSES	\$ 7,922,242	\$ 15,987,501	\$ 21,393,393	\$ 11,552,593	-46%

ENDING FUND BALANCE

Restricted for Capital Projects	5,340,377	150,000	3,494,030	1,167,059	-67%
Restricted for Parks Facility	4,000,000	-	-	-	-
Unrestricted Fund Balance	10,979,753	7,390,415	6,981,414	9,281,550	33%
ENDING FUND BALANCE	\$ 20,320,130	\$ 7,540,415	\$ 10,475,444	\$ 10,448,609	0%

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

No Personnel in this Department

Formed in 1996 by the voters of Allen, the Allen Community Development Corporation (CDC) receives funds from the Type B half-cent sales tax for community development projects. The Allen City Council appoints the seven-member board. The CDC identifies and authorizes projects to be funded by the tax. Expenditures are subject to the provisions of the Development Corporation Act of 1979 and Local Government Code, Title 12, Subtitle C1. The Type B half-cent sales tax continues to enable the City of Allen to undertake scores of quality-of-life projects, equipment purchases and community programs that would otherwise have to compete for limited sources of funds or remain unrealized.

ACCOMPLISHMENTS IN FY2021

Goal 3. Signify, enhance and communicate Allen's identity to the region and the nation

Strategy – Plan for the design and construction of needed City Parks and Recreation Facilities

- Publicized and conducted the annual “Town Hall” meeting to obtain public input regarding projects funded by the Type B half-cent sales tax.
- Oversaw the expenditure of Type B half-cent sales tax revenue on projects including:
 - Trail Development and Enhancement
 - Market Street Allen USA Celebration
 - Demand Response – paratransit transportation
 - 3rd Party Consultant for TRC process
 - Trail Marker Program
 - Recreation Facility Cardio Equipment
 - Connemara Conservancy Package
 - Recreation Facility Security Cameras
 - Central Control Replacements
 - Shade at Bethany Lakes playground
 - Miscellaneous Shade structures
 - Recreation facility strength fitness equipment
 - Mobile Recreation Unit
 - Park & Recreation Master Plan Update
 - Rolling Hills Park Design
 - Streambank Erosion Control at TCWC
 - Steam Locomotive at Allen Heritage Center
 - Dog Park Conceptual Design

OBJECTIVES FOR FY2022

Goal 3. Vibrant community with lively destinations and successful commercial centers

- Publicize and conduct the annual “Town Hall” meeting to obtain public input regarding projects funded by the Type B half-cent sales tax.
- Oversee the expenditure of Type B half-cent sales tax revenue for the following projects:
 - Trail Development and Enhancement
 - Market Street Allen USA Celebration
 - Demand Response – paratransit transportation
 - 3rd Party Consultant for TRC process
 - Park/Playground Shade program
 - Aquatic improvements – DRN Slide
 - Parks system erosion study
 - Equipment replacement
 - Stephen G. Terrell Recreation Center (restricted funds)
 - Rolling Hills Park Construction
 - Visitor and restoration enhancement (Connemara Conservancy)
 - Begin Allen Drive flyover improvements
 - Ford Park Redevelopment Phase I (design only)
 - Adaptive/Inclusive play features & improvements
 - Molsen Farm Water Well Restoration

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

EXPENSE SUMMARY

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
					vs. FY21
<u>CLASSIFICATION</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Operations	7,089	15,617	15,617	15,617	0%
Supplies	15,078	212,700	212,700	10,365	-95%
Maintenance	654,864	199,809	818,054	200,000	-76%
Professional Services	744,702	755,463	924,170	2,572,087	178%
Capital	114,230	-	257,865	-	-100%
Economic Incentive	2,721,651	434,646	1,777,053	900,000	-49%
Capital Improvement Projects	1,250,889	11,950,000	14,968,668	5,436,388	-64%
DEPARTMENT TOTAL	\$ 5,508,503	\$ 13,568,235	\$ 18,974,127	\$ 9,134,457	-52%

EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
					vs. FY21
<u>OPERATIONS</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Service Costs	6,437	8,407	8,407	8,407	0%
Advertising	-	3,620	3,620	3,620	0%
Meetings & Receptions	467	3,090	3,090	3,090	0%
Notices Required by Law	185	500	500	500	0%
SUBTOTAL	\$ 7,089	\$ 15,617	\$ 15,617	\$ 15,617	0%
<u>SUPPLIES</u>					
Tools/Small Equipment	15,078	212,700	212,700	10,365	-95%
SUBTOTAL	\$ 15,078	\$ 212,700	\$ 212,700	\$ 10,365	-95%
<u>MAINTENANCE</u>					
Facility Maintenance	654,864	199,809	818,054	200,000	-76%
SUBTOTAL	\$ 654,864	\$ 199,809	\$ 818,054	\$ 200,000	-76%
<u>PROFESSIONAL SERVICES</u>					
Professional Services	744,702	755,463	924,170	2,572,087	178%
SUBTOTAL	\$ 744,702	\$ 755,463	\$ 924,170	\$ 2,572,087	178%
<u>CAPITAL</u>					
Machinery & Equipment	114,230	-	243,873	-	-100%
Vehicles	-	-	13,992	-	-100%
SUBTOTAL	\$ 114,230	\$ -	\$ 257,865	\$ -	-100%
<u>NON-OPERATING EXPENSES</u>					
Economic Grant Expense	2,721,651	434,646	1,777,053	900,000	-49%
Capital Improvement Projects	1,250,889	11,950,000	14,968,668	5,436,388	-64%
SUBTOTAL	\$ 3,972,540	\$ 12,384,646	\$ 16,745,721	\$ 6,336,388	-62%
TOTAL OPERATING EXPENSES	\$ 5,508,503	\$ 13,568,235	\$ 18,974,127	\$ 9,134,457	-52%

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

CAPITAL EXPENSE DETAIL*

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>MACHINERY & EQUIPMENT</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Portable Outdoor Warning System	114,230	-	-	-	
Strength Fitness Equipment	-	-	243,873	-	
SUBTOTAL	\$ 114,230	\$ -	\$ 243,873	\$ -	-100%
<u>VEHICLES</u>					
Ford Transit	-	-	13,992	-	-100%
SUBTOTAL	\$ -	\$ -	\$ 13,992	\$ -	-100%

*The items listed are non-recurring capital expenses based on increased service to the community.

NON-OPERATING EXPENSE DETAIL

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>ECONOMIC GRANT EXPENSE</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Watters Creek	200,365	134,646	127,053	-	-100%
Hotel/ Convention Center	2,500,000	-	-	-	
Premium Outlet Sales Tax Rebate	21,286	300,000	150,000	300,000	100%
The Hub	-	-	1,500,000	600,000	-60%
SUBTOTAL	\$ 2,721,651	\$ 434,646	\$ 1,777,053	\$ 900,000	-49%
<u>CAPITAL IMPROVEMENT PROJECTS</u>					
Trail Development & Enhancement	-	900,000	417,262	850,000	104%
Trail Marker Program	9,201	-	32,670	-	-100%
Cottonwood Trail Improvements	22,045	-	7,187	-	-100%
Heritage Park Design	336,705	-	-	-	
Heritage Park Trail	53,680	-	-	-	
Allen Trail Segments	-	-	45,000	15,000	-67%
Twin Creeks Trail Segments	-	-	75,000	-	-100%
Rowlett Trail	13,052	-	10,000	25,545	155%
Ridgeview Dr Trail Connection	12,270	-	1,448,275	260,426	-82%
Spirit Park & Artificial Turf	4,492	-	-	-	
Equipment Replacement	-	-	-	420,000	
Eugene McDermott Park Trail	-	-	-	400,000	
Adaptive / Inclusive Play Features & Improvements	-	-	-	200,000	
Park / Playground Shade Program	-	-	-	330,000	
Twin Creeks Civic Space Construction	160,000	-	-	-	
Twin Creeks Civic Space Trail	112,000	-	-	-	
Allen Station Park Playground	17,204	-	413,796	449,000	9%
Moslen Farm Special Use Park	-	-	87,261	-	-100%
Rolling Hills Park Expansion	92,834	-	382,166	1,137,417	198%

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORP. FUND

NON-OPERATING EXPENSE DETAIL - CONTINUED

	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE vs. FY21
<u>CAPITAL IMPROVEMENT PROJECTS - CONTINUED</u>	<u>ACTUAL</u>	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>BUDGET</u>	<u>AMENDED</u>
Allen Drive Flyover Improvements	-	-	250,000	-	-100%
Ford Park East Redevelopment	-	-	-	100,000	
Ford Park East Redevelopment	-	-	-	32,000	
Locomotive at Train Depot	135,288	-	14,712	-	-100%
Entry Monument	-	-	270,000	-	-100%
Recreation Facility Security Cameras	226,107	-	77,175	-	-100%
DRN Slide	-	-	25,274	827,000	3172%
Dog Park	12,000	-	126,000	-	-100%
Bridge Erosion/ Repair	8,051	-	106,950	-	-100%
Allen Heritage Village	-	1,050,000	1,000,000	150,000	-85%
Allen Heritage Village Pavilion & Improvements	-	-	150,000	50,000	-67%
Parks System erosion Study	-	-	-	190,000	
SGT Rec. Center Trail	35,960	-	29,940	-	-100%
SGT Recreation Center	-	10,000,000	10,000,000	-	-100%
SUBTOTAL	\$ 1,250,889	\$ 11,950,000	\$ 14,968,668	\$ 5,436,388	-64%

COMMUNITY DEVELOPMENT CORPORATION: DEBT SERVICE

COMMUNITY DEVELOPMENT CORP. FUND

EXPENSE SUMMARY

CLASSIFICATION	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	vs. FY21 AMENDED
Debt Service	2,413,739	2,419,266	2,419,266	2,418,136	0%
DEPARTMENT TOTAL	\$ 2,413,739	\$ 2,419,266	\$ 2,419,266	\$ 2,418,136	0%

EXPENSE DETAIL

DEBT SERVICE	2019-2020	2020-2021	2020-2021	2021-2022	% CHANGE
	ACTUAL	ORIGINAL	AMENDED	BUDGET	vs. FY21 AMENDED
Service Costs	3,500	3,500	3,500	3,500	0%
Contractual Services	-	2,400	2,400	2,400	0%
Principal	1,755,000	1,785,000	1,785,000	1,815,000	2%
Interest Expense	654,489	626,866	626,866	595,736	-5%
Miscellaneous Debt Expense	750	1,500	1,500	1,500	0%
SUBTOTAL	\$ 2,413,739	\$ 2,419,266	\$ 2,419,266	\$ 2,418,136	0%

DEBT SCHEDULE

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL ANNUAL
2022	1,815,000	595,735	2,410,735
2023	1,850,000	560,560	2,410,560
2024	1,890,000	521,192	2,411,192
2025	1,935,000	476,721	2,411,721
2026	1,980,000	431,190	2,411,190
2027	2,030,000	382,423	2,412,423
2028	2,080,000	329,176	2,409,176
2029	2,145,000	270,874	2,415,874
2030	2,205,000	209,248	2,414,248
2031	2,265,000	143,693	2,408,693
2032	2,335,000	74,090	2,409,090
TOTAL	\$ 22,530,000	\$ 3,994,902	\$ 26,524,902

DEBT SERVICE REQUIREMENT

Bond Series	Date of Issue	Amount Issued	Interest Rate	Maturity Date	Balance as of 10/1/2021	Required Principal 2021-2022	Required Interest 2021-2022	Total Required 2021-2022
SALES TAX REVENUE BONDS:								
2016	08/16/16	31,235,000	0.75%-3.173%	09/01/32	22,530,000	1,815,000	595,735	2,410,735
TOTAL		\$31,235,000			\$ 22,530,000	\$ 1,815,000	\$ 595,735	\$ 2,410,735

BOND RATINGS

In August of 2016, the City's CDC Revenue debt rating was upgraded to Aa2.



GLOSSARY

GLOSSARY

Accrual	Method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Activity	A specified and distinguishable line of work performed by a division.
Ad Valorem	A tax computed from the assessed valuation of land and improvements.
Appropriation	An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one year period.
Appropriation Ordinance	The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.
Arbitrage	The ability to obtain tax-exempt bond proceeds and invest the funds in higher yielding taxable securities resulting in a profit. Arbitrage restriction requirements describe the circumstances in which investment in materially higher yielding securities is allowed without compromising the tax-exempt status of the bond issue. The rebate requirements identify what must be done with profits earned from those securities under the arbitrage restriction requirement.
Assessed Valuation	A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Central Appraisal District.)
Assets	Resources owned or held by the City which have monetary value.
Balanced Budget	A budget adopted by the legislative body and authority by ordinance where the proposed expenditures are equal to or less than the proposed resources.
Bonds	A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.

Budget	A plan of financial operation embodying an estimate of proposed means of financing it. The “operating budget” is the financial plan adopted for a single fiscal year. The “proposed budget” designates the financial plan initially developed by departments and presented by the City Manager to the Council for approval. The “adopted budget” is the plan as modified and finally approved by that body. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.
Budget Adjustment	A legal procedure utilized by the City Staff and City Council to revise a budget appropriation.
Budget Document	The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.
Budget Control	The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.
Capital	An expenditure which results in the acquisition of or addition to fixed assets, and meets these criteria: has an anticipated useful life of more than one year; can be permanently identified as an individual unit of property; belongs to one of the following categories: Land, Buildings, Structures & Improvements, Equipment; constitutes a tangible, permanent addition to the value of the City assets; cost generally exceeds at least \$5,000; does not constitute repair or maintenance; and, is not readily susceptible to loss.
Capital Reserve	Funds that have been appropriated from operating revenues which are to be set aside for designated types of maintenance to the existing infrastructure.
Contingency Fund	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.
Cost Center	A section of the total organization having a specialized function or activity, and segregated cost and revenue data.
Covenant	A binding agreement; contract.
Crime Index	The Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. The offenses included are the violent crimes of murder and nonnegligent manslaughter, forcible rape, robbery, and aggravated assault, and the property crimes of burglary, larceny-theft, motor vehicle theft, and arson.

GLOSSARY

Current Taxes	Taxes that are levied and due within one year.
Delinquent Taxes	Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.
Debt Service Fund	A fund used to account for the monies set aside for the payment of interest and principal to holders of the City's general obligation and revenue bonds, the sale of which finances long-term capital improvements, such as facilities, streets and drainage, parks, and water/wastewater systems.
Depreciation	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.
Encumbrances	Obligations in the form of purchase order, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. Where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
Expenditures	The cost of goods received, or services rendered whether cash payments have been made or encumbered.
Fiscal Year	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Allen has specified October 1 to September 30 as its fiscal year.
Fund	An accounting device established to control receipt and disburse income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self- balancing set of accounts.
Fund Balance	The excess of a fund's current assets over its current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.
Funding	Provides budgetary resources to cover the total cost of a program or project at the time it is undertaken.

General Fund	The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund is tax supported.
General Obligation Debt	Monies owed on interest and principal to holders of the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local governmental unit.
Generally Accepted Accounting Principles (GAAP)	Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).
Governmental Funds	Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.
Infrastructure	That portion of a City's assets located at or below ground level, including the water system, sewer system, and streets.
Internal Service Fund	A fund used to account for the financing of goods or services provided by one City department or cost center to other departments, on a cost- reimbursement basis.
Liabilities	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.
Modified Accrual Basis	The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.
Mission Statement	General statement of purpose.
Note	A certificate pledging payment, issued by a government or bank.

GLOSSARY

Operating Budget	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.
Reimbursement	Repayment to a specific fund for expenditures incurred or services performed by that fund to or for the benefit of another fund.
Replacement Cost	The cost of an asset which can render similar service (but which need not be of the same structural form) as the property to be replaced.
Reserve	An account used to indicate that a portion of fund resources is restricted for a specific purpose, or is not available for appropriation and subsequent spending.
Reserve Fund	A backup fund for payment of matured bonds and interest should the Water & Sewer Debt Service Fund fall short of required amounts.
Revenues	All amounts of money received by a government from external sources other than expense refunds, capital contributions, and residual equity transfers.
Rolling Stock	Capital items such as motor vehicles, heavy equipment, and other apparatus.
Service Area	Major division within the total organization performing a function, which is composed of departments and is under the oversight of an Assistant City Manager who reports to the City Manager. Service areas include: Administration, Development, and General Government.
Strategic Plan	Document which lists or describes major goals of an organization along with the strategies that will be employed in attaining them.
Subrogation	Transferring of financial responsibility to the party who, in equity and good conscience, should pay it.
Tax Rate	A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.
Tax Increment Financing (TIF)	Tax Increment Financing: a tool to use future gains in property and sales taxes to finance eligible public infrastructure such as streets, drainage, parking garages, parks, trails, and other improvements as allowed by law, within a reinvestment zone.

Tax Increment
Reinvestment
Zone (TIRZ)

See Tax Increment Financing; a term used interchangeably with TIF.

ACRONYMS

ADA	Americans with Disabilities Act
AEC	Allen Event Center
AEDC or EDC	Allen Economic Development Corporation
AISD	Allen Independent School District
AMI	Advanced Meter Infrastructure
AMR	Automatic Meter Readers
ASRC	Allen Senior Recreation Center
CATV	Cable Access Television
CDBG	Community Development Block Grant
CDC	Community Development Corporation
CIP	Capital Improvement Program
City Sec.	City Secretary Department
CMO	City Manager's Office
CMOM	Acronym for "Capacity, Management, Operation and Maintenance" used by the EPA in regard to its program for evaluating Sanitary Sewer collection systems.
COA	City of Allen
COG	Council of Governments
Comm Dev.	Community Development Department
Comm Serv.	Community Services Department

CVB	Convention and Visitors Bureau
DART	Dallas Area Rapid Transit
DRN	Don Rodenbaugh Natatorium
EMS	Emergency Medical Service
EMT	Emergency Medical Technician
Eng	Engineering Department
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
FLSA	Fair Labor Standards Act
FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GIS	Geographic Information System
GO Debt	General Obligation Debt
HHW	Household Hazardous Waste
HOA	Homeowners' Association
HR	Human Resource Department
ICMA	International City and County Management Association - professional and educational association for government officials.
IT	Information Technology Department

GLOSSARY

JARC	Job Access and Reverse Commute Program
JFRC	Joe Farmer Recreation Center
LEED	Leadership in Energy and Environmental Design
MCPAR	Municipal Court and Parks & Recreation Admin. Building
NCTCOG	North Central Texas Council of Governments
NIMS	National Incident Management System
NNR	No-new Revenue Tax Rate
NPDES	National Pollutant Discharge Elimination System
NTMWD	North Texas Municipal Water District
P&R	Parks and Recreation Department
PEG Access	Public Education Government Access: Refers to a cable channel operated by a local government entity.
P.C.O.R.I.	Patient-Centered Outcomes Research Institute; non-profit organization established by P.P.A.C.A.
P.P.A.C.A.	Patient Protection and Affordable Care Act
P.R.I.D.E.	People First, Respect, Integrity, Deliver, Excel. The P.R.I.D.E. program recognizes and rewards employees who go the extra mile to provide professional, quality customer service, including all full-time and part-time personnel.
RFP	Request for Proposals
RFQ	Request for Quotes
RMS	Records Management System
ROW	Right-of-way
SAFER	Staffing for Adequate Fire and Emergency Response

SDE	Spatial Data Engine
SH	State highway
SSI	Service Standard Index
STEP	State Traffic Enforcement Program
TIF	Tax Increment Financing
TIRZ	Tax Increment Reinvestment Zone
TCWC	The Courses at Watters Creek
TCEQ	Texas Commission on Environmental Quality
TMRS	Texas Municipal Retirement System
TNRCC	Texas Natural Resources Conservation Commission
TxDOT	Texas Department of Transportation
TPDES	Texas Pollutant Discharge Elimination System
VAR	Voter Approved Tax Rate
W & S or WS	Water & Sewer



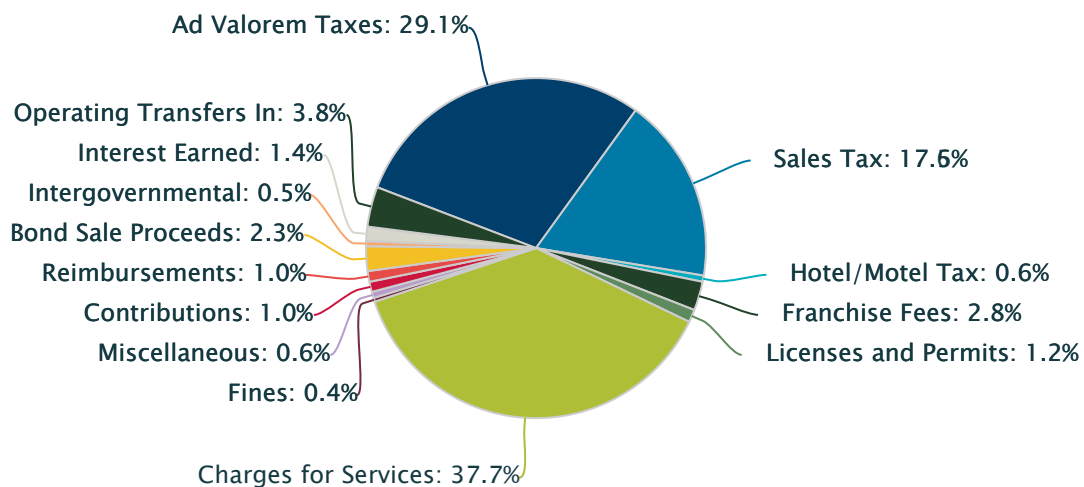
305 CENTURY PARKWAY | ALLEN, TEXAS 75013
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COMBINED BUDGET SUMMARY

FISCAL YEAR 2021-2022

						Enterprise Funds				Special Rev.
	General Fund	Debt Service	TIF Fund	G.O. Bond	General CIP	Water & Sewer	Solid Waste	Drainage Utility	Golf Course	Hotel Occup. Tax
BEGINNING BALANCE	\$ 26,898,146	\$ 2,125,813	\$ 8,179,369	\$34,457,840	\$ 36,780,910	\$ 13,368,134	\$ 3,933,758	\$ 790,368	\$ 1,018,784	\$ 1,444,955
REVENUES										
Ad Valorem Taxes	56,742,452	15,632,416	2,051,237	-	-	-	-	-	-	-
Sales Tax	22,644,387	-	127,013	-	-	-	-	-	-	-
Hotel/Motel Tax	-	-	-	-	-	-	-	-	-	1,495,187
Franchise Fees	6,899,740	-	-	-	-	-	-	-	-	-
Licenses and Permits	3,092,600	-	-	-	-	-	-	-	-	-
Charges for Services	10,803,425	-	-	-	655,000	55,009,949	7,295,182	1,921,269	3,654,287	-
Fines	834,577	-	-	-	-	-	-	-	-	-
Miscellaneous	125,260	-	-	-	100,000	10,000	36,500	-	191,644	-
Contributions	2,483,797	-	-	-	-	-	-	-	-	-
Reimbursements	1,575,615	-	-	-	50,000	350,998	-	5,000	-	-
Bond Sale Proceeds	-	-	-	5,974,740	-	-	-	-	-	-
Intergovernmental	123,652	-	190,660	-	882,000	-	-	-	-	-
Interest Earned	593,751	83,122	196,225	300,000	800,460	187,464	57,980	18,734	-	45,037
Operating Transfers In	6,261,414	-	-	-	600,000	1,415,928	-	-	-	-
TOTAL REVENUES	112,180,670	15,715,538	2,565,135	6,274,740	3,087,460	56,974,339	7,389,662	1,945,003	3,845,931	1,540,224
TOTAL AVAILABLE	\$139,078,816	\$ 17,841,351	\$ 10,744,504	\$ 40,732,580	\$ 39,868,370	\$ 70,342,473	\$ 11,323,420	\$ 2,735,371	\$ 4,864,715	\$ 2,985,179
EXPENDITURES										
General Government	22,598,579	-	762,872	-	700,000	-	-	-	-	-
Public Safety	49,708,787	-	-	100,000	500,000	-	-	-	-	-
Public Works	6,863,481	-	-	4,952,755	6,435,790	42,796,337	7,247,879	1,785,633	-	-
Culture & Recreation	27,514,154	-	-	34,947,326	2,522,675	-	-	-	3,485,931	2,182,349
Community Development	4,128,976	-	-	-	-	-	-	-	-	-
Transfers Out	1,366,693	-	-	285,391	-	5,096,622	295,119	425,047	-	2,705
Debt Service	-	16,375,182	-	-	-	2,603,236	-	-	-	-
Capital Projects	-	-	-	-	-	5,126,000	600,000	-	-	-
Depreciation	-	-	-	-	-	-	-	-	160,000	-
TOTAL EXPENDITURES	112,180,670	16,375,182	762,872	40,285,472	10,158,465	55,622,195	8,142,998	2,210,680	3,645,931	2,185,054
ENDING BALANCE	\$ 26,898,146	\$ 1,466,169	\$ 9,981,632	\$ 447,108	\$ 29,709,905	\$ 14,720,278	\$ 3,180,422	\$ 524,691	\$ 1,218,784	\$ 800,125

DISTRIBUTION OF REVENUES – ALL FUNDS



COMBINED BUDGET SUMMARY

FISCAL YEAR 2021-2022

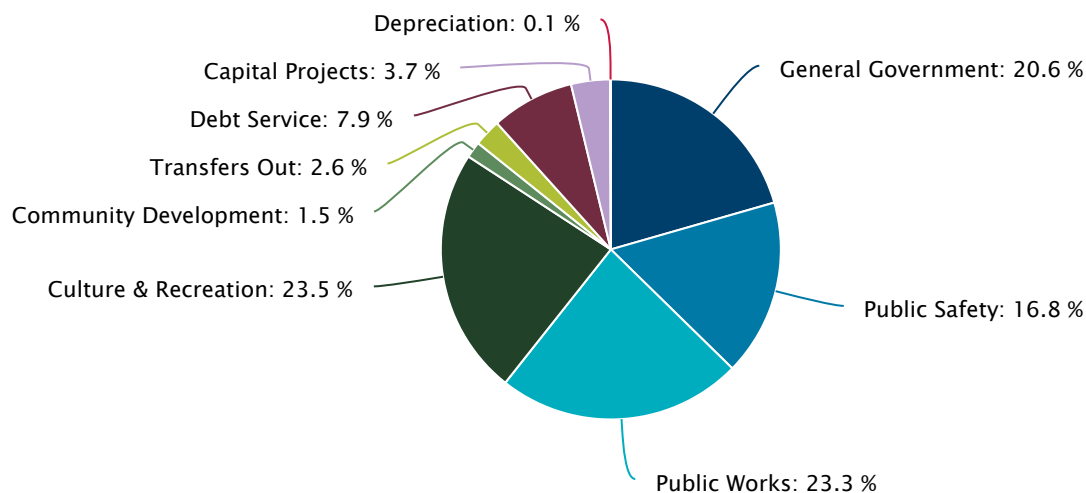
Special Revenue Funds				Internal Service Funds			Component Units		Total
Asset Forfeiture	Special Revenue	Permanent Fund	Grant Fund	Replacement Fund	Facility Maintenance	Risk Management	Economic Development	Community Development	All Funds 2021-2022
\$ 237,255	\$ 1,792,188	\$ 443,752	\$ 257,415	\$ 18,507,408	\$ 338,916	\$ 9,398,139	\$ 10,645,737	\$ 10,475,444	\$ 181,094,331

-	-	-	-	-	-	-	-	-	74,426,105
-	-	-	-	-	-	-	11,164,900	11,164,900	45,101,200
-	-	-	-	-	-	-	-	-	1,495,187
-	135,235	-	-	-	-	-	-	-	7,034,975
-	-	-	-	-	-	-	-	-	3,092,600
-	-	-	-	3,560,548	-	13,597,441	-	-	96,497,101
-	75,958	-	-	-	-	-	-	-	910,535
190,000	-	-	684,242	182,500	-	-	-	-	1,520,146
-	-	-	-	100,000	-	520,500	-	-	2,483,797
-	-	-	-	-	-	-	-	-	2,602,113
-	-	-	-	-	-	-	-	-	5,974,740
-	-	-	-	-	-	-	-	-	1,196,312
3,910	36,290	18,265	7,790	347,192	38,710	243,865	177,722	360,858	3,517,375
-	-	-	3,077	-	1,000,000	414,758	-	-	9,695,177
193,910	247,483	18,265	695,109	4,190,240	1,038,710	14,776,564	11,342,622	11,525,758	255,547,363
\$ 431,165	\$ 2,039,671	\$ 462,017	\$ 952,524	\$ 22,697,648	\$ 1,377,626	\$ 24,174,703	\$ 21,988,359	\$ 22,001,202	\$ 436,641,694

-	178,750	-	-	3,336,185	815,000	13,937,113	15,726,269	3,698,069	61,752,837
60,682	-	-	9,974	-	-	-	-	-	50,379,443
-	-	-	-	-	-	-	-	-	70,081,875
-	-	-	31,370	-	-	-	-	-	70,683,805
-	-	-	524,898	-	-	-	-	-	4,653,874
-	50,793	-	207,690	-	-	-	-	-	7,730,060
-	-	-	-	-	-	-	2,358,247	2,418,136	23,754,801
-	-	-	-	-	-	-	-	5,436,388	11,162,388
-	-	-	-	-	-	-	-	-	160,000
60,682	229,543	-	773,932	3,336,185	815,000	13,937,113	18,084,516	11,552,593	300,359,083

\$ 370,483	\$ 1,810,128	\$ 462,017	\$ 178,592	\$ 19,361,463	\$ 562,626	\$ 10,237,590	\$ 3,903,843	\$ 10,448,609	\$ 136,282,611
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DISTRIBUTION OF EXPENDITURES – ALL FUNDS

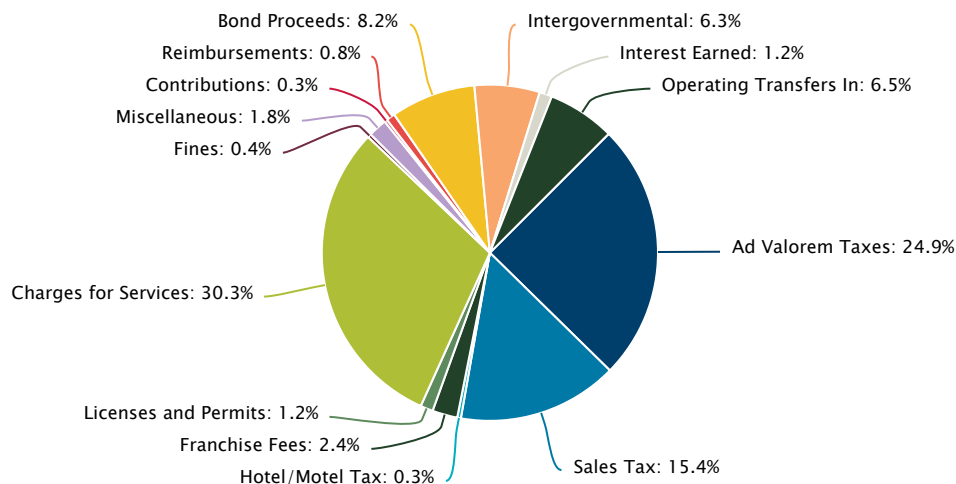


COMBINED BUDGET SUMMARY

FISCAL YEAR 2020 - 2021 REVISED BUDGET

						Enterprise Funds				Special Rev.
	General Fund	Debt Service	TIF Fund	G.O. Bond	General CIP	Water & Sewer	Solid Waste	Drainage Utility	Golf Course	Hotel Occup. Tax
BEGINNING BALANCE	\$ 26,898,146	\$ 1,858,730	\$ 6,495,957	\$ 31,887,306	\$ 34,703,970	\$ 12,915,872	\$ 4,149,509	\$ 908,964	\$ 747,975	\$ 2,528,215
REVENUES										
Ad Valorem Taxes	57,082,725	13,869,057	2,006,461	-	-	-	-	-	-	-
Sales Tax	22,631,828	-	210,380	-	-	-	-	-	-	-
Hotel/Motel Tax	-	-	-	-	-	-	-	-	-	1,020,125
Franchise Fees	6,962,773	-	-	-	-	-	-	-	-	-
Licenses and Permits	3,516,100	-	-	-	-	-	-	-	-	-
Charges for Services	7,581,120	-	-	-	655,000	51,359,390	7,160,943	1,852,200	3,563,510	-
Fines	960,112	-	-	-	-	-	-	-	-	-
Miscellaneous	163,319	-	-	-	100,000	42,411	36,500	2,174	191,150	-
Contributions	663,556	115,675	-	-	-	-	-	-	-	-
Reimbursements	1,448,131	-	-	-	50,000	250,000	-	5,000	75	-
Bond Sale Proceeds	-	-	-	21,670,920	-	-	-	-	-	-
Intergovernmental	4,254,735	-	147,948	-	13,506,209	-	-	-	-	103,610
Interest Earned	676,522	58,300	163,390	510,000	750,000	155,495	54,623	16,975	-	41,830
Operating Transfers In	5,205,717	7,960,843	-	-	3,542,008	1,416,189	-	-	227,314	-
TOTAL REVENUES	111,146,638	22,003,875	2,528,179	22,180,920	18,603,217	53,223,485	7,252,066	1,876,349	3,982,049	1,165,565
TOTAL AVAILABLE	\$138,044,784	\$ 23,862,605	\$ 9,024,136	\$ 54,068,226	\$ 53,307,187	\$ 66,139,357	\$ 11,401,575	\$ 2,785,313	\$ 4,730,024	\$ 3,693,780
EXPENDITURES										
General Government	20,760,826	-	844,767	-	2,500,000	-	-	-	-	-
Public Safety	50,398,098	-	-	5,964,252	-	-	-	-	-	-
Public Works	6,923,852	-	-	5,273,749	11,346,299	41,478,649	6,781,830	1,581,254	-	-
Culture & Recreation	25,077,710	-	-	8,089,899	2,679,978	-	-	-	3,551,240	2,246,372
Community Development	3,873,928	-	-	-	-	-	-	-	-	-
Transfers Out	4,112,224	-	-	282,486	-	4,086,044	385,987	413,691	-	2,453
Debt Service	-	21,736,792	-	-	-	1,881,530	-	-	-	-
Capital Projects	-	-	-	-	-	5,325,000	300,000	-	-	-
Depreciation	-	-	-	-	-	-	-	-	160,000	-
TOTAL EXPENDITURES	111,146,638	21,736,792	844,767	19,610,386	16,526,277	52,771,223	7,467,817	1,994,945	3,711,240	2,248,825
ENDING BALANCE	\$ 26,898,146	\$ 2,125,813	\$ 8,179,369	\$ 34,457,840	\$ 36,780,910	\$ 13,368,134	\$ 3,933,758	\$ 790,368	\$ 1,018,784	\$ 1,444,955

DISTRIBUTION OF REVENUES – ALL FUNDS

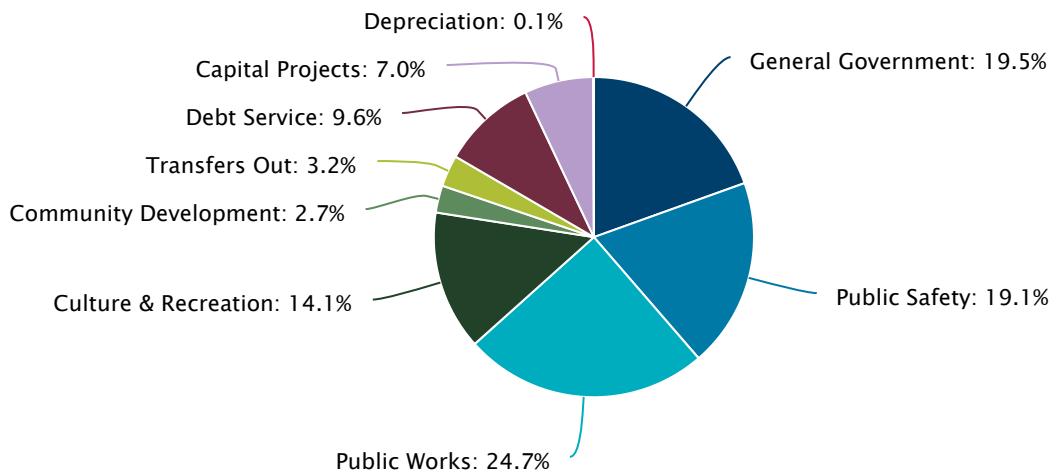


COMBINED BUDGET SUMMARY

FISCAL YEAR 2020 - 2021 REVISED BUDGET

Special Revenue Funds				Internal Service Funds			Component Units		Total
Asset Forfeiture	Special Revenue	Permanent Fund	Grant Fund	Replacement Fund	Facility Maintenance	Risk Management	Economic Development	Community Development	All Funds
\$ 127,306	\$ 1,713,048	\$ 457,322	\$ 281,538	\$ 15,864,375	\$ 1,739,841	\$ 8,842,370	\$ 11,163,941	\$ 20,320,130	\$ 183,604,515
-	-	-	-	-	-	-	-	-	72,958,243
-	-	-	-	-	-	-	11,205,190	11,205,190	45,252,588
-	153,069	-	-	-	-	-	-	-	1,020,125
-	-	-	-	-	-	-	-	-	7,115,842
-	-	-	-	-	-	-	-	-	3,516,100
-	-	-	-	3,718,893	-	13,182,960	-	-	89,074,016
-	84,178	-	-	-	-	-	-	-	1,044,290
190,000	-	-	4,384,078	176,500	-	-	-	5,550	5,291,682
-	-	-	-	-	-	-	-	-	779,231
-	20,000	-	-	110,552	-	520,500	69,599	-	2,473,857
-	-	-	-	-	-	-	2,295,000	-	23,965,920
-	-	-	-	-	413,526	-	-	-	18,426,028
3,515	32,575	14,892	10,555	309,320	34,075	208,600	149,641	337,967	3,528,275
-	-	-	3,077	-	320,170	376,117	-	-	19,051,435
193,515	289,822	14,892	4,397,710	4,315,265	767,771	14,288,177	13,719,430	11,548,707	293,497,632
\$ 320,821	\$ 2,002,870	\$ 472,214	\$ 4,679,248	\$ 20,179,640	\$ 2,507,612	\$ 23,130,547	\$ 24,883,371	\$ 31,868,837	\$ 477,102,147
-	153,847	-	-	1,672,232	2,168,696	13,732,408	11,909,287	4,005,459	57,747,522
83,566	-	28,462	91,271	-	-	-	-	-	56,565,649
-	-	-	-	-	-	-	-	-	73,385,633
-	-	-	31,090	-	-	-	-	-	41,676,289
-	-	-	4,213,717	-	-	-	-	-	8,087,645
-	56,835	-	85,755	-	-	-	-	-	9,425,475
-	-	-	-	-	-	-	2,328,347	2,419,266	28,365,935
-	-	-	-	-	-	-	-	14,968,668	20,593,668
-	-	-	-	-	-	-	-	-	160,000
83,566	210,682	28,462	4,421,833	1,672,232	2,168,696	13,732,408	14,237,634	21,393,393	296,007,816
\$ 237,255	\$ 1,792,188	\$ 443,752	\$ 257,415	\$ 18,507,408	\$ 338,916	\$ 9,398,139	\$ 10,645,737	\$ 10,475,444	\$ 181,094,331

DISTRIBUTION OF EXPENDITURES – ALL FUNDS



CITY COUNCIL AGENDA COMMUNICATION

AGENDA DATE:	September 14, 2021
SUBJECT:	Conduct a Public Hearing Regarding the Fiscal Year 2021-2022 City Tax Rate and Adopt an Ordinance Setting the Tax Rate for the Fiscal Year 2021-2022 Budget.
STAFF RESOURCE:	Pete Phillis, Chief Financial Officer Chris Landrum, Assistant Chief Financial Officer Rebecca Brack, Budget Officer
PREVIOUS COUNCIL ACTION:	On July 27, 2021, City Council Set Tuesday, September 14, 2021, as the Public Hearing Date Regarding the Fiscal Year 2021-2022 City Tax Rate.
ACTION PROPOSED:	Conduct a Public Hearing Regarding the Fiscal Year 2021-2022 City Tax Rate and Adopt an Ordinance Setting the Tax Rate for the Fiscal Year 2021-2022 Budget.

BACKGROUND

The budget process for the City of Allen begins in January and culminates in the action by the City Council to adopt the budget and set the tax rate. This process includes the City Council Strategic Planning session held in January and the City Council Budget Workshop that was held August 13-15, among other scheduled meetings.

The proposed tax rate is \$0.470000. September 14, 2021, is the date the Allen City Council set for the public hearing on the tax rate.

No other business may be conducted at the hearing. State law requires that a vote on the tax increase may not be held later than the seventh day after the date of the public hearing. The governing body may vote on the proposed tax rate at the conclusion of the public hearing. If the governing body does not vote on the proposed tax rate at the public hearing, the governing body shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate.

After the budget is adopted, the Council must adopt an ordinance setting the tax rate. This action completes the budget process. The tax rate includes two components: a levy for the General Fund (maintenance and operations) and a levy for debt service. The ordinance requires the City's tax collector to collect and deposit those funds in the City's accounts in accordance with the allocation between maintenance and operations and debt as designated in this ordinance.

BUDGETARY IMPACT

The City's proposed budget for Fiscal Year 2021-2022 reflects a tax rate of \$0.470000 per \$100 of appraised valuation. Due to continued growth in the City's tax base from new improvements and existing properties, the total tax revenue generated, based on a rate of \$0.470000 per \$100 of the certified values, would be \$74,078,381 which is \$1,436,206 more than last year's budget as calculated by truth-in-taxation. Of that amount, \$1,617,927 is attributed to new property added to the tax roll this year.

STAFF RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and adopt an Ordinance setting the tax rate of \$0.470000 for the Fiscal Year 2021-2022 budget.

MOTION

I make a motion to adopt a tax rate of \$0.470000, and adopt Ordinance No. _____ setting that tax rate for the Fiscal Year 2021-2022.

ATTACHMENTS:

Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE TAX YEAR 2021 (FISCAL YEAR 2021-2022) AT A RATE OF \$0.470000 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ALLEN AS OF JANUARY 1, 2021, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF ALLEN; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, following public notices duly posted and published in all things as required by law, public hearing was held on September 14, 2021, by and before the City Council of the City of Allen, the subject of which was the proposed tax rate for the City of Allen for Fiscal Year 2021-2022, submitted by the City Manager in accordance with provisions of the City Charter and state statutes; and,

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, THAT:

SECTION 1. There is hereby levied and shall be assessed for the tax year 2021 on all taxable property, real, personal, and mixed, situated within the corporate limits of the City of Allen, Collin County, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.470000 on each \$100 assessed valuation of taxable property apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Allen, a tax of \$0.368756 on each and every \$100 assessed value on all taxable property; and
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Allen not otherwise provided for, a tax of \$0.101244 on each \$100 assessed value of taxable property within the City of Allen shall be applied to the payment of interest and maturities of all such outstanding debt of the City.

SECTION 2. All ad valorem taxes shall become due and payable on October 1, 2021, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2022. There shall be no discount for payment of taxes prior to February 1, 2022. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

- (a) A penalty of six percent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.
- (b) Provided, however, a tax delinquent on July 1, 2022, incurs a total penalty of twelve percent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2021 and taxes for all future years that become

delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty, and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2021 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2021 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty, and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

SECTION 3. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION 4. The tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 5. Should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance which shall remain in full force and effect.

SECTION 6. All ordinances of the City of Allen, Collin County, Texas, in conflict with the provisions of this Ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 7. This Ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALLEN, COLLIN COUNTY, TEXAS, ON THIS THE 14TH DAY OF SEPTEMBER 2021.

APPROVED:

Kenneth M. Fulk, MAYOR

APPROVED AS TO FORM:

ATTEST:

Peter G. Smith, CITY ATTORNEY
(PGS:9-8-21 :TM 124664)

Shelley B. George, CITY SECRETARY

CITY COUNCIL AGENDA COMMUNICATION
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AGENDA DATE:

September 14, 2021

SUBJECT:

Appoint to Fill Expiring Terms and Vacancies on the Following Boards, Commissions, Committees and Corporations: Animal Shelter Advisory Committee, Board of Adjustment/Building and Standards Commission/Sign Control Board, Central Business District Design Review Committee, Community Development Corporation Board, Convention and Visitors Bureau Advisory Board, Economic Development Corporation Board, Keep Allen Beautiful Board, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and Public Art Committee.

STAFF RESOURCE:

Shelley B. George, City Secretary

BACKGROUND

The Council Nominating Committee has conducted interviews with applicants to fill expiring terms and vacancies on all City Boards, Commissions, Committees and Corporations. Attached is a list of all positions available for appointment.

MOTION

I make a motion to nominate the following individuals as recommended by the Council Nominating Committee to the designated places on the respective Boards, Commissions, Committees and Corporations.

ATTACHMENTS:

Board Appointment Chart

2021 CITY OF ALLEN BOARD APPOINTMENTS

BOARD NAME	TERM EXPIRES	APPOINTEE
ANIMAL SHELTER ADVISORY COMMITTEE		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 5	9/30/23	
BOARD OF ADJUSTMENT / BUILDING & STANDARDS COMMISSION / SIGN CONTROL BOARD		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 5	9/30/23	
Alt. Place No. 1	9/30/23	
CENTRAL BUSINESS DISTRICT DESIGN REVIEW COMMITTEE		
Place No. 1	9/30/23	
COMMUNITY DEVELOPMENT CORPORATION		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 5	9/30/23	
Place No. 7	9/30/23	
CONVENTION AND VISITORS BUREAU ADVISORY BOARD		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 5	9/30/23	
Place No. 7	9/30/23	
ECONOMIC DEVELOPMENT CORPORATION		
Place No. 2	9/30/24	

BOARD NAME	TERM EXPIRES	APPOINTEE
KEEP ALLEN BEAUTIFUL BOARD		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 5	9/30/23	
Place No. 7	9/30/23	
LIBRARY BOARD		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 5	9/30/23	
Place No. 7	9/30/23	
PARKS AND RECREATION BOARD		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 5	9/30/23	
Place No. 7	9/30/23	
PLANNING AND ZONING COMMISSION		
Place No. 1	9/30/23	
Place No. 3	9/30/23	
Place No. 4	9/30/22	
Place No. 5	9/30/23	
Place No. 7	9/30/23	
PUBLIC ART COMMITTEE		
Place No. 3	9/30/23	
Place No. 5	9/30/23	
Place No. 7	9/30/23	